

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

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—
*Doing whatever it takes to ensure success
for every child.*

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Interim Early Education Coordinator

Jamie Evans
Director of Facilities

MEMORANDUM

TO: Barre Supervisory Union Facilities Committee
David LaCroix, Chair

DATE: December 4, 2018

RE: BSU Facilities Committee Meeting
December 11, 2018 @ 5:30 p.m.
BCEMS Conference Room

AGENDA

1. Call to Order
2. Additions to Agenda
3. Review/Approve Meeting Minutes - October 10, 2018 (November meeting cancelled)
4. Tour of Barre City Elementary and Middle School
5. Discussion of Committee Business
6. Other Business
7. Items to be placed on future agenda
8. Next Meeting Date
9. Adjournment

Cc: Full Board: John Pandolfo, Chris Hull, Giuliano Cecchinelli, Jamie Evans

COMMITTEE MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

DRAFT

**BARRE SUPERVISORY UNION
FACILITIES COMMITTEE MEETING**
BSU Central Office – 1st Floor Meeting Area
October 10, 2018 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

David LaCroix (SHS) - Chair
Giuliano Cecchinelli (BCEMS)
Jamie Evans – BSU Facilities Director
Chris Hull– (BTMES) – arrived at 5:42 p.m.

COMMITTEE MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent

GUESTS PRESENT:

None

1. Call to Order

The Chair, Mr. LaCroix called the Wednesday, October 10, 2018 BSU Facilities Committee meeting to order at 5:37 p.m., which was held at the BSU Central Office in the 1st Floor Meeting Area.

2. Additions and/or Deletions to the Agenda

Brief discussion was held regarding technology infrastructure upgrades that are needed to improve speed and reliability. Necessary upgrades include wireless hubs and fiber optic lines. It was decided that discussion of this item should be held by the BSU Finance Committee.

3. Approval of Minutes – September 11, 2018 BSU Facilities Committee Meeting

On a motion by Mr. Hull, seconded by Mr. Evans, the Committee unanimously voted to approve the Minutes of the September 11, 2018 BSU Facilities Committee meeting.

The Committee toured the Central Office. It was noted that over the years, there has been an increase in staffing needs at the Central Office. Multiple offices have been created to accommodate the needs, but more offices need to be created. The Central Office does not have an elevator and does not provide universal access. The Central Office lacks a place to hold confidential meetings. The \$20,000 budgeted annually for ‘maintenance/construction’, does not cover improvements that need to be made. Parking issues are currently being worked on and it is anticipated that some additional parking spaces can be created for less than was originally anticipated.

4. Tour of Spaulding High School and Central Vermont Career Center

The Committee began its tour of SHS at 6:05 p.m. Mr. Evans advised that SHS was built in 1964. The SHS tour included viewing of classrooms in various ‘halls’, including the Math Hall, Science Hall, the Foreign Language Hall, and the History/English Hall. Other areas viewed included; the Auditorium, Library, Technology Team/Server Area, Cafeteria, and Woodchip Boiler building. Mr. Evans advised regarding completed and future projects relating to increased security. It was noted that the ‘construction’ portion of the SHS budget has allowed for much needed upgrades, including renovations to science classrooms and bathrooms, and replacement of floors and heating units. It was noted that SHS is not fully sprinkled. Brief discussion was held regarding the roof in both the SHS and CVCC sections of the building. Mr. Evans advised that additional insulation has improved heat containment in the winter, but does not assist with keeping the building cool in the hotter months. Some sections of the building have air conditioning, but much of the school does not. The tour included viewing of the CVCC area of the building and it was noted that asbestos remediation to this section is 100% complete. The CVCC tour included viewing of the newly built administrative offices and school entrance, as well as ‘The Lunch Box’ (the Culinary Arts Program’s restaurant). The SHS/CVCC tour concluded at 7:15 p.m.

5. Discussion of Committee Business

No discussion.

6. Other Business

None.

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7. Items to be Placed on Future Agendas

Tour of the BCEMS Facility

8. Next Meeting Date

The next meeting will be held on Tuesday, November 20, 2018, at 5:30 p.m. at Barre City Elementary and Middle School.

9. Adjournment

On a motion by Mr. Hull, seconded by Mr. Evans, the Committee unanimously voted to adjourn at 7:18 p.m.

Respectfully submitted,
Andrea Poulin