

BARRE SUPERVISORY UNION
REGULAR BOARD MEETING

**Spaulding High School
Library**
155 Ayers St., Barre, VT

September 20, 2018
6:00 p.m.

AGENDA

1. Call to Order
2. Additions or Deletions to the Agenda
3. Public Comment
4. Approval of Minutes
 - 4.1 Regular BSU Board Meeting Minutes - August 16, 2018
5. New Business
 - 5.1 Resign/Retire/New Hire
 - 5.2 FY20 Budget Development
 - 5.3 Heating Contract Recommendations
 - 5.4 VEHI Annual Meeting
 - 5.5 VSBIT Annual Meeting
6. Old Business
 - 6.1 Act 46
7. Other Business as Needed
8. Reports to the Board
 - 8.1 Superintendent
 - 8.2 Committee Reports
 - 8.2.1 Policy Committee:
Next Meeting: September 17 & October 15, 2018 at 6:00 p.m. in the BSU 2nd Floor Conference Area
 - 8.2.2 Curriculum Committee: Meeting Minutes August 27, 2018
Next Meeting: October 22, 2018 at 5:30 p.m. in the SHS Library
 - 8.2.3 Finance Committee
Next Meeting: September 20, 2018 at 4:30 p.m. in the SHS Library
 - 8.2.4 Facilities Committee: Meeting Minutes from September 11, 2018 first meeting.
First Meeting: October 10, 2018 at 5:30 p.m. at SHS
 - 8.2.5 Communications Committee: Meeting Minutes from September 13, 2018 first meeting.
First Meeting: October 11, 2018 at 6:00 p.m. at the BSU Office
 - 8.2.6 Negotiations
Next Meeting:
 - 8.3 Financials
9. Executive Session (if needed)
10. Adjournment

Reminders:

Next Supervisory Union Board Meeting:	October 18, 2018
Next Barre City School Board Meeting:	October 8, 2018
Next Spaulding High School Board Meeting:	October 4, 2018
Next Barre Town School Board Meeting:	October 3, 2018

BOARD MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

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**BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT
REGULAR BOARD MEETING
Spaulding High School - Library
August 16, 2018 - 6:00 p.m.**

MINUTES

BOARD MEMBERS PRESENT:

J. Guy Isabelle (SHS) – Chair
Giuliano Cecchinelli, II (BC) – Vice Chair
Paul Malone (SHS)
Tyler Smith (BC)
Sonya Spaulding (BC)

BOARD MEMBERS ABSENT:

Victoria Pompei (BT) – Clerk
Alice Farrell (BT)
Anthony Folland (SHS)
Rebecca Kerin-Hutchins (BT)

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent

GUESTS PRESENT:

Video Vision Tech Dave Delcore-Times Argus

1. Call to Order

The Chair, Mr. Isabelle, called the Thursday, August 16, 2018, meeting to order at 6:05 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

8.2.1 – There is a correction to the meeting date. The next BSU Policy Meeting is Monday, September 17, 2018 rather than August 20, 2018. The meeting was rescheduled so that an Act 46 Consolidation Study Committee Meeting could be held.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – July 19, 2018 Regular Meeting

On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to approve, as amended, the Minutes of the July 19, 2018 Regular Meeting.

5. New Business

5.1 Resignations/Retires/New Hires

The resume and BSU Notification of Employment Status Form for Christine Grzebien (BCEMS Special Educator) was distributed. Mr. Pandolfo provided an overview of Christine Grzebien's education and experience.

On a motion by Mr. Malone, seconded by Mr. Smith, the Board unanimously voted to approve the hiring of Christine Grzebien.

There are 2 Special Educator openings to be filled (1 at BCEMS and 1 at BTMES). An interview is scheduled for Friday, August 17, 2018 (for the BTMES Special Educator). The School Psychologist position at Spaulding High School remains unfilled. School psychologists from other district schools may be able to assist with providing services to SHS students. The position may need to be 'outsourced', by hiring a contracted service. The previous SHS psychologist's time was divided 80% Special Education, 20% local funding. Lengthy discussion was held regarding student evaluations, and the need to fill the psychologist position. It was noted that there is a statewide struggle to fill para-educator and BI positions. This difficulty in filling positions may be due to the low unemployment rate.

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5.2 Budget Development

A memorandum from Business Manager Lisa Perreault (dated 08/13/18), and budget development schedule with flow chart were distributed. Mr. Pandolfo provided a brief overview and advised regarding changes in the Business Office, including the new Financial Management System and new Unified Chart of Accounts. It was noted that 'on-site' training is actually occurring in Middlebury. There is much involved in the process of switching financial systems and budget development. The Business Manager (in anticipation of consolidation), plans to start the budget as one budget, but will separate district budgets if necessary. Mrs. Perreault will work with each individual Board regarding their individual budgets, and will then create a single budget which incorporates the "individual" budgets. If it is determined that a merger will not occur, separate budgets will be created.

On a motion by Mr. Malone, seconded by Mrs. Spaulding, the Board unanimously voted to approve the FY20 Budget Schedule as presented.

5.3 Ratification of Para-Educator Master Contractual Agreement

A document titled 'Para-Educator Settlement Highlights – August 2018' was distributed. Mr. Pandolfo provided a brief overview of the document, which outlines changes to the proposed one-year Agreement. It is anticipated that the Union will hold a vote in the near future. The Agreement will be presented to each of the Boards for approval, with hope that everything will be finalized prior to the start of the school year. The SHS Board is slated to ratify the Agreement next week. If all goes according to schedule, the first para-educator paychecks of the school year should include the new wages. Negotiations for a future contract will begin almost immediately. Act 11, a new Statute requires state-wide bargaining for health insurance (effective 07/01/2020). This change will require one year Agreements.

On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to ratify the Para-Educator Master Contractual Agreement.

6. Old Business

6.1 A.L.I.C.E. & School Safety

A document from the State of Vermont, Department of Public Safety (Advance Notice to Proceed Form (ANP)) was distributed. The document provides an overview of projects approved for grant funding at BCEMS, BTMES, SHS, and CVCC. Each school received almost \$25,000, and will need to come up with a 25% match (\$6,250). The BCEMS and BTMES projects will probably come in below the \$15,000 threshold and will not require use of the RFP process. The SHS and CVCC projects will most likely need RFPs and Board approval. The district schools continue to improve facility security, including updated practices to limit access to the building. Officer Tony Amaral (SHS Resource Officer) plans on retiring or going into partial retirement. Efforts for securing his replacement are under way. It was noted that BCEMS has an SRO, but BTMES does not.

A.L.I.C.E. Training for teaching staff will occur next Wednesday and Thursday, and will include discussion of age appropriate training for students. Training for other personnel, e.g., bus drivers, food service personnel, and substitutes is being planned.

6.2 Act 46 Update

Mr. Smith advised that the Act 46 Study Committee Co-Chairs and Mr. Pandolfo met with the State Board of Education to answer questions relating to the Final Report. At the meeting, it was strongly suggested, and asked, that the Committee move the vote date to sometime earlier in the year. The November 6th vote date causes much concern, including the impact of any potential revote, which would need to occur after the November 30th deadline (for the State to issue their Final Plan). It was noted that the Study Committee is **compelled** to reconsider the vote date. It was suggested that a forced merger would most likely involve the addition of another district (either as a separate district within the SU, or as part of the local district). The State Board of Education must make a final decision by 11/30/18, and has no authority to merge districts after that date. Mr. Smith noted that 6 of the Study Committee Members were missing from the meeting that included the vote on the vote date. The Act 46 Study Committee will meet on Monday, August 20, 2018 at 6:00 p.m. in the Spaulding Library, and will discuss a possible change to the vote date during that meeting. Mr. Smith hopes attendance at the meeting will include all or most of the Committee's Members.

6.3 BSU Facilities Committee

Mr. Cecchinelli will represent BCEMS on this Committee. Mr. Hull will represent BTMES. The SHS representative will be determined in the near future. The Board agreed to tentatively schedule the first meeting of this Committee on Tuesday, September 11, 2018 at 6:00 p.m. in the BSU Central Office. The dates, times, location(s), and frequency of meetings will be determined by the new Committee. Mrs. Poulin will take Minutes for this Committee.

6.4 BSU Communications Committee

A document titled 'Public Agenda Phone Conference 8/2/2018' was distributed. This document will also be referenced under Agenda Item 6.5 (Site-Based Councils). Mr. Pandolfo provided an overview of the Public Agenda document. Mr. Pandolfo advised that he spoke with Public Agenda to receive clarification on this Committee. Public Agenda recommends that the Committee remain small for now, and that it consist of three Board Members, the Superintendent, the Communications Specialist, and perhaps three building

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administrators. Committee Members identified thus far include; Mrs. Farrell (BTMES), Mrs. Spaulding (BCMES), and Mr. Folland (SHS). The new Communications Specialist Ben Merrill will also be on this Committee. Assignments for the Committee include; following the new web site development and reporting back to district boards, considering communication methods for the upcoming budget, and oversight/or involvement with the Coalition that will assist with the creation of Site-Based Councils. It was noted that in addition to Mrs. Spaulding, BCEMS Board Members Mrs. Chioldi, and Mr. Deering are also willing to serve. Their participation will be determined by the Committee. Participation/Committee structure should be determined by the Committee at their first meeting. The Committee should try to have the Coalition set up by late September. The first meeting will be held on Thursday, September 13, 2018 at 6:00p.m. in the Central Office.

6.5 Site-Based Councils

A document titled 'How to Organize Successful Parent Advisory Committees' was distributed. Brief discussion was held regarding the need to decide on how to recruit members for the Coalition (whose membership make-up should not be 'school system heavy'). Mrs. Spaulding asked that Committee Members come to the first meeting prepared with recruiting ideas.

7. Other Business as Needed

Mrs. Spaulding pointed out that this meeting's Agenda contains the same items as the BCEMS Board Meeting Agenda. It was noted that the Agendas for the BSU, BCEMS, BTMES, and SHS Board Meetings are almost identical.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's report dated August 16, 2018 was distributed for review and discussion. The report included information pertaining to the Superintendent's Office, Curriculum, Instruction and Assessment, Communications, the Business Office, Special Education, Technology, Early Education, Human Resources, and Facilities. A letter from DataPath (dated 07/25/18) was also distributed. In response to a query regarding consolidation of multiple transportation contracts into a single contract, it was noted that the consolidation eases management of the contract. Some Special Education students are transported to various activities. The transportation of these students by STA has proved to be very expensive. To help reduce that expense, some of students will be transported using the existing BSU owned bus. Mr. Malone queried regarding the loss of substitutes. It was noted that some have been hired for other jobs, and that turnover is a consistent issue every year. Mr. Isabelle queried regarding whether or not salaries were consistent with other area schools. Mr. Pandolfo does not believe that salary is the issue.

8.2 Committee Reports

8.2.1 Policy Committee

The next meeting is Monday, September 17, 2018 at 6:00 p.m. in the BUS Central Office 2nd Floor Conference Area

8.2.2 Curriculum Committee

The next meeting is Monday, August 27, 2018 at 5:30 p.m. in the SHS Library. The Agenda will include discussion of homework policies and professional development opportunities. Mr. Pandolfo advised regarding Education Quality Reviews which involve teams from neighboring supervisory unions and schools. This new type of review is being implemented this year.

8.2.3 Finance Committee

The next meeting is Thursday, September 20, 2018 at 4:30 p.m. in the SHS Library. Discussion will include funding for BSU parking expansion.

8.2.4 Negotiations Committee

Mr. Pandolfo is in the process of getting dates for Negotiation Sessions.

8.3 Financials

The BSU FY18 Expenditures/Year-end Projection Report (dated 08/16/18) was distributed. There is an unaudited projected surplus of \$5,744. The BSU Expenditures FY18 Report (dated 08/09/18) was also distributed. It was noted that there is a much better revenue picture in all districts. Mr. Malone noted that the SHS deficit has been dramatically reduced.

9. Executive Session as Needed

No items were proposed for discussion in Executive Session

10. Adjournment

On a motion by Mr. Malone, seconded by Mr. Smith, the Board unanimously voted to adjourn at 7:41 p.m.

Respectfully submitted,
Andrea Poulin

5.1

BARRE SUPERVISORY UNION
NOTIFICATION OF EMPLOYMENT STATUS

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: _____ TRANSFER: _____ CHANGE HRS/WAGE: ☒ _____ TERMINATION/RESIGNATION: _____
(Section 1) (Section 2) (Section 2) (Section 3)

*NAME: Kirsten Reilly *School/Dept. SHS/Spec
*EFFECTIVE DATE: 8/14/18 *Daytime Phone: _____
*POSITION: Social Worker *SUBJECT: _____ *GRADE: _____
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: _____ STEP: 11 SALARY PLACEMENT: M

HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____

SALARY: 60339 CONTRACT DAYS: _____ *ACCOUNT CODE: _____

*REPLACEMENT? Y / N *LONG TERM SUB? Y / N IF YES, FOR WHOM? _____

*LICENSED (TEACHER): YES or NO *CERTIFIED (PARA): Para Praxis YES or NO Associates Degree YES or NO

*CONTRACT: ☒ YES or NO *TIMES SHEET: YES or NO

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT: *Position: <u>Social Worker</u> Daily Hours and FTE _____ *# of Days/Week _____ (Specify days if < 5 per week) *Current Rate of Pay <u>\$55,987.05</u> Hourly or <input checked="" type="checkbox"/> Salary (Circle One)</p>	<p>*NEW: *Position: <u>Social Worker</u> Daily Hours and FTE _____ *# of Days/Week _____ (Specify days if < 5 per week) *New Rate of Pay <u>\$60339</u> Hourly or <input checked="" type="checkbox"/> Salary (Circle One)</p>
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Moving from non contracted to teacher contract

Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____ ✓ OK

<p>_____ *Approving Signature Principal/Administrator</p> <p>_____ *BSU Approval Signature</p>	<p>_____ *Date <u>8/15/18</u></p> <p>_____ *Date</p>
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REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Kirstin L. Reilly

1121 Senor Rd.
Warren, VT 05674

kreilly@gmavt.net
802-595-5322

Summary of Qualifications:

- Collaborative team player
- Creative problem solver.
- Thoughtful and organized independent worker.
- Advocate for justice and empowerment through identifying strengths and embracing challenges.
- Trauma response experience.

Employment and Volunteer History:

2012-present: School Based Clinician, Counseling Service of Addison County, At Mt. Abraham Middle and High School, Bristol, VT

- Provide mental health services to individual students. Lead groups focused on personal identity and social skill development. Act as liaison between parents and school. Advocate for students' best interest at 504, IEP and Act 264 meetings. Support students in the classroom setting. Complete case notes and billing necessary for Medicaid reimbursement. 3

2008- 2012: Social Worker, Vermont Department for Children and Families, Barre, VT

- Assess and Investigate child abuse and neglect cases. Work with families to develop solutions to keep children safe in their homes. Work within the legal system to protect children. Recommend services and opportunities for positive change in family members' lives. 4

2007-2012: Select Board Member, Warren, VT

- Collaborate with town administrators, committees, commissions and residents to create the town budget. Make informed decisions, write and secure grant funding, maintain infrastructure, hire and manage town employees and appointees, and make decisions in alignment with Warren's Town Plan.

2006-2008: Program Manager, Open Hearth Community Center, Waitsfield, VT

- Hired instructors, wrote and secured grants, coordinated and promoted multigenerational programs and fundraising events. Served as liaison between instructors and Board of Directors. Worked with families to evaluate scholarship needs for qualified persons, arranged for state subsidies for tuition to attend Open Hearth's licensed child care program.

2006-2008: Board of Directors (Treasurer) Warren Preschool Afterschool Program, Warren, VT

- Maintained finances using “QuickBooks,” wrote and secured grants. Served as leader in creating an outdoor fundraising festival with 500 attendees and raised over \$2,000.00.

2005-2006: Tutor, Harwood Union Middle/High School, Duxbury, VT

- Taught core high school subjects to students who needed to learn off campus. Assisted students transitioning back to high school or into alternative, educational settings.

2004-2006: Licensed Private Investigator, Susan Hansen Investigations, Warren, VT

- Performed and documented witness interviews. Researched evidence for legal hearings.

2002-2003: Home School Coordinator Intern, Harwood Union Middle/High School, Duxbury, VT and Washington County Mental Health Services, Berlin, VT

- Provided individual counseling and service coordination for middle and high school students. Collaborated with support team. Maintained caseload.

2000-2001: Case Worker Intern, Reach-Up Post Secondary Education Program at CCV, Montpelier, VT

- Assessed needs, facilitated services and provided support to Reach-Up participants. Maintained caseload. Wrote a quarterly newsletter. Initiated and facilitated a well attended single parent support group. Coordinated a week-long educational event on hunger.

1998-2000: Para educator, Crossroads Alternative Education Program, Duxbury, VT

- Counseled, supported and advocated for students in academics, behavior management and building life skills. Assessed students’ interests, coordinated and funded through grant writing, school-to-work opportunities, outdoor activities and a design/build project with Yestermorrow School. Taught an environmental science course.

1997-1998: Director, Green Mountain Audubon Nature Center Summer Camp, Huntington, VT

- Designed and implemented an eight week, ecology based, curriculum for children ages 5-13. Managed two interns and supported them in goal attainment.

1996-1997: English Teacher, World Teach, Harvard Institute for International Development, Cambridge, Massachusetts, Rio Cuarto Elementary School, Alajuela, Costa Rica

- English teacher for grades 1-6 in public, Costa Rican, elementary school. Taught, conversational and business specific, adult English classes.

Education:

Masters of Social Work Degree 2003
University of Vermont, Burlington, VT

Elementary Education Teaching Certification 1994
University of Vermont Post Baccalaureate Certification Program, Burlington, VT

Bachelor of Science Degree, Major: Psychology Minor: Fine Arts 1992
Saint Lawrence University, Canton, NY

References available upon request

BARRE SUPERVISORY UNION

NOTIFICATION OF EMPLOYMENT STATUS

Please complete this form for New Hires and any changes in employee's status then submit it to the Central Office. Complete one form for one event per employee to be sure they receive accurate/appropriate compensation.

Emailed to SU 1 BT Bds 8/20
Su Approval 8/21

Information with (*) must be filled out. Please Select Reason for this form and fill out the corresponding section. Authorize at bottom.

NEW HIRE: X (Section 1) TRANSFER: _____ (Section 2) CHANGE HRS/WAGE: _____ (Section 2) TERMINATION/RESIGNATION: _____ (Section 3)

*NAME: Achel Joy Wisdom *School/Dept: BARRE TOWN / SPED
 *EFFECTIVE DATE: 8/21/18 *Daytime Phone: 802-734-0694
 *POSITION: SPED Teacher *SUBJECT: SPED *GRADE: 5-8
 (Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

Section 1: NEW HIRE (Admin. Procedure/Checklist on Pg. 2)

TOTAL YEARS OF EXPERIENCE: 22 STEP: 13 SALARY PLACEMENT: 67,809

HOURLY RATE: _____ *HOURS PER DAY: _____ DAILY RATE: _____ *DAYS PER YEAR: _____

SALARY: 9 CONTRACT DAYS: 190 *ACCOUNT CODE: _____

*REPLACEMENT? Y/N *LONG TERM SUB? Y/N IF YES, FOR WHOM? _____

*LICENSED (TEACHER): YES or NO *CERTIFIED (PARA): Para Praxis YES or NO Associates Degree YES or NO

*CONTRACT: YES or NO *TIMES SHEET: YES or NO

Rebecca Viers
\$44,823

For Central Office Use Only: Contract Completed ____/____/____ Offer Letter Completed ____/____/____

Section 2: TRANSFER / CHANGE IN HOURS OR WAGES (Fill in both columns)

<p>*CURRENT:</p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*Current Rate of Pay _____ Hourly or Salary (Circle)</p>	<p>*NEW:</p> <p>*Position: _____</p> <p>Daily Hours and FTE _____</p> <p>*# of Days/Week _____ (Specify days if < 5 per week)</p> <p>*New Rate of Pay _____ Hourly or Salary (Circle One)</p>
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Section 3: TERMINATION/RESIGNATION

Reason: _____ Last Work Day: _____

<p><u>[Signature]</u> *Approving Signature Principal/Administrator</p> <p><u>[Signature]</u> *BSU Approval Signature</p>	<p><u>8/16/18</u> *Date</p> <p><u>8/16/18</u> *Date</p>
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REVERSE SIDE: Administration Procedure/Checklist for New Hires. All should be completed prior to sending candidate packet over for Superintendent Interview.

Rachel Joy Wisdom

33 Proctor Avenue South Burlington, Vermont 05403
802 734-0694 rjwisdom@hotmail.com

Education

Brandeis University

Waltham, Massachusetts

Bachelor of Arts

Major: Liberal Arts

GPA: 2.200

Credit Hours: 128

Attended August 1983 to December 1987

Degree conferred December 1987

Transcript

(included)

University of California-San Diego

San Diego, California

Certificate of Advance Study of Education

Major: Early Childhood Education

Attended January 1991 to July 1992

Degree conferred July 1992

Transcript

(included)

Lesley College

Cambridge, Massachusetts

Master of Education

Major: Elementary Education & Special Needs

GPA: 4.000

Attended August 1994 to December 1996

Degree conferred December 1994

Transcript

(included)

Sunbridge College

Chestnut Ridge, New York

Teacher Certification Program

Major: Applied Arts

Attended June 2007 to March 2011

Degree conferred March 2011

Transcript

(included)

Experience

Washington Central Supervisory Union

Special Education Teacher

East Montpelier VT

Teach and case manage elementary school age students.

Jan 2018 - Present

Reason for leaving: Temporary position.

Supervisor: Kelly Bushey (802 223-7936)

Experience Type: Public School, Part-time

It is **OK** to contact this employer

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com.

Burlington Public Schools

Jun 2017 - Jul 2017

Teacher

Burlington VT

Created and taught Summer Success curriculum for English classes, working with high school students from around the world.

Reason for leaving: Summer position.**Supervisor:** Miriam Ehtesham-Cating (802 343-3775)**Experience Type:** Public School, SummerIt is **OK** to contact this employer**Lamoille Union Middle School**

Aug 2015 - Jun 2016 / 4

Special Education Teacher

Hyde Park, VT

Responsible for case managing all IEPs and 504 plans for 7th and 8th grade team at middle school.

Reason for leaving: Professional advancement.**Supervisor:** Laura Nichols (802 851-1201)**Experience Type:** Public School, Full-timeIt is **OK** to contact this employer**Franklin West Supervisory Union**

Aug 2014 - Jun 2015 / 4

Special Education Teacher

75 Hunt Street Fairfax, VT 05454

Responsible for planning and teaching the Learning Lab Literacy course to high school students, grades 9-12.

Responsible for high school students on IEPs: case management, service delivery, and direct instruction.

Responsible for the Learning Center and the paraprofessionals who staff that class.

Reason for leaving: Professional advancement.**Supervisor:** Michael Clark, principal (802 849-6711)**Experience Type:** Public School, Full-timeIt is **OK** to contact this employer**Burlington Public Schools**

Nov 2013 - Jun 2014 / 4

Special Education Teacher

Hunt Middle School Burlington, VT

Case manage students on a combined 7th/8th grade team. Teach and co-teach classes, supervise paraprofessionals, plan behavioral plans, facilitate all IEP and 504 meetings, and all other special education duties.

Reason for leaving: Long term temporary position.**Supervisor:** Richard Amato, Principal (802 864-8469)**Experience Type:** Public School, Full-timeIt is **OK** to contact this employer**Washington Central Supervisory Union**

Aug 2010 - Jun 2013 3 4

Special Education/Title I Teacher

Montpelier, VT

Provided all the special education and Title I supports to students at a private school in the WCSU district. Case manager for all these students educational plans.

Reason for leaving: School budget cuts.

Supervisor: Ms. Kelly Bushey (802 229-0553)

Experience Type: Independent School, Full-time

It is **OK** to contact this employer

Orchard Valley Waldorf School

Aug 2010 - Jun 2013

37

Educational Support Teacher

2290 Route 14 North E. Montpelier, VT

Provide special education and Title I services to all students that qualify for such services.

Reason for leaving: School budget cuts.

Supervisor: Ms. Mary Fettig (802 456-7400)

Experience Type: Independent School, Part-time

It is **OK** to contact this employer

Roxbury Village School

Aug 2008 - Jun 2010

27

Special Education/Title I Teacher

1559 Roxbury Road Roxbury, VT

Provide special education to all students in the school who currently have IEPs. and support all students who qualify for Title I services in the school. Roxbury Village School is a Kindergarten through 6th grade elementary school.

Reason for leaving: Professional advancement.

Supervisor: Mrs. Denise Maurice, Principal (802 485-7768)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

The Hebrew Academy

Aug 2007 - Jun 2008

147

Classroom Teacher

315 Main Street New City, NY

Teacher responsible for all secular studies curriculum for the 1st grade class and for language arts, math, and science for the 6th/7th grade class.

Reason for leaving: Move to Vermont.

Supervisor: Mrs. Patricia Vaspol (845-634-0951)

Experience Type: Independent School, Full-time

It is **OK** to contact this employer

Middlesex Middle School

Oct 2006 - Jun 2007

1

Resource Room Teacher

204 Hollow Tree Ridge Road Darien, CT

Teacher responsible for resource room instruction in the subject areas of reading, writing, and social studies, as well as study hall supervision and assistance for special needs students in the 6th-8th grades. Other responsibilities included case management of students with special needs, consultation with classroom teachers, training and supervision of para-educators, and collaboration with other support staff.

Reason for leaving: Temporary position.
Supervisor: Mrs. Ann Paul (203-655-2518)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

West Elementary School

Aug 2004 - Jun 2006 14

Resource Room Teacher
769 Ponus Ridge Road New Canaan, CT
Teacher responsible for resource room instruction in the subject areas of language arts and math to grades K-3rd. Responsibilities also included case management of students with special needs, co-teaching in regular education classrooms, consultation with support staff, and training and supervision of para-educators.

Reason for leaving: Move to New York.
Supervisor: Mrs. MaryAnn DeFelice (203-594-4400)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Greenwich Historical Society

Jul 2004 - Aug 2005

Head Counselor
39 Strickland Road Cos Cob, CT
Responsibilities included supervision of all campers and camp counselors, design and implementation of crafts classes, collaboration with the Camp Director on planning and programming, and on-site Director during Director's absence.

Reason for leaving: Summer position only.
Supervisor: Ms. Tara Tomaselli (203-869-6899)
Experience Type: Other, Summer
It is **OK** to contact this employer

The Stanwich School

Aug 2003 - Jun 2004 14

Classroom Teacher
257 Stanwich Road Greenwich, CT
Teacher responsibilities included teaching language arts, math, science, and social studies to the 1st grade class. Other responsibilities included supervision and evaluation of full-time student teacher, collaboration with 1st grade team in all academic planning and implementation, and leadership of after school classes.

Reason for leaving: Professional advancement.
Supervisor: Mrs. Laurel Peterson (203-869-4515)
Experience Type: Independent School, Full-time
It is **OK** to contact this employer

Westchester Fairfield Hebrew Academy

Aug 2002 - Jun 2003 14

Classroom Teacher
300 E. Putnam Avenue Greenwich, CT
Teacher responsibilities included teaching all secular studies subject areas: language arts, math, science, and social studies to the 1st grade class.

Reason for leaving: Long term substitute position.
Supervisor: Dr. Jeanne Rice (203-863-9663)
Experience Type: Independent School, Full-time
It is **OK** to contact this employer

Old Greenwich Elementary School

Aug 2001 - Jun 2002 17

Classroom Teacher
285 Sound Beach Avenue Old Greenwich, CT
Teacher responsibilities included teaching language arts, math, science, and social studies to the 3rd grade class.

Reason for leaving: Long-term substitute position.
Supervisor: Mrs. Marjorie Sherman (203-637-0150)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Godsman Elementary School

Aug 1999 - Jun 2001 24

Classroom Teacher
2120 W. Arkansas Street Denver, CO
Teacher responsibilities included teaching language arts, math, science, and social studies to a multi-grade 3rd-5th grade inclusive class. Other responsibilities included supervision and evaluation of full-time student teacher, collaboration with special education team in all academic planning and implementation, consultation with support staff, and case management of students with special needs.

Reason for leaving: Move to Connecticut.
Supervisor: Mrs. Sandy Shane (303-936-3466)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Rooney Ranch & Devinny Elementary Schools

Aug 1998 - Jun 1999 17

Special Education Teacher
1829 Denver West Drive Golden, CO
Teacher responsible for resource room instruction in the subject areas of language arts and math to grades K-5th. Responsibilities also included case management of students with special needs, co-teaching in regular education classrooms, consultation with support staff, and training and supervision of para-educators.

Reason for leaving: Professional advancement.
Supervisor: Mrs. Graff/Dr. Cullen, principals ((303) 982-6500)
Experience Type: Public School, Full-time
It is **OK** to contact this employer

Crown Pointe Academy

Aug 1997 - Jun 1998 17

Co-teacher/Special Education Consultant
7281 Irving Street Westminster, CO
Co-teacher responsible for instruction in the subject areas of language arts and math to grade 2. In addition to being the co-teacher in the 2nd grade classroom, I was the Special Education Consultant responsible for any evaluations, IEP management within the school, and providing professional supports to the faculty of the school.

Reason for leaving: Professional advancement.

Supervisor: Mr. BJ Buchman, principal ((303) 428-1882)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Svante Palm Elementary School

Jan 1997 - Jun 1997 *G.M.*

Kindergarten Teacher

7601 Dixie Drive Austin, TX

Responsible for all curriculum to a classroom of Kindergarten students.

I was also the creator and supervisor of the Early Morning Program established to help working parents.

This program provided both breakfast and a variety of fun activities for students to participate in.

Reason for leaving: Move to Colorado.

Supervisor: Mrs. Rebecca Garza, principal (() 414-2545)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Resume

Rachel J. Wisdom

33 Proctor Avenue S. Burlington, VT 05403 802.734.0694 rjwisdom@hotmail.com

Education

Certificate, Applied Arts, Threefold Educational Center, Chestnut Ridge, NY

M.Ed., Elementary Ed./Special Needs, Lesley College, Cambridge, MA

Certificate, Early Childhood Development, UCSD, San Diego, CA

B.A., Liberal Arts, Brandeis University, Waltham, MA

Awarded Scholarship for Outstanding Community Service

Teaching Experience

2017 Teacher, Burlington Public Schools, Burlington, VT

2015-16 Teacher, Lamoille Union Middle School, Hyde Park, VT

2014-15 Teacher, High School, BFA Fairfax High School, Fairfax, VT

2013-14 Teacher, Grades 7/8, Hunt Middle School, Burlington, VT

2010-13 Teacher, Grades 2-8, Washington Central Supervisory Union, E. Montpelier, VT

2008-10 Teacher, Grades K-6, Roxbury Village School, Roxbury, VT

2007-08 Teacher, Grades 1 & 6/7, The Hebrew Academy, New City, NY

2006-07 Teacher, Grades 6-8, Special ed., Middlesex Middle School, Darien, CT

2004-06 Teacher, Grades K-3, Special ed., West School, New Canaan, CT

2003-04 Teacher, Grade 1, Stanwich School, Greenwich, CT

2002-03 Teacher, Grade 1, Westchester Fairfield Hebrew Acad., Greenwich, CT

2001-02 Teacher, Grade 3, Old Greenwich School, Old Greenwich, CT

1999-01 Teacher, Grades 3-5, Special ed., Godsman Elem. School, Denver, CO

Other Experience

2004-08 Handwork Teacher, Knitting and Crochet, Michael's, Spring Valley, NY

2004-05 Head Counselor, Grades 2-4, Summer History Camp, Greenwich, CT

1998 Special Ed. Coordinator, Central Agency for Jewish Ed., Denver, CO

1994-96 Library Assistant, Ludcke Library, Lesley College, Cambridge, MA

Training & Workshops

Applied Arts program, Summer 2007-Spring 2011

Early Numeracy Interview training, Fall 2005

Fountas and Pinnell Phonics program, Fall 2005

Reading Specialist online courses, Fall & Spring 2004-05

Alternative Assessment/Rubrics, Spring 2003

Reading Renaissance training, Fall 2002

Magical Writes Program training course, Spring 2002

Great Books Basic Leader training course, Spring 2002

Writer's Workshop training, Fall & Spring 2001-02

English Language Acquisition, 20 hour course, Summer 2000

Six Traits of Writing training course, Spring 2000

Skills & Interests

Strong organizational skills, highly creative, detail oriented, self-directed worker

Enjoy arts and crafts projects, cross-stitch, knitting, crochet, sewing, embroidery, felting, macrame, baking, stamp collecting, journal writing, traveling, and reading

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

Lisa Perreault
Business Manager**John Pandolfo**
Superintendent of Schools**Donald E. McMahon, M.Ed.**
Stacy Anderson, M.Ed.
Co-Directors of Special Services**Jacquelyn Ramsay-Tolman**
M.Ed., CAGS
Director of Curriculum, Instruction, and
Assessment120 Ayers Street
Barre, VT 05641
Phone: 802-476-5011
Fax: 802-476-4944 / 802-477-1132
www.bsuvt.org**Sandra Carneron, M.Ed., MOT**
Director of Early Education/Act 166
Coordinator**Carol Marold**
Human Resource Coordinator*Doing whatever it takes to ensure success for
every child.***Lauren May**
Interim Early Education Coordinator**Emmanuel Ajanma**
Director of Technology**Jamie Evans**
Director of Facilities**Benjamin Merrill**
Communication Specialist**RFP Results for**
FUEL OIL, PROPANE, and WOOD CHIPS

The Request for Proposal (RFP) was intended to solicit bids on fuel oil, propane, and wood chips for the Barre Supervisory Union and its member districts from August 1, 2018-June 30, 2019. The following grid provides the bid comparisons:

Fuel Oil	CONTI OIL \$2.65 IRVING \$2.558
Propane	IRVING \$1.52
Wood Chips	CATAMOUNT \$64.00/Ton LIMLAW \$70.00/Green Ton

RFP sent to: Conti Oil, Irving, Whites, Gillespie, Blue Flame, Catamount Forest Products, Limlaw Pulp Wood, and Colton Enterprises

**Superintendent's Recommendations: Irving for fuel oil and propane,
Catamount for wood chips.**



5.4
Vermont Education Health Initiative
52 Pike Drive
Berlin, VT 05602
802/223-5040

SEP 06 2018

MEMO

To: VEHI Member School Board Chairs, Superintendents and Business Officials
From: Laura Soares, President
Date: September 4, 2018
Re: **VEHI Annual Meeting Notice**

The Vermont Education Health Initiative (VEHI) will hold its Annual Meeting on Friday, **October 19, 2018 at 8:15 AM** at the Lake Morey Inn in Fairlee, Vermont. Included with this Memo are **Exhibit A: Notice of the 2018 Annual Meeting** and a copy of the Minutes of the 2017 Annual Meeting.

Please note, there is no action item requiring a vote of the membership on the enclosed Agenda. Act 11 of 2018 changed the composition of the VEHI Board effective October 1, 2018. Under this Act, the VEHI Board will consist of six members, three appointed by VSBA and three appointed by Vermont-NEA. The newly appointed VEHI Board will commence operations October 1, 2018 and be encouraged to attend the Annual Member Meeting. Representatives of the Department of Financial Regulation plan on attending the Annual Meeting to respond to questions on their role in implementing Act 11.

A school district is a member of VEHI, and therefore eligible to vote at the upcoming meeting if there is a vote, if it has a signed Health and/or Dental Member Agreement on file with VEHI by 4 P.M. on October 5, 2018. The membership list is posted online at www.vehi.org, and will close at 4 P.M. on October 5th. Members of both the Health and Dental programs have two votes. Members may vote in-person by designating an authorized representative to attend the meeting or by vote via proxy by appointing the VEHI Board. We ask each member to complete **Exhibit B: Proxy/Certificate of Authority**, enclosed, and **send it ahead** of the meeting to the following address. This will allow the authorized representative to receive his/her voting cards in an expedited manner at the meeting on the 19th.

Vermont Education Health Initiative
Attention: Laura Soares
52 Pike Drive
Berlin, VT 05602

You may submit Proxy/Certificate of Authority forms on the day of the meeting, however it may take longer to sign in and receive your voting cards.

We hope you will attend the Annual Member Meeting, where we will introduce the new VEHI Board, discuss Act 11, share the accomplishments of the Trust over the past year, and answer your questions on the upcoming year.



EXHIBIT A

NOTICE OF MEETING

The Board of Directors of the Vermont Education Health Initiative at a regular meeting of the Board held on August 30, 2018, determined that the 2018 Annual Meeting of the Corporation will be held at the following date, time and place:

DATE: October 19, 2018
TIME: 8:15 A.M.
PLACE: Lake Morey Inn, Fairlee, Vermont

The Agenda for said Annual Meeting is as follows:

1. Roll Call of Members
2. Proof of Notice of Meeting or Waiver of Notice
3. Reading of Prior Annual Meeting Minutes
4. Reports of Officers and Directors
5. Legislative Update
6. Information Exchange
7. Adjournment

At the regular meeting of the Board of Directors of the Corporation held on June 11, 2018, it was resolved by the Board that the Membership Books would be closed as of October 5, 2018 for the purpose of determining members entitled to vote at the October 19, 2018 meeting.

A list of voting members of the Corporation entitled to vote at said Annual Meeting is posted online at www.vehi.org and available for inspection by any member at the principal office of the Corporation located at 52 Pike Drive, Berlin, Vermont (Telephone: (802) 223-5040).



VERMONT EDUCATION HEALTH INITIATIVE

**ANNUAL MEETING
LAKE MOREY INN
FAIRLEE, VT**

**OCTOBER 19, 2018
8:15 AM**

AGENDA

- 1. Roll Call of Members**
- 2. Proof of Notice of Meeting or Waiver of Notice**
- 3. Reading of Prior Annual Meeting Minutes**
- 4. Reports of Officers and Directors**
- 5. Legislative Update – Act 11**
- 6. Information Exchange**
- 7. Adjournment**

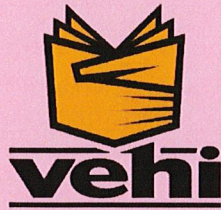


EXHIBIT B

VEHI PROXY OR CERTIFICATE OF AUTHORITY

LET IT BE KNOWN THAT: **Barre SU**, member of the VEHI Health Program, a body
(Name of Member School District/Supervisory Union)
corporate and politic, created and existing under the laws of the State of Vermont, does hereby:

Certificate of Authority

☐ **(a)** appoint as its authorized representative to appear and vote on its behalf at any and all meetings of the members of the Vermont Education Health Initiative, or any adjournment thereof, the following person:

Name

Title

Note: If option (a) is selected, the person listed above must attend in-person to vote.

OR

Proxy

☐ **(b)** appoint as its true and lawful attorney, the Board of Directors of the Vermont Education Health Initiative, by majority vote, with the power of substitution for it and in its name to vote at the Annual Meeting of the Vermont Education Health Initiative, to be held on the 19th day of October, 2018 or at any adjournment thereof, with all the powers it should possess if personally present through its authorized representative.

Please sign and date this section once you have chosen (a) or (b):

Dated at _____, Vermont, this ____ day of _____, 20__.

This action is valid for one year [365 days] from the date of enactment, or until it is superseded by subsequent action of the member filed with the Trust.

Name of Member District

BY: _____

TITLE: _____



EXHIBIT B

VEHI PROXY OR CERTIFICATE OF AUTHORITY

LET IT BE KNOWN THAT: **Barre SU**, member of the VEHI Dental Program, a body
 (Name of Member School District/Supervisory Union)
 corporate and politic, created and existing under the laws of the State of Vermont, does hereby:

Certificate of Authority

☐ (a) appoint as its authorized representative to appear and vote on its behalf at any and all meetings of the members of the Vermont Education Health Initiative, or any adjournment thereof, the following person:

 Name

 Title

Note: If option (a) is selected, the person listed above must attend in-person to vote.

OR

Proxy

☐ (b) appoint as its true and lawful attorney, the Board of Directors of the Vermont Education Health Initiative, by majority vote, with the power of substitution for it and in its name to vote at the Annual Meeting of the Vermont Education Health Initiative, to be held on the 19th day of October, 2018 or at any adjournment thereof, with all the powers it should possess if personally present through its authorized representative.

Please sign and date this section once you have chosen (a) or (b):

Dated at _____, Vermont, this ____ day of _____, 20____.

This action is valid for one year [365 days] from the date of enactment, or until it is superseded by subsequent action of the member filed with the Trust.

 Name of Member District

BY: _____

TITLE: _____



SEP 06 2018

55
Vermont School Boards Insurance Trust
52 Pike Drive
Berlin, VT 05602
802/223-5040

MEMO

To: VSBIT Member School Board Chairs, Superintendents and Business Officials
From: Laura Soares, President
Date: September 4, 2018
Re: **VSBIT Annual Meeting Notice**

The Vermont School Board Insurance Trust (VSBIT) will hold its Annual Meeting on Friday, **October 19, 2018** in conjunction with the Vermont School Board Association's Annual Meeting at the Lake Morey Inn in Fairlee, Vermont. The VSBIT Annual Business Meeting will start at **8:00 AM**. Included with this Memo are **Exhibit A: Notice of the 2018 Annual Meeting** and a copy of the Minutes of the 2017 Annual Meeting.

We hope you will join us bright and early to elect two Directors to the Board - there will be an election for one two-year at-large term and one three-year superintendent term. After the election of Directors, we will share the accomplishments of the Trust over the past year and answer questions from members. Our Annual Report will soon be available online. Currently, two years of our financial audits are available; our most recent audit will be posted in early November. All documents can be found on our website at www.vsbite.org.

Since 1978, we have been assisting Vermont schools in pooling resources and saving money. The Annual Meeting is a time for us to hear from you - our members - on how we can continue to serve you more effectively and in innovative ways. Please bring your feedback and ideas!

We hope you will join us at the Annual Meeting. Please remember each member entity is entitled to one vote for each program (Multi-Line and/or Unemployment) of which they are a member. The membership books close at 4 PM on October 5th; the final list will be posted online at www.vsbite.org. Members may vote in-person by designating an authorized representative to attend the meeting or by vote via proxy by appointing the VSBIT Board to vote on their behalf. We ask each member to complete **Exhibit B: Proxy/Certificate of Authority**, enclosed, and **send it ahead** of the meeting to the address below. This will allow the authorized representative to receive his/her voting card(s) in an expedited manner at the meeting on the 19th.

Vermont School Boards Insurance Trust
Attention: Laura Soares
52 Pike Drive
Berlin, VT 05602

We look forward to seeing you at the Lake Morey Inn on October 19th.

Enclosures



EXHIBIT A

NOTICE OF MEETING

The Board of Directors of the Vermont School Boards Insurance Trust, Inc., at a regular meeting of the Board held on April 16, 2018, determined that the 2018 Annual Meeting of the Corporation will be held at the following date, time and place:

DATE: October 19, 2018
TIME: 8:00 A.M.
PLACE: Lake Morey Inn, Fairlee, Vermont

As outlined in the Bylaws of the organization, the Agenda for said Annual Meeting is as follows:

1. Roll Call of Members
2. Proof of Notice of Meeting or Waiver of Notice
3. Reading of Minutes of Preceding Meeting
4. Reports of Officers and Directors
5. Election of Directors
6. Information Exchange
7. Adjournment

At said regular meeting of the Board of Directors of the Corporation held on April 16, 2018 it was resolved by the Board that the Membership Books would be closed as of October 5, 2018 for the purpose of determining members entitled to vote at the October 19, 2018 meeting.

A list of voting members of the Corporation entitled to vote at said Annual Meeting is posted online at www.vsbti.org and available for inspection by any member at the principal office of the Corporation located at 52 Pike Drive, Berlin, Vermont (Telephone: (802) 223-5040)



VERMONT SCHOOL BOARDS INSURANCE TRUST

**ANNUAL MEETING
LAKE MOREY INN
FAIRLEE, VT**

**OCTOBER 19, 2018
8:00 AM**

AGENDA

- 1. Roll Call of Members**
- 2. Proof of Notice of Meeting or Waiver of Notice**
- 3. Reading of Prior Annual Meeting Minutes**
- 4. Reports of Officers and Directors**
- 5. Election of Directors**
- 6. Information Exchange**
- 7. Adjournment**



EXHIBIT B

VSBIT PROXY OR CERTIFICATE OF AUTHORITY

LET IT BE KNOWN THAT: **Barre SU**, member of the VSBIT Unemployment
(Name of Member School District/Supervisory Union)
Program, a body corporate and politic, created and existing under the laws of the State of
Vermont, does hereby:

Certificate of Authority

☐ (a) appoint as its authorized representative to appear and vote on its behalf at any and all meetings of the members of the Vermont School Board Insurance Trust, or any adjournment thereof, the following person:

Name

Title

Note: If option (a) is selected, the person listed above must attend in-person to vote.

OR

Proxy

☐ (b) appoint as its true and lawful attorney, the Board of Directors of the Vermont School Boards Insurance Trust, by majority vote, with the power of substitution for it and in its name to vote at the Annual Meeting of the Vermont School Boards Insurance Trust, to be held on the 19th day of October, 2018 or at any adjournment thereof, with all the powers it should possess if personally present through its authorized representative.

Please sign and date this section once you have chosen (a) or (b):

Dated at _____, Vermont, this ____ day of _____, 20__.

This action is valid for one year [365 days] from the date of enactment, or until it is superseded by subsequent action of the member filed with the Trust.

Name of Member District

BY: _____

TITLE: _____

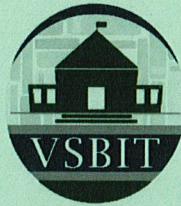


EXHIBIT B

VSBIT PROXY OR CERTIFICATE OF AUTHORITY

LET IT BE KNOWN THAT: **Barre SU**, member of the VSBIT Multi-Line Program, a
(Name of Member Supervisory District/Supervisory Union)
body corporate and politic, created and existing under the laws of the State of Vermont, does
hereby:

Certificate of Authority

☐ (a) appoint as its authorized representative to appear and vote on its behalf at any and all meetings of the members of the Vermont School Boards Insurance Trust, or any adjournment thereof, the following person:

Name

Title

Note: If option (a) is selected, the person listed above must attend in-person to vote.

OR

Proxy

☐ (b) appoint as its true and lawful attorney, the Board of Directors of the Vermont School Boards Insurance Trust, by majority vote, with the power of substitution for it and in its name to vote at the Annual Meeting of the Vermont School Boards Insurance Trust, to be held on the 19th day of October, 2018 or at any adjournment thereof, with all the powers it should possess if personally present through its authorized representative.

Please sign and date this section once you have chosen (a) or (b):

Dated at _____, Vermont, this ____ day of _____, 20__.

This action is valid for one year [365 days] from the date of enactment, or until it is superseded by subsequent action of the member filed with the Trust.

Name of Member Supervisory District/Supervisory Union

BY: _____

TITLE: _____

Draft Default Articles of Agreement **Concerns Raised and Responsive Draft Articles**

Act 49 of 2017 requires the State Board of Education to issue Default Articles of Agreement with its Final Statewide Plan, which is due on or before November 30, 2018. The Default Articles will govern the activity of each new unified school district that the State Board creates under the Plan, unless and until the voters of the new district vote to amend the Default Articles, either before or after the new district becomes fully operational on July 1, 2019.

The Agency prepared a first draft of potential Default Articles of agreement to help the State Board begin its deliberations on these issues. This first draft attempts to respond to the concerns raised by school boards in their Act 46, Section 9 Proposals and by communications received from the general public, while ensuring that the voters can address each issue in a different manner if they choose to amend the articles in the future.

The table below outlines some of the ways in which this first draft of the Default Articles addresses expressed concerns.

	Summary of Concern	Default Article(s) (8.20.18 version) Addressing Issue
1	<p>Small towns will lose their "voice" and be outvoted on a larger, unified school board</p> <p>A single large town will dominate the school board</p>	<p>draft Article 10 and 11 ("Hybrid Model"):</p> <ul style="list-style-type: none"> Each town within the new unified district would have two seats on the unified board to be filled only by its residents Only residents of the town could nominate candidates for the town's two seats Voters of unified district would vote on candidates for all seats Article could not be amended for initial members of board Representation on board beginning on or after annual meeting, Spring 2020: Voters of new unified district could amend model of proportionality and number of seats if they voted to do so; unified board could not amend it
2	Small schools will be closed	<p>draft Article 4(A):</p> <ul style="list-style-type: none"> In <u>2019-2020</u> and <u>2020-2021</u> school years: <ul style="list-style-type: none"> A school building could not be closed unless voters in the town in which the building is located vote to approve the closure An <i>existing union</i> school building could not be closed unless approved by voters of new unified district Article 4(A) could be amended only if approved by voters in each town, independently <p>draft Article 4(B):</p> <ul style="list-style-type: none"> In <u>2021-2022 school year and after</u>: <ul style="list-style-type: none"> A school building could not be closed unless approved by the voters of entire new unified district Only voters of new unified district could amend Article 4(B); unified board could not amend it <p>Moving all grades to another school or schools would be considered "closure" and so would be subject to these protections even if the building were used for another school-related purpose</p>

3	Small schools will be effectively closed by restructuring grade configurations and moving small school's grades to another building	<p>draft Article 3(B):</p> <ul style="list-style-type: none"> In <u>2019-2020</u> and <u>2020-2021</u> school years: <ul style="list-style-type: none"> Grades operated in each school building could not be changed from what they were in 2018-2019 Article could be amended only if approved by voters in each town, independently <p>In 2021-2022 and after, unified board would have authority under existing law to make grade reconfiguration decisions</p> <ul style="list-style-type: none"> Unless and until Articles were amended to include new article that addressed this <p>See also paragraph at end of Issue #2 above</p>
4	School Board will reconfigure grades offered in each building	See Issue # 3 above
5	Unified School Board will require very young students to travel to a school building in a different town	<p>draft Article 3(A):</p> <ul style="list-style-type: none"> In <u>2019-2020</u> and <u>2020-2021</u> school years: <ul style="list-style-type: none"> Students would attend school they attended (or would have attended) in 2018-2019 Board would have authority to grant parent's request for different placement Article could be amended only if approved by voters in each town, independently <p>In 2021-2022 and after, unified board would have authority under existing law to make enrollment decisions</p> <ul style="list-style-type: none"> Unless and until Articles were amended to include new article that addressed this
6	Local school building will be closed and town will lose its community center	<p>draft Article 6(B) – town school buildings:</p> <ul style="list-style-type: none"> For <u>all time into the future</u>: <ul style="list-style-type: none"> Town in which building is located would be given right of first refusal and could buy closed building for \$1 Only voters of new unified district could amend Article; unified board could not amend it Article 4 regarding school closure applies (See Issue #2 above) <p>draft Article 6(C) – <i>existing union</i> school district building:</p> <ul style="list-style-type: none"> For <u>all time into the future</u>: <ul style="list-style-type: none"> Unified board could sell as would under current law Only voters of new unified district could amend Article; unified board could not amend it Article 4 regarding school closure applies (See Issue #2 above)
7	Financial resources will be directed to larger or city school buildings at the expense of smaller school buildings	See Issue #1 above

Draft Default Articles of Agreement

for initial consideration by the State Board of Education

Notes:

1. *The State Board of Education will prepare separate default articles of agreement, identical in all substantive respects, for each merged district that it creates in its final statewide plan. As required by Act 49 (2017), Sec. 8, the State Board will issue the default articles as part of the final statewide plan on or before November 30, 2018.*
2. *Notwithstanding Note #1 above, default articles will not be issued for and will not apply to any State Board-required merger of a school district with another recently formed union school district. Instead, the voter-approved articles for that union district will continue to apply to the enlarged union school district unless and until the district amends them.*
3. *The default articles of agreement issued by the State Board will govern the merged districts until such time as they are amended by the voters of the district or the district board. Amendments can occur (a) before the full operational date of July 1, 2019 pursuant to Act 49, Sec. 8 or (b) at any time after the merged district is operational pursuant to existing statutory law.*
4. *The notations in GREEN after each Article or each paragraph within an Article indicate initial thoughts of whether the article can be amended and by whom. The designations are based primarily on existing statutory law, including the substance of 16 V.S.A. § 706n, which governs amendments to articles of agreement in voluntary merger situations. In the State Board's final default articles of agreement, the ability to amend each Article or paragraph will be listed within a separate article – Article 14 in the current draft – and the GREEN notations will be deleted.*

The current, suggested options are divided into four broad categories:

- *ONLY VOTERS CAN AMEND Article ____ – A majority vote by voters of the entire merged district could amend the article. The new union district board would not have the authority to amend an article with this designation.*
 - *Article ____ can be amended ONLY if approved by the VOTERS in EACH MEMBER TOWN; the Article CANNOT BE AMENDED by the SCHOOL BOARD – This designation is suggested for articles that would prohibit operational changes during the first years of operation, recognizing that there may be situations in which the voters in each individual town will agree that the article should be amended. This provides the voters in each town with a “veto” of any amendment to the article.*
 - *SCHOOL BOARD CAN AMEND Article ____ – Note also that a school board has independent authority to present an issue to the voters for consideration and a vote.*
 - *Article ____ CANNOT BE AMENDED by SCHOOL BOARD or VOTERS – These include articles establishing the new State Board-required union school district as required by the Legislature in Act 46; the legislatively-required date on which the new unified district will become operational; the process for transitioning to the new governance structure by July 1, 2019; and other similar items that are integral to implementation of the requirements in Act 46. They also include other provisions required by law, such as the process for amending the default articles of agreement, both before the date on which the new union school district is fully operational (Act 47, Sec. 8) and after that date at any time in the future (16 V.S.A. chapter 11).*
5. *Footnotes provide additional information and will not be in the final State Board issued version.*
 6. *This draft was created to assist the State Board to begin its discussions regarding the default articles it will ultimately issue.*

Outline of Draft Default Articles of Agreement

Article 1 – Creation of New Union District

- A. – C. *[Forming Districts; Temporary Legal Name; Resident Students]*

Article 2 – Grades Operated and/or Tuitioned in Academic Years 2019-2020 and 2020-2021

Article 3 – Attendance; Restructuring of Grade Configurations

- A. Attendance in Academic Years 2019-2020 and 2020-2021
- B. Restructuring of Grade Configurations in Academic Years 2019-2020 and 2020-2021

Article 4 – Closure of School Buildings

- A. Academic Years 2019-2020 and 2020-2021
- B. Academic Year 2021-2022 and After

Article 5 – Finances

- A. – C. *[Indebtedness, including Capital Debt; Operating Fund Surpluses, Deficits, and Reserve Funds; Transfer of Debt and Funds]*

Article 6 – Real and Personal Property

- A. Transfer of Property to the New Union District
- B. Sale of Property to Town in which it located in Any Year
- C. Sale of Real Property Conveyed by Forming District that was a Union School District

Article 7 – Transportation, Employees, and Contracts in Academic Year 2019-2020

Article 8 – Organizational Meeting of New Union District

- A. Date of Meeting and Public Notice
- B. Business to be Transacted
 - i – xiii. *[Agenda items]*

Article 9 – Transitional Board

- A. Creation of Transitional Board; Term of Existence
- B. Initial Meeting of Transitional Board
- C. Purpose and Authority of Transitional Board
- D. Specific Duties of Transitional Board
 - i. First Draft of Proposed Budget
 - ii. District Meeting Warnings
 - a. Election of Initial Board Members
 - b. Amendments to Default Articles if Intended to be Effective on or before July 1, 2019 *[Act 49, Sec. 8]*

Article 10 – New Union District Board of School Directors – Initial Members

- A. Initial Representation on New Union District Board
- B. Length of Term of Initial Board Members
- C. Election of Initial Board Members if the Vote is by Australian Ballot *[voters choose at organizational meeting, Article 8 above]*
 - i – iii. *[Nominations; Preparation of Ballot; Counting of Ballots]*
- D. Swearing-In and Assumption of Duties
- E. Preparation and Presentation of Proposed Fiscal Year 2020 Budget to the Voters

Article 11 – Representation on New Union District Board – On and After the District's Annual Meeting in 2020

Article 12. Commencement of Operations

Article 13 – Dissolution of Forming Districts; Supervisory Union

Article 14 – Amendments

- A. Authority to Amend Articles
- B. Process for Amending Articles of Agreement
 - i. Amendments Presented to the Electorate for a Vote on or before *[the date that is 90 days after the final plan is issued]* (initial amendments per Act 49, Sec. 8)
 - ii. Amendments Presented to the Electorate for a Vote later than *[the date that is 90 days after the final plan is issued]* (amendments at any time in future per statutes)

Timeline Overview *[based on draft default articles]*

THE _____ - _____ - _____ **UNIFIED UNION SCHOOL DISTRICT**
INITIAL ARTICLES OF AGREEMENT

Pursuant to the State Board of Education's final Statewide Plan issued on this _____ day of _____, 2018 as required and authorized by 2015 Acts and Resolves No. 46, Sec. 10(b), as amended ("Act 46"), the _____ - _____ - _____ **Unified Union School District**¹ ("New Union District") **is created** to provide for the prekindergarten through grade 12 education of its resident students.²

[Paragraph CANNOT BE AMENDED by the SCHOOL BOARD or VOTERS because it is integral to implementation of the requirements in Act 46]

Article 1 – Creation of New Union District

A. Forming Districts

The _____ District, the _____ District, the _____ District, and the _____ District (collectively "the Forming Districts")³ are merged to create the New Union District.

*[Article 1(A) CANNOT BE AMENDED by the SCHOOL BOARD or VOTERS because it is integral to implementation of the requirements in Act 46]*⁴

B. Temporary Legal Name

The New Union District shall be known by the name "the _____ - _____ - _____ **Unified Union School District**"⁵ unless and until the New Union District Board or the voters votes to change it.

[AOE suggests: SCHOOL BOARD CAN AMEND Article 1(B); per Article 14]

¹ The New Union District's legal name, until amended, will be either the name of the existing union school district(s) or, if none, the name of each town in alphabetical order.

² Remove "Unified" and change "grade 12" if the State Board creates a union elementary district.

³ List all school districts, including any existing union school districts or "ghost districts."

⁴ But see Article 1(C).

⁵ See Footnote 1.

C. Resident Students

The New Union District is responsible for the education of students residing in the towns of _____, _____, _____, _____, and _____.⁶

[VOTERS CAN AMEND Article 1(C) in the FUTURE per 16 VSA § 721 and § 724]

Article 2 – Grades Operated and/or Tuitioned in Academic Years 2019-2020 and 2020-2021

[AOE suggests: Article 2 can be amended ONLY if approved by the VOTERS in EACH MEMBER TOWN; the Article CANNOT BE AMENDED by the SCHOOL BOARD; per Article 14]

In academic years 2019-2020 and 2020-2021, the New Union District shall operate schools for the grades for which the Forming Districts operated schools in academic year 2018-2019 and shall pay tuition for any grades for which the Forming Districts paid tuition in that year.⁷

Article 3 – Attendance; Restructuring of Grade Configurations in Academic Years 2019-2020 and 2020-2021

[AOE suggests: Articles 3(A) and 3(B) can be amended ONLY if approved by the VOTERS in EACH MEMBER TOWN; the Article CANNOT BE AMENDED by the SCHOOL BOARD; per Article 14]

A. Attendance in Academic Years 2019-2020 and 2020-2021⁸

In academic years 2019-2020 and 2020-2021, each student in the grades for which the New Union District operates multiple school buildings will attend the school that a student residing in that town would have attended in academic year 2018-2019; provided however, that the New Union District Board may grant a parent's or guardian's request for student enrollment in a different school operated by the New Union District based on individual student circumstances and the Superintendent's determination of the school's capacity to serve the child.

⁶ List all towns.

⁷ In all future years, the grades operated and/or tuitioned by the New Union District can be changed only by a majority of the voters voting in the entire New Union District, pursuant to 16 V.S.A. §§ 821 and 822; subject to State Board approval of a reduction in the number of grades operated per § 706n(a).

⁸ Statutory provisions would apply in subsequent years, giving the school board authority over these decisions beginning in the 2021-2022 academic year, unless the Articles are amended to provide otherwise.

B. Restructuring of Grade Configurations in Academic Years 2019-2020 and 2020-2021⁹

- i. For purposes of these Articles, the words “restructuring of grade configurations,” “restructuring,” and any grammatical variations mean eliminating all classrooms for any grade or grades operated at one or more schools and requiring children in the grade or grades to attend classrooms located in a different school.¹⁰
- ii. In academic years 2019-2020 and 2020-2021, the New Union District Board shall not restructure the grade configuration of any school building conveyed to it by a Forming District.

Article 4 – Closure of School Buildings

A. Academic Years 2019-2020 and 2020-2021

[AOE suggests: Article 4(A) can be amended ONLY if approved by the VOTERS in EACH MEMBER TOWN; the Article CANNOT BE AMENDED by the SCHOOL BOARD; per Article 14]

In academic years 2019-2020 and 2020-2021, the New Union District shall not close any school building conveyed to the New Union District by a Forming District or cease using the building to provide direct education in at least one grade, prekindergarten through grade 12, unless first approved by the voters residing in the town in which the school is located.

Provided, however, that if the school building was conveyed by a Forming District that was already a union school district, then the New Union District shall not close the school building or cease using the building to provide direct education in at least one grade in academic years 2019-2020 and 2020-2021 unless first approved by the electorate of the New Union District.¹¹

⁹ Statutory provisions would apply in subsequent years, giving the school board authority over these decisions beginning in the 2021-2022 academic year, unless the Articles are amended to provide otherwise.

¹⁰ See Article 4 for provisions regarding when restructuring could be seen as equivalent to building closure.

¹¹ Remove this paragraph if no Forming District is a union school district.

B. Academic Year 2021-2022 and After

[AOE suggests: ONLY VOTERS CAN AMEND Article 4(B); per Article 14]

In academic year 2021-2022 and after, the New Union District Board shall not close any school building or cease using the building to provide direct instruction in at least one grade, prekindergarten through grades 12, unless first approved by the electorate of the New Union District.

Article 5 – Finances¹²

[Article 5 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; provisions conform to existing law]

A. Indebtedness, Including Capital Debt

The New Union District shall assume all indebtedness that may exist on June 30, 2019, including capital debt and including both principal and interest, of the Forming Districts.

B. Operating Fund Surpluses

The New Union District shall assume all operating surpluses, deficits, and fund balances of the Forming Districts that may exist at the close of business on June 30, 2019.

The New Union District shall apply any reserve fund for the fund's specific purpose, if identified, unless otherwise determined through appropriate legal procedures.

C. Transfer of Debt and Funds

The Forming Districts shall transfer the debt and funds specified in this Article to the New Union District on or before June 30, 2019 in accordance with procedures and timelines established by the New Union District Board.

¹² See 16 V.S.A. § 723 for law regarding restricted funds.

Article 6 – Real and Personal Property

A. Transfer of Property to the New Union District

[Article 6(A) CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; provisions conform to existing law]

No later than June 30, 2019, the Forming Districts shall convey to the New Union District, for the sum of one dollar, and subject to the encumbrances of record, all of their school-related real and personal property, including all land, buildings, and contents.

B. Subsequent Sale of Real Property to Town in which it is Located, in Any Year in the Future

[AOE suggests: ONLY VOTERS CAN AMEND Article 6(B); per Article 14]

Subject to any requirements relating to school building closure in **Article 4** and to the sale of buildings in Title 16 or any other Title of the Vermont Statutes Annotated, if the New Union District Board determines, in its discretion, that the real property, including land and buildings, conveyed to it by one or more of the Forming Districts will not be used for direct delivery of education in at least one grade or for any other purpose related to operation of the New Union District, then the New Union District shall offer for sale such real property to the town in which the real property is located, for the sum of one dollar, subject to all encumbrances of record, the assumption or payment of all outstanding bonds and notes, and the repayment of any school construction aid or grants required by Vermont law.

The conveyance of any of the above school properties shall be conditioned upon the town owning and using the real property for community and public purposes for a minimum of five years. If the town elects to sell the real property prior to five years of ownership, then the town shall compensate the New Union District for all capital improvements and renovations initiated after July 1, 2019 and prior to the sale to the town.

If a town elects not to acquire ownership of such real property, then the New Union District shall sell the property pursuant to Vermont statutes and upon such terms and conditions as established by the New Union District Board.

C. Subsequent Sale of Real Property Conveyed by Forming District that was a Union School District, in Any Year in the Future ¹³

[AOE suggests: ONLY VOTERS CAN AMEND Article 6(C); per Article 14]

Notwithstanding **Paragraph (B)** of this **Article (4)**, and *subject to any requirements relating to school building closure in Article 4* and to the sale of buildings in Title 16 or any other Title, if the New Union District Board determines, in its discretion, that the real property, including land and buildings, conveyed to it by a Forming District that was a union school district on June 30, 2019, will not be used for direct delivery of education in at least one grade or for any other purpose related to operation of the New Union District, then the New Union District shall sell the property pursuant to Vermont statutes and upon such terms and conditions as are established by the New Union District Board.

Article 7 – Transportation, Employees, and Contracts in Academic Year 2019-2020

[Article 7 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; provisions conform to existing law]

In academic year 2019-2020, the New Union District shall provide for the transportation of students, assignment of staff, and implementation of curriculum in a manner that is consistent with the contracts, collective bargaining agreements, and provisions of law that are in effect during that academic year.

The New Union District, through its Board, shall comply with 16 V.S.A. Chapter 53, subchapter 3, regarding recognition of the representatives of employees of the respective Forming Districts, and the SU if applicable, as the representatives of the employees of the New Union District, and the SU if applicable, and shall commence negotiations pursuant to 16 V.S.A. Chapter 57 for teachers and 21 V.S.A. Chapter 22 for other employees. In the absence of new collective bargaining agreements on July 1, 2019, the New Union District shall comply with the pre-existing master agreements pursuant to 16 V.S.A. Chapter 53, subchapter 3.

The New Union District shall honor all individual employment contracts that are in place in the Forming Districts on June 30, 2019 until their respective termination dates.

¹³ Delete Paragraph (C) if no Forming District is a union school district

Article 8 – Organizational Meeting of New Union District¹⁴

[Article 8 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS because it is integral to implementation of the requirements in Act 46 and conforms to existing law]

A. Date of Meeting and Public Notice

On or before *[60 days after State Board's final report is issued]*, the voters of the New Union District shall hold an organizational meeting within the district on a date to be determined by the Superintendent of the supervisory union of which a majority of the Forming Districts are members.

The Superintendent shall post notice of the day, hour, and place of the meeting in at least one public place in each town identified in **Article 1(C)** and publish it at least once in a newspaper circulating within the New Union District. Publication and posting shall be made not more than 40 days nor fewer than 30 days before the date of the meeting. The New Union District shall bear the cost of giving notice.

The Secretary of Education shall draw the warning for the organizational meeting.

B. Business to be Transacted

The Secretary or the Secretary's designee shall call the organizational meeting to order. The voters of the New Union District shall transact the following business at the organizational meeting, with all votes conducted "from the floor:"

- i. To swear in the members of the Transitional Board created in **Article 9**, who shall immediately assume office and serve until the voters of the New Union District elect the initial members of the Board of Directors and those members are sworn in and assume their duties.
- ii. To elect a temporary presiding officer and clerk of the New Unified District from among the qualified voters of the district.
- iii. To adopt Robert's or other rules of order, which shall govern the parliamentary procedures of the organizational meeting and all subsequent annual and special meetings of the New Union District.

¹⁴ Both the process for warning and the content of the organizational meeting are guided by what is required for voluntary mergers in 16 V.S.A. §§ 706i-706j. These statutes employ this process because, in voluntary mergers as in State Board-required mergers, the unified board has not been sworn in.

- iv. To elect the following officers of the New Union District from among the qualified voters of the district, which officers shall assume office upon election and serve for a term of one year or until their successors are elected and qualified:
 - Moderator
 - Clerk
 - Treasurer
- v. To determine a date for the first annual meeting of the New Union District and all subsequent annual meetings, which shall be not earlier than February 1 and not later than June 1 in each year.
- vi. To determine whether to vote on the New Union District's budget and all other public questions by Australian ballot.
- vii. To determine whether to elect members of the New Union District Board by Australian ballot.
- viii. To determine and approve compensation, if any, to be paid to officers of the New Union District.¹⁵
- ix. To determine and approve compensation, if any, to be paid to members of the New Union District Board.
- x. To establish provisions for the payment of any expense incurred by the New Union District before it becomes fully operational on July 1, 2019 under a voter-approved budget for the fiscal year beginning on that date.
- xi. To authorize the New Union District to borrow money pending receipt of payments from the State Education Fund by the issuance of its notes or orders payable not later than one year from date: provided, however, that the District is authorized by Vermont Statutes to borrow sufficient funds to meet pending obligations.
- xii. To determine whether to authorize the Board of School Directors, pursuant to the provisions of 16 V.S.A. § 563(10) & (11)(C), to provide mailed notice to residents of the availability of the Annual Report and proposed school budget in lieu of distributing the Annual Report and proposed budget.
- xiii. To address any other business determined to be necessary or advisable and warned as required in **Paragraph (A)** of this **Article 8**.

¹⁵ Vermont statutes identify a union district's officers (as opposed to the school board's officers) as the moderator, the district clerk, and the district treasurer.

Article 9 – Transitional Board

[Article 9 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS because it is integral to implementation of the requirements in Act 46]

A. Creation of Transitional Board; Term of Existence

*Until the voters of the New Union District elect the members of the initial Board of Directors as set forth in **Article 10**, and those members are sworn in and assume their duties, the individuals serving on July 1, 2018 as Chair and Clerk of the board of directors of each Forming District identified in **Article 1**, including the board of any Forming District that is a union school district on that date, constitute the transitional board of directors for the New Union District ("Transitional Board").¹⁶*

B. Initial Meeting of Transitional Board

The Superintendent of the supervisory union of which a majority of the Forming Districts are members shall convene the first meeting of the Transitional Board to occur no later than 14 days after the organizational meeting convened pursuant to **Article 8**. The agenda for this first meeting of the Transitional Board shall include the election by the Transitional Board members of:

- i. One of their members to serve as Chair of the Transitional Board; and
- ii. One of their members to serve as Clerk of the Transitional Board.

C. Purpose and Authority of Transitional Board

During the period of its existence, the Transitional Board shall serve as the New Union District's school board and shall perform all functions required of, and have all authority granted to:

- i. The Transitional Board in **Paragraph (D)** of this **Article 9**; and
- ii. The New Union District Board in these Articles of Agreement and otherwise by law.

¹⁶ *The only positions that Vermont law requires a school board to choose from among its members are the board chair and board clerk.*

D. Specific Duties of Transitional Board

In addition to any responsibilities of the New Union District Board that can, should, or must be performed before the initial members of that Board are elected and assume office, the Transitional Board shall perform the following functions:

- i. First Draft of Proposed Budget: Prepare a *draft* of the proposed Fiscal Year 2020 budget of the New Union District, which the Transitional Board shall provide to the New Union District Board for consideration at the first meeting of the New Union District Board convened pursuant to **Article 10(D)**.
- ii. District Meeting Warnings: Prepare for and warn the following items as one or more special meetings of the New Union District:
 - a. Election of Initial Board Members: A meeting of the New Union District at which the voters shall elect initial Board members as set out more detail in **Article 10**, in the manner determined by the voters at the organizational meeting pursuant to **Article 8(B)(vii)**.¹⁷
 - b. Amendments to Default Articles if Intended to be Effective on or before July 1, 2019: A meeting of the New Union District, which the Legislature has required to occur no later than [the date that is 90 days after the final plan is issued], at which the voters shall consider whether to approve any amendments to the Articles of Agreement that may be proposed by the committee authorized in 2016 Acts and Resolves No. 46, Sec. 10, as amended by 2017 Acts and Resolves No. 49, Sec. 8(d), and which is addressed in more detail in **Article 15(B)(i)**.

¹⁷ See 16 V.S.A. chapter 11 for statutes addressing the process for appointing individuals to fill vacant school board seats. See also 2018 Spec. Sess. Acts and Resolves No. 11, Sec. E.500.8, which temporarily replaces those statutes with a different process.

Article 10 – New Union District Board of School Directors – Initial Members

[AOE suggests: Article 10 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; per Article 14 – But see Article 11: the model of board representation could be amended after year 1 –only the voters would have the authority to do so]

A. Initial Representation on New Union District Board

The members of the New Union District Board shall be composed of a total of _____ () individuals elected pursuant to the “Hybrid Model” of board representation, which the United States District Court for the District of Vermont has approved as meeting constitutional requirements of proportionality.

Two seats on the Board are allocated to each town identified in **Article 1**, with individuals elected to fill those seats by a vote of the electorate of the entire New Union District.

B. Length of Term of Initial Board Members

The terms of office for the initial members of the New Union District Board elected at the meeting warned for that purpose by the Transitional Board pursuant to **Article 9(D)(ii)(a)**, are as follows:

Town <i>[list each below]</i>	Term ending Spring 2020	Term ending Spring 2021	Term ending Spring 2022
_____	1	1	
_____	1		1
_____		1	1
_____	1	1	
_____	1		1
_____		1	1
<i>[etc.]</i>			

C. Election of the Initial Board Members if the Vote is by Australian Ballot¹⁸

- i. **Nominations:** Nominations for the office of New Union District Board member allocated to a specific town shall be made by filing a statement of nomination signed by at least 30 voters in that town or one percent of the legal voters in the town, whichever is less, and accepted in writing by the nominee. The statement shall be filed with the elected clerk of that town not later than the sixth Monday preceding the date of the vote.¹⁹
- ii. **Preparation of Ballot:** Within seven days after the deadline for filing statements of nomination has expired, each town clerk shall transmit the names of all qualified candidates to the Clerk of the New Union District elected at the organizational meeting pursuant to **Article 8(B)(iv)**. The District Clerk shall compile the names of the qualified candidates from each town and shall prepare the ballot for use at each polling place in the New Unified District.
- iii. **Counting of Ballots:** Each town clerk shall count the ballots cast in the town and shall transmit the results of the vote in that town to the elected Clerk of the New Union District. The District Clerk shall calculate the combined votes cast by voters of the District and report the combined results to the public, without differentiating as to town of residence. A candidate is elected to serve in a seat allocated to the candidate's town of residence if the candidate receives a majority of the votes cast by the voters of the New Union District for that seat.

D. Swearing-In and Assumption of Duties

Within 14 days after the initial Board members are elected, the Superintendent shall:

- i. Arrange for the Clerk of the New Union District and/or one or more town clerks within the boundaries of the District to swear in the initial elected members of the Board, who shall assume office upon being sworn in; and
- ii. Convene the first meeting of the initial members of the New Union District Board, at which time the Transitional Board created in **Article 9** shall dissolve.

¹⁸ The voters decide at the District's organizational meeting whether to proceed by Australian ballot. See **Article 8(B)(vii)**.

¹⁹ See Footnote 17 regarding appointing individuals in the event of vacancies.

- iii. At the first meeting of initial members of the New Union District Board:
 - a. The members shall elect a Chair of the Board and Clerk of the Board.
 - b. The members of the former Transitional Board shall present the draft Fiscal Year 2020 budget to the New Union District Board required in **Article 9(D)(i)** together with any supporting data or other documentation.

E. Preparation and Presentation of Proposed Fiscal Year 2020 Budget

Pursuant to the provisions of Title 16, V.S.A., the New Union District Board shall prepare and distribute a proposed Fiscal Year 2020 budget (academic year 2019-2020) and the voters of the New Union District shall vote, at a special meeting of the district that the Board warns for the purpose, to appropriate the sums necessary to meet the district's expenses.

Article 11. Representation on New Union District Board – On and After the District's Annual Meeting in 2020

[AOE suggests: ONLY VOTERS CAN AMEND Article 11 in order to provide the same protections to voters that 16 V.S.A. § 706n and related statutes provide to voters in a voluntary merger]

The New Union District Board shall be composed of individuals elected pursuant to the "Hybrid Model" of board representation, in the numbers and allocation set forth for election of the initial members under **Article 10(A)**, unless and until the voters of the New Union District amend this **Article 11**.

*Except as provided for the election of the initial members of the New Union Board in **Article 10(B)**, each New Union District Board member shall serve for a period of three (3) years or until his or her successor is elected and qualified, as required by Vermont law.*

Each member of the New Union Board who serves after the expiration of terms of the initial Board members, shall be elected at an annual or special meeting of the New Union District. Terms of office shall begin and expire on the date of the New Union District's annual meeting. In the event the New Union District's annual meeting precedes Town Meeting Day, the terms of each Board member shall begin and expire on Town Meeting Day.

If the voters amend this **Article 11**, the amendment shall ensure that the terms of office are staggered as required by law.

Article 12 – Commencement of Operations

[Article 12 CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; provisions conform to existing law]

The New Union District, through its Board, has and shall exercise all of the authority that is necessary for it to prepare for full educational operations beginning on July 1, 2019. On or before June 30, 2019, the New Union District Board shall perform all planning, transitional, and other related duties necessary to begin operations of the New Union District on July 1, 2019, including preparing for and negotiating contractual agreements, and transacting any other lawful business that comes before the Board, provided however, that the exercise of such authority by the New Union District shall not be construed to limit or alter the authority or responsibilities of each Forming District, which shall remain responsible for providing for the education of its resident students until July 1, 2019.

Article 13 – Dissolution of Forming Districts; Supervisory Union

[Article 13 CANNOT BE AMENDED by the SCHOOL BOARD or VOTERS; provisions conform to existing law]

A. Dissolution of Forming Districts

On July 1, 2019, when the New Union District becomes fully operational and is solely responsible for providing for the education of its resident students, the Forming Districts shall cease all educational operations and shall remain in existence for the sole purpose of completing any audits. Such business shall be completed as soon as possible; provided, however, that upon completion or on December 31, 2019, whichever is earlier, the New Union District shall supplant the Forming Districts and the Forming Districts shall cease to exist.

B. Supervisory Union

Use whichever paragraph is appropriate:

The Vermont State Board of Education assigns the New Union District to the _____ Supervisory Union pursuant to 16 V.S.A. § 706(h) as of the date of these Articles. *[use if the New Union District would be one district within a larger SU, even if all Forming Districts are members of that SU]*

OR

The Vermont State Board of Education assigns the New Union District to the _____ Supervisory Union pursuant to 16 V.S.A. § 706(h) as of the date of these Articles until the New Unified District is fully operational on July 1, 2019.

The Vermont State Board of Education designates the New Unified District a supervisory district pursuant to 16 V.S.A. § 261(c) as of July 1, 2019. The _____ Supervisory Union (the “SU”) will transfer its funds, debt, and property to the New Unified District in the same manner as the Forming Districts in **Articles 5 and 6**. The SU shall cease to exist on December 31, 2019. *[use if the New Union District will become its own, single-district SU (i.e., a supervisory district)]*

Article 14 – Amendments

A. Authority to Amend Articles²⁰

- i. The substance of the following Articles cannot be amended by the electorate of the New Union District, the elected board of the New Union District, the Transitional Board, or the electorate or board of any Forming District, except as expressly authorized by the Vermont General Assembly:
 - Initial Paragraph (statement of creation)
 - Article 1, Paragraph (A) (identity of Forming Districts)
 - Article 5 (financial transfer to New Union District)
 - Article 6, Paragraph (A) (real property transfer to New Union District)
 - Article 7 (continuity of contractual obligations)
 - Article 8 (organizational meeting for the new district)
 - Article 9 (transitional board to warn special meetings and prepare first draft of FY2020 budget until first board is elected)
 - Article 10 (initial board membership – hybrid model; two seats per town)
 - Article 12 (initial board must prepare for full operations)
 - Article 13 (dissolution of Forming Districts; SUs if applicable)
 - **This Article 14, Paragraph (A)(i)**
 - Article 14, Paragraph (B) (processes by which articles are amended)

²⁰ *As mentioned in the initial note to this draft of the default articles, this section will be completed and the words in GREEN CAPS will be deleted when the State Board makes a final determination about amend-ability of each article.*

- ii. The substance of the following Articles can be amended only by a majority of the voters of the New Union District present and voting at an annual or special meeting of the District warned to address this issue:
 - Article 1, Paragraph (C) (towns of residence for which New Union District is responsible); provided, however, that such amendment must proceed pursuant to 16 V.S.A. § 721 or § 724.
 - Article 4, Paragraph(B) (building closure requires approval by voters of district in 2021-2022 and in all years after)
 - Article 6, Paragraph (B) (sale of building to town for \$1 in all years in the future)
 - Article 6, Paragraph (C) (sale of existing union school building, if any, in all years in the future)
 - Article 11 (representation on school board continues as hybrid model with two seats per town unless changed by the voters)
 - **This Article 14, Paragraph (A)(ii)**
- iii. The substance of the following Articles can be amended only if approved by the voters of each town identified in Article 1(C):
 - Article 2 (continuity of grades operated / tuitioned in 2019-2020 and 2020-2021)
 - Article 3, Paragraph (A) (continuity of attendance lines in 2019-2020 and 2020-2021)
 - Article 3, Paragraph (B) (continuity of grade configurations in 2019-2020 and 2020-2021)
 - Article 4, Paragraph(A) (building can be closed in 2019-2020 and 2020-2021 only if affected town voters approve)
 - **This Article 14, Paragraph (A)(iii)**
- iv. The substance of the following Articles can be amended by the Board of the New Union District; provided, however, that the Board may present questions to the voters, either in the Board's discretion or upon petition of the voters:
 - Article 1, Paragraph (B) (name of New Union District)
 - **This Article 14, Paragraph (A)(iv)**

B. Process for Amending Articles of Agreement

[Article 14(B) CANNOT BE AMENDED by SCHOOL BOARD or VOTERS; provisions conform to existing law]

- i. Amendments Presented to the Electorate for a Vote on or before [the date that is 90 days after the final plan is issued]: At a meeting warned by the Transitional Board pursuant to **Article 9(D)(ii)(b)**, any proposed amendments to the Articles of Agreement developed pursuant to 2016 Acts and Resolves No. 46, Sec. 10, as amended by 2017 Acts and Resolves No. 49, Sec. 8, shall be presented to the voters pursuant to the process set forth in subsection (d)(1)-(2), which states:

(1) After the State Board of Education issues the statewide plan ..., districts subject to merger shall have 90 days to form a committee with members appointed in the same manner and number as required for a study committee under 16 V.S.A. chapter 11, and which shall draft Articles of Agreement for the new district. During this period the committee shall hold at least one public hearing to consider and take comments on the draft Articles of Agreement.

(2) If the committee's articles are not approved within the 90 day period, then the provisions in the State Board's default articles of Agreement included in the statewide plan shall apply to the new district. ²¹

- ii. Amendments Presented to the Electorate for a Vote later than [the date that is 90 days after final plan is issued]: At an annual or special meeting warned for the purpose, any proposed amendments to the Articles of Agreement shall be presented to the voters pursuant to the process set forth in 16 V.S.A. chapter 11.

²¹ The lead-in language to subdivisions (1) and (2), which is not directly applicable to this Article 13, is as follows:

(d) The statewide plan required by subsection (b) of this section shall include default Articles of Agreement to be used by all new unified union school districts created under the plan unless and until new or amended articles are approved.

TIMELINE OVERVIEW

based on draft default articles of agreement and legislative deadlines

State Board's Final Plan – November 30, 2018 – deadline by which State Board must issue its final statewide plan

- State Board has indicated desire to issue it in late October
- “Date X” – actual date on which State Board issues its final statewide plan

Organizational Meeting – Date X + 60 days – deadline by which Secretary of Education warns and convenes Organizational Meeting at which, among other things (See Art. 8):

1. Transitional Board is sworn in and begin duties
 2. Voters decide if budgets will be voted by Australian ballot
 3. Voters decide if elections will occur by Australian ballot
- Superintendent posts warning for Organizational Meeting 30-40 days in advance
 - If State Board issues final statewide plan in late October, then the Organizational Meeting could occur in early December

First Meeting of Transitional Board – deadline is Organizational Meeting Date + 14 Days – deadline by which Superintendent convenes first meeting of Transitional Board at which, among other things, Board members:

1. Elect Chair and Clerk of Transitional Board
2. Warn special meeting of the District for the voters to vote whether to amend Articles *[if Act 49 group has been created]* –
 - Deadline for Vote per Act 49 = Date X + 90 days
 - Vote to amend under Act 49 is preceded by 30-40 day warning period
 - Superintendent should consider convening first meeting of Transitional Board to occur on the same day as (and immediately after) the Organizational Meeting, especially if s/he expects that a vote to amend under Act 49 is likely

[Can also amend at any time in future per process in 16 VSA ch. 11]

Additional explicit duties of Transitional Board – performed before election of initial members of the New Union District Board, but not necessarily at first meeting of Transitional Board:

3. Prepare first draft of proposed FY 2020 budget for the New Union District, which Transitional Board provides to initial New Union District Board at District Board's first meeting
4. Warn special meeting of the District to elect initial members of New Union District Board – probably on Town Meeting Day, March 5, 2019
5. Perform other duties necessary to begin to transition the New Union District to full operations on July 1, 2019

(Potential) Special Meeting of the District – deadline is Date X + 90 days – if an Act 49 group is created, voters can vote whether to amend Articles before begin full operations on July 1, 2019

- As enacted by the Legislature, a vote to amend under Act 49, Sec. 8 cannot occur on TMD 2019, even if State Board does not issue the final statewide plan until the last day permitted (November 30) because TMD is more than 90 days after November 30

Special Meeting of the District – Probably on Town Meeting Day, March 5, 2019 – to elect initial members of New Unified District Board

- Vote is preceded by 30-40 day warning period
- Petitions for candidates if election by Australian ballot (at org mtg):
 - Only signed by residents of Town to which seat is allocated
 - Filed with Town Clerk for town to which seat allocated
 - deadline for petitions:
 - § 706k(b) – by 5 p.m. on 6th Monday before vote (if TMD – January 28)
 - (§ 706e, initial bd in voluntary merger, requires 30-40 days before vote; January 28 = 36 days before vote)
 - Within 7 days after deadline: town clerks send names to District clerk for compilation into ballot

First Meeting of Initial Board of New Union District – deadline is Election Date + 14 days – deadline by which Superintendent convenes first meeting of Initial Board at which, among other things, Board members:

1. Are sworn in and assume duties
2. Elect Chair and Clerk of New Union District Board
3. Receive and consider draft proposed VY2020 budget prepared by Transitional Board

Additional explicit duties of Initial Board – performed before July 1, 2019, but not necessarily at first meeting of Board:

4. Revise and adopt draft proposed FY2020 budget
5. Warn special meeting of the District to vote on proposed FY2020 budget
6. Perform other duties necessary to transition New Union District to full operations on July 1, 2019

Special Meeting of the District – recommended to be no later than May 1, 2019 – to vote on proposed FY2020 budget for New Unified District

- Vote is preceded by 30-40 day warning period

July 1, 2019 – New Union District assumes full responsibilities for resident students and Forming Districts cease to exist except to finalize audits as necessary

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BARRE SUPERVISORY UNION
CURRICULUM COMMITTEE MEETING
 Spaulding High School Library
 August 27, 2018 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Tyler Smith (BC) - Chair
 Joe Blakely (SHS)
 Jennifer Chioldi (BC)
 Victoria Pompei (BT)

COMMITTEE MEMBERS ABSENT:

Ed Rouse (SHS) – Vice Chair

ADMINISTRATORS PRESENT:

Penny Chamberlin, Director of CVCC
 Hayden Coon, Principal (BCEMS)
 Chris Hennessey, Principal (BCEMS)
 Jennifer Nye, Principal (BTMES)
 Jacquelyn Ramsey-Tolman, Director of Curriculum, Instruction, and Assessment
 Brenda Waterhouse, Principal (SHS)

GUESTS PRESENT:

Karen Heath Lindy Johnson Ben Matthews Sonya Spaulding

Mr. Smith called the Monday, August 27, 2018, meeting to order at 5:30 p.m., which was held at the Spaulding High School Library.

1. Introductions

At the request of Mr. Smith, attendees introduced themselves, advising of their respective roles throughout the BSU.

2. Review / Approve June 4, 2018 Curriculum Committee Minutes

On a motion by Mrs. Chioldi, seconded by Mrs. Pompei, the Committee unanimously voted to approve, as amended, the June 4, 2018 Curriculum Committee Minutes.

3. Additions and/or Deletions to the Agenda

None.

4. Homework Policy

Four documents were distributed; an article titled 'What's the Purpose of Homework?', an article titled 'Using Research to Answer Practical Questions About Homework', an article from Seven Days titled 'South Burlington School Bans Homework, Urges Kids to Play', and an article from Good Housekeeping titled 'An Elementary School Decided to Ban All Homework, and the Results Are Amazing'. Mr. Smith advised that in October of 2017, the Committee held discussion on homework and its purpose. Inconsistencies were noted in homework assignment practices. Mrs. Tolman began a Power Point Presentation, which included Questions For Educators' (items to consider when deciding on possible homework assignments), Professional Learning Groups work relating to the review of homework practices, and alignment of practices. Some teachers are assigning reading, but no other homework. It was noted that there needs to be consistency for students and that inequities need to be resolved. Equitable opportunities need to be available for all students. Mrs. Tolman advised that she has been performing some initial research, and noted changes recently implemented at one South Burlington school, as well as other homework related articles (that were distributed). Mrs. Tolman is considering creating a survey and has drafted some questions. Mrs. Tolman advised that there is currently no formal/updated policy relating to homework. Mr. Smith advised that he believes an effective policy would be in the best interest of students and teachers, and feels that a policy should be created by teachers, and then be presented to the BSU Policy Committee. Mrs. Spaulding questioned whether or not students are being prepared for the 'next level' (e.g. high school to college), and advised that she believes keyboarding skills should be taught. Keyboarding ('typing') skills may help improve SBAC scores and would better prepare students to perform their schoolwork, as well as work outside of the school setting. Mr. Smith believes the Committee has made great steps in the right direction, and queried Mrs. Tolman about the possibility of having educators draft some type of homework policy that could be reviewed by the Curriculum Committee, and then be sent on to the Policy Committee.

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5. Professional Development for the Year

A document titled 'Table 1. Examples in a Range of Job-Embedded Learning Opportunities' was distributed. Mrs. Tolman advised that professional development was pretty much planned out by June of 2018. All Professional Development is tied to the Continuous Improvement Plan. Professional Development and Job Imbedded Coaching is scheduled for 10/05/18, 11/12/18, 01/22/19, 02/08/19, and 04/05/19. Mrs. Tolman provide a brief overview of EDCamps, advising that 2 ½ days are set aside for EDCamps. Links to youtube EDCamp videos were provided. Short videos were played. There will be two Cohorts for EDCamps (Elementary School and Middle & High School). Goal setting by teachers has included identification of instructional strategies to focus on as part of professional development. It is a goal to use feedback from this year to plan next year's professional development, with planning to be completed by early June 2019. Growth Mindset and Developmental Designs are being used at the middle school level. Great Schools Partnership consultants are working more at the grade level this year. A mentoring lunch was held this year and included discussion of Common Professional Dilemmas in Schools. Mentors and mentees will continue to meet throughout the year.

6. Establish Agenda and Date for Upcoming Meetings

The Committee agreed not to meet in September, but to hold two meetings in October:

Monday, October 1, 2018 at 5:30 p.m. in the SHS Library

Monday, October 29, 2018 at 5:30 p.m. in the SHS Library

Topics for discussion will include;

Review Report Card Guide

Review Proficiency Based Learning and Grading Guide (perhaps in draft form)

Technology – Infrastructure Needs / Upgrades, and Future Plans (invite Emmanuel Ajanma, Director of Technology to attend/present)

It was noted that the Committee's role should involve performing work, and not be limited to hearing information relating to Curriculum.

Mr. Smith acknowledged building level administrators for pulling together information for presentations at past and future meetings.

7. Adjournment

On a motion by Mrs. Pompei, seconded by Mrs. Chioldi, the Committee unanimously voted to adjourn at 6:40 p.m.

Respectfully submitted,

Andrea Poulin

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BARRE SUPERVISORY UNION
FACILITIES COMMITTEE MEETING
 BSU Central Office – 2nd Floor Meeting Area
 September 11, 2018 - 6:00 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli (BCEMS)
 Chris Hull – (BTMES)
 David LaCroix (SHS) – arrived at 6:19 p.m.

COMMITTEE MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
 Jamie Evans – BSU Facilities Director

BOARD MEMBERS PRESENT:

Guy Isabelle Paul Malone

GUESTS PRESENT:

1. Call to Order

The Superintendent, Mr. Pandolfo called the Tuesday, September 11, 2018 BSU Facilities Committee meeting to order at 6:01 p.m., which was held at the BSU Central Office in the 2nd Floor Meeting Area.

2. Additions and/or Deletions to the Agenda

Add 4.1 Committee Organization

3. Approval of Minutes –

As this is the first meeting of the BSU Facilities Committee, there are no Minutes to approve.

4. Introductions

Committee Members and guests introduced themselves, advising of their roles on their respective Boards.

4.1 Committee Organization

Mr. Hull nominated Dave LaCroix to Chair the BSU Facilities Committee. Mr. Cecchinelli seconded the motion. There were no additional nominations.

On a motion by Mr. Hull, seconded by Mr. Cecchinelli, the Committee unanimously voted to appoint Mr. LaCroix as Chair of the BSU Facilities Committee.

The Committee agreed to rotate meeting sites.

The Committee agreed that tours of the district buildings and BSU Central Office would be beneficial in providing a sense of familiarity with each of the buildings.

The Committee agreed that it would be beneficial to create a common format to be utilized for multi-year plans.

The Committee agreed that after tours of the various buildings have been completed, meetings will most likely be held every other month, or on a quarterly basis.

5. Discussion of Committee Business

A document titled 'Barre Supervisory Union 5-Year Facility Draft Plan (dated 09/11/18) was distributed.

Mr. Evans believes the intent of the Committee is to be informative, and the purpose of the Committee is not to direct or be deeply involved in projects. Mr. Evans believes the Committee should provide input for budget development.

Mr. Malone queried regarding the impact that a voted or forced merger would have on the Committee, and advised that he believes adding talented members of the community (to the Committee) would be beneficial. Mr. Isabelle cautioned that if community experts

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are involved in the Committee, they might be precluded from bidding on projects. Lengthy discussion was held regarding the Committee's role in a merged district. Mr. Pandolfo provided a brief overview of the possible make-up of a new 'consolidated' board, and advised regarding formation of a new board under different merge scenarios (voluntary merge / forced merge and a merge involving only Barre schools / a merge involving Barre schools and schools from other towns). The work of the BSU/district facilities committees will need to be revisited in the future, after possible consolidation is finalized. Under consolidation, any district or 'BSU' committees would be defined by the new board. Mr. Evans began an overview of the BSU 5-Year Draft Plan, starting with page 2, which provides information regarding the balances of the various Long Term Maintenance Funds, Proposed Capital Improvement Budgets, and current Construction Budgets. Mr. Evans advised that the Proposed Capital Improvement amount listed for SHS has usually been approved by voters in the past. The Proposed Capital Improvement amounts listed for BCEMS and BTMES, are amounts he has presented to the respective Boards, based on an industry standard of \$1 per square foot. Mr. Evans has asked the BCEMS and BTMES Boards to consider adding these amounts to future budgets in an effort to avoid deferred maintenance. It was noted that the smaller amounts listed under Current Construction Budget, are the "nuts and bolts" for small construction. Additionally, Mr. Evans advised that the \$120,000 in the BCEMS LT Maintenance Fund should be reserved for possible roof work. The BTMES LT Maintenance Fund has a small balance of \$13,580. There is a need to develop a culture to continuously finance for improvements/fixes/construction (maintenance). Mr. Malone queried regarding consideration of different formulas for use in calculating the annual amount that should be budgeted for maintenance of buildings. Mr. Malone advised regarding some of the structural formulas used to allow for successful long term maintenance of buildings. Mr. Evans reiterated that \$1 per square foot is the current known Industry Standard. Additional discussion was held regarding how funds will be equitably distributed/allocated under a consolidated district. It was noted that the new Uniform Chart of Accounts probably allows for some breakdown by location. Lengthy discussion was held regarding the budgeting process, including various opinions on whether or not the 'Capital Improvement' amount should be voted on as a Separate Article.

Mr. Evans proceeded to provide an overview of page 1 of the draft document, which provides a five year breakdown of projects for each of the district schools. It was noted that the project years listed, refer to the summer in which work is planned for, but the funds are from the 'following' year e.g. summer 2018 projects are funded from the FY19 budget. It was noted that all schools budget \$5000 annually for safety related projects/supplies. The \$10,000 VSBIT safety grant is rotated annually. The rotation process allows for large safety projects to be completed at individual schools (every three years). It was agreed that adding a 'Total' line to the bottom of the report would be helpful.

6. Other Business

None.

7. Items to be placed on Future Agendas

Building Visits

8. Next Meeting Date

The next meeting will be held on October 10, 2018 at 5:30 p.m., at Spaulding High School.

A tour of Spaulding High School will be the main focus of the meeting. It was suggested that advisory groups and Board Members from all Board accompany the tours.

9. Adjournment

The Committee agreed by consensus, to adjourn at 7:34 p.m.

Respectfully submitted,

Andrea Poulin

BSU Communications Committee

Barre Supervisory Union
2nd Floor Conference Room
September 13, 2018 – 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Sonya Spaulding
Alice Farrell
Anthony Folland
John Pandolfo
Ben Merrill

BOARD MEMBERS ABSENT:

None

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent

GUESTS PRESENT:

none

1. Call to Order

Supt John Pandolfo called the Thursday, September 13, 2018 initial meeting of the BSU Communications Committee to order at 6:01, which was held in the 2nd Floor Conference area of the Technology Dept.

2. Additions and/or Deletions to the Agenda

There were no changes to the agenda.

3. Review/Approve Meeting Minutes

There were no minutes to approve. This was the first meeting of this Committee

4. Introductions

The members of the Board introduced themselves and their work and education related backgrounds.

4.1 Organization of the Committee

Following brief discussion, Sonya Spaulding was appointed Chair of the Committee; Alice Farrell was appointed Vice Chair.

5. Discussion of Committee Business

Supt Pandolfo outlined the three initial and primary purposes of the Committee:

1. To monitor progress on the creation and implementation of a new web site for the BSU, BTMES, BECMS, and Spaulding High School
2. To communicate the excellent work being done at our schools in order better educate voters and taxpayers by way of supporting budget requests; to attract new families and students to the SU; and to build and maintain community/school connections among alumni, business people, and other stakeholders
3. To begin creating the Barre Education Coalition, which will in turn create Site Councils at BSU schools to enhance communication between school boards, parents, students, and community members.

Discussion then ensued on all three of the above. Mr. Merrill gave an update on progress to date on the new website and provided online samples of recently created websites that are similar in style and functionality to the new BSU site. Brief discussion of the need for, and methods of, communicating with a wider range of audiences then ensued. Through a combination of newsletters, social media, traditional print media, the new website, and other sources, the Committee will look for ways to share the story of what's going on in the BSU schools. The balance of the meeting was spent discussing the Barre Education Coalition; its purpose; its potential make up; and specific individuals who will be asked to either consider joining, or recommend others who may wish to participate. The

committee will reach out to Public Agenda for assistance in creating a hand out to better explain the Coalitions goals and objectives; and to see if they are available to present on same the week of October 22. Committee members will approach the individuals identified to ascertain their interest in serving. A first meeting of the Coalition was set for the week of October 22.

6. Other Business

There was no other business

7. Items to be placed on future agenda

There were no items to be placed on a future agenda

8. Next meeting date

The next meeting of the Committee was set for Thursday, October 11, at 6 pm

9. Adjournment

On a motion by Mrs. Farrell, seconded by Mr. Folland, the Committee voted to adjourn at 8:00 pm

Respectfully submitted,
Ben Merrill

Barre Supervisory Union
FY18 Expenditures/Year-end Projection
August 16, 2018

Account Description	FY18 BUDGET 7/1/17-6/30/18	Year to Date 7/1/17-8/9/18	Encumbrances 7/1/17-8/9/18	Total Projected Expenditures 7/1/17-6/30/18	OVER / UNDER BUDGET Projected
1 Curriculum Development	\$149,521.00	\$169,521.00	\$0.00	\$169,507.00	(\$19,986.00) *
2 Technology	\$603,441.00	\$575,615.00	\$0.00	\$575,616.00	\$27,825.00
3 Board of Education	\$66,600.00	\$100,791.00	\$0.00	\$100,791.00	(\$34,191.00) *
4 Superintendent's Office	\$303,060.00	\$304,300.00	\$0.00	\$304,300.00	(\$1,240.00)
5 Business Office/HR	\$574,939.00	\$548,250.00	\$0.00	\$548,250.00	\$26,689.00 *
6 Operation & Maint.	\$214,584.00	\$221,199.00	\$0.00	\$221,200.00	(\$6,616.00)
7 ADMINISTRATION	\$1,912,145.00	\$1,919,676.00	\$0.00	\$1,919,664.00	(\$7,519.00)

FY18 Revenue/Year-end Projection

Account Description	FY18 BUDGET	YTD Revenue	Total Projected Revenue	
8 Interest	\$0.00	\$1,702.00	\$1,702.00	
9 BCEMS Assessment	\$634,251.00	\$634,251.00	\$634,251.00	
10 SHS Assessment	\$490,367.00	\$490,367.00	\$490,367.00	
11 CVCC Assessment	\$107,642.00	\$107,642.00	\$107,642.00	
12 BTMES Assessment	\$579,886.00	\$579,886.00	\$579,886.00	
13 Miscellaneous Revenue		\$19,478.00	\$11,561.00	
14 Prior Yr. Surplus Revenue	\$100,000.00	\$0.00	\$100,000.00	
15 TOTAL	\$1,912,146.00	\$1,833,326.00	\$1,925,409.00	\$13,263.00
16 BSU SURPLUS/(DEFICIT)				\$5,744.00

*** Narrative**

- 1 Benefit change
- 3 Legal fees-negotiations - UNDERBUDGETED
- 5 Staffing changes/Grant

SPECIAL EDUCATION AND TRANSPORTATION

EXPENSES/REVENUES REPORTED AT DISTRICT LEVEL IN FY18.

FY19 ALL EXPENSES/REVENUES REPORTED IN BSU.