

**BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
Spaulding High School - Library  
May 17, 2018 - 5:30 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

J. Guy Isabelle (SHS) – Chair  
Giuliano Cecchinelli, II (BC) – Vice Chair  
Victoria Pompei (BT) – Clerk  
Alice Farrell (BT)  
Anthony Folland (SHS)  
Rebecca Kerin-Hutchins (BT)  
Paul Malone (SHS)  
Tyler Smith (BC)  
Sonya Spaulding (BC)

**BOARD MEMBERS ABSENT:**

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent

**GUESTS PRESENT:**

Video Vision Tech            Jenn Chioldi

**1. Call to Order**

**The Chair, Mr. Isabelle, called the Thursday, May 17, 2018, meeting to order at 5:31 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

None.

**3. Public Comment**

None.

**4. Approval of Minutes**

**4.1 Approval of Minutes – April 12, 2018 Regular Meeting**

**On a motion by Mr. Malone, seconded by Mrs. Spaulding , the Board unanimously voted to approve the Minutes of the April 12, 2018 Regular Meeting.**

**5. New Business**

**5.1 Resignations/Retires/New Hires**

Letters of resignation from Melissa Anderson, Stephanie Clavelle, William Poderzay, Rebecca Viens, and Ashley Gilstad were distributed. Mr. Pandolfo advised that all of the resignations are from Special Educators, and have been presented to the individual Boards.

**On a motion by Mr. Folland, seconded by Mr. Malone, the Board unanimously voted to accept the resignations of Melissa Anderson, Stephanie Clavelle, William Poderzay, Rebecca Viens, and Ashley Gilstad.**

The resumes and BSU Notification of Employment Status Forms for Jennifer Schoenig, Chelsea Haberek, and Allison Courtemanche were distributed.

Mr. Pandolfo provided an overview of the candidates' education and experience, and advised that all of these candidates are being hired to work at BCEMS. It was noted that as para-educators resign, their positions are being filled by Special Educators. For each 2 or 3 para-educators that resign/retire, one Special Educator is being hired.

**On a motion by Mrs. Kerin-Hutchins, seconded by Mr. Smith, the Board unanimously voted to approve the hiring of Jennifer Schoenig, Chelsea Haberek, and Allison Courtemanche.**

## **5.2 Technical Assistance Grant**

A document titled 'Technical Assistance Grant Application Form' was distributed. It was noted that VSBA had reached out to the BSU, advising that the BSU had been identified as a district that would most likely qualify for the grant, and would benefit from participation. Mr. Pandolfo and Mrs. Farrell collaborated with Ms. Holson to complete the grant application, and it was submitted on May 1, 2018.

## **5.3 Continuous Improvement Plan Approval**

An e-mail from the Agency of Education (dated 05/10/18) was distributed. The e-mail confirms that the CIP (Continuous Improvement Plan) application has been approved. A copy of the Continuous Improvement Plan was also distributed. The CIP is on par with the 'Theory of Action' Plan that was previously utilized. There is a separate CIP for each district school. Mrs. Tolman works with Administrators at each building to implement and update the plan. There is a requirement that the CIP be approved by the AOE and by the Board. This requirement must be met to be eligible to apply for the CFP grant.

**On a motion by Mr. Malone, seconded by Mr. Smith, the Board unanimously voted to approve the Continuous Improvement Plan as presented.**

## **6. Old Business**

None.

## **7. Other Business as Needed**

None.

## **8. Reports to the Board**

### **8.1 Superintendent**

A copy of the Superintendent's report dated May 17, 2018 was distributed for review and discussion. The report included information pertaining to the Superintendent's Office, the Business Office, Curriculum, Special Education, Technology, Early Education, Human Resources, and Facilities. Revised copies of the Projected Comparative Tax Rate Calculations Reports (for BCEMS and BTMES) were distributed. Mr. Pandolfo advised that the latest news from the legislature is that the Yield has increased, which results in lower tax rates. Barre City's projected increase is 6¢, (rather than 8.5¢). Barre Town's projected increase is 8¢ (rather than 10.9¢). The rates may still change. Mr. Pandolfo will put a District Management Group (Cohort 2) Update on the June Agenda. Mr. Pandolfo advised that the Ben Merrill, who created the budget flyer, is continuing to work on other communications work. A contract is being put together for Communications work (that will begin July 1, 2018).

### **8.2 Committee Reports**

#### **8.2.1 BSU Policy Committee**

The April 16, 2018 meeting was cancelled.

The next meeting is scheduled for Monday, May 21, 2018 at 6:00 p.m. in the BSU 2<sup>nd</sup> Floor Conference Area.

#### **8.2.2 BSU Curriculum Committee**

Minutes from the April 23, 2018 meeting were distributed. Mr. Smith provided an overview of the meeting that included discussion of the new Autism Spectrum Disorder Program, changing 'Family and Consumer Sciences' to 'Health', aligning Health/Guidance Curriculum (between BCEMS and BTMES), and changing to a Specialized Model for BTMES (5<sup>th</sup> grade) and BCEMS (5<sup>th</sup> & 6<sup>th</sup> grades). The next meeting is scheduled for Monday, June 4, 2018 at 5:30 p.m. in the SHS Library.

#### **8.2.3 BSU Finance Committee**

The next meeting date is to be determined. The Committee plans to meet quarterly at this point. The BSU has a very low anticipated deficit.

#### **8.2.4 BSU Negotiations Committee**

There is a tentative 2 year agreement with custodial staff. The first session with para-educators is scheduled for May 30, 2018. Side Letter Agreements will be presented to the Tri-Board for ratification. The Side Letter Agreements are necessary to amend the Master Agreements, relating to the transition to a new third party administrator for HSA and FSA accounts.

## **8.3 Financials**

The BSU FY18 Expenditures/Year-end Projection Report (dated 05/17/18) was distributed. There is an unaudited projected deficit of \$ 14,794. The BSU General Fund Revenue Report (dated 05/10/18) and the BSU Expenditures-FY18 Report (dated 05/10/18) were also distributed. There were no questions or comments.

**9. Executive Session as Needed**

No items were proposed for discussion in Executive Session.

The next meeting will be held on **Wednesday, June 20, 2018 at 6:00 p.m.** (rather than 06/21/18, which conflicts with BCEMS and BTMES 8<sup>th</sup> grade graduation ceremonies).

**10. Adjournment**

**On a motion by Mr. Smith, seconded by Mr. Malone, the Board unanimously voted to adjourn at 5:58 p.m.**

Respectfully submitted,

*Andrea Poulin*