

**Barre Town Curriculum and Teacher Support Committee**  
**Minutes of the Meeting**  
**Barre Town Middle and Elementary School**  
**February 8<sup>th</sup>, 2017**

**In Attendance**

- Brenda Buzzell, Committee Chair and Board Member
- Scott Griggs, Principal, Grades 5-8
- Jen Nye, Principal, Grades P-4
- Karen Heath, BSU Grade 3-8 Literacy Specialist
- Rick McCraw, BSU Director of Curriculum, Instruction & Assessment

**Agenda**

1. Review/approve minutes of January 25<sup>th</sup>
2. Additions/deletions to agenda
3. Standards-based grading and reporting
4. Upcoming agenda and meeting date/s.

The meeting was called to order at 4:12. Those in attendance thanked Brenda for her years of service as a board member.

**1. Review/approve minutes of January 25<sup>th</sup>**

Minutes were approved without amendment.

**2. Additional/deletions to agenda**

There were no changes to the agenda.

**3. Standards-based Grading and Reporting**

Discussion ensued around the content of Handout 1, which documents the approach BSU is taking to implement standards-based grading, a/k/a proficiency-based grading (PBG). Material in the handout is generally not reproduced here.

Key ideas from the discussion follow.

- Brenda pointed out that parent communication is key – “they are the hardest constituency to sell.”
- Barre City commenced this work several years ago, culminating in a new grade 5 standards-based report card last year. This year grade 6 was added, and Barre City expects to add grades 7 and 8 next year.
- Scott mentioned that there is strong coordination among all of the K-12 principals around implementation of a new report card. This provides the K-8 principals an opportunity to learn from SHS’ experience.
- Rick described how BSU’s work is informed by the book *Developing Standards-based Report Cards* by Thomas Guskey.

- It was stated that the goal is to have a compact report card, ideally two pages but certainly not much more.
- It was also mentioned several times that the language must be parent-friendly.
- The conversation included discussion of PBG implementation at Spaulding High School. Rick mentioned that much information about that implementation is posted on the Spaulding website.

#### **4. Upcoming agenda and meeting date/s**

Subsequent meetings and agendas are to be determined by the new school board.

The meeting was adjourned at 5:02.

Minutes respectfully submitted,



Rick McCraw  
Director of Curriculum, Instruction, & Assessment  
Barre Supervisory Union

Pending approval