

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
October 20, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Carlotta Simonds-Perantoni - Chair
David LaCroix - Vice Chair
Joe Blakely – Clerk – arrived at 6:06 p.m.
Anthony Folland
Lucas Herring
J. Guy Isabelle
Ed Rousse

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Jayson Capobianco Adam Munroe

1. Call to Order

The Chair, Mrs. Perantoni, called the Thursday, October 20, 2016, Regular meeting to order at 6:02 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add - 6.3 Discuss Committees / Meeting Organization

Add – 10.2 Employment of Employees – Personnel (Executive Session)

3. Visitors and Communication

Mrs. Waterhouse introduced Adam Munroe who has accepted a teaching position at the ACT Program (Alternative Career and Technology). Mr. Munroe was previously a Behavioral Interventionist at ACT. The ACT Program is a Pre-Tech Program for students on IEPs. Jayson Capobianco was introduced to the Board. Mr. Capobianco has been hired by the Special Education Department for the position of Employment Specialist.

4. Approval of Minutes

4.1 Approval of Minutes – September 1, 2016 Regular Meeting

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the Minutes of the September 1, 2016 Regular Meeting.

5. New Business

5.1 Resign/Retire/New Hires

The resume and Notification of Employment Status Form for Jayson Capobianco was distributed. Mr. Capobianco is being presented for the position of Employment Specialist. Mr. Pandolfo provided an overview of the candidate's education and experience as well as a description of what the position of Employment Specialist encompasses. Mr. Pandolfo advised regarding the importance of this position as more emphasis is being put on work-based learning. **On a motion by Mr. Isabelle, seconded by Mr. Herring, the Board unanimously voted to authorize the hiring of Jayson Capobianco.**

5.2 Central Vermont Career Center Action Plan FY 2016 - 2020

Four documents were distributed; 'Central Vermont Career Center Action Plan FY 2016 – 2020', CVCC Upcoming Courses - Fall 2016, CVCC Adult Continuing Education Classes Fall 2016, and the Registration Form for the Fall of 2016. Ms. Chamberlin provided an overview of the documents, including the Action Plan document. The Action Plan includes continued professional development, best use of advisory committees, the Math/Science STEM instructor, collaboration with other technical centers, staff committees, and the Data Team. The addition of the Data Team provides staff for analysis of existing and new data. It was noted that the plan presented, is a 4 year plan which can be updated at any time. **On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the CVCC Action Plan for FY 2016 – 2020.**

5.3 Snow Plow Bids

A document titled 'RFP Results for FY17 SHS/BSU Snow Plowing – Seasonal' was distributed. Mr. Pandolfo provided an overview of the bid comparison and recommended that R & R Property Care be hired to provide snow plowing services. It was noted that the current snow removal contracts at BCEMS and BTMEs are scheduled to expire next year. Entering into a 1 year contact with this vendor will synchronize the renewal of all snow removal contracts within the district.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to approve the hiring of R & R Property Care for snow plowing services for FY17.

6. Old Business

6.1 Act 46 Update

Nine documents were distributed; Minutes from the October 6, 2016 Act 46 – 706 Study Committee Meeting, copies of the Official Ballots for the November 8, 2016 Barre City and Barre Town Special School District Meetings, a revised copy of the Act 46 Communication Plan, a copy of the Act 46 information postcard, a copy of the Barre Act 46 Frequently Asked Questions document, a copy of the results from the Act 46 Survey #2, 'Talking Points on Act 46', and a copy of a memo dated January 12, 1987, from Deputy Commissioner James G. Lengel, to Steve Kaagan (regarding Union school District Agreements). Mr. Pandolfo provided an overview of the documents and advised that the Public Forum was being held simultaneously with the Board Meeting. The post card for registered voters is being revised and will be sent out prior to the November 8th election. Ms. Farrell and Mr. Walz were interviewed by WCAX TV on Wednesday, October 19, 2016, regarding the recent approval of the Final Report by the Department of Education. The FAQs document has been updated. Mr. Pandolfo advised that the State was very supportive of the Final Plan and commended the Act 46 Study Committee for their efforts. Mr. Pandolfo and Mr. Herring provided an overview of the results from Survey #2. Mr. Pandolfo provided an overview of the 'Talking Points' document. In response to a query, Mr. Pandolfo advised that he is aware of a state-wide organized effort opposed to Act 46, but noted that most concerns addressed by oppositional groups, do not apply to the Barre City/Barre Town consolidation.

6.2FY '18 Budget

Mr. Pandolfo advised that Mrs. Perreault has been meeting with Mrs. Waterhouse and Ms. Chamberlin. The Technology and Facilities Directors will soon be added to the discussions. Mrs. Waterhouse advised that at the most recent Finance Committee Meeting it was announced that 2 additional staff members will be required to fulfill the requirements of Act 77, and that additional staff will be necessary to expand the Phoenix Program. Ms. Chamberlin advised that within the Perkins Grant, CVCC is able to add additional support and/or programs, with the stipulation that at the end of three years, the positions/programs are brought into the budget. It has been Ms. Chamberlin's practice to transition the positions/programs gradually into the budget. For 2017/2018, the plan is to add an Academic Literacy Coach into the budget. CVCC would also like to add one para-educator into the budget to provide necessary supervision of building projects.

6.3 Discuss Committees / Meeting Organization

Concern was raised that the Facilities Committee has not been meeting on a regular basis. Mr. Rouse is in the process of coordinating a meeting with Mr. Evans. The Finance Committee has resumed regular meetings. The Policy Committee is not currently meeting due to consolidation of SU-wide policies. It may be beneficial to consider forming an SU-wide Policy Committee. The Curriculum Committee will be meeting on November 14, 2016 to discuss work-based learning. Mrs. Perantoni stressed the need for committees to meet on a regular basis. In response to a query, Mrs. Perantoni advised that the goal is to have as many individuals as possible attend committee meetings, though there is no requirement regarding the number of committee meetings Board Members must attend.

7. Other Business

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's Report dated October 12, 2016 was distributed. The report included information pertaining to; activity of the Act 46 Committee, VSBA/VSA Conferences (10/19/16 & 10/20/16 – 10/21/16), the VSA Draft Work Plan (a copy was included in the Board Meeting packet), and the Food Service program. Mr. Pandolfo advised that at the Tri-Board Meeting, discussion was held regarding the requirement that multi-year food service contracts be approved annually by the SU Board (this approval was granted at the Tri-Board Meeting on 10/13/16), and advised that if the Act 46 Consolidation is approved by voters, the food service contract will need to go back out to bid, though a change to a single food service provider is not required. Additionally, Mr. Pandolfo advised regarding his recent attendance at VSA and VSBA conferences. The conferences have been very informative.

8.2 Principal

A copy of the Principal's report dated October 22, 2016 was distributed. The report contained information pertaining to the Vermont Agency of Education Action Plan, updates to the Webpage, Athletics (including Spirit Week and Homecoming), addition of students to the Drama & International Thespian Society, the Sugarbush Student Achievement Program (a record number of students qualified to receive the reward this year), and updates to the Veterans Wall. A copy of the list of students who will receive the Sugarbush

reward was distributed. A copy of a letter from the International Thespian Society (dated September 28, 2016) was distributed. A document titled 'International Thespian Society Troupe Member List' was also distributed. Mrs. Waterhouse provided an overview of the CIP (Continuous Improvement Plan), focusing on three main areas; Curriculum and Instructional Practices, Student Supports, and Data. Mrs. Waterhouse advised that there is discussion at the State level regarding changes to the reporting format. As the Plan has been submitted to the Agency of Education, no Board action is required. Discussion moved to recent changes to the web-page. More information should be available for the November meeting. Mrs. Waterhouse encourages community members to utilize the website and contact her with any questions they may have relating to Act 77. Much information pertaining to Act 77 is being added to the site. Mrs. Waterhouse thanked Josh Allen for his efforts making improvements to the website. Mrs. Waterhouse advised that parent/teacher conferences were well attended. Mrs. Waterhouse advised the Board regarding upcoming Home Coming weekend activities. Additionally, Mrs. Waterhouse advised regarding students being inducted into the International Thespian Society (with special recognition being given to Shannon Brodie), and a record number of students (40) who are receiving a Sugarbush pass as the result of their academic achievements. The Drama Club play (The Crucible), will be presented November 10, 2016 – November 12, 2016. Mike Gilbert, of the Alumni Association, and the Spaulding Foundation, are collecting funds to be used for new trophy cases. The plan is to install 3 additional cases. The Spaulding Foundation has agreed to match a specified amount of donations. The Veterans Memory Wall is being updated with the hope to have a dedication on Veterans Day. Mr. Folland acknowledged the recent tragedy involving students from Harwood Union, including the impact it has had on students and faculty within the Spaulding High School community. Mr. Folland advised that the school has been a very supportive spot for those impacted by this tragedy. Mrs. Waterhouse advised regarding ways in which Spaulding has been supportive of the SHS community and members of the Harwood Community.

8.3 CVCC Director

A flier titled 'Career & Technical Education in VT' was distributed. Ms. Chamberlin read the list of Adult Education courses available at CVCC, and provided an overview of the flier created by the Technical Directors of the State of Vermont. Ms. Chamberlin has asked staff to create a similar flier unique to CVCC.

8.4 Committee Reports

Policy Committee – Draft Minutes from the September 12, 2016 meeting were distributed.

SU Policy Committee Meeting – Tuesday, October 25, 2016 at 7:30 a.m.

Curriculum Committee – November 14, 2016

Finance Committee – Draft Minutes from the September 28, 2016 meeting were distributed.

Facilities Committee – will meet Tuesday, October 25, 2016 at 4:00 p.m. in the SHS Library. Additional meetings are scheduled for Tuesday, November 15, 2016, and Tuesday December 20, 2016.

8.5 Financials

Three documents were distributed; the SHS Expense Budget Status Report, ; the CVCC Expense Budget Status Report, and the BSU Budget Report (SHS Special Education FY17 Expenses). Mr. LaCroix advised that though it is early in the fiscal year, finances are looking good at this time. Additional discussion will be held at the upcoming Finance Committee Meeting.

8.6 Student Representatives

No discussion.

9. Future Agenda Items and Upcoming Committee Meetings

Mr. Herring advised that Act 46 action is on the ballot as 'Article I'. Mr. Herring feels that consolidation is in the best interest of the community and hopes to see many 'yes' votes. Mr. Isabelle and Mrs. Perantoni also voiced support of consolidation. Board Members were advised to forward any agenda items to Mrs. Perantoni or Mr. Pandolfo.

Known SHS future Agenda Items include:

November: ACT/SAT/NAP Report, PSAT Demonstration/Participation, Proficiency Based Learning Presentation

December: Class Size Report, Budget Discussion, Discussion of Act 46 Vote, Update on Discipline Data

SHS Board - Thursday, November 3, 2016 at 6:00 p.m. in the SHS Library

Curriculum Committee – Monday, November 14, 2016 at 3:00 p.m.

Finance Committee – Wednesday, October 26, 2016 at 4:30 p.m. at the Barre Supervisory Union

Facilities Committee – Tuesday, October 25, 2016 at 4:00 p.m. in the SHS Library

Tuesday, November 15, 2016 at 4:00 p.m. in the SHS Library

Tuesday, December 20, 2016 at 4:00 p.m. in the SHS Library

10. Executive Session as Needed

10.1 Labor Relations Agreement

10.2 Employment of Employees - Personnel

Items proposed for discussion in Executive Session include Labor Relations Agreements and Employment of Employees (a Personnel Issue).

On a motion by Mr. Herring, seconded by Mr. LaCroix, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Spaulding High School at a substantial disadvantage should the discussion be public.

On a motion by Mr. Herring, seconded by Mr. Isabelle, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 7:38 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

The remaining information was provided by the Superintendent.

On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to exit Executive Session at 7:57 p.m.

11. Adjournment

On a motion by Mr. LaCroix, seconded by Mr. Isabelle, the Board unanimously voted to adjourn at 7:58 p.m.

Respectfully submitted,
Andrea Poulin