

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
New Staff Reception – 5:30 p.m.
September 1, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:05 p.m.
Lucas Herring
J. Guy Isabelle

BOARD MEMBERS ABSENT:

Anthony Folland
Ed Rousse

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Jim Ferland, Assistant Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech	Dave Delcore – Times Argus	Julia Arguin	Andrew Aube	Sarah Chap
Bailey Erwin	Catherine Franks	Kerri Lamb	Chloe Lamphere	Marshall Lindley
Taylor Marsh	Stephen McKinstry	Linda Milne	Ryan Palmisano	Ronnie Patterson
Matteo Perantoni	Gerry Reymore	Stefanie Seng	Damion Smith	

1. Call to Order

The Chair, Mrs. Perantoni, called the Thursday, September 1, 2016, Regular meeting to order at 6:04 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add: 5.5 Fuel Bids

Numbering Corrections: Change Agenda Items 11 and 12, to 10 and 11, respectively.

3. Visitors and Communication

Mrs. Lamb announced the first Varsity football game would be held on Friday, September 2, 2016. This is the second year that the team has been playing under lights. The first game of the season will be played against Otter Valley. Football players distributed complimentary tickets.

3.1 New Staff Introductions

Mrs. Perantoni welcomed new staff members. Ms. Chamberlin and Mrs. Waterhouse introduced new CVCC and SHS teaching staff. New Assistant Principal Jim Ferland advised he has enjoyed the start of the school year and is pleased to be working at SHS.

4. Approval of Minutes

4.1 Approval of Minutes – August 22, 2016 Regular Meeting

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the Minutes of the August 22, 2016 Regular Meeting.

5. New Business

5.1 Resign/Retire/New Hire

Resumes and SHS Notification of Employment Status forms for Andrew Aube and Adam Munroe were distributed. It was announced that there were no resignations or retirements. A brief overview of each candidate was provided. It was noted that Mr. Munroe is not able to attend this evening's meeting, but plans to attend a future meeting.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Adam Munroe.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Andrew Aube.

5.2CVCC Independent Accountant's Report on Procedures for POS and Purchasing

A copy of the audit was distributed. Linda Milne from the firm Mudgett Jennett & Krogh-Wisner, PC addressed the Board and provided a comprehensive overview of the audit. The overview included discussion of the review of procedures and results for point of sale and procurement, as well as potential conflicts of interest and recommendations and suggestions for improvement. Ms. Chamberlin advised that as of April 1, 2016, all recommended improvements/changes have been implemented. The audit has been reviewed in detail with the Business Manager and Assistant Business Manager. Mrs. Milne was thanked for her work on the audit and the quality of the extensive report. Ms. Chamberlin advised that she has contacted the State regarding tax related questions. Brief discussion was held regarding procurement procedures for vendors. It was noted that this forensic audit is not included as part of the annual financial audit. Additionally, it was noted that processes and procedures are in continuous development.

5.3FY 18 Budget Development

A document titled 'Barre Supervisory Union BCEMS/BTMES/SHS-CVCC Budget Development Schedule for FY 2018' was distributed. Mr. Pandolfo advised that the schedule was presented to the SU Board at their last meeting. Discussion at the October Tri-Board meeting will include working on budgets as a unified district.

5.4Appoint Truant Officer

A document titled 'Title 16 Education, Chapter 25 ATTENDANCE AND DISCIPLINE §1125' was distributed. Mr. Pandolfo provided a brief overview of the requirement that the Board appoint a Truant Officer. Mr. Pandolfo recommended that Assistant Principals, Luke Aither and Jim Ferland, be appointed as Truant Officers.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to appoint Assistant Principals, Mr. Aither, and Mr. Ferland, as Truant Officers for Spaulding High School and the Central Vermont Career Center.

5.5 Fuel Bids

A document titled 'RFP Results for FUEL OIL, PROPANE, and WOOD CHIPS' was distributed. Mr. Pandolfo advised regarding his recommendation for the purchase of fuel.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to accept the Superintendent's recommendation as presented, and agreed to purchase fuel from Conti Oil (fuel oil), Irving (propane), and Catamount (wood chips).

6. Old Business

Copies of all policies referenced in Agenda Items 6.1 through 6.7 were distributed. Mrs. Perantoni provided a brief overview of the policies being presented for final approval. Mr. Pandolfo advised that all comments were reviewed and that typographical and housekeeping type corrections had been completed. It was agreed to approve all policies under one motion.

6.1 Second and Final Reading Barre SU Policy D11 – Drug and Alcohol Testing: Transportation Employees

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the Second and Final Readings of Policies D11, D12, D13, E1, E2, G9, and G15.

6.2 Second and Final Reading Barre SU Policy D12 – Prevention of Employee Harassment

See approval under Agenda Item #6.1.

6.3 Second and Final Reading Barre SU Policy D13 – HIPPA Compliance

See approval under Agenda Item #6.1.

6.4 Second and Final Reading Barre SU Policy E1 – Fiscal Management and General Financial Accountability

See approval under Agenda Item #6.1.

6.5 Second and Final Reading Barre SU Policy E2 - Budgeting

See approval under Agenda Item #6.1.

6.6 Second and Final Reading Barre SU Policy G9 – Grade Advancement, Retention, Promotion, and Acceleration of Students

See approval under Agenda Item #6.1.

6.7 Second and Final Reading Barre SU Policy G15 – Special Education

See approval under Agenda Item #6.1.

6.8 Act 46 Update

Mr. Pandolfo distributed a packet of documents including: 'Information on school director seats for the November 8, 2016 Barre Act 46 Election', Barre City and Barre Town Warnings, Board Seat Petitions, the Consent of Candidate form, 'Barre Supervisory Union Act 46 Update (dated August 24, 2016), and Minutes from the August 11, 2016 ACT 46 – 706 Study Committee Meeting. Mr. Pandolfo proceeded to provide a comprehensive overview, including available Unified Board seats, the petition process and deadlines, the impact to existing Boards and Board Members, continued involvement of the Act 46 Committee (unknown at this time), communication avenues, and results from Survey #2. The next Act 46 Committee Meeting will be held on Thursday, September 8, 2016 at 5:30 p.m., at the Spaulding High School Library.

7. Other Business

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's Report dated September 1, 2016 was distributed. The report included information pertaining to; action of the Act 46 Committee, school opening, Aesop (automated leave and substitute management system), and an updated version of the Barre Act 46 Timeline. Mr. Pandolfo provided an overview of the report and provided detailed information relating to the Act 46 timeline. School opening was very successful. The Aesop system is in place and is being refined as issues are reported.

8.2 Principal

Three documents were distributed; Principal's Report (dated 09/01/16), 'FRESHMAN ORIENTATION – CLASS OF 2020', and the SHS Parent & Student Handbook. Mrs. Waterhouse provided an overview of the Principal's Report, including Freshman Orientation, the whole-school assembly (with presenter Davey Muise), upcoming athletic events, and the retirement of John Mott (SRO). Mrs. Waterhouse provided a brief overview of the hiring process for the position of SRO, and advised that the new SRO is Tony Amarall. It was noted that Chief Bombardier made the final decision regarding hiring Officer Amarall as the SHS SRO.

8.3 CVCC Director

Ms. Chamberlin advised that the school year is off to a great start.

8.4 Committee Reports

Policy Committee – will meet on Monday, September 12, 2016 at 5:30 p.m. at the Supervisory Union.

Curriculum Committee – will meet on Monday September 12, 2016 at 3:00 p.m. at SHS in room #110.

Finance Committee – will meet on Wednesday, September 28, 2016 at 4:30 p.m. at the Supervisory Union. Mr. LaCroix advised that the Scholarship Trust Board has been contacted regarding starting three new scholarships. Additional information will be shared as it becomes available.

Facilities Committee – No update at this time.

8.5 Financials

No discussion.

8.6 Student Representatives

Ms. Arguin announced the first football game of the season would be played on Friday, September 2, 2016. Ms. Arguin reported that the whole-school assembly was very good and that students were very respectful. Ms. Lamphere advised that she also enjoyed the assembly and reported that the presentation by Mr. Muise was very relatable and emotional and connected very well with students. Additionally, Ms. Lamphere advised regarding upcoming events, including Spirit Week, Career Day, Mismatch Day, and Tide Pride Day. It was noted that the cafeteria looks great, though there is disappointment that the Taco Bar is only available 2 days per week. The Class of 2018 held a very successful fundraiser during the Barre Heritage Festival. The Assembly Committee will be facilitated by Mr. Ferland on Tuesdays during Band C (in the Auditorium). Ms. Lamphere advised that there is confusion regarding what constitutes an attendance/tardy 'strike' against students. Students would like clarification regarding attendance/tardy strikes that are accumulate and result in consequences. Randi Dudley, Student Representative, will submit ideas to the Barre Partnership Board.

9. Future Agenda Items and Upcoming Committee Meetings

Board Members were advised to forward Agenda Items to Mrs. Perantoni or Mr. Pandolfo.

Act 46 Study Committee – Thursday, September 8, 2016 at the SHS Library

Policy Committee – Monday, September 12, 2016 at 5:30 p.m. at the Supervisory Union

Curriculum Committee – Monday September 12, 2016 at 3:00 p.m. at SHS in room #110

Finance Committee – Wednesday, September 28, 2016 at 4:30 p.m. at the Supervisory Union

Facilities Committee – not confirmed. This Committee usually meets on the 3rd Tuesday of the month (October 18, 2016) at 4:00 p.m. in the SHS Library.

Tri-Board Meeting – Thursday, October 13, 2016 at 6:00 p.m. (Mrs. Perantoni will not be able to attend)

Spaulding High School Regular Board Meeting – Thursday, October 20, 2016 at the SHS Library

10. Executive Session as Needed

10.1 Labor Relations Agreement

No items were proposed for discussion in Executive Session.

11. Adjournment

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to adjourn at 7:25 p.m.

Respectfully submitted,

Andrea Poulin