

**BARRE SUPERVISORY UNION
CURRICULUM COMMITTEE MEETING**
Spaulding High School Library
October 29, 2018 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Jennifer Chioldi (BC) - Chair
Chris Riddell (BC)
Ed Rousse (SHS) – Vice Chair
Victoria Pompei (BT)

COMMITTEE MEMBERS ABSENT:

Joe Blakely (SHS)

ADMINISTRATORS PRESENT:

Luke Aither, Assistant Principal
Jason Derner, CVCC Assistant Director
Pierre Laflamme, Assistant Principal
Jennifer Nye, Principal (BTMES)
Erica Pearson, Assistant Principal
Jacquelyn Ramsey-Tolman, Director of Curriculum, Instruction, and Assessment
Bill Waller, Behavior Specialist

GUESTS PRESENT:

Ben Matthews Sonya Spaulding

1. Call to Order

Mrs. Chioldi called the Monday, October 29, 2018, meeting to order at 5:31 p.m., which was held at the Spaulding High School Library.

It was announced that Chris Riddell was recently appointed to fill the BCEMS Committee seat vacated by Tyler Smith.

2. Additions and/or Deletions to the Agenda

None.

3. Review / Approval of Minutes from October 1, 2018 BSU Curriculum Committee Meeting

On a motion by Mr. Rousse, seconded by Mrs. Pompei, the Committee unanimously agreed to approve as amended, the Minutes of the October 1, 2018 BSU Curriculum Committee Meeting.

4. Visitors and Communications

None.

5. New Business

5.1 A.L.I.C.E. Updates and next steps

BTMES:

Two documents were distributed; 'Barre Town School ALICE Teaching Matrix' and a letter to BTMES families (dated 09/28/18). Ms. Pearson and Mr. Waller addressed the Committee advising that the 'trainers', trained with Officer Hook. Ms. Pearson and Mr. Waller, worked to train staff, including; teachers, para-educators, behavioral interventionists, and permanent substitutes. All September staff meetings included discussion of A.L.I.C.E. training for students, and agreement on common language that would be teachable to students. Student training has started. The September drill practiced silence and scatter techniques. The October drill practiced the technique of 'quickest way out' (it was noted that the entire building was evacuated in less than 2 minutes). A.L.I.C.E. has been discussed at Safety Committee meetings which includes participants from the Barre Town Police and Fire/EMT Departments. Police and Fire/EMT personnel participate in drills and provide valuable feedback. The November drill will practice barricading techniques. A full drill which includes loading students onto buses is planned for Spring 2019. Only 8th graders will participate in 'swarm' techniques. The biggest concern is training for the youngest students (3 year olds in pre-school). Administrators are currently working with the Chief of Police and the Select Board to identify rally points. Rally points need to be accessible year round, including the winter months (which does present some challenges). Mrs. Nye advised that 'walking field trips' will be conducted to assure that all staff members are familiar with the entire building. It was noted during training that not all staff

members are familiar with the building layout (e.g., those who work on the first floor, do not know where the 8th grade science room is located).

BCEMS:

Mr. Laflamme advised that he has been working with Ms. Pearson in an effort to align training. Summer training also included involvement of the school's SRO. All internal staff (over 200 individuals) and outside vendors (WCMH) were trained before the start of school. Curriculum is being adapted to be age appropriate for students in pre-k through 8. Discussions were held in faculty meetings prior to the September lock-down drill. Staff and students are beginning the mindset shift to 'options based response'. The September lock down drill went very well and students appear to be taking these drills more seriously. Students are being trained on using different exit points (closest exit points), reporting possible issues (see something/say something), practicing barricading techniques, and situational training. Administrators are contemplating practicing the 'swarm' component. Administrators continue to work on logistics (announcements cannot be heard in all areas of the building). Future plans include intentionally adding 'layers' of the different techniques to drills, with the next drill to include barricading and door security enhancers. Staff are being trained on how to open various windows throughout the building (the next lock down drill will include the use of door security enhancement). Administrators continue to work on rally points and an evacuation plan (snow is an issue). There are many logistical challenges to overcome.

SHS/ CVCC:

Mr. Aither and Mr. Derner advised regarding training for the unified campus. The same training has been given to all staff. It was noted that more in-depth conversations may be held with older students. A training video has been created to assure that consistent information is presented to all students. Additional videos will be made to educate students on the various components and techniques used under the A.L.I.C.E. protocol. Different concepts will be addressed each month throughout the school year. Drills are being used as mini-lessons to instruct students on what action to take in different scenarios. It was stressed that what is being taught are life skills that can be used in many places (home and public). A.L.I.C.E. is relevant 'across settings'. Two videos were shown; an internally created video (with Mr. Aither and Mr. Derner introducing the A.L.I.C.E. program) and a video from another school. It was reiterated that throughout the year, internally created training videos will be made and used for training of SHS/CVCC students. SHS/CVCC students will use the Barre Auditorium as a rally point.

6. New Business

6.1 Report on 10/05/18 Staff Development Day

Two feedback documents were distributed; 'October 5th, 2018 Middle and High School PD Feedback' and 'October 5th, 2018 Pre-K – 4 Feedback'. Mrs. Tolman began the presentation with a short video of the October 5th Professional Development Day, advising that there was an upbeat spirit throughout the day and that feedback was overwhelmingly positive. There were 86 responses to the Middle/High School survey, and 49 responses to the Pre-K - 4 survey (approximately half of the staff).

Mrs. Tolman first provided an overview of the M/HS survey results, advising that there were 18 different EDCamp (participant driven) offerings. Though EDCamps are not typically pre-planned, faculty was asked (in advance) what they were interested in learning. The list of topics was then distributed to all staff members so they could advise regarding their interest in facilitating discussions and/or topic discussions they wished to participate in. Mrs. Tolman advised of the topics that were offered. Mrs. Tolman advised that vertical alignment training will be held 3 times this year.

Mrs. Tolman provided an overview of the Pre-K through 4 Professional Development Feedback document and advised that in addition to the Kathleen Kryza training, staff also participated in EDCamps. Mrs. Tolman provided an overview of the 'titles' offered and advised that all topics were teacher driven. Mrs. Tolman will be performing research to provide clarity regarding the 12.2% of staff that responded that the material was not applicable to their work (teachers chose the discussion they wanted to participate in).

It was suggested that tying a raffle to the survey may increase the percentage of those who respond to the survey. It will be challenging to offer a raffle and keep the survey anonymous.

The next Professional Development day is 11/01/18 and will include; Developmental Design, Metacognition & Mindset (Up for Learning), Kathleen Kryza, Curriculum Planning, Proficiency Based Learning & Assessment (SHS), and Tying Literacy Standards to All Programs (CVCC).

7. Other Business

7.1 Sharing of CIA Office Communications

Mrs. Tolman was not able to access Facebook from SHS, but advised that she is in the process of developing a Facebook account for BSU Curriculum, Instruction, and Assessment. This new Facebook account is tied to Mrs. Tolman's Twitter account. Mrs. Tolman advised that she does 'Friday Reflections' each week.

A copy of the finalized Report Card Guide for Elementary and Middle School was distributed. The document was vetted by the Report Card Committee. It was noted that the grade coding structure used for elementary and middle school does not align with the grade coding structure used at the high school. It was the intent to have consistency across the BSU.

8. Next Meeting Date and Agenda Items

The next meeting is Monday, November 26, 2018 at 5:30 p.m. in the SHS Library.

November Agenda:

Aligning CVCC Programs and Outcomes with Proficiency Based Graduation Requirements

Update on Homework Alignment/Homework Policy

Report on 11/12/18 Staff Development and the Remaining Professional Development (for FY19)

In response to a query, Mrs. Tolman advised that she is not aware of any Curriculum items that would impact the budget. The BSU Budget does include the Curriculum Coaches and Training and Professional Development supplies.

A December meeting was not scheduled.

The January meeting is tentatively scheduled for January 28, 2019 at 5:30 p.m. in the SHS Library.

January Agenda Items:

“Annual Snapshots” (the new system of accountability)

Brief discussion was held regarding SBAC results. The SBAC results should be added to December or January Board Meeting Agendas. There has been a delay this year due to 8th grade math scores that needed adjustments. Scores will include the inclusion of all students, including those students who are alternatively placed.

AP Exam results should also be added to the SHS Agenda.

9. Adjournment

On a motion by Mrs. Pompei, seconded by Mr. Rousse, the Committee unanimously voted to adjourn at 7:15 p.m.

Respectfully submitted,

Andrea Poulin