

# DRAFT

BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT  
REGULAR BOARD MEETING  
Spaulding High School - Library  
December 20, 2018 - 6:00 p.m.

## MINUTES

### BOARD MEMBERS PRESENT:

Victoria Pompei (BT) – Clerk  
Jennifer Chioldi (BC)  
Alice Farrell (BT)  
Anthony Folland (SHS) – departed at 7:30 p.m.  
Rebecca Kerin-Hutchins (BT)  
Paul Malone (SHS)  
Sonya Spaulding (BC)

### BOARD MEMBERS ABSENT:

J. Guy Isabelle (SHS) – Chair  
Giuliano Cecchinelli, II (BC) – Vice Chair

### ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent  
Donald McMahon, Co-Director of Special Services  
Stacy Anderson, Co-Director of Special Services

### GUESTS PRESENT:

Video Vision Tech

#### **1. Call to Order**

**The Chair, Mr. Isabelle, called the Thursday, December 20, 2018, meeting to order at 6:02 p.m., which was held at the Spaulding High School Library.**

#### **2. Additions and/or Deletions to the Agenda**

Add 9.2 Employment of Employees (under Executive Session)  
8.2.2 Change meeting date to January 28, 2019  
8.2.4 Change meeting location to ‘to be determined’.  
8.2.5 A meeting will not occur on January 10, 2019. The next meeting date is to be announced.

It was announced that the Organizational Meeting of the Barre Unified Union School District is Thursday, January 10, 2019.

#### **3. Public Comment**

None

#### **4. Approval of Minutes**

##### **4.1 Approval of Minutes – November 15, 2018 Tri-Board Meeting**

**On a motion by Mr. Malone, seconded by Mr. Folland, the Board unanimously voted to approve as amended, the Minutes of the November 15, 2018 Tri-Board Meeting.**

#### **5. New Business**

##### **5.1 Communications**

A draft version of a promotional brochure was distributed. Mr. Pandolfo provided an update on the implementation of Infinite Campus Messenger. Mr. Pandolfo has sent a test message to parents and has received some replies. It is the intent to utilize IC Messenger to send e-mails to large groups of individuals; teachers can send e-mails to class rosters, administrators can send bulk e-mails with links to various publications, and the application can also be used to send notification of weather delays, and school cancellations. In the past, the application was used by SHS teachers for progress reports and academic warnings. Work will continue on the effort to expand use of the application. Mrs. Spaulding suggested that use of IC Messenger be ‘advertised’ so that parents will know to provide their e-mail address to the school. It was noted that parents/students cannot change their own data in IC. Parents should contract the school Registrar for changes/additions to data. Mr. Pandolfo advised that one of the goals of the project is to get Infinite Campus access to parents of elementary school students. Mrs. Spaulding thanked Mr. Pandolfo for his efforts on this initiative. Mr. Pandolfo advised that the draft promotional brochure, once completed, will be used in addition to the annual report.

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## **5.2 First Reading Interscholastic Sports (F12)**

Copies of all policies referenced in Agenda Items 5.2 through 5.7 were distributed. Mr. Pandolfo provided an overview of the activity of the BSU Policy Committee, and advised that meetings have been scheduled for February and March. There will not be a meeting in January. The Committee hopes to have all VSBA, district, and BSU policies reviewed by June 2019, and hope to provide some direction to the new consolidated board. Mr. Pandolfo provided an overview of each policy and the Board discussed each policy individually prior to voting.

**On a motion by Mr. Malone, seconded by Mrs. Kerin-Hutchins, the Board unanimously voted to approve the First Readings of policies F12 (Interscholastic Sports), F13 (Admission of Resident Students), F14 (Admission of Nonresident Tuition Students), F34 (Student Freedom of Expression in School-Sponsored Media), G3, as amended (Field Trips), and G7 (Educational Support System).**

## **5.3 First Reading Admission of Resident Students (F13)**

Approved under Agenda Item 5.2

## **5.4 First Reading Admission of Nonresident Tuition Students (F14)**

Approved under Agenda Item 5.2

## **5.5 First Reading Student Freedom of Expression in School-Sponsored Media (F34)**

Approved under Agenda Item 5.2

## **5.6 First Reading Field Trips (G3)**

The Board agreed to change the word 'Scholarships' to 'Funds'. Approved under Agenda Item 5.2

## **5.7 First Reading Educational Support System (G7)**

Approved under Agenda Item 5.2

## **6. Old Business**

### **6.1 Act 46**

A document titled 'Annotated Transition Timeline' was distributed. Mr. Pandolfo provided a brief overview of the document, and advised that the Organizational Meeting is scheduled for 01/10/19, with Tom Koch as moderator. Mr. Pandolfo provided an overview of the action that will result from both 'yes' and 'no' votes, noting that the Organizational Meeting Agenda changes slightly based on the outcome of the 01/08/19 vote. It was noted that under a 'no' vote, it will probably be April 2019 before a new Board can be voted in, and the budget vote will most likely occur in May 2019. In Barre Town, a Charter amendment may be necessary (relating to budget presentation to the Select Board). Mr. Malone expressed concern regarding the timeline and late budget vote date that will result from a 'no' vote on 01/08/19.

### **6.2 Budget FY20**

Four documents were distributed; 'FY20 Barre Unified Union School District Budget Considerations – December 20, 2018' (Draft 3), 'Barre Unified Union School District FY20 Proposed Budget – DRAFT 12/20/18', 'BUUSD Projected Comparative Tax Rate Calculations Budget Years 2019-2020' (for Barre City and Barre Town). Mr. Pandolfo advised that formally, the budget is no longer the domain of the BSU Board. Mr. Pandolfo provided an overview of the 'Considerations' document, advising that with consolidation, Education Spending has changed. Much of the cost per pupil hinges on the Equalized Pupil count determined by the State. Under draft #3 of the budget, there is an increase of 8.05%, which results in a tax increase of 5 cents (without tax incentives), or a 3 cent tax decrease (with tax incentives). Tax incentives are only available if a voluntary merger is approved in Barre Town on 01/08/19. The district-wide cost per pupil in draft #3 is \$14,041. Salary increases are unknown at this time. Mr. Pandolfo provided an overview of the highlights of the document and discussion was held regarding proposed changes to Special Education. Mrs. Spaulding would like to review a copy of the job description for the position of Assistant Director/Coordinator. It was clarified that in-house SPED Programs are called 'alternate programs' and student placement outside of 'SHS' is considered 'out of district'. It would be beneficial to have more collaboration for students moving from middle school to high school. Mr. Pandolfo provided a brief overview of the 'Projected Tax Rate' documents, and the summary version of the BUUSD budget draft. It was noted that the BUUSD budget draft does show a 'breakout' by location for some items.

## **7. Other Business as Needed**

None

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## 8. Reports to the Board

### 8.1 Superintendent

A copy of the Superintendent's report dated December 20, 2018 was distributed for review and discussion. The report included information pertaining to the Superintendent's Office, Curriculum/Instruction/Assessment, Communications, the Business Office, Special Education, Technology, Early Education, Human Resources, and Facilities. A document titled 'Why Are Workers Quitting Their Jobs in Record Numbers' was also distributed. Brief discussion was held on the 'Why Are Workers Quitting....' document. Mr. Pandolfo advised that the BSU and district schools are dealing with much transition. Mrs. Spaulding noted that most workers leave for jobs with better pay. Mrs. Spaulding would like to see the BSU doing some of the suggestions listed on page 3 of the document ('What Employers Can Do About It'). Mr. Pandolfo advised that meetings will be held to identify needs and how to address them. Mrs. Spaulding queried about Exit Interviews. Mr. Pandolfo advised that recent changes in Statute require that non-renewal for principals requires written notice by February 1<sup>st</sup>. Non-renewal of superintendents requires written notice by May 1<sup>st</sup>. No other employees fall under the Statute.

#### Future Agenda Items:

Audit Presentation

Executive Session – Central Office Survey Results/Superintendent Survey Results (compilation of data for February).

### 8.2 Committee Reports

#### 8.2.1BSU Policy Committee

Minutes from the November 19, 2018 and December 17, 2018 meetings were distributed. An update was provided under Agenda Item 5.2.

The next meeting is scheduled for Monday, February 18, 2019 at 6:00 p.m. in the BSU 2<sup>nd</sup> Floor Conference Area.

#### 8.2.2BSU Curriculum Committee

Minutes from the November 26, 2018 meeting were distributed.

The next meeting is scheduled for Monday, January 28, 2019 at 5:30 p.m. in the SHS Library.

#### 8.2.3 BSU Finance Committee

The Committee did not meet in December.

The next meeting is January 17, 2019 at 4:30 p.m. in the SHS Library.

#### 8.2.4 BSU Facilities Committee

The Facilities Committee did not meet in December.

The next meeting is Tuesday, January 8, 2019 at 5:30 p.m. Location is to be determined.

#### 8.2.5 BSU Communications Committee

Mr. Pandolfo is trying to schedule a full day workshop for Barre Education Coalition Members on January 26, 2019.

The next meeting date for the Communications Committee is to be determined.

#### 8.2.6 BSU Negotiations Committee

Minutes of the November 29, 2018 meeting were distributed. Mr. Pandolfo advised that he just received an e-mail regarding scheduling a meeting with teachers and para-educators. The teachers and para-educators would like to negotiate together. Possible dates to meet are; 01/15/19 and 01/31/19. The next meeting date of the Negotiations Committee is to be announced.

### 8.3 Financials

No discussion

## 9. Executive Session as Needed

### 9.1 Employee Dismissal

### 9.2 Employment of Employees

Items proposed for discussion in Executive Session include an Employee Dismissal and Employment of Employees.

**On a motion by Mr. Malone, seconded by Mrs. Kerin-Hutchins, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 7:46 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Board Clerk.

**On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to exit Executive Session at 8:22 p.m.**

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**On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to accept the Superintendent's recommendation to terminate an employee.**

## **10. Adjournment**

**On a motion by Mrs. Kerin-Hutchins, seconded by Mrs. Spaulding, the Board unanimously voted to adjourn at 8:22 p.m.**

Respectfully submitted,  
*Andrea Poulin*