MINUTES

BOARD MEMBERS PRESENT:
Victoria Pompei (BT) – Clerk
Anthony Folland (SHS)
Rebecca Kerin-Hutchins (BT)
Paul Malone (SHS)
Sonya Spaulding (BC)

BOARD MEMBERS ABSENT:
J. Guy Isabelle (SHS) – Chair
Giuliano Cecchinelli, II (BC) – Vice Chair
Alice Farrell (BT)
Tyler Smith (BC)

ADMINISTRATORS PRESENT:
John Pandolfo, Superintendent

GUESTS PRESENT:
Video Vision Tech

1. Call to Order
The Clerk, Mrs. Pompei, called the Thursday, September 20, 2018, meeting to order at 6:06 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda
8.2.2 Change next meeting date to 10/01/18 and add a second October meeting; 10/29/18
8.2.4 Change ‘First’ Meeting to ‘Next’ Meeting
8.2.5 Change ‘First’ Meeting to ‘Next’ Meeting

3. Public Comment
None.

4. Approval of Minutes
4.1 Approval of Minutes – August 16, 2018 Regular Meeting
On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to approve the Minutes of the August 16, 2018 Regular Meeting.

5. New Business
5.1 Resignations/Retires/New Hires
The resumes and BSU Notification of Employment Status Forms for Kirstin Reilly (SHS Social Worker) and Rachael Wisdom (BTMES Special Educator) were distributed. Mr. Pandolfo provided an overview of Kirstin Reilly’s education and experience and answered questions from the Board regarding employees who fall under the ‘Teacher Contract’ and advised regarding the implementation of practices to assure that there is consistency across the system, whereby if the AOE offers an endorsement for the ‘specialty’ someone is hired for, the BSU wants the individual to get the endorsement. The BSU Notification of Employment Status Form will be amended (for the next hiring season), to read “AOE Endorsement”.

On a motion by Mr. Malone, seconded by Mrs. Kerin-Hutchins, the Board unanimously voted to approve the hiring of Kirstin Reilly.

Mr. Pandolfo provided an overview of Rachael Wisdom’s education and experience.

On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to approve the hiring of Rachael Wisdom.
Mr. Pandolfo advised that he will be interviewing a candidate for the position of Full Time SHS Psychologist. There remains one unfilled Math Interventionist position at SHS. This unfilled position is a new, grant funded position.
8. Reports to the Board

8.1 Superintendent
A copy of the Superintendent’s report dated September 20, 2018 was distributed for review and discussion. The report included information pertaining to the Superintendent’s Office, the Business Office, Curriculum, Instruction and Assessment, Communications, Special Education, Technology, Early Education, Human Resources, and Facilities. A letter from VSBA, dated 09/01/18 was distributed. The letter pertains to membership dues which for FY19 is $8,733 for the BSU. A copy of an e-mail from VSBA, dated 09/14/18, responding to the BSU’s request for legal assistance, was distributed. Three additional documents were also distributed: ‘Para-educator Survey Intro.’, ‘Winooski Valley Substitute Rates’, and a copy of the questions from the ‘Para-educator Survey’.
Mr. Pandolfo reported that VSBA has advised that they will not initiate or coordinate legal action against Future Planning Associates. In the future, the BSU may need to revisit the possibility of filing for damages. It was noted that Data Path has not finished ‘cleaning up’ the outstanding claims, and advised in late August that a complete reconciliation will require that they ‘go back’ and reprocess every claim. Data Path hoped to have the work completed by mid to late September, but given the volume of work, may not be able to meet that goal.

8.2 Committee Reports
8.2.1 Policy Committee
The Committee met on 09/17/18 to discuss and review a number of policies. The Committee will hold additional discussion prior to any policies being presented for approval.

The next meeting is scheduled for Monday, October 15, 2018 at 6:00 p.m. in the BSU Upstairs Conference Room.

8.2.2 BSU Curriculum Committee
Minutes from the August 27, 2018 meeting were distributed. The Committee discussed a universal homework policy and Staff Development.

The next meeting is scheduled for Monday, October 1, 2018 at 5:30 p.m. in the SHS Library.

An additional meeting has been scheduled for Monday, October 29, 2018 at 5:30 p.m. in the SHS Library.

8.2.3 BSU Finance Committee
The Committee met this evening prior to the Board Meeting. A report was given under Agenda Item 5.2 (FY20 Budget Development).

The next meeting is Thursday, November 15, 2018 at 4:30 p.m. in the SHS Library.

8.2.4 BSU Facilities Committee
Minutes from the September 11, 2018 meeting were distributed. Mr. LaCroix was appointed the Committee Chair. Discussion included the role of the Committee, use of a common format for the purpose of long term planning, district budgeting based on the industry standard of $1 per square foot, and holding tours of each of the district buildings and the Central Office.

The next meeting is scheduled for Wednesday, October 10, 2018 at 5:30 p.m. in the SHS Library. This meeting may be rescheduled or relocated due to Parent/Teacher Conferences.

8.2.5 BSU Communications Committee
Mrs. Spaulding advised that the Committee discussed organization, purpose, monitoring progress on creation and implementation of the new web site, reviewed other web sites built by the chosen vendor, discussed future engagement of the community including informing and encouraging support from voters and tax payers, and held lengthy discussion about the Coalition that will be formed to work with Public Agenda to state the mission of the BSU and to assist with creation of Site-Based Councils. The next meeting is Thursday, October 11, 2018. The first meeting of the Coalition is tentatively set for Wednesday, October 24, 2018. A full day workshop will be held on a Saturday (10/03/18 or 10/10/18). The first meeting of the Communications Committee was very productive.

8.2.6 BSU Negotiations Committee
The Negotiations Committee hasn’t met recently, but has sent formal invitation letters to the Association. The Association has sent a formal reply that they will be back in contact with potential dates for negotiation sessions.

8.3 Financials
The BSU FY18 Expenditures/Year-end Projection Report (dated 08/16/18) was distributed. There is an unaudited projected surplus of $14,745.

9. Executive Session as Needed
No items were proposed for discussion in Executive Session.

10. Adjournment
On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to adjourn at 7:00 p.m.

Respectfully submitted,

Andrea Poulin