

**SPAULDING HIGH SCHOOL  
REGULAR BOARD MEETING**  
Spaulding High School – Library  
June 7, 2018 - 6:00 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

Paul Malone - Chair  
David LaCroix – Vice Chair  
Joe Blakely - Clerk  
Tim Boltin  
Anthony Folland  
J. Guy Isabelle  
Ed Rousse – arrived at 6:33 p.m.

**BOARD MEMBERS ABSENT:**

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
Brenda Waterhouse, Principal  
Penny Chamberlin, Director Central Vermont Career Center

**GUESTS PRESENT:**

Video Vision Tech	Lauren Folland	Natalie Folland	Samantha Gill-Owen	Brendan Hogan
Cheyenne Holland	Aliza Lindley	Kristy Lindley	John MacIver	Lisa MacIver
Drew Pecor	Chandra Pollard	Jason Premont	Rhodene Premont	Johanna Rawson
Natalie Taylor	Paul Taylor			

**1. Call to Order**

**The Chair, Mr. Malone, called the Thursday, June 7, 2018, Regular meeting to order at 6:00 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

The meeting time for the SHS Facilities Meeting should be listed as 3:30 p.m.

**3. Visitors and Communication**

A series of e-mails between parents and the Athletic Director were distributed. A copy of the SHS Athletic Coach Evaluation form was also distributed. Parents and students addressed the Board advising of frustration with unsuccessful attempts to meet with the Athletic Director. Parents and students advised regarding concerns over verbal interactions between the Girls Varsity Basketball coach and players, as well as concerns of coaching abilities (across multiple sports), win/loss ratios (across multiple sports), and substandard and/or lack of equipment and substandard athletic playing fields (mainly the running track, which is not eligible for use for State sanctioned track and field events). Parents and students advised regarding the negative impact resulting from their areas of concern, including, poor athlete moral, players leaving the team or not joining the team, and students who have transferred to other schools in an effort to join sports teams that they believe are better managed. The Board thanked parents and students for attending the meeting and reporting their concerns. Parents were advised of the protocol for reporting issues (Athletic Director, Principal, Superintendent, Board), and were advised that Principal Waterhouse will begin addressing their concerns.

Mrs. Waterhouse introduced Natalie Taylor, the newest Student Representative to the Board. Ms. Taylor provided an overview of her background and her interest in participating in community service.

**4. Approval of Minutes**

**4.1 Approval of Minutes – May 3, 2018 Regular Meeting Minutes**

**On a motion by Mr. Boltin, seconded by Mr. LaCroix, the Board unanimously voted to approve the Minutes of the May 3, 2018 Regular Meeting.**

**4.2 Approval of Minutes – May 17, 2018 Tri-Board Meeting Minutes**

**On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to approve the Minutes of the May 17, 2018 Tri-Board Meeting.**

**5. New Business**

**5.1 Resignations/Retires/New Hires**

A letter of resignation from Elisha Arsenault was distributed. Mr. Pandolfo advised that Elisha Arsenault has resigned from her position as math teacher.

**On a motion by Mr. Isabelle, seconded by Mr. Blakely, the Board unanimously voted to accept the resignation of Elisha Arsenault.**

Mr. Pandolfo advised that due to family circumstances, Elizabeth Wigren has requested that she be released from her contract. Mrs. Wigren has been teaching at SHS for 17 years. A copy of the letter from Ms. Wigren was distributed.

**On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted, with regrets and best wishes, to release Elizabeth Wigren from her contract.**

Resumes and BSU Notification of Employment Status Forms for Cal Hopwood (CVCC Digital Media Arts Program expansion) and Katie St. Raymond (SHS History) were distributed.

Mr. Pandolfo and Ms. Chamberlin provided an overview of Cal Hopwood's education and experience.

**On a motion by Mr. Isabelle, seconded by Mr. LaCroix, the Board unanimously voted to approve the hiring of Cal Hopwood.**

Mr. Pandolfo and Mrs. Waterhouse provided an overview of Katie St. Raymond's education and experience.

**On a motion by Mr. Rousse, seconded by Mr. Blakely, the Board unanimously voted to approve the hiring of Katie St. Raymond.**

### **5.2 FY19 Revenue Anticipation Note Comparison**

A document titled 'FY19 Revenue Anticipation Note Comparison 5/14/18' was distributed. Mr. Pandolfo provided an overview regarding the necessity and use of the RAN. It is the Superintendent's recommendation to utilize Community Bank for the Revenue Anticipation Note (RAN).

**On a motion by Mr. Folland, seconded by Mr. Boltin, the Board unanimously voted to accept the Superintendent's recommendation and agreed to contract with Community Bank for the Revenue Anticipation Note for FY2019.**

The required paperwork was circulated for Board Member signatures.

### **5.3 SHS Foundation Report**

Mr. Rousse advised that the Foundation has resurrected for review, some of the existing plans, and advised that the current track is very much outdated, and that State sanctioned track meets cannot be held on the SHS track. The Foundation's Committee would like to recruit additional committee members. The Committee would like to produce a video to highlight SHS sports and promote the desire to make improvements to Spaulding High School's athletic facilities. There is a goal to recruit 50 sponsors, each willing to donate \$20,000. The Foundation is a 501(c) 3 organization that raises funds for projects that are outside of the school budget.

Mr. LaCroix provided an update from the Scholarship Trust, advising that creation of a new web site is almost complete. Trust Members have a goal of reaching more potential donors, and would like to increase contributions to the Trust. The Trust Committee is made up of the Superintendent, Principal, an alumni representative, and community representatives. The Committee has a designated Treasurer and Secretary.

### **5.4 CVCC Enrollment**

The 2018 – 2019 CVCC Student Count Report (dated 06/07/18) was distributed. Ms. Chamberlin provided an overview of the report, advising that there are currently 153.5 students enrolled. No action is being requested of the Board. There are 53 openings. Applications continue to be received. Flexible Pathways have probably had an impact on enrollment. Mr. Isabelle would like to see Work Based Learning providing encouragement for students to apply to CVCC.

### **5.5 Negotiations Update**

The Union plans to ratify the AFSCME Agreement on June 8, 2018. The Boards will ratify the AFSCME Agreement at their Regular Meetings in June 2018. Ratification by the SHS Board is Agenda Item 5.6 on this evening's Agenda. A negotiation session was held with para-educators on May 30, 2018. Two addition sessions have been scheduled; 06/14/18 and 07/12/18. Ground rules have not yet been established. The current contract expires on 06/30/18. It is the goal of the Negotiations Committee, to reach a settlement before the start of the next school year.

### **5.6 Ratification of AFSCME Agreement**

A document titled 'Highlights of Tentative Negotiated Agreement – Barre SU AFSCME Agreement (May 9, 2018) was distributed. Mr. Pandolfo provided a brief overview of the highlights and requested that the Board approve ratification of the AFSCME Agreement and authorize the Board Chair to sign the Agreement after it has been ratified by AFSCME.

**On a motion by Mr. Blakely, seconded by Mr. LaCroix, the Board unanimously voted to ratify the AFSCME Agreement and authorized the SHS Board Chair to sign the Agreement after ratification by AFSCME.**

## **6. Old Business**

### **6.1 Board Communications**

Mr. Pandolfo and Mrs. Farrell completed and submitted the Community Engagement Grant application. Notification was received on June 1<sup>st</sup> that the BSU has been awarded the grant. Formation of a Communications Committee will be discussed at the BSU Board Meeting. The goal of the grant is to provide technical assistance and guidance relating to communications, and to assist with the creation of site-based councils. A ½ FTE Communications Specialist will be employed beginning 07/01/18.

### **6.2 Act 46**

The Committee met on May 24, 2018 and June 6, 2018. Mr. Rouse expressed frustration that the Committee was ‘ambushed’ by members of the Barre Town community. It appears that there are different understandings and interpretations of the law. Community members express their wish that a 3<sup>rd</sup> vote not be held and that the Committee be disbanded. Mr. Malone referenced a portion of the Draft Statewide Plan, advising that there is concern regarding where Twinfield will ‘land’. It is possible that the State could merge Twinfield with Barre. The Committee will need to decide whether or not to proceed with a community vote. Mr. Isabelle expressed frustration over the meeting. The entire meeting time was used by some Barre Town residents to voice their opposition, rather than the Committee continuing its work. Mr. Isabelle feels that after last night’s meeting, the Committee should just ‘roll the dice’, and let the State decide the fate of the schools. It was noted that the State Board of Education will be holding Regional Meetings to collect local testimony on the Draft Statewide Act 46 Merger Plan. Meetings are scheduled for; 07/18/18 – Newark School (Caledonia County), 08/15/18 – Statehouse in Montpelier, and 09/19/18 – Green Mountain High School – Chester, VT. The Final Statewide Plan is due November 30, 2018.

### **6.3 A.L.I.C.E. & School Safety**

The BSU is continuing with the implementation plan of training for employees. The BSU has purchased a one year license for the on-line training program. Up to 600 individuals can utilize the 1 ½ hour on-line program, which will be followed up with 1 ½ hours of scenario training. Training can take place as part of professional development. Meetings are being held regarding a plan to train students.

On June 1, 2018 the State Safety Grant information was released. The grant allows for a maximum of \$25,000 per school. Mr. Evans is starting to work on the grant application, and is identifying items the schools should purchase/install. The grant requires a 1 to 4 match. If each school receives \$25,000, the schools will each need to spend \$6,250.

### **6.4 Second and Final Reading BSU Transportation Policy (F9)**

A copy of the policy was distributed. Brief discussion was held. There were no questions from the Board.

**On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to approve the Second and Final Reading of the BSU Transportation Policy (F9), and agreed to ratify said policy.**

## **7. Other Business**

A plan of action should be developed to address the Athletic Director related issues. The proper chain of command will be followed. Mrs. Waterhouse will attempt to address/resolve the issues. If Mrs. Waterhouse is unable to resolve the issues, they will be escalated to Mr. Pandolfo.

## **8. Reports to the Board**

### **8.1 Student Representatives**

Chloe Lamphere’s report was conveyed to the Board. The report advised regarding the conclusion of spring sports (including success at the State Track Meet), the Powerpuff event (06/08/18), the Spaulding Summer Send-off event ( 06/15/18 – cost is \$5), the Band/Chorus performance (06/04/18), the Jazz Band performance and Art Show ( 06/06/18), Baccalaureate (06/17/18), Graduation on 06/23/18), and the Project Graduation trip to Jay Peak. \$25,000 was raised for the Jay Peak celebration.

### **8.2 Superintendent**

A copy of the Superintendent’s Report dated May 31, 2018 was distributed. The report included information pertaining to; Negotiations, the Legislative Session, Act 46, School Safety, and Employment Contracts. Mr. Pandolfo advised that a decision regarding transportation of out of district students from Orange, Washington, and Chelsea will be made by August 1, 2018, but noted that there are currently enough students to cover the cost of transportation. Mr. Isabelle would like discussion held regarding transporting other (in-district) students that live along the route being used to transport out of district students. In response to a query regarding school safety and possible restrictions on community use of the facility, Mr. Pandolfo advised that there needs to be a balance between safety and serving the community. There is currently no work being done to the policy on Community Use of Facilities.

### **8.3 Principal**

A copy of the Principal's Report, dated 06/06/18 was distributed. The Report contained information regarding: Academics (finalization of 2018/2019 schedules, Freshmen SBAC testing, completion of AP Exams, and Work-Based Learning) Athletics, Community Events, and Important Date Reminders (06/14/18 - Alumni & Scholarship Awards Ceremony at starting at 6:00 p.m., 06/17/18 – Baccalaureate at 6:30 p.m. in the SHS Auditorium, and 06/23/18 -Graduation at 11:00 a.m. at Pendo Field. A document titled 'WBL' was distributed. The document provided information regarding the Work Based Learning Program, and advises of 21 Employee Panels, the number of students being served, and course offerings. A document titled '2017 – 2018 Employee Panels & Field Trips' was also distributed. An 'End of the Year Events for 2018' schedule was distributed. Board Members were advised to RSVP Mrs. Waterhouse regarding their attendance at Graduation. Mrs. Waterhouse advised that the Community Service Graduation Requirement document will be brought to the Board in the near future. Mr. Folland advised that the Work Based Learning Program was very beneficial in assisting his daughter with making a decision for college. In response to a query regarding allowing out of district students (not enrolled at SHS) to participate in athletics, it was noted that VPA oversees athletics programs and has very specific guidelines. Mr. Rousse advised that the recent Chorus/Band performance was fantastic. Mrs. Waterhouse advised that Step-up Night (for incoming freshmen) was held on May 29, 2018.

### **8.4 CVCC Director**

The CVCC Director's Board Report (dated June 2018) was distributed. The Report included information relating to 2018 – 2019 Admissions, Alick Lord's receipt of the Vermont Land Trust Land Stewards Award, the Natural Resources & Sustainability Program, Students completion of the Introduction to College Studies Course, the Baking Arts and Culinary Arts Programs, the Electrical Technology Program, and the School Counseling Office. The CVCC Newsletter, the VT CTSO Newsletter, and the 'CVCC Graduation Proficiency Alignment By Program' documents were also distributed. Ms. Chamberlin advised of the Graduation Ceremony that will be held on Tuesday, June 12, 2018 at 6:00 p.m. at the Barre Auditorium. Board Members were asked to RSVP Ms. Chamberlin regarding their attendance at Graduation. Ms. Chamberlin highlighted the 12 students who earned college credits, and advised that 100% of Electrical Trades students, and 66% of the Plumbing Trade students passed Level 1 Apprenticeship tests.

### **8.5 Committee Reports**

#### **8.5.1SHS Finance**

Copies of the May 9, 2018 Finance Committee Meeting Minutes were distributed. The next meeting is Wednesday, June 27, 2018 at 4:00 p.m. in the SHS Library.

#### **8.5.2SHS Facilities Committee**

Minutes of the May 22, 2018 SHS Facilities Committee Meeting Minutes were distributed. The next meeting is Wednesday, June 13, 2018 at **3:30 p.m.** in the SHS Library

#### **8.5.3Verbal Report of BSU Committees**

Minutes from all BSU Committee meetings were previously sent to all Board Members.

#### **BSU Curriculum Committee -**

The Committee met on Monday, June 4, 2018. Discussion included an overview of the Pre-K – 12 grade Social Studies Curriculum, and Community Service Graduation Requirements for SHS. Mr. Blakely felt the C3 Standards (Social Studies) presentation was very interesting and informative.

#### **BSU Policy Committee -**

The BSU Policy Committee met on May 21, 2018. Discussion included a brief overview of possible BTMES local level policies, questions related to CVCC policies which were discussed in the past, but may not have been approved, a review of SHS policies that are not BSU policies, and discussion on how to proceed with VSBA recommended policies. Mr. Isabelle clarified that the BSU Policy Committee does not delete local policies.

The next meeting was tentatively scheduled for June 18, 2018, but may be postponed until a later date.

#### **BSU Finance Committee -**

The last BSU Finance Committee Meeting was held on March 28, 2018. The next meeting is slated for June 2018.

### **8.6 Financials**

Seven reports were distributed; SHS and CVCC Revenue Summary Reports (dated 06/03/18), the SHS and CVCC FY18 Expenditure/Year-end Projection Reports (dated 06/07/18), the SHS and CVCC Expenditures Reports (dated 06/03/18), and the BSU Budget FY18 Report (dated 06/03/18). SHS has an unaudited projected deficit of \$280,561. CVCC has an unaudited projected surplus of \$2,954. Mr. Isabelle would like to hold discussion regarding Board and School philosophy relating to support of sports programs. Mr. Rousse would like to have the Athletic Director attend a Board Meeting, for a presentation similar to presentations previously given by other departments, e.g. Math, Science. Mr. Folland will like to review the hiring policy (for coaches), and the feedback loop.

## **9. Future Agenda Items**

It was noted that the next BTMES Regular Board Meeting is scheduled for Wednesday, August 15, 2018 at 6:00 p.m. in the BTMES Library.

The next SHS Regular Board Meeting is tentatively scheduled for Thursday, August 23, 2018. The Board usually meets on the 1<sup>st</sup> Thursday of the month; this meeting is scheduled for the 4<sup>th</sup> Thursday of the month, which is closer to the start of the school year.

### Agenda Items will include:

Resignations/Retirements/New Hires

Negotiations

Act 46

A.L.I.C.E. & School Safety

Review of the Draft Budget Development Schedule

Update on Summer Projects

Board Communications

Principal's Report (including an update on Athletic Issues)

## **10. Executive Session as Needed**

No items were proposed for discussion in Executive Session.

## **11. Adjournment**

**On a motion by Mr. Isabelle, seconded by Mr. Rousse, the Board unanimously voted to adjourn at 8:50 p.m.**

Respectfully submitted,

*Andrea Poulin*