

**SPAULDING HIGH SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING**

**SHS Library**

**August 22, 2016  
6:00 p.m. – Regular Meeting**

**AGENDA**



1. Call to Order
2. Additions or Deletions to the Agenda
3. Visitors and Communication
4. Consent Agenda
  - 4.1 July 7, 2016 Regular School Board Meeting Minutes
5. New Business
  - 5.1 Resign/Retire/New Hires
  - 5.2 Discipline Data Presentation
  - 5.3 Athletic Field Discussion
  - 5.4 First Reading Barre SU Policy D11 - Drug and Alcohol Testing: Transportation Employees
  - 5.5 First Reading Barre SU Policy D12 - Prevention of Employee Harassment
  - 5.6 First Reading Barre SU Policy D13 - HIPPA Compliance
  - 5.7 First Reading Barre SU Policy E1 - Fiscal Management and General Financial Accountability
  - 5.8 First Reading Barre SU Policy E2 - Budgeting
  - 5.9 First Reading Barre SU Policy G9 - Grade Advancement, Retention, Promotion, and Acceleration of Students
  - 5.10 First Reading Barre SU Policy G15 Special Education
6. Old Business
  - 6.1 Act 46 Update
7. Other Business
8. Reports to the Board
  - 8.1 Superintendent
  - 8.2 Principal
  - 8.3 CVCC Director
  - 8.4 Committee Reports
  - 8.5 Financials
  - 8.6 Student Representatives
9. Future Agenda Items
10. Executive Session
  - 10.1 Labor Relations Agreement
11. Adjourn

*Reminders:*

Next Spaulding High School Union District Meeting

Next Barre Town School District Meeting

Next Barre City School District Meeting

Next Barre Supervisory Union Meeting

September 1, 2016

August 17, 2016

August 12, 2016

August 18, 2016

4.1

**SPAULDING HIGH SCHOOL  
REGULAR BOARD MEETING**  
Spaulding High School – Library  
July 7, 2016 - 6:00 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

Carlotta Simonds-Perantoni - Chair  
David LaCroix - Vice Chair  
Joe Blakely – Clerk – arrived at 6:11 p.m.  
Lucas Herring  
J. Guy Isabelle

**BOARD MEMBERS ABSENT:**

Anthony Folland  
Ed Rousse

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent

**GUESTS PRESENT:**

Video Vision Tech      Julia Arguin      Dottye Ricks

**1. Call to Order**

The Chair, Mrs. Perantoni, called the Monday, July 7, 2016, Regular meeting to order at 6:03 p.m., which was held at the Spaulding High School Library.

**2. Additions and/or Deletions to the Agenda**  
**Add 5.3 Food Service Forgiveness Request**

**3. Visitors and Communication**

Ms. Ricks presented three requests to the Board:

1. Post meeting announcements on Front Porch Forum
2. Post a link to Board Meeting videos on the Spaulding High School web site.
3. Provide information regarding Committee Meeting Dates. A hard copy of the Board and Committee Meeting Schedule was presented to Ms. Ricks. Additionally, it was noted that Board and Committee Meeting dates are available on all four web sites.

**4. Approval of Minutes**

**4.1 Approval of Minutes – June 2, 2016 Regular Meeting**

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve, as amended, the Minutes of the June 2, 2016 Regular Meeting.

**4.2. Approval of Minutes – June 21, 2016 Barre Supervisory Union Tri-Board Planning Retreat**

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the Minutes of the June 21, 2016 Barre Supervisory Union Tri-Board Planning Retreat. It was noted that approved Minutes will be posted on-line after approval by all Boards, including the SU Board. Mrs. Perantoni advised that the Tri-Board Retreat was a very productive meeting.

**5. Old Business**

**5.1 Resign/Retire/New Hires**

A letter of resignation from Brian Hoover (Assistant Principal) was distributed. A letter of resignation from Alan T. Moore was distributed. Resumes and BSU Notification of Employment Status forms for six individuals were distributed; Judith Watt (Special Educator), Stefanie Seng (CVCC Guidance Coordinator), Jason Derner (CVCC Assistant Director), Lynne Themistocles (Special Educator), Jayne A. Parker (School Psychologist), and Jim Ferland (Assistant Principal).

On a motion by Mr. Herring, seconded by Mr. Blakely, the Board unanimously voted to accept, with regrets, and well wishes, the resignation of Brian Hoover.

Mr. Pandolfo advised that he recently received a letter of resignation from Alan Moore. Mr. Moore is retiring and is requesting that the Board accept his resignation and agree to release him from his contract.

**On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to accept, with regrets, respect, and gratitude, the resignation of Alan Moore, and agreed to release him from his contract.**

It was noted that Judith Watt is being hired by BCEMS. No SHS Board action is necessary.

Mr. Pandolfo provided an overview of the candidates' education and experience, and advised that all Special Education hires must be approved by the SU Board.

**On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Stefanie Seng.**

**On a motion by Mr. Blakely, seconded by Mr. Herring, the Board unanimously voted to approve the hiring of Jason Derner.**

**On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Lynne Themistocles.**

**On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Jayne Parker.**

**On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of Jim Ferland for the position of Assistant Principal, effective July 11, 2016.**

It was noted that there are two positions remaining to be filled.

### **5.2 VEHI Petition**

A letter from Rick Scott pertaining to a request to change VEHI bylaws was distributed. A corresponding petition form was also distributed. Mr. Pandolfo provided background information and advised that he recommends that the Board authorize him to sign the petition for both Medical and Dental and vote for that change at the upcoming meeting. **On a motion by Blakely, seconded by Mr. Isabelle, the Board voted 3 to 1 to authorize the Superintendent to sign on the District's behalf, the petition to change the bylaw to change the structure of the VEHI Board and to vote to support the change. Mr. Herring voted against the motion.**

### **5.3 Food Service Forgiveness Request**

A copy of the 'Completed Budgeted Financial Forms – Spaulding HS' form and a document titled 'Spaulding Contribution' were distributed. Mr. Pandolfo advised that during an end of school year discussion with George Carone and Craig Locarno, Fitz Vogt asked Mr. Pandolfo to address the Board and respectfully request forgiveness on \$21,043.89 of their contribution to the school. A similar request (with a different amount) will be presented to the BCEMS Board. The amounts total \$47,000. After extensive discussion, the Board respectfully declined to grant forgiveness and agreed not to put forth a motion to grant forgiveness.

## **6. Old Business**

None.

## **7. Other Business**

None.

## **8. Reports to the Board**

### **8.1 Superintendent**

A copy of the Superintendent's report dated June 28, 2016 was distributed. The report included information pertaining to; the Act 46 Study Committee, Custodial/Maintenance negotiations, and the Board and Committee Meeting Schedule. A copy of the Meeting Schedule was distributed. Mr. Pandolfo provided a brief overview of the Act 46 timeline and advised regarding a wording change ("Blessed" to "comment and review"), and cautioned that there may be meeting date conflicts for (10/06/16 and 11/03/16), as the Act 46 Committee may need to meet on those dates. Additionally, Mr. Pandolfo advised that the Custodial/Maintenance Agreement has been ratified by all units, with one signature outstanding. A copy of an e-mail from DJ Barry was distributed. Mr. Pandolfo advised regarding Mr. Barry's request to create a mural at SHS. The request will be forwarded to Administrative personnel.

### **8.2 Principal**

A copy of the SHS Class of 2016 Scholarships Awarded at the SHS Scholarship Awards Night, held on June 1, 2016 was distributed. No discussion.

### **8.3 CVCC Director**

No discussion.

### **8.4 Committee Reports**

Policy Committee – The next meeting is scheduled for August 1, 2016.

Curriculum Committee – On hold until September 2016.

Finance Committee – The next meeting is scheduled for July 27, 2016 at 4:30 p.m. at the Supervisory Union. This date will be verified. The projected surpluses are \$183,887.00 (SHS) and \$76,313.00 (CVCC).

Discussion changed to the Unified Board that may result from Act 46. Mrs. Perantoni provided an overview of how the potential new Board and the existing Boards will be implemented/phased out. Those interested in running for seats on the potential Unified Board should submit petitions to the Town/City Clerks this fall, in order to be placed on the November ballot. Mr. LaCroix advised that the Unified Board seats should be advertised as soon as possible, to allow for ample time for petition submission.

Facilities Committee – No discussion.

### **8.5 Financials**

A copy of the SHS FY16 Expenditures/Year-end Projection report (dated June 13, 2016) was distributed. There is a projected surplus amount of \$183,887.00. A copy of the CVCC FY16 Expenditures/Year-end Projection report (dated June 13, 2016) was also distributed. The CVCC project surplus is \$76,313.00. Discussion was held under Agenda item 8.4 (Finance Committee Report). No additional discussion was held.

### **8.6 Student Representatives**

Ms. Arguin advised that she had nothing to report. Mrs. Perantoni advised that Mrs. Waterhouse is actively seeking a replacement for Student Representative Tori Biondolillo, who graduated in June. Additionally, Mrs. Perantoni reminded students to complete their summer reading requirement.

## **9. Future Agenda Items**

Board Members were advised to forward Agenda items to Mrs. Perantoni or Mr. Pandolfo.

The next meeting will be held on **Monday, August 22, 2016**.

New staff members will be asked to attend the September 1, 2016 meeting.

## **10. Executive Session**

### **10.1 Labor Relations Agreement**

The Labor Relations Agreement was proposed for discussion in Executive Session.

**On a motion by Mr. Herring, seconded by Mr. Blakely, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.**

**On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to enter into Executive Session, with the Superintendent, at 7:27 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Superintendent.

**On a motion by Mr. Herring, seconded by Mr. LaCroix, the Board unanimously voted to exit Executive Session at 7:34 p.m.**

**On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to appoint Mr. Blakely to the BSU Negotiation Committee.**

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board voted 3 to 1 to support conducting contract negotiations in open session. Mr. Herring voted against the motion.**

## **11. Adjournment**

**On a motion by Mr. Herring, seconded by Mr. Blakely, the Board unanimously voted to adjourn at 7:37 p.m.**

Respectfully submitted,  
*Andrea Poulin*

5.1



# Spaulding High School

155 Ayers Street

Barre, Vermont 05641-4300

TEL: 802-476-4811 • FAX: 802-479-4535

[www.shsu61.org](http://www.shsu61.org)



Luke Aither  
Assistant Principal

Brenda Waterhouse  
Principal

Assistant Principal

*[Handwritten signature]*  
8/10/16

August 10, 2016

Dear John,

It is with a heavy heart and significant reflection that I have decided to submit my resignation for the position of Employment Specialist at Spaulding High School. An opportunity to take on the role of Work Based Learning Coordinator has opened up at Hazen Union High School in Hardwick. I live 8 miles from Hazen, I am very familiar with the community and surrounding regions and I sense a great opportunity to do some good work and make a difference, while being closer to my family and the community I have called home for 21 years.

I talked with Don this morning, and shared my news. Don took a chance on me 7 years ago, with no experience working in a school setting, and provided me with one of the best job opportunities I have ever had. The opportunity to work with and learn from such a wealth of talented individuals with great minds has been a highlight of my professional life. I have grown to love the Barre community and will continue to be a strong voice for all the great things that happen in Barre, especially at Spaulding High School.

It has been a pleasure to work with you over the past couple years and I look forward to crossing paths in the very small world of education in Vermont.

Sincerely,

Jen Olson

**NOTIFICATION OF EMPLOYMENT STATUS**

Complete this form for every **new hire, termination, or change in employee's contract** and submit it to the Central Office immediately. Complete one form for one event per employee. Failure to submit this form may result in incorrect pay or no pay.

NAME: Catherine Franks SS#: \_\_\_\_\_

EFFECTIVE DATE: 8/11/16 Daytime Phone \_\_\_\_\_

POSITION: Teacher SUBJECT: Phoenix-Eng/SS GRADE: HS  
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

**RECEIVED**

AUG 11 2016

**NEW HIRE**

TOTAL YEARS OF EXPERIENCE: 4 STEP: 5 SALARY PLACEMENT: 130

Barre Supervisory Union  
P.S. # 01

HOURLY RATE: \_\_\_\_\_ HOURS PER DAY: \_\_\_\_\_ DAILY RATE: \_\_\_\_\_ DAYS PER YEAR \_\_\_\_\_

SALARY: \$ 53,101 ACCOUNT CODE: \_\_\_\_\_

REPLACEMENT? YES, NO IF YES, FOR WHOM? Al Moore (\$66,190, NOT INCLUDING ADMIN PORTION)

LONG TERM SUB? YES, NO IF YES, FOR WHOM? \_\_\_\_\_ # OF DAYS CONTRACTED FOR: \_\_\_\_\_

CERTIFIED YES OR NO CONTRACT \_\_\_\_\_ TIMES SHEETS \_\_\_\_\_

**TERMINATION**

STATE REASON: \_\_\_\_\_

**CHANGE IN HOURS OR WAGE**

**Fill in both columns**

**CURRENT:**  
Daily Hours and FTE \_\_\_\_\_

**NEW:**  
Daily Hours and FTE \_\_\_\_\_

# of Days/Week \_\_\_\_\_  
(Specify days if less than 5/week)

# of Days/Week \_\_\_\_\_  
(Specify days if less than 5/week)

Wage \_\_\_\_\_

Wage \_\_\_\_\_

Brandon Atkinson  
Approving Signature Principal/Administrator

8/11/16  
Date

**EVERY NEW HIRE MUST SEE LINDA AT THE CENTRAL OFFICE TO COMPLETE:**

- Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
- Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
- AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

**Documents needed from New Hires**

Valid Passport **OR** Valid License and Social Security Card or Birth Certificate  
\$16.50 payable by check or money order **only** (no cash) – if needing to get fingerprints done

# Catherine Franks

PO Box 526, 41 Phil Street East Barre, Vermont 05649  
802-272-5306 [cattier23@yahoo.com](mailto:cattier23@yahoo.com)

## Education

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### **Norwich University**

Northfield, Vermont

Bachelor of Arts

**Major:** English, **Minor:** Psychology

**GPA:** 3.000

Attended August 1999 to May 2003

Degree conferred May 2003

### **Transcript**

(included)

### **University of Vermont**

Burlington, Vermont

Master of Education

**Major:** Curriculum and Instruction, **Minor:** English Education

**GPA:** 3.600

Attended July 2003 to August 2004

Degree conferred August 2004

### **Transcript**

(included)

### **NorthCentral Univeristy**

Prescott, Arizona

Postgraduate Coursework

**Major:** Individualized Educational Studies

**GPA:** 3.920

Attended August 2009 to Present

### **Transcript**

(included)

## Experience

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### **Agency of Education**

Peer Review Program Coordinator

Barre, VT

Please see my attached Resume for details

Nov 2015 - Present

**Reason for leaving:** Really want to get back into the classroom and teaching!!

→ **Supervisor:** Terry Reilly (802-479-1700)

**Experience Type:** Other, Full-time

It is **OK** to contact this employer

### **State of Vermont - Agency of Education**

Information and Research Specialist III

Barre, VT

License and Renew PK-12 Educators, and Administrators in Vermont

-Review applications and Transcripts to meet State and Federal regulations for additional educator endorsements

-Create determination letters outlining missing competencies for Educator's to receive additional Educator endorsements; handle and answer questions and problems from Educator's that arise as part

May 2008 - Dec 2015



of this process

- Enter and log information and notes into a Central Database
- Collaborate with Colleagues on regulations, files, and Educator Issues
- Answer Educator e-mail questions regarding licensure, renewal, course approvals, problems etc...
- Review and Renew Educator License Renewal applications
- Named Internet SharePoint contact and manager for Professional Development Group-

**Reason for leaving:** After 3 years out of the classroom I find myself really missing the interaction and different facets of the job. I would like to get back into my own classroom.

**Supervisor:** Susan Yesalonia (802-828-2445)

**Experience Type:** Other, Full-time

It is **OK** to contact this employer

### **State of Vermont- Community High School of Vermont**

May 2006 - May 2008

Teacher/Correctional Instructor

Barre, VT

Planned and taught English, Art, Math and Computer Applications to students ranging from 16- 25 years of age

- Created and tailored courses to student needs and interests
- Completed attendance, guidance, and monthly paperwork
- Collaborated with teaching team on student learning and behavior, consulted on school issues, improvements, and upcoming events
- Met weekly with Probation Officers to discuss mutual students, and school activities
- Re-established connection with local Art Gallery, which resulted in several student opportunities
- Created a new school Brochure, wrote the schools annual report, and was asked to create several flyers and reports pertinent to the school
- Named liaison between the school and the Barre Probation and Parole Office

**Reason for leaving:** Received job offer from the Department of Education.

**Supervisor:** JoAnne Pereira (802-479-4242)

**Experience Type:** Other, Full-time

It is **OK** to contact this employer

### **Montpelier High School**

Sep 2005 - May 2006

Supervised Study Coordinator

Montpelier, VT

Managed the coordination and supervision of all ninth grade Supervised Study periods

- Maintained an active list of missing assignments for ninth grade students
- Assisted in the creation and managed the implementation of Supervised Study Behavioral Plan
- Facilitated student organization and aided in the completion of homework

**Reason for leaving:** Was offered a teaching position at another school.

**Supervisor:** Peter Evans (522-8300) - *wrong #*

**Experience Type:** Public School, Full-time

It is **OK** to contact this employer

### **Allen Lumber Company**

May 2003 - Sep 2005

Customer Associate

Barre, VT

Summer employment

Customer service, dealt with numerous clients every day, ran computers, took and processed orders, loaded trucks, knowledgeable of lumber and construction materials.

**Supervisor:** Bernie Allen (802-476-4156)

**Experience Type:** Other, Full-time

It is **OK** to contact this employer

### **St. Monica School**

Aug 2004 - Jun 2005

Middle School Teacher

Barre, VT

Planned and taught 7th and 8th grade English, Literature, Social Studies, and Religion

- Collaborated with Middle School Team on student scaffolding, portfolios, units, fieldtrips, and individual student plans
- Consulted and discussed, with parents, student's academics and behavior, and devised plans for student success
- Organized a 5th through 8th grade theatre program, produced a spring production of the play "Stairway to Heaven"
- Assisted in the implementation of a school-wide discipline plan
- Encouraged the placement and transition of my students into local High schools

**Reason for leaving:** Student enrollment dropped and several positions were eliminated.

**Supervisor:** Jennifer Tosi (802-476-5015)

**Experience Type:** Independent School, Full-time

It is **OK** to contact this employer

### ***Activities and Special Skills***

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- Proficient in Microsoft Office, PowerPoint, Outlook, Excel, and Publisher. I have the ability to learn and utilize most computer programs
- Adept at operating Print Shop Programs. Have the ability to create newsletters, invitations, programs, certificates, awards, and Brochures.
- Knowledgeable in the numerous facets of the Educator Licensing Process and Licensing Regulations
- Milken Family Foundation Educator Award Blue Ribbon panel member
- Maintained Federal and State mandated confidentiality laws while providing daily services to students and clients. Completed FERPA and HIPPA directed training.
- Had 2 Editorial Pieces featured in the local newspaper The Times Argus; one of which was also featured in The Burlington Free Press
- Had Poem Published in Immortal Verses Poetry Volume in 2005 and Eternal Verses Volume in 2007 - Named one of 2007 Poet Fellow's by Noble House Publishing
- Educated in the practices and applications of literacy for adults. Completed two trainings on Reading and Writing for Adults.

2015-2016 Total Behavior Resolutions: 762

Grade 9	Grade 10	Grade 11	Grade 12	PD	ISS	OSS	W	O
254	228	192	88	492	196	70	2	2
33%	30%	25%	12%	65%	26%	9%	-	-

PD: Principal's Detention  
ISS: In-School Support  
OSS - Out-of-School Suspension  
W: Warning  
O: Other

2015-2016 Behavior Resolutions by Grade

Grade 9 - 254 Total BRs

Class Size: 164 Students

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
142 students	10 students	10 students	2 students	0 students
34 BRs .24 BRs/student	71 BRs 7.1 BRs/student	113 BRs 11.3 BRs/student	36 BRs 18 BRs/student	0 BRs -

Grade 10 - 228 Total BRs

Class Size: 164 Students

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
144 students	15 students	4 students	0 students	1 student
55 BRs .38 BRs/student	103 BRs 6.9 BRs/student	48 BRs 12 BRs/student	0 BRs -	22 BRs 22 BRs/student

Grade 11 - 192 Total BRs

Class Size: 177 Students

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
163 students	7 students	5 students	1 student	1 student
56 BRs .34 BRs/student	43 BRs 6.1 BRs/student	58 BRs 11.6 BRs/student	15 BRs 15 BRs/student	20 BRs 20 BRs/student

**Grade 12 - 88 Total BRs**  
**Class Size: 154 Students**

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
149 students	3 students	2 students	0 students	0 students
44 BRs .30 BRs/student	23 BRs 7.7 BRs/student	21 BRs 10.5/student	-	-

**2015-2016 Summary**

There were 659 students at Spaulding High School during the 2015-2016 school year. Of those, 61 students (9%) received 5 or more Behavior Resolutions (BRs) accounting for 573 of the 762 BRs (75%). The senior class accounted for the fewest amount of BRs by a significant margin, accounting for only 12% of the total number of BRs. There could be multiple reasons for this including, but not limited to, the fact that students mature over time and grow more accustomed to the behavior expectations of the school, and that several senior students may have participated in alternative options for graduation, such as The Phoenix Program, limiting their access to the main campus.

Further bolstering the idea that students mature as they age, the number of BRs decreased with each ensuing class, as indicated earlier. The returning classes from 2014-2015 all saw their total BRs significantly decrease, as well (see below):

Grade 9	Grade 10	Grade 11	Grade 12
254 -	228 -194 (-46%) from 2014-2015	192 -209 (-52%) from 2014-2015	88 -75 (-46%) from 2014-2015

# 2015-2016 Behavior Resolutions (by Category)

Total: 762

Behavior Resolution	Total	Percentage
Not Where Assigned	163	21%
Refusal to Comply	136	18%
Disruption	102	13%
Detention Not Served	80	11%
Disrespect	70	9%
Abusive/Inappropriate Language	61	8%
Other	48	6%
Cell Phone Violation	32	4%
Instigative Behavior	14	2%
Safety Violation	14	2%
Fighting/Striking Others	12	2%
Leaving School W/O Permission	11	2%
Drugs	7	1%
Weapons	4	.05%
Forgery/Misrepresentation	3	.05%
Bullying	1	-
Theft	1	-
Threatening	1	-
Tobacco	1	-

**2014-2015 Total Behavior Resolutions: 1135**

Grade 9	Grade 10	Grade 11	Grade 12	PD	ISS	OSS	W	O
422	401	163	149	800	282	49	2	2
38%	35%	14%	13%	71%	25%	4%	-	-

PD: Principal's Detention  
 ISS: In-School Support  
 OSS - Out-of-School Suspension  
 W: Warning  
 O: Other

**2014-2015 Behavior Resolutions by Grade**

**Grade 9 - 422 Total BRs**  
**Class Size: 164 Students**

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
132 students	18 students	6 students	4 students	4 students
74 BRs .56 BRs/student	105 BRs 5.8 BRs/student	63 BRs 10.5 BRs/student	71 BRs 17.8 BRs/student	109 BRs 27.3 BRs/student

**Grade 10 - 401 Total BRs**  
**Class Size: 177 Students**

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
151 students	12 students	6 students	4 students	4 student
76 BRs .50 BRs/student	84 BRs 7 BRs/student	70 BRs 11.7 BRs/student	64 BRs 16 BRs/student	107 BRs 26.8 BRs/student

**Grade 11 - 163 Total BRs**  
**Class Size: 154 Students**

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
143 students	7 students	3 students	1 student	0 students
64 BRs .45 BRs/student	46 BRs 6.6 BRs/student	34 BRs 11.3 BRs/student	19 BRs 19 BRs/student	0 BRs -

**Grade 12 - 149 Total BRs**  
**Class Size: 198 Students**

0-4 BRs	5-9 BRs	10-14 BRs	15-19 BRs	20+ BRs
191 students	1 student	4 students	2 students	0 students
68 BRs .36 BRs/student	6 BRs 6 BRs/student	43 BRs 10.8 BRs/student	32 BRs 16 BRs/student	-

**Summary**

There were 693 students at Spaulding High School during the 2014-2015 school year. Of those, 76 students (11%) received 5 or more Behavior Resolutions (BRs) accounting for 853 of the 1135 BRs (75%). The senior class accounted for the fewest BRs, accounting for only 13% of the total number of BRs. There could be multiple reasons for this including, but not limited to, the fact that students mature over time and grow more accustomed to the behavior expectations of the school, and that several senior students may have participated in alternative options for graduation, such as The Phoenix Program, limiting their access to the main campus.

Further bolstering the idea that students mature as they age, the number of BRs decreased with each ensuing class, as indicated earlier. The most significant decrease occurred between the sophomore and junior classes (see below):

Grade 9	Grade 10	Grade 11	Grade 12
422	401	163	149

# 2014-2015 Behavior Resolutions (by Category)

Total: 1135

Behavior Resolution	Total	Percentage
Refusal to Comply	267	24%
Not Where Assigned	251	22%
Disruption	182	16%
Detention Not Served	178	16%
Abusive/Inappropriate Language	60	5%
Cell Phone Violation	53	5%
Disrespect	51	5%
Instigative Behavior	28	3%
Other	18	2%
Forgery/Misrepresentation	13	1%
Fighting/Striking Others	11	1%
Safety Violation	9	-
Leave School W/O Permission	6	-
Drugs	4	-
Forgery/Misrepresentation	3	-
Threatening	2	-
Tobacco	1	-
Weapon	1	-



SPAULDING HIGH SCHOOL  
DISCIPLINARY DATA  
2004 - 2016

YEAR	TOTAL	PRINCIPAL DETENTION	%	IN-SCHOOL SUSPENSION	%	OUT-OF-SCHOOL SUSPENSION	%
2004-2005	2558	1906	75%	-	-	652	25%
2005-2006	2310	1593	69%	-	-	717	31%
2006-2007	2802	2141	76%	462	17%	199	7%
2007-2008	1648	1091	66%	361	22%	196	12%
2008-2009	1836	1232	67%	360	20%	244	13%
2009-2010	1000	653	65%	202	20%	145	15%
2010-2011	888	618	70%	189	21%	81	9%
2011-2012	715	428	60%	222	31%	65	9%
2012-2013	-	-	-	-	-	-	-
2013-2014	1709	1181	69%	390	23%	138	8%
2014-2015	1131	800	71%	282	25%	49	4%
2015-2016	762	492	65%	196	26%	70	9%

SPAULDING HIGH SCHOOL  
BEHAVIORS RESULTING IN SUSPENSION  
2004-2012

BEHAVIOR	04-05	05-06	06-07	07-08	08-09	09-10	10-11	11-12
LEAVING SCHOOL W/O PERMISSION (777)	165	120	118	116	93	73	35	57
FIGHTING (238)	65	53	39	21	34	16	6	4
DRUGS/ALCOHOL (109)	16	15	10	32	17	9	5	5
HARASSMENT (99)	15	22	24	9	14	8	7	0
TOBACCO (55)	22	10	9	8	3	1	2	0
WEAPONS (47)	4	5	7	12	8	5	2	4
BULLYING (37)	12	5	8	6	4	1	1	0

In comparison to the data from the 2014-2015 and 2015-16 school years, the dominant behaviors requiring disciplinary action (suspension or otherwise) has changed dramatically. The same behaviors, and the numbers of times they resulted in disciplinary action, are reflected below:

BEHAVIOR	2014-2015	2015-2016
LEAVING SCHOOL W/O PERMISSION	11	6
FIGHTING	12	11
DRUGS/ALCOHOL	7	4
HARASSMENT	0	0

TOBACCO	1	1
WEAPONS	4	1
BULLYING	1	0

In the eight school years between 2004-2005 and 2001-2012, the seven behaviors listed above resulted in 10% of disciplinary action (requiring suspension or otherwise. During that period there were 1,365 incidents involving these behaviors, or 171 per school year. In the last two school years, there were only 59 incidents involving these behaviors, or 30 per school year.

The dominant behaviors that require disciplinary action and administrative attention have changed. In the past two school years, two behaviors dominate the disciplinary referral data: Students who are NOT WHERE ASSIGNED and students who REFUSE TO COMPLY. Those two behaviors are responsible for 43% of the disciplinary referrals. Two other behaviors contributed another 29% to the overall total: See below:

BEHAVIOR	2015-2016 (762 REFERRALS)	2014-2015 (1135 REFERRALS)
NOT WHERE ASSIGNED	163	267
REFUSAL TO COMPLY	136	251
DISRUPTION	102	182
DETENTION NOT SERVED	80	178
TOTALS	481 (63%)	878 (77%)

In the last two school years, these four behaviors are responsible for 72% of the disciplinary action at Spaulding High School. These are definitely areas of concern to concentrate on.

54

**BARRE SUPERVISORY UNION #61  
POLICY**

**CODE: D11**

1<sup>ST</sup> READING: 11/13/2014

2<sup>ND</sup> READING: 12/11/2014

ADOPTED: 12/11/2014

SHS 1st Reading: 8/22/16

2nd Reading:

Ratified:

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**Drug & Alcohol Testing: Transportation Employees**

**1. POLICY**

The Barre Supervisory Union will comply with State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The superintendent, or his/her designee, will implement procedures to conduct alcohol and drug tests for all safety sensitive transportation employees as required by the federal Omnibus Transportation Employee Testing Act of 1991.

*Legal Reference(s): 49 U.S.C. §§ 5331, 31306 (Omnibus Transportation Employee Testing Act of 1991)  
49 C.F.R. Parts 40, 382, 391, 392, 395 and 653  
21 V.S.A. 511 et seq.*

**BARRE SUPERVISORY UNION #61  
POLICY**

**CODE: D12**

1<sup>ST</sup> READING: 1/8/2015  
2<sup>ND</sup> READING: 2/5/2015  
ADOPTED: 2/5/2015

SHS 1st Reading: 8/22/16  
2nd Reading:  
Ratified

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**Prevention of Employee Harassment**

**1. POLICY**

Harassment is a form of unlawful discrimination that will not be tolerated in the Barre Supervisory Union. Unwelcome sexual advances, requests for sexual favors, and other verbal, written or physical conduct constituting harassment as defined herein and by state and federal law violate this policy. Retaliation against any person raising good faith allegations of unlawful harassment or against any witness cooperating in an investigation by the Supervisory Union pursuant to this policy is prohibited.

**2. DEFINITIONS**

**Employee:** For purposes of this policy, any person who may be permitted, required or directed by the Supervisory Union, in consideration of direct or indirect gain or profit, to perform services for the Supervisory Union or a member district.

**Unlawful Harassment:** Verbal, written or physical conduct based on an employee's race, religion, color, national origin, marital status, sex (including pregnancy), sexual orientation, gender identity, age, political affiliation, ancestry, place of birth, genetic information or disability which has the purpose or effect of substantially interfering with an employee's work or creating an intimidating, hostile or offensive environment.

**Sexual Harassment:** Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

- a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; or
- b. Submission to or rejection of such conduct by an individual is used as a component of the basis for employment decisions affecting such individual; or
- c. Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.
- d.

**Retaliation:** Retaliation is adverse action taken against a person for making a complaint of unlawful harassment or for participating in or cooperating with an investigation.

### **3. EXAMPLES**

Unlawful harassment can include any unwelcome verbal, written or physical conduct which offends, denigrates, or belittles an employee because of the employee's race, religion, color, national origin, marital status, sex (including pregnancy), sexual orientation, gender identity, age, ancestry, place of birth, genetic information or disability. Such conduct includes, but is not limited to: unsolicited derogatory remarks, jokes, demeaning comments or behavior, slurs, mimicking, name calling, graffiti, innuendo, gestures, physical contact, stalking, threatening, bullying, extorting or the display or circulation of written materials or pictures.

#### **Sex**

Sexual harassment may include unwelcome touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, pressure for sexual activity, display or sending of pornographic pictures or objects, obscene graffiti, and spreading rumors related to a person's alleged sexual activities.

#### **Race and Color**

Racial or color harassment may include unwelcome verbal, written or physical conduct directed at the characteristics of a person's race or color such as nicknames emphasizing stereotypes, racial slurs, and negative references to racial customs.

#### **Religion**

Harassment on the basis of religion includes unwelcome verbal, written or physical conduct directed at the characteristics of a person's religion or creed such as derogatory comments regarding surnames, religious tradition, or religious clothing, or religious slurs.

#### **National Origin and Place of Birth**

Harassment on the basis of national origin includes unwelcome verbal, written or physical conduct directed at the characteristics of a person's national origin or place of birth such as negative comments regarding surnames, manner of speaking, customs, language or ethnic slurs.

#### **Age**

Age harassment includes unwelcome verbal, written or physical conduct directed at someone (an applicant or employee) age 40 or older, such as offensive remarks about a person's ability to perform certain tasks because of his or her age.

#### **Marital Status**

Harassment on the basis of marital status includes unwelcome verbal, written or physical conduct directed at the characteristics of a person's marital status, such as comments regarding pregnancy or being an unwed mother or father.

#### **Sexual Orientation**

Harassment on the basis of sexual orientation includes unwelcome verbal, written or physical conduct directed at the characteristics of a person's sexual orientation.

#### **Gender Identity**

Harassment on the basis of gender identity includes unwelcome verbal, written or physical conduct directed at an individual's actual or perceived gender identity, or gender-related characteristics intrinsically related to an individual's gender or gender identity, regardless of the individual's assigned sex at birth.

#### **Disability**

Disability harassment includes any unwelcome verbal, written or physical conduct directed at the characteristics of a person's disabling mental or physical condition such as imitating manner of speech or movement, or interference with necessary equipment.

#### **Genetic Information**

Genetic information harassment can include, for example, making offensive or derogatory remarks about an applicant or employee's genetic information, or about the genetic information of a relative of the applicant or employee. Genetic information includes information about an individual's genetic tests and the genetic tests of an individual's family members, as well as information about family medical history.

### **4. PROCEDURE**

**4.1 Duty to Investigate.** In the event the Supervisory Union receives a complaint of unlawful harassment of an employee, or otherwise has reason to believe that unlawful harassment is occurring, it will take all necessary steps to ensure that the matter is promptly investigated and addressed. The Supervisory Union is committed to take action if it learns of potential unlawful harassment, even if the aggrieved employee does not wish to file a formal complaint.

**4.2 Designated Persons.** Every employee is encouraged to report any complaint of or suspected acts of unlawful harassment. Unlawful harassment should be reported to the Superintendent or other Administrators.

**4.3 Investigation.** Allegations of unlawful harassment will be promptly investigated by the Superintendent or other Administrators. At the outset of the investigation, the complainant shall be provided with a copy of this policy. If the allegations are found to have been substantiated by the investigator, the Supervisory Union will take appropriate disciplinary and/or corrective action. The Superintendent or other Administrators will inform the complainant(s) and the accused(s) whether the allegations were substantiated. The accused(s) and the complainant(s) shall be warned against any retaliation. If, after investigation, the allegation is found not to have been substantiated, the complainant(s) shall be informed of the right to contact any of the state or federal agencies identified in this policy.

**4.4 Filing a Complaint.** Employees are encouraged to report the alleged unlawful harassment as soon as possible to the Superintendent or other Administrators. The complainant

will be asked to provide copies of any relevant documents or notes of events and the names of people who witnessed or were told of the unlawful harassment.

**4.5 Alternative Complaint Processes.** Employees may file complaints with both the Supervisory Union and with state and federal agencies. If employees are dissatisfied with the results of an investigation, they may file a complaint with state and federal agencies. The agencies are:

- a. Vermont Attorney General's Office, Civil Rights Unit, 109 State Street, Montpelier, VT 05602, tel: (802) 828-3171. Complaints should be filed within 300 days of any unlawful harassment.
- b. Equal Employment Opportunity Commission, 1 Congress Street, Boston, MA 02114, tel: (617)565-3200 (voice), (617)565-3204 (TDD). Complaints should be filed within 300 days of any unlawful harassment.

**4.6 Confidentiality.** The confidentiality of the complainant, the accused individual, and the witnesses shall be maintained consistent with the Supervisory Union's obligations to investigate, to take appropriate action, and to comply with laws governing the disclosure of personnel records or other applicable discovery or disclosure obligations.

*Legal Reference(s):* 9 V.S.A. §§4502 et seq. (Public accommodations)  
16 V.S.A. 11(a)(26) (Definitions)  
21 V.S.A. §§495 et seq. (Unlawful employment practice, sexual harassment)  
42 U.S.C. §§2000e et seq. (Title VII of the Civil Rights Act of 1964)  
29 C.F.R. 1604.11 (Equal Opportunity Employment Commission)



5.6

**BARRE SUPERVISORY UNION #61  
POLICY**

**CODE: D13**

1<sup>ST</sup> READING: 11/13/2014  
2<sup>ND</sup> READING: 12/11/2014  
ADOPTED: 12/11/2014

SHS 1st Reading: 8/22/16  
2nd Reading:  
Ratified:

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**Health Insurance Portability and Accountability Act Compliance**

**1.POLICY**

The Barre Supervisory Union shall comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPPA) with regard to any employee benefit or group health plan provided by the district that is subject to the requirements of the Act. The superintendent, or his/her designee, shall develop and implement procedures necessary to ensure continuing compliance with the requirements of HIPPA.

*Legal References: 45 C.F.R. Subpart C*

1<sup>ST</sup> READING: 1/14/2016  
2<sup>ND</sup> READING: 2/11/2016  
ADOPTED: 2/11/2016

SHS 1st Reading: 8/22/16  
2nd Reading:  
Ratified:

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## **Fiscal Management and General Financial Accountability**

### **1. POLICY**

It is the policy of the Barre Supervisory Union and its member districts (Barre Town, Barre City and Spaulding High School Union Districts, and Central Vermont Career Center) to manage its financial affairs using generally accepted accounting practices, providing appropriate accountability, and assuring compliance with guidelines published by the Agency of Education.

### **2. ADMINISTRATIVE RESPONSIBILITIES**

With the advice and consent of the Auditor of Accounts and the Secretary of Education, the Superintendent shall establish and maintain an accrual system of accounting for the proper control and reporting of school district finances and for stating the financial condition of the School Districts.

#### **Guidelines**

1. The approved budget will be the spending plan for the year. The Superintendent or his or her designee is authorized to make commitments on behalf of the organization. Expenditures in excess of \$15,000 require approval by the Board. The Superintendent shall assure that the district does not materially deviate from the approved spending plan, and shall notify the Board of significant overages in spending or significant reduction in revenue that might threaten adherence to the annual budget plan for the year.
2. The Superintendent or designee shall arrange with the Barre Supervisory Board an annual audit of accounts by a certified public accountant.
3. The Superintendent shall be responsible for establishing a system of appropriate internal controls for the handling of all financial obligations and all funds and accounts.
4. The Superintendent or designee shall provide regular information to the board regarding the status of the organization relative to expenses and revenues according to a schedule established by the Board.
5. The Board shall, annually, authorize the Superintendent or his/her designee to "examine claims against the district for school expenses and draw orders for such as shall be allowed by it payable to the party entitles thereto."<sup>1</sup>
6. The bidding requirements of 16 V.S.A. §559 will be followed by the Board and its designees.

<sup>1</sup> 16 V.S.A. §563

*Legal Reference(s): 16 V.S.A. §563 (3) (Powers of school boards)  
16 V.S.A. §559 (Public bidding)  
16 V.S.A. §1756 (Indemnity and insurance)*

1<sup>ST</sup> READING: 1/14/2016  
2<sup>ND</sup> READING: 2/11/2016  
ADOPTED: 2/11/2016

SHS 1st Reading: 8/22/16  
2nd Reading:  
Ratified:

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## **Budgeting**

### **1. POLICY**

It is the policy of the Barre Supervisory Union and its member districts (Barre Town, Barre City and Spaulding High School Union Districts, and Central Vermont Career Center) to develop school budget(s) that reflect the Supervisory Union and Districts' goals in improving student achievement as outlined in its strategic and annual action plans and to ensure responsiveness to community needs.

### **Administrative Responsibilities**

The Superintendent will develop an annual calendar for budget development. The calendar will provide sufficient time for:

- Establishing a budget which aligns with priorities of the recommendations of the school administration and staff, parents, students, and other citizens.
- Holding public hearings and informational meetings prior to the formal adoption of the budget proposal by the board.
- Aligning the budget according to the goals of the board.

### **Approval**

The Board will, after public hearings and/or informational meetings adopt a budget for consideration by the electorate. The budget and special articles will be presented by the Board for approval by the electorate at the annual meeting of the District. Preparation of the Board's budget presentation and other Board strategies for explaining and supporting its budget will be a formal agenda item at a meeting of the Board prior to the annual district meeting.

**BARRE SUPERVISORY UNION #61****CODE: G9****1<sup>ST</sup> READING: 03/24/2016****2<sup>ND</sup> READING: 4/12/2016****ADOPTED: 4/12/2016**

SHS 1st Reading: 8/22/16

2nd Reading:

Ratified:

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**GRADE ADVANCEMENT: RETENTION, PROMOTION, AND ACCELERATION OF STUDENTS<sup>1</sup>****Policy**

A goal of the Barre Supervisory Union #61 is for each student to progress in his or her educational program by reaching a standard of achievement necessary to progress from grade to grade.

**Definitions**

**“Acceleration”** is the advancement of a student by more than one grade beyond the current grade level.

**“Promotion”** is the single grade step most students take from year to year.

**“Retention”** allows a student to repeat all or part of a grade in order to more fully prepare for the work of the next grade.

Promotion, retention and acceleration decisions will be based on the extent to which a student is meeting the standards established by the Vermont Framework of Standards and Learning Opportunities as well as other relevant factors, including social, emotional, physical and mental growth, past academic performance, behavior, motivation, and attendance.

**Implementation**

The principal/director will develop rules to implement this policy that will specify a process for determining the promotion, retention or acceleration of individual students.

***Legal Reference(s):******VT State Board of Education Manual of Rules & Practices: §2120.2.2 (b)******Cross Reference: Student Attendance (F25)***

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<sup>1</sup>SBE Rule 2120.2.2(d). “Each school shall develop and adopt policies on grade advancement.”

5.10

**BARRE SUPERVISORY UNION #61  
POLICY**

**CODE: G15**

1<sup>ST</sup> READING: 2/11/2016  
2<sup>ND</sup> READING: 3/24/2016  
ADOPTED: 3/24/2016

SHS 1st Reading: 8/22/16  
2nd Reading:  
Ratified:

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**Special Education**

**1. POLICY**

It is the policy of the Barre Supervisory Union to meet the needs of students with disabilities as defined in federal and state law and regulations and to provide a free and appropriate public education (FAPE) to these students in the least restrictive environment that will allow all students to benefit educationally.

**Link to the State Special Education Guide:**

[education.vermont.gov/new/pd/doc/pgm.../educ\\_sped\\_guide.pdf](http://education.vermont.gov/new/pd/doc/pgm.../educ_sped_guide.pdf)

# **Barre Act 46 Timeline**

**8/9/2016**

- August 11, 2016 –Committee Meeting
  - Review Final Report and Finalize Articles of Agreement
- September 8, 2016 –Committee Meeting; Final Report approved by committee
- September 12, 2016 - BCEMS Board Meeting for official review and comment on Final Report
- September 20, 2016 – Ballots due to City and Town Clerk if we want electronic counted ballots
- September 21, 2016 - BTMES Board Meeting for official review and comment on Final Report
- September 22, 2016 – Tentative Committee Meeting (if necessary)
- September-October - SHS Board Meeting for “unofficial” review and comment on Final Report
- Late September, 2016 – Final Report sent to Secretary of Education
- September 30-October 10, 2016 - Ballots due to Barre City and Town Clerk if we want hand counted ballots
- October 3, 2016 (?) – Prospective New Board members must submit ballot petitions with signatures
- Early October, 2016 – Secretary Holcombe sends our report to State Board of Education with a letter of recommendation for approval attached
- October 6, 2016 – Committee Meeting (if necessary) [NOTE: Conflicts with SHS Board Meeting]
- October 13, 2016 (?) – Public Forum
- October 18, 2016 – State Board of Education Meeting to approve our report
  - NOTE: Next prior meeting is September 28, 2016
- November 3, 2016 – Committee Meeting [NOTE: Conflicts with SHS Board Meeting]
- November 8, 2016 – Ballot vote in both communities
  - Yes or No on Merger
  - Vote for Board Members of new district
- July 1, 2017 – Begin Operation as a single District

# ACT 46 Quick Update

## August 2016

### What is Act 46?

- consolidate governance
- quality education for all students
- at a cost that is fair and reasonable to taxpayers

### What about our school? My student(s)?

- better educational program
- saving money
- more efficient
- **BCEMS and BTMES would stay the same-this is not the merging of the 2 schools**

### I have questions-where can I get more info?

- Act 46 link  
<http://bsuvt.org/joomla/index.php/act-46>

### What does this mean for Barre City and Barre Town?

- consolidate our school boards
- consolidate our policies
- consolidate our budgets
- projected combined savings of over \$4 million dollars due to incentives

### What is happening now?

#### Meetings to attend to learn more:

- 8/11/16 Act 46 Committee Meeting SHS Library 5:30 pm Full Draft Review of Articles of Agreement
- 9/8/16 Act 46 Committee Meeting SHS Library 5:30 pm Final Report approval by Act 46 committee
- 9/14/16 BCEMS Board Meeting BCEMS Library 5:30 pm Review Act 46 Final Report and Comment
- 9/21/16 BTMES Board Meeting BTMES Library 6:00 pm Review Act 46 Final Report and Comment

### Who decides?

- **YOU! 11/8/16 Ballot vote Barre City and Barre Town**

### Act 46 Committee Members

Alice Farrell, Co-Chair, Barre Town  
Community Member

Chad Allen, Barre Town School Board  
Jay Paterson, Barre Town School Board  
David LaCroix, Barre Town/SHS Board  
Kerri Lamb, Barre Town Community  
Member

Tommy Walz, Co-Chair, Barre City  
Community Member

Giuliano Cecchinelli, Barre City Board  
Sonya Spaulding, Barre City Board  
Eddie Rousse, Barre City/SHS Board  
Lucas Herring, Barre City/SHS Board

# Barre Supervisory Union - Summary of Buildings, Contents and Site Values, Long Term Debt, and Reserve Funds

8/10/2016

Fund Balances (unaudited) as of 6/30/16.	Total Insurance Value of Buildings, Contents and Site Improvements	Less Total Long Term Debt/Lease	Buildings, Content and Site Improvements Less Long Term Debt and Capital Leases	FY17 Equalized Pupils	Capital Asset Value Less Long Term Debt Per Equalized Pupil	Current General Fund Balance (unaudited)	Current Tax Stabilization Balance (unaudited)	Current Maintenance Reserve Fund Balance (unaudited)	Current Value of all Funds (unaudited)	Total Current Value	Capital Asset Value Less Long Term Debt Per EP Including Maint. Reserve	
Barre Supervisory Union	\$1,319,600.00	\$0.00	\$0.00	0	\$0.00	\$192,421.00	\$0.00	\$0.00		\$1,512,021.00	\$0.00	\$0.00
Barre City	\$20,547,600.00	\$609,182.00	\$19,938,418.00	875.31	\$22,778.69	\$0.00	\$317,000.00	\$159,000.00	\$476,000.00	\$20,414,418.00	\$23,322.50	\$23,322.50
Barre Town	\$25,651,200.00	\$95,000.00	\$25,556,200.00	795.94	\$32,108.20	\$445,000.00	\$35,700.00	\$320,000.00	\$800,700.00	\$26,356,900.00	\$33,114.18	\$33,114.18
Spaulding Union High School	\$42,484,300.00	\$3,085,039.00	\$39,399,261.00	788.96	\$49,938.22	\$230,000.00	\$120,000.00	\$152,038.00	\$502,038.00	\$39,901,299.00	\$50,574.55	\$50,574.55
Total All Member Districts	\$90,002,700.00	\$3,789,221.00	\$84,893,879.00	2460.21	\$34,941.71	\$867,421.00	\$472,700.00	\$631,038.00	\$1,778,738.00	\$88,184,638.00	\$35,670.41	\$35,670.41



# BUILDING A STRONG FOUNDATION

## SERVICES FOR UNIFIED DISTRICTS

### **Laying the Foundation for Success: The Initial Board Retreat** *(\$900\* / half day + 2-3 hour follow-up session)*

The first time a new board meets is a critical moment for establishing relationships among board members, creating a common understanding of board roles and responsibilities, and developing a work plan for the board. The VSBA will support the board and superintendent in designing and executing a retreat to lay the foundation for effective working relationships among board members, between the board and the superintendent, and between the board and the community.

### **Preparing for Negotiations**

*(\$250\* / 2 hours)*

Act 46 requires that negotiations commence between employees' representatives and the board within 90 days of the organizational meeting. This session will provide the board and superintendent clarity around legal requirements, the process and timeline for compliance, current issues in bargaining, and unique circumstances that must be addressed in your district when unifying multiple contracts.

### **Building Your New Policy Manual**

*(\$1000\* includes preparation and meetings)*

Establishing a set of unified policies is a critical task for the new board. The VSBA has more than two decades of experience drafting model policies and working with boards to establish policy manuals. VSBA staff will work with the board to create a complete manual, support policy adoption, and develop a schedule for maintaining the manual so that it is kept up-to-date and in compliance with state and federal laws and regulations.

### **Introduction to Budgeting in a Unified System**

*(\$250\* / 2 hours)*

Budget development in a unified system will require board member understanding of the budget building process within the new organizational structure. This workshop will introduce boards to the key elements of budgeting in a larger system, opportunities for cost effectiveness, and monitoring budget results.

### **Legal and Ethical Board Operations**

*(\$250\* / 2 hours)*

The decision-making process of the new board must reflect an understanding of and adherence to Vermont's Open Meeting Law, Public Records Act, and ethical obligations under Vermont law. The VSBA will provide a comprehensive explanation of the laws, including tools and tips to help board members comply.

*\*Plus expenses*

8.1

## BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary and  
Middle School

Barre Town Middle and  
Elementary School

Central Vermont Career Center

Spaulding High School

**John Pandolfo**  
Superintendent of Schools

120 Ayers Street  
Barre, VT 05641  
phone: 802-476-5011  
fax: 802-476-4944 / 802-477-1132  
www.bsuvt.org

*Doing whatever it takes to ensure  
success for every child.*

**Richard McCraw, M.Ed.**  
Director of Curriculum,  
Instruction, and Assessment

**Lisa Perreault**  
Business Manager

**Donald E. McMahon, M.Ed.**  
Director of Special Services

**Diane Stacy**  
Director of Technology

**Sandra Cameron, M.Ed., MOT**  
Director of Early Education

**Jamie Evans**  
Director of Facilities

August 15, 2016

TO: The Members of the Spaulding High School Board  
RE: Superintendent's Report

Please accept the following report to the Spaulding High School Board:

(1) Act 46 Study Committee

- This will be covered as an agenda item at the board meeting.
- The Barre SU website homepage has a link to an Act 46 page with details from each meeting as well as general resources related to Act 46 (<http://bsuvt.org/joomla/index.php/act-46>)

(2) Custodial/Maintenance Agreement

- This agreement has been ratified and the personnel are now operating under it.

(3) Summer Facilities Work

- Phase 1 of the sprinkler system work is complete. The contractor completed the work on time, worked well with our staff, and we were very satisfied with their work. We would definitely consider using them for future phases. The inspection report from the state fire marshal is attached to this report.
- Work on the 2<sup>nd</sup> to last science lab renovation is nearing completion and will be complete before school begins. We now have one remaining lab to renovate next year.
- All Univent heaters in the science hall were replaced this summer.
- Cafeteria tile work has been completed. We now have all new tile on the cafeteria floor.
- Various paint jobs are in progress and will be completed before students arrive.
- CVCC Office move (Phase 1) is nearing completion.

Respectfully Submitted,



John Pandolfo  
Superintendent of Schools



Vermont Department of Public Safety  
**DIVISION OF FIRE SAFETY**  
Office of the State Fire Marshal, State Fire Academy and State Haz-Mat Team  
firesafety.vermont.gov



☒ Barre Regional Office  
U.S. Route 302 - Berlin, Suite 500  
Barre, VT 05641  
[phone] 802-479-4434  
[fax] 802-479-4446

☐ Rutland Regional Office  
56 Howe Street, Building A, Suite 200  
Rutland, VT 05701-3449  
[phone] 802-786-5867  
[fax] 802-786-5872

☐ Williston Regional Office  
380 Hurricane Lane, Suite 101  
Williston, VT 05495-2080  
[phone] 802-879-2300  
[fax] 802-879-2312

☐ Springfield Regional Office  
100 Mineral Street, Suite 307  
Springfield, VT 05156-3168  
[phone] 802-885-8883  
[fax] 802-885-8885

## FIRE INSPECTION RESULTS

Site Id: 2179

### Structure Information

Name: SPAULDING UNION HIGH SCHOOL DIST 61 (9-12) Address: 155 AYERS STREET  
Structure Id: 2179 BARRE CITY, VT 05641

### Owner Information

Owner: BARRE SUPERVISORY UNION SCHOOL Address: 120 AYERS STREET  
eMail: DISTRICT (N 52779) BARRE CITY, VT 05641  
Phone: jevanbsu@u61.net  
802-476-5011

### Building Description

Risk Index: H2	Smoke Det:	Occupants: 1200	Units:
Const Type: IIB	CO Detect:	Stand Pipe:	Floors: 2
Occ Type: E	Fire Alarm: Manual	Sprinkler: Limited	Sq Feet: 120000
Heating: Oil/gas/wood			

### Project Description

Name: Spaulding/Vocational Tech School - Sprinkler Phase 1  
Type: Building Project Received: 10/01/2015 Workitem Id: 385042

### Inspection Detail

Insp Date: 07/21/2016 Insp Type: Occupancy Violations:  
Comply By: Occ Granted: Yes Hazard Index: Level 1  
Inspector: PATRICK MCLAUGHLIN (S 93037)  
Copy To: BCFD

### Violations and Notes

Site Visit - Final Inspection on Phase 1 of Sprinkler system

Site Visit  
tri-state Sprinkler  
Jamie Evans DIR

No issues with installation  
Occupancy Granted to the System

Coverage Gap:  
Salon Storage units shall have the roof of the closets removed or sprinkler heads installed with in the closets

Note:  
All Storage within storage room shall now be no less than 18" from the ceiling.

Any questions let me know  
802.585.4468

End  
Asst State Fire Marshal  
Patrick McLaughlin

**SPAULDING HIGH SCHOOL  
FINANCE COMMITTEE MEETING**  
Barre Supervisory Union – Conference Room  
July 27, 2016 - 4:30 p.m.

**MINUTES**

**COMMITTEE MEMBERS PRESENT:**

David LaCroix – Chair  
Jaime Evans – Facilities Director  
Lisa Perrault, Business Manager  
Dotty Ricks  
Brenda Waterhouse, Principal

**COMMITTEE MEMBERS ABSENT:**

**GUESTS PRESENT:**

**1. Call to Order**

The Chair, Mr. LaCroix, called the Thursday, July 27, 2016, Finance Committee meeting to order at 4:31p.m., which was held at the Barre Supervisory Union Conference Room.

**2. Additions and/or Deletions to the Agenda**

None.

Dotty Ricks requested that the entire agenda packet be posted on-line and that meetings be warned on Front Porch Forum. Lisa Perreault will research the possibility of accomplishing the requested action.

**3. Approval of Minutes – April 27, 2016 Finance Committee Meeting**

On a motion by Mrs. Perreault, seconded by Mrs. Waterhouse, the Committee unanimously voted to approve the Minutes of the April 27, 2016, Finance Committee meeting.

**4. FY '16 Year End Projections**

Six financial reports were distributed;  
SHS FY 16 Expenditure/Year-end Projection  
Spaulding UHS and CVCC - SHS Revenue Summary Report  
Spaulding UHS and CVCC -SHS Expenditures Report  
CVCC FY16 Expenditure/Year-end Projections (July 18, 2016)  
Spaulding UHS and CVCC - CVCC Revenue Summary Report  
Spaulding UHS and CVCC - CVCC Expenditure Summary

Mr. LaCroix opened the discussion regarding the SHS finance reports. Mrs. Perreault distributed an updated report (07/27/16) and advised that the unaudited projected surplus has changed from \$492,194 to \$297,000. The change is the result of notification that some Special Education revenue will need to be reimbursed to the State. Of the \$319,000 in the Capital Improvement Fund, \$108,000 was voter approved to be budgeted towards revenue (for the 2015/2016 year), and \$144,000 is being utilized for the sprinkler system, resulting in a Capital Improvement Fund balance of \$67,000. Concern was raised regarding financing the completion of sprinkler installation. Mr. LaCroix suggested that during creation of next year's budget, a Special Article be written to allocate \$20,000 or \$25,000 to the Capital Improvement Fund.

Discussion changed to the CVCC projected surplus. Of the originally projected surplus amount (approx. \$120,000) for CVCC, \$90,000 has been approved for summer projects (office move), resulting in an unaudited surplus amount of approximately \$30,000.

Mr. Evans advised that the SHS campus has seen great improvements over the past 7 or 8 years, but cautioned that there is still more work to be performed.

**5. Substitute Pay Proposal**

A document titled 'Vermont Sub Rates' was distributed. Mrs. Perreault advised that the document contains a proposal that will be brought to each Board. The proposal is for an SU wide rate. It is believed that the substitute pay has not increased in 10+ years. The proposal is to increase the pay for 'Day Subs' and 'Paras' to \$80.00 per day. SHS currently pays \$17.50 an hour (for academic instruction). The result of the new pay rate would result in an increase (if not prorated) for working ½ day at SHS, but result in a significant loss in pay for working full days. Mrs. Waterhouse expressed concern that the new pay rate could cause a loss of substitutes at SHS. The proposed pay for Licensed Substitutes is \$195.00. The proposed pay for 'LT' and Permanent Substitutes is

\$110.00. The definition of 'LT' substitutes is unknown. The proposed rate for 'ED Certified' substitutes is \$85.00. The definition of 'ED Certified' or how to become 'ED Certified' is unknown. The proposed rate for 'BI' is \$80.00/\$85.00. Clarification is also necessary regarding the definition of 'BI'. Mrs. Perreault will present these questions to the HR Coordinator. It was noted that the SU has difficulty recruiting and retaining substitutes. Substitute recruiting is difficult in many SUs. Ms. Ricks queried regarding input from substitutes, as she has received negative input from some substitutes. Mrs. Poulin volunteered to provide some input, as she substitutes within the district. Mrs. Poulin advised regarding the increase in behavioral issues and special needs that substitutes encounter and advised that the substitute work day (at the elementary/middle school level) begins before the students' academic day and extends beyond the end of the students' school day. Additionally, Mrs. Poulin advised it is her experience that the district seems to be on the low end of the pay scale, and that increases in pay occur rarely and only when the SU is very desperate for substitutes. Mrs. Poulin would like to see the SU be more proactive with the pay scale, which she believes would increase the size and quality of the substitute pool and assist with retention of substitutes. Mrs. Poulin and Mrs. Waterhouse agreed that retention of substitutes is beneficial to both students and subs, as substitutes are more effective when they are familiar with the students (special needs, personalities, disabilities). Additionally, Mrs. Poulin advised that she felt it was unsettling that the proposed rate for substitute clerical staff is much higher than the proposed rate for those who are charged with insuring the safety of the children in the SU. Mrs. Waterhouse raised concern regarding substitute pay which may be higher than the negotiated pay of para-educators, though it was noted that para-educators are full time employees who also receive benefits. Board members were advised to submit their comments by August 22, 2016.

#### **6. Financial Discussion on Summer Projects**

A document titled 'SHS/CVCC Facility Projects, Etc... Summer 2016 - 07/26/16' was distributed. Mr. Evans led the discussion providing an overview of the status of the summer projects. Mr. Evans reported that the installation of the sprinkler system lasted 3 weeks and the contractor ran a clean, efficient, and respectful operation. The CVCC office relocation is continuing at a good pace. Flooring in the CVCC area will be completed next year. Additional repairs/maintenance includes work performed on the athletic fields, parking lots, and the gym floor. The cafeteria floor and abatement is complete. Renovations to the science rooms are 80% complete. The placement of additional security cameras will be researched further to assure that new cameras are installed in the most beneficial places. The security system will be changing from analog to digital. Additional maintenance includes upgrades to the nurse's office (new lighting, ceiling tiles and cabinetry), and mailroom office renovations. Mr. Evans advised that of the \$200,000 budget, \$30,000 remains and will be used for the installation of new unit ventilators.

#### **7. Other Business**

None.

#### **8. Next Meeting Date**

The August meeting is cancelled. The next meeting will be held on September 28, 2016 at 4:30 p.m. at the Supervisory Union.

#### **9. Adjournment**

On a motion by Mrs. Waterhouse, seconded by Mrs. Perreault, the Committee unanimously voted to adjourn at 6:05 p.m.

Respectfully submitted,  
*Andrea Poulin*

## **Draft**

### **SHS Policy Meeting August 1, 2016 - Monday at 5:30 PM Barre Supervisory Union Office**

Members Present: J. Guy Isabelle, Dottye Ricks

Staff Present: Superintendent John Pandolfo, Assistant Principal Luke Aither

Guest Present: Representative Topper McFaun

The meeting was called to order at 5:33 PM by Chair J. Guy Isabelle. Guy mentioned that this meeting will help set the tone for the future meetings to continue the good work that was provided by former Chair Dottye Ricks and member Kerry Lamb. Guy asked John to share the work he has done in preparation for the meeting, for new Policy Committee Chairs and if the work of the Act 46 Committee wins voter approval in November. John explained that if the merger happens there will be a need to have policies developed for the new Supervisory Union. He explained that the current Supervisory Union Board had been trying to establish policies that are consistent and adopted by all three schools.

Topper asked whether policies are different at all the schools. While there are common policies there are also policies that are unique to each school and the Boards that represent them.

Dottye explained that that roughly 90% of the policy work she did was adopted from the model policies developed by the Vermont School Boards Association. Luke explained that the model policies don't always go far enough. He explained that the firearms policy may be an example of that. It was also noted that some of the schools policies may not be on line.

The discussion emphasized the importance of the work of the Committee. Guy stressed that it is important that those who deal with the policies on a day to day basis be able to weigh in on proposed or current policies.

The group reviewed the spreadsheet that John had prepared. After much discussion there were model policies identified that would help the high school and also be useful for the new union if that passes. By getting these policies in motion we can move forward without wasting member's time. The policies that were identified to be presented to the SHS Board on August 22 will be as follows:

D11- Drug and Alcohol Testing: Transportation Employees

D12- Prevention of Employee Harassment

D13- HIPPA Compliance

E1- Fiscal Management and General Financial Accountability

E2- Budgeting

G9- Grade Advancement, Retention, Promotion, and Acceleration of Students

G15 Special Education

Luke wants to make sure we take a look at F7 –Student Drugs and Alcohol, F9Transportation, and F21 Firearms.

Dotty shared that she could not support the proposal because she had not seen the policies. Guy stated that he did not see that as a problem since there will need to be two readings. Meanwhile it will be the work of the committee to look these up. The packet for the SHS board will go out a week before the meeting.

The next meeting is scheduled for Monday September 12 at 5:30 in the SU office. Guy will check with Kerry to see if that time works.

Meeting adjourned at 7:04 PM

J. Guy Isabelle

Chair

8/23/2016

## BARRE SUPERVISORY UNION POLICY MANUAL INDEX

CODE	TITLE	VSBA REQUIRE/VSBA RECOMMEND/CONSIDER	NEW CODE	APPROVAL DATE(S)	1ST READING DATE	BSU COMMENTS/ACTION	BT	BC	SHS
<b>BOARD OPERATIONS</b>									
A1	Role and Adoption of School Board Policies	Consider	A30	1/14/2016	12/10/2015	11/2/15: Ratify BSU 2/3/16		1st Reading to Ratify BSU 8/8/16	11/2/15: Ratify BSU or wait
B3	Board Member Conflict of Interest	Required	A1	11/19/2014	10/9/2014	Ratified BSU 2/3/16		Ratified BSU 2/8/16	11/2/15: Compare SHS and BSU; Ratify BSU unless SHS is newer
C6	Non-Discrimination	Recommended	A22	3/19/2015	2/5/2015	Re-Coded from B6 3/24/2016		Ratified BSU 2/3/16	11/2/15: Compare SHS and BSU; Ratify BSU unless SHS is newer
<b>PERSONNEL</b>									
D1	Capitalization Policy	Rescind				Rescind 8/18/2016			
D2	Professional Development	Recommended	B21	11/12/2015	5/14/2015	Ratified BSU 2/17/16		Ratified BSU 1/11/16	10/5/09: Ratify BSU after SU Approves or wait
D6	Substitute Teachers	Required	B1			GCE 4/5/06: Ratify BSU after SU Approves or wait		DCE 3/14/11: Ratify BSU after SU Approves or wait	DNE: Wait for BSU, then Ratify
D7	Volunteers and Work Study Students	Required	B2			DNE: Wait for BSU, then Ratify		DNE: Wait for BSU, then Ratify	12/16/13: Ratify BSU or wait
D8	Alcohol & Drug-Free Workplace	Required	B3	2/5/2015	1/8/2015	Ratified BSU 2/17/16		Ratified BSU 3/14/16	1st Reading to Ratify BSU 8/22/16
D11	Drug & Alcohol Testing: Transportation Employees	Required	B4	12/11/2014	11/13/2014	Ratified BSU 2/17/16		Ratified BSU 3/14/16	1st Reading to Ratify BSU 8/22/16
D12	Prevention of Employee Harassment	Required	B5	2/5/2015	1/8/2015	Ratified BSU 2/17/16		Ratified BSU 3/14/16	1st Reading to Ratify BSU 8/22/16
D13	HIPAA Compliance	Required	B6	12/11/2014	11/13/2014	Ratified BSU 2/17/16		Ratified BSU 3/14/16	1st Reading to Ratify BSU 8/22/16
E8	Tobacco Prohibition	Required	B7	2/5/2015	1/8/2015	1st Reading to Ratify BSU 8/17/16		Ratified BSU 3/14/16	12/16/13: Ratify BSU or wait
<b>NON-INSTRUCTIONAL OPERATIONS</b>									
E1	Fiscal Management & General Financial Accountability	Recommended	F20	2/11/2016	1/14/2016	Ratified BSU 5/4/16		Ratified BSU 4/11/16	1st Reading to Ratify BSU 8/22/16
E2	Budgeting	?		2/11/2016	1/14/2016	Ratified BSU 5/4/16		Ratified BSU 4/11/16	1st Reading to Ratify BSU 8/22/16
<b>STUDENTS</b>									
F5	Student Records	Required	C1			JRA 6/21/00: Ratify BSU after SU Approves or wait		JO 5/13/13: Ratify BSU after SU Approves or wait	11/2/15: Ratify BSU after SU Approves or wait
F7	Student Drugs & Alcohol	Required	C2			JCH 8/10/99: Ratify BSU after SU Approves or wait		JCH JFCI 1/14/11: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
F9	Transportation	Required	C3			DNE: Wait for BSU, then Ratify; JHC only addresses extra-curricular		EEA 3/14/11: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
F19	Limited English Proficiency Students	Required	C4			IGBFB 9/7/08: Ratify BSU after SU Approves or wait		IGBFB 6/10/13: Ratify BSU after SU Approves or wait	11/2/15: Ratify BSU after SU Approves or wait
F20	Policy on the Prevention of Hazing, Harassment and Bullying of Students	Required	C10	1/14/2016	12/10/2015	Ratified BSU 2/17/16		Ratified BSU 3/14/16	Ratified BSU on 4/4/15
F20-1	Model Procedures on the Prevention of Hazing, Harassment and Bullying of Students	Required	C10	1/14/2016	12/10/2015	Ratified BSU 2/17/16		Ratified BSU 3/14/16	12/7/15: do we need to Ratify BSU?
F21	Firearms	Required	C5			DNE: Wait for BSU, then Ratify; JIC weapons not firearms		JFCF 5/13/13: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
F23	Home Study Students	Required	C6			DNE: Wait for BSU, then Ratify		JFABDE 5/12/14: Ratify BSU after SU Approves or wait	11/2/15: Ratify BSU after SU Approves or wait
F24	Hazing	Required	C6			DNE: Wait for BSU, then Ratify		JFABDE 5/12/14: Ratify BSU after SU Approves or wait	11/2/15: Ratify BSU after SU Approves or wait
F25	Student Attendance	Required	C7	10/9/2014	9/11/2014	Rescind 8/18/2016		F25 (BC) 12/14/15: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
F27	Pupil Privacy	Required	C8			JH 2/8/00: Ratify BSU after SU Approves or wait		JP 12/13/10: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
F28	Nutrition And Wellness	Required	C9			DNE: Wait for BSU, then Ratify		EF 8/8/11: Ratify BSU after SU Approves or wait	12/7/15: Ratify BSU after SU Approves or wait
C23	Restraint and Seclusion	Consider	C34			DNE: wait		DNE: wait	DNE: wait
<b>INSTRUCTION</b>									
G1	Curriculum Development and Coordination	Recommended	D20	11/12/2015	5/14/2015	1st Reading to Ratify BSU 8/17/16		Ratified BSU 1/11/16	1/4/16: 1st reading only. Check status with Pam; maybe wait
G9	Grade Advancement, Retention, Promotion, and Acceleration of Students	Required	D2	4/12/2016	3/24/2016	1st Reading to Ratify BSU 8/17/16		1st Reading to Ratify BSU 8/8/16	1st Reading to Ratify BSU 8/22/16
G11	Acceptable Use of Electronic Resources & the Internet	Required	D3	6/22/2014		1st Reading to Ratify BSU 8/17/16		G11 (BC): wait	Ratified BSU on 3/7/16
G12	Title I Comparability	Required	D4	5/8/2014	3/13/2015	1st Reading to Ratify BSU 8/17/16		Ratified BSU 3/14/16	Ratified BSU on 3/7/16
G13	Animal Dissection	Required	D5			IGB 1/6/10: Ratify BSU G13		IGAD 12/13/10: Ratify BSU after SU Approves or wait	3/7/16: Ratify BSU after SU Approves or wait
G14	Class Size	Required	D6			IB 2/1/06: wait??? b/c BT unique??		IFA 12/13/10: Ratify BSU after SU Approves or wait	3/7/16: Ratify BSU after SU Approves or wait
G15	Special Education	?		3/24/2016	2/11/2016	1st Reading to Ratify BSU 8/17/16		IG 9/3/12: wait	1st Reading to Ratify BSU 8/22/16
G20	Proficiency Based Graduation Requirements	Required	D1			DNE: Wait for BSU, then Ratify		DNE: Wait for BSU, then Ratify	DNE: Wait for BSU, then Ratify
<b>SCHOOL-COMMUNITY RELATIONS</b>									
H7	Title I, Part A Parental Involvement	Required	E1	10/8/2015	2/5/2015	Ratified BSU 2/17/16		Ratified BSU 3/14/16	12/16/13: Ratify BSU or wait



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# Spaulding High School

## FY 16 Expenditure/Year-end Projection

August 16, 2016

Account Description	FY16 BUDGET		Y-T-D EXPENSES		ENCUMBRANCES		TOTAL PROJECTED YR-END EXPENSES		OVER/UNDER BUDGET PROJECTED	
	7/1/2015 - 6/30/2016		7/1/2015 - 6/30/2016		7/1/2015 - 6/30/2016		7/1/2015 - 6/30/2016			
TOTAL 030 Shared Staff Services	\$0.00		\$11,064.00		\$0.00		\$0.00		\$0.00	
TOTAL 1100 Direct Instruction	\$898,036.00		\$978,693.00		\$22,879.00		\$1,025,000.00		(\$126,964.00)	
TOTAL 1300 Tech Ed Instruction	\$1,065,648.00		\$1,087,427.00		\$0.00		\$1,087,427.00		(\$21,779.00)	
TOTAL 1410 Co-Curricular	\$49,726.00		\$54,839.00		\$0.00		\$54,839.00		(\$5,113.00)	
TOTAL 1420 Athletics	\$437,972.00		\$466,378.00		\$0.00		\$466,378.00		(\$28,406.00)	
TOTAL 2120 Guidance Services	\$542,604.00		\$559,201.00		\$0.00		\$559,850.00		(\$17,246.00)	
TOTAL 2130 Health Services	\$98,663.00		\$99,806.00		\$0.00		\$99,806.00		(\$1,143.00)	
TOTAL 2190 JROTC	\$105,055.00		\$210,142.00		\$0.00		\$210,142.00		(\$105,087.00)	
TOTAL 2210 Curriculum	\$500.00		\$0.00		\$0.00		\$0.00		\$500.00	
TOTAL 2212 Staff Support Services	\$44,085.00		\$44,467.00		\$0.00		\$44,467.00		(\$382.00)	
TOTAL 2220 Library Services	\$146,225.00		\$135,786.00		\$4,365.00		\$141,000.00		\$5,225.00	
TOTAL 2225 Technology	\$187,942.00		\$143,546.00		\$500.00		\$145,000.00		\$42,942.00	
TOTAL 2310 School Board	\$154,357.00		\$41,784.00		\$0.00		\$41,784.00		\$112,573.00	
TOTAL 2312 Board Secretary / Clerk Services	\$4,445.00		\$88.00		\$0.00		\$88.00		\$4,357.00	
TOTAL 2313 Board Treasurer Services	\$445.00		\$441.00		\$0.00		\$441.00		\$4.00	
TOTAL 2314 Election Services	\$444.00		\$265.00		\$0.00		\$265.00		\$179.00	
TOTAL 2321 Office of the Superintendent	\$453,322.00		\$453,322.00		\$0.00		\$453,322.00		\$0.00	
TOTAL 2410 Principal's Office	\$572,443.00		\$576,679.00		\$0.00		\$577,000.00		(\$4,557.00)	
TOTAL 2490 School Resource Officer	\$35,937.00		\$29,957.00		\$0.00		\$29,957.00		\$5,980.00	
TOTAL 2523 Fiscal Services	\$43,050.00		\$41,187.00		\$0.00		\$41,187.00		\$1,863.00	
TOTAL 2600 FACILITIES	\$1,310,306.00		\$1,267,961.00		\$0.00		\$1,267,961.00		\$42,345.00	
TOTAL 2720 Athletic Transportation	\$68,000.00		\$75,077.00		\$0.00		\$75,077.00		(\$7,077.00)	
TOTAL 2721 Co-Curricular Transportation	\$3,000.00		\$3,660.00		\$0.00		\$3,660.00		(\$660.00)	
TOTAL 3100 Food Service Operations	\$6,000.00		\$14,377.00		\$0.00		\$14,377.00		(\$8,377.00)	
TOTAL 3200 Student Exams-Reimb.	\$0.00		\$21,950.00		\$0.00		\$21,950.00		(\$21,950.00)	
TOTAL 5100 Bond Proceeds	\$364,678.00		\$360,611.00		\$0.00		\$360,611.00		\$4,067.00	
TOTAL 00 General	\$6,592,883.00		\$6,678,708.00		\$27,744.00		\$6,721,589.00		(\$112,825.00)	

TOTAL 02 Art	\$117,359.00	\$120,378.00	\$0.00	\$121,850.00		(\$4,491.00)
TOTAL 03 Business Education	\$58,647.00	\$59,685.00	\$0.00	\$59,685.00		(\$1,038.00)
TOTAL 04 ESL	\$30,149.00	\$31,050.00	\$0.00	\$31,050.00		(\$901.00)
TOTAL 1100 English	\$500,543.00	\$484,073.00		\$486,000.00		\$14,543.00
TOTAL 2210 Curriculum	\$1,625.00	\$1,627.00	\$0.00	\$1,627.00		(\$2.00)
TOTAL 06 World Languages	\$261,464.00	\$268,488.00	\$0.00	\$269,000.00		(\$7,536.00)
TOTAL 07 Driver's Education	\$74,145.00	\$72,065.00	\$0.00	\$72,065.00		\$2,080.00
TOTAL 08 Physical Education	\$110,725.00	\$107,922.00	\$0.00	\$107,922.00		\$2,803.00
TOTAL 09 Family and Consumer Science	\$129,719.00	\$127,136.00	\$0.00	\$127,136.00		\$2,583.00
TOTAL 11 Math	\$453,258.00	\$426,597.00	\$0.00	\$429,000.00		\$24,258.00
TOTAL 12 Music	\$116,998.00	\$115,598.00	\$0.00	\$122,000.00		(\$5,002.00)
TOTAL 13 Science	\$421,389.00	\$415,658.00	\$0.00	\$418,000.00		\$3,389.00
TOTAL 1100 Social Studies	\$471,007.00	\$452,667.00	\$0.00	\$454,000.00		\$17,007.00
TOTAL 2210 Curriculum	\$0.00	\$1,627.00	\$0.00	\$1,627.00		(\$813.00)
TOTAL 27 Phoenix	\$150,843.00	\$154,409.00	\$0.00	\$154,409.00		(\$3,566.00)
<b>TOTAL GENERAL ED.</b>	<b>\$9,490,754.00</b>	<b>\$9,517,688.00</b>	<b>\$27,744.00</b>	<b>\$9,576,960.00</b>		<b>(\$69,511.00)</b>
211 Special Ed - Reimbursable						
TOTAL 1200 Special Ed. Instruction	\$2,167,284.00	\$2,784,939.00	\$35,493.00	\$2,820,500.00		(\$653,216.00)
TOTAL 2130 Health Services	\$25,070.00	\$23,977.00	\$0.00	\$23,977.00		\$1,093.00
TOTAL 2140 Psychological Services	\$80,000.00	\$112,266.00	\$10,238.00	\$122,000.00		(\$42,000.00)
TOTAL 2149 Other Psychological Services	\$49,273.00	\$0.00	\$0.00	\$0.00		\$49,273.00
TOTAL 2150 SLP Services	\$179,532.00	\$209,757.00	\$0.00	\$209,757.00		(\$30,225.00)
TOTAL 2420 Special Ed Administration	\$110,151.00	\$106,651.00	\$0.00	\$106,651.00		\$3,500.00
TOTAL 2711 Transportation	\$85,054.00	\$12,863.00	\$0.00	\$12,863.00		\$72,191.00
<b>SPECIAL EDUCATION REIMB.</b>	<b>\$2,696,364.00</b>	<b>\$3,250,453.00</b>	<b>\$45,731.00</b>	<b>\$3,295,748.00</b>		<b>(\$599,384.00)</b>
TOTAL 1200 GAP Special Ed. Instruction	\$108,580.00	\$93,935.00	\$0.00	\$93,935.00		\$14,645.00
TOTAL 2140 GAP Psychological Services	\$83,111.00	\$83,853.00		\$83,853.00		(\$742.00)
TOTAL 2420 Special Ed Administration	\$10,243.00	\$613.00	\$0.00	\$613.00		\$9,630.00
<b>TOTAL 25 Granite Academy (GAP)</b>	<b>\$201,934.00</b>	<b>\$178,401.00</b>	<b>\$0.00</b>	<b>\$178,401.00</b>		<b>\$23,533.00</b>
TOTAL 1200 ACT SPECIAL ED INSTR	\$146,824.00	\$136,399.00	\$0.00	\$136,399.00		\$4,987.00



VT STATE ED SUPPORT GRANT	\$10,280,413.00	\$5,137,591.00	\$10,280,413.00
BARRE CITY EDUCATION TAX	\$0.00	\$1,843,199.00	\$0.00
BARRE TOWN EDUCATION TAX	\$0.00	\$2,539,338.00	\$0.00
STATE ON BEHALF TECH CENTER TUITION	\$0.00	\$736,825.00	\$0.00
NON-ENROLLED RESIDENTS REVENUE	\$0.00	\$8,311.00	\$0.00
COLLEGE EXAMS REVENUE (STU/PARENT)	\$0.00	\$16,492.00	\$16,492.00
SP ED/MAINSTREAM BLOCK GT	\$272,221.00	\$272,221.00	\$272,221.00
SPED INTENSIVE REIMBURSEMENT	\$1,220,961.00	\$1,527,575.00	\$1,290,000.00
SPED INTENSIVE PRIOR YEAR	\$0.00	\$0.00	\$0.00
SPED EXTRA ORDINARY REIMB	\$200,000.00	\$297,871.00	\$327,745.00
STATE PLACED STUDENT - SPED	\$0.00	\$456,740.00	\$469,466.00
STATE PLACED STUDENT- PRIOR YEAR	\$0.00	\$55,698.00	\$55,698.00
GENERAL FUND - SURPLUS REV	\$400,000.00		\$400,000.00
CAPITAL ROOF FUND	\$108,028.00		\$108,028.00
PRIOR YEAR		\$1,202.00	\$1,202.00
<b>TOTAL REVENUE Projected</b>	<b>\$12,648,623.00</b>	<b>\$13,232,808.00</b>	<b>\$13,576,031.00</b>
			<b>\$927,408.00</b>

**SHS PROJECTED SURPLUS (DEFICIT)**

**\$297,219.00**

**Central Vermont Career Center**  
**FY16 Expenditures/Year-end Projections**  
**August 16, 2016**

	<b>FY16 BUDGET</b>	<b>YTD Expenses</b>	<b>Encumbrances</b>	<b>Total Projected Expenses</b>	<b>OVER/ UNDER BUDGET</b>
<b>ACCOUNT DESCRIPTION</b>	<b>7/1/15-6/30/16</b>	<b>7/1/15-6/30/16</b>	<b>7/1/15-6/30/16</b>	<b>7/1/15-6/30/16</b>	<b>PROJECTED</b>
1200 Special Educaiton Instruction	\$68,981.00	\$68,645.00	\$0.00	\$68,645.00	\$336.00
1300 Tech Ed Instruction	\$1,687,933.00	\$1,529,392.00	\$0.00	\$1,540,000.00	\$147,933.00
1410 Co-Curricular	\$18,291.00	\$18,556.00	\$0.00	\$18,556.00	(\$265.00)
2120 Guidance Services	\$86,481.00	\$85,315.00	\$0.00	\$85,315.00	\$1,166.00
2130 Health Services	\$21,656.00	\$21,673.00	\$0.00	\$21,673.00	(\$17.00)
2212 Staff Support Services	\$1,625.00	\$3,253.00	\$0.00	\$3,253.00	(\$1,628.00)
2220 Library Services	\$32,099.00	\$28,304.00	\$0.00	\$28,304.00	\$3,795.00
2225 Technology	\$118,152.00	\$101,784.00	\$0.00	\$101,784.00	\$16,368.00
2310 School Board	\$34,509.00	\$141,654.00	\$0.00	\$141,654.00	(\$107,145.00)
2312 Board Secretary / Clerk Serv	\$976.00	\$19.00	\$0.00	\$19.00	\$957.00
2313 Board Treasurer Services	\$98.00	\$97.00	\$0.00	\$97.00	\$1.00
2314 Election Services	\$98.00	\$58.00	\$0.00	\$58.00	\$40.00
2321 Office of the Superintendent	\$97,077.00	\$97,077.00	\$0.00	\$97,077.00	\$0.00
2410 Director's Office	\$432,050.00	\$427,294.00		\$427,294.00	\$4,756.00
2490 School Resource Officer	\$7,889.00	\$6,576.00	\$0.00	\$6,576.00	\$1,313.00
2523 Fiscal Services	\$9,450.00	\$7,414.00	\$0.00	\$7,414.00	\$2,036.00
2600 Facilities	\$244,294.00	\$233,213.00		\$233,213.00	\$11,081.00
2711 Transportation	\$8,800.00	\$6,518.00	\$0.00	\$6,518.00	\$2,282.00
5100 Bond Proceeds	\$80,052.00	\$79,327.00	\$0.00	\$79,327.00	\$725.00
<b>GRAND TOTAL</b>	<b>\$2,950,511.00</b>	<b>\$2,856,169.00</b>	<b>\$0.00</b>	<b>\$2,866,777.00</b>	<b>\$83,734.00</b>

# **FY16 Revenue/Year-end Projection**

Account Description	FY16 BUDGET 7/1/15-6/30/16	YTD Revenue 7/1/15-6/30/16	<i>Total Projected Revenue</i> 7/1/15-6/30/16	
CVCC Tuition - Sending LEAs	\$683,345.00	\$680,578.00	\$680,578.00	
CVCC Tuition - Student/Parents	\$6,000.00	\$7,500.00	\$7,500.00	
Business- Misc. Rev.	\$0.00	\$4,440.00	\$4,440.00	
Human Serv. - Daycare Rev	\$23,000.00	\$22,779.00	\$22,779.00	
Cosmetology - Salon Rev	\$10,000.00	\$5,763.00	\$5,763.00	
Culinary - Lunch Box Rev	\$7,000.00	\$8,831.00	\$8,831.00	
Building Trades - Constr. Rev	\$0.00	\$0.00	\$0.00	
Auto Tech - Garage -Auto Repairs	\$0.00	\$30,952.00	\$30,952.00	
Digital Media - Graphic Rev	\$0.00	\$0.00	\$0.00	
Bake Shop - Sales Rev	\$10,000.00	\$6,274.00	\$6,274.00	
Human Serv. - Daycare Rev STAFF	\$28,000.00	\$0.00	\$0.00	
Award-Donation	\$0.00	\$10,600.00	\$10,600.00	
Sale of Assets	\$0.00	\$32,180.00	\$32,180.00	
State VT Ed Support Grant	\$1,456,533.00	\$1,450,526.00	\$1,450,526.00	
VT Tuition Reduction Rev	\$585,870.00	\$583,630.00	\$583,630.00	
VT Salary Asst. COOP Coord.	\$19,285.00	\$19,307.00	\$19,307.00	
VT Salary Asst. Guid. Coord.	\$33,550.00	\$33,557.00	\$33,557.00	
VT Salary Asst. 50% VOC DIRECT	\$52,750.00	\$87,954.00	\$87,954.00	
VT Salary Asst. 35% VOC Assist. E	\$35,178.00	\$0.00	\$0.00	
PRIOR YR. Rev		\$1,777.00	\$1,777.00	
	\$2,950,511.00	\$2,986,648.00	\$2,986,648.00	\$36,137.00
<b>CVCC PROJECTED SURPLUS (DEFICIT)</b>			<b>\$119,871.00</b>	