

BARRE SUPERVISORY UNION  
REGULAR BOARD MEETING

**Spaulding High School  
Library**  
155 Ayers St., Barre, VT

August 17, 2017  
6.00 p.m.

AGENDA

1. **Call to Order**
2. **Additions or Deletions to the Agenda**
3. **Public Comment**
4. **Approval of Minutes**
  - 4.1 Regular Board Meeting – June 15, 2017
  - 4.2 BSU Tri-Board Meeting - June 8, 2017
5. **New Business**
  - 5.1 Resign/Retire/New Hire
  - 5.2 Promotional Campaign Proposal
  - 5.3 Summer Process for Board Approval of New Hires
  - 5.4 Budget Development for FY19
  - 5.5 First Reading Transportation (F9)
  - 5.6 First Reading Student Clubs & Activities (F33)
  - 5.7 First Reading Community Use of School Facilities (H3)
6. **Old Business**
  - 6.1 Transportation Update
  - 6.2 Labor Relations Negotiations
7. **Other Business as Needed**
8. **Reports to the Board**
  - 8.1 Superintendent
  - 8.2 Committee Reports
    - 8.2.1 Policy (Meeting Minutes June 19, 2017)  
**Next Meeting:** August 21, 2017 at 6:00 p.m. in the BSU 2nd Floor Conference Area
    - 8.2.2 Curriculum (Meeting Minutes May 22, 2017)  
**Next Meeting:** August 28, 2017 at 5:30 p.m. in the SHS Library
    - 8.2.3 Negotiations (Meeting Minutes July 10, 2017, July 24, 2017, and July 31, 2017)  
**Next Meeting:** August 16, 2017
  - 8.3 Financials
9. **Executive Session (if needed)**
  - 9.1 Personnel
10. **Adjournment**

**Reminders:**

Next Supervisory Union #61 Board Meeting:  
Next Barre City School Board Meeting:  
Next Spaulding High School Board Meeting:  
Next Barre Town School Board Meeting:

September 21, 2017  
September 11, 2017  
August 24, 2017  
September 6, 2017

## BOARD MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

4.1

**BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT**  
**REGULAR BOARD MEETING**  
Spaulding High School - Library  
June 15, 2017 - 6:00 p.m.

**MINUTES**

**BOARD MEMBERS PRESENT:**

Giuliano Cecchinelli, II (BC) – Vice Chair  
Alice Farrell (BT) - Clerk  
Chad Allen (BT)  
Jennifer Hutchinson (BT)  
Paul Malone (SHS)  
Sonya Spaulding (BC) – arrived at 6:10 p.m.

**BOARD MEMBERS ABSENT:**

J. Guy Isabelle (SHS) - Chair  
Anthony Folland (SHS)  
Tyler Smith (BC)

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent

**GUESTS PRESENT:**

Video Vision Tech            Dave Delcore-Times Argus

**1. Call to Order**

**The Vice-Chair, Mr. Cecchinelli, called the Thursday, June 15, 2017, meeting to order at 6:06 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

Add 6.3 Act 46 Update

**3. Public Comment**

None.

**4. Approval of Minutes**

**4.1 Approval of Minutes – May 18, 2017 Regular Meeting**

**On a motion by Mr. Malone, seconded by Mr. Allen, the Board unanimously voted to approve, as amended, the Minutes of the May 18, 2017 Regular Meeting.**

**5. New Business**

**5.1 Resignations/Retires/New Hires**

There were no resignations or retirements to approve. The resumes and BSU Notification of Employment Status Forms for Tori Berry and Kellie Mead were distributed. Tori Berry is presented for the position of Behavioral Specialist at BCEMS. Kellie Mead is presented for the position of Special Education Case Manager at BCEMS. Mr. Pandolfo provided a brief overview of each candidate's education and experience.

**On a motion by Mr. Malone, seconded by Mrs. Hutchinson, the Board unanimously voted to approve the hiring of Tori Berry.**

**On a motion by Mr. Allen, seconded by Mr. Malone, the Board unanimously voted to approve the hiring of Kellie Mead.**

**5.2 Approve to Apply for the Consolidated Federal Programs Grant**

Mr. Pandolfo advised he has a copy of the grant application. Special circumstances this year have prevented earlier submission of the grant application. Mr. Pandolfo hopes to have the application submitted by Monday, June 19, 2017. Additional information regarding the grant is available in the revised Superintendent's report. SHS Summer School is starting in June, and the grant allocation information is usually settled earlier in the year. Title I funds will probably be about the same as in prior years. Title II A funds will probably be less. The Agency of Education is currently waiting to hear from the Federal Government regarding allocations. Allocations for the SU are unknown and will remain so until the State receives information. Board Members wishing to assist with moving the process along should contact their Washington, DC Delegates.

**On a motion by Mr. Malone, seconded by Mr. Allen, the Board unanimously voted to move forward with the grant application with the information available.**

### **5.3 Board Communication**

Mr. Pandolfo advised that based on discussion at the Tri-Board Meeting, the BTMES and BCEMS Boards have discussed communications at their district board meetings. Ideas presented include; listservs, the Barre Town Newsletter, Front Porch Forum and Facebook (both containing links to surveys, articles, videos, agendas, minutes etc...), Infinite Campus Messenger, inserts in The World, and newspaper publications. Technology Director Diane Stacy has advised that Infinite Campus Messenger is in place, but clerical work will be necessary prior to using it for large volume notices/e-mails. Prior to utilizing IC Messenger, procedures should be documented and testing should be performed. It will be a challenge to keep the e-mail database up to date. One issue is that not all parents have e-mail addresses. More discussion regarding communications should occur, including the possibility of sending text messages to cell phones.

## **6. Old Business**

### **6.1 Transportation Update**

A copy of a letter to Wendy Thacker (AFSCME Council 93), dated 05/30/17 was distributed. A copy of a letter to Stacy Emerson at Student Transportation of Vermont (dated 06/06/17) was also distributed. All bus drivers have met with administrators. Representatives from the Office of Unemployment have been brought in to meet with employees. STA will begin busing students using the existing bus routes, but will look for ways to improve the routes. No route changes are allowed during the first 3 weeks of school (this has been the norm in past years). Mr. Malone advised that some parents have complained that they have to bring their children to a bus stop, but know of other students who receive door to door service. Mr. Pandolfo advised that the drivers cannot provide door to door service without adding buses and drivers. It is not possible to give all students door to door service within the time constraints. It was noted that it is normal for students to meet at a bus stop. For safety reasons, younger students must be met at the bus door by an adult and will not be allowed off the bus unless an adult is present at the bus door. Mr. Pandolfo referred the Board to the copy of the letter to Stacy Emerson, thanking STA for all their assistance helping to cover, what would otherwise be cancelled BTMES routes. STA has worked extremely hard to help Barre Town deal with their busing issues, including working with schools in surrounding communities, including Williamstown and Washington.

### **6.2 Labor Relations Negotiations**

Mr. Pandolfo advised regarding Salary Schedule presentations being given to the district boards to assist their understanding of the salary structure and its impact on negotiations. The Negotiations Committee is currently waiting for confirmation of a meeting date and Fact Finder so that teacher negotiations may continue. A list of possible meeting dates has been sent to AFSCME representatives and para-educators so that negotiations may continue. Mr. Pandolfo is concerned that this late in the year, it may be difficult to schedule meetings. Mrs. Spaulding voiced concern regarding a recent health insurance article in VTdigger, which she feels does not accurately reflect the total picture of what is going on relative to health insurance of teachers.

### **6.3 Act 46 Update**

Mr. Pandolfo provided a concise summary of the options presented by Donna Russo-Savage at the Tri-Board Meeting. There are 4 options; The BCEMS and BTMES Boards could form a new 706 study committee, appoint new members, review and make changes to the previous report, receive approval from the State, and have a revote. This option, if approved by the voters, and operational by July 1, 2019 would allow for the realization of tax incentives. The second option is for either Board to form a new 706 Study Committee with another community (we will know how the other communities vote after their 06/20/17 votes). The third option is for the BCEMS and BTMES Boards, to, together or independently, present their case to remain 'as is' by submitting a persuasive argument to the Secretary of Education, who would then forward on to the State Board of Education for approval. The fourth option is to do nothing, notify the Secretary of Education that the Board has decided not to pursue additional options, and let the Board of Education decide in their Final Plan, how the schools will be structured. The 'standing' of the SHS Board, in this process, is unknown. It was previously thought that the unified high school was not involved in the decision making process, but that is now in question. Mr. Pandolfo cautioned that the Boards should not make the assumption that to do nothing will result in the 2 being joined. The end result may be that the schools are joined with other districts (individually or separately). Mr. Allen advised that the BTMES Board would like to hear input from their community members. The next BTMES Board Meeting is scheduled for Wednesday, August 16, 2017. Donna Russo-Savage thought that perhaps some of the Barre Town community members' concerns could be addressed by changes to the Articles of Agreement previously voted on. Mrs. Spaulding voiced concern that the Barre City community, which overwhelmingly approved consolidating, may not be receptive to changes requested by the Barre Town community. It should not be presumed that the Barre City voters will automatically approve a revised set of Articles of Agreement. Mr. Malone advised that the SHS Board is comprised of both city and town residents and the Board, as a whole, may be put in an uncomfortable position when pressed to vote in agreement with their communities or vote what they believe is best for the district. Mr. Pandolfo cautioned that some of the options have shorter deadlines and that the realization of tax savings can only be achieved if a positive vote from the public is received within the given timeframe, with implementation by the specified timeframe (07/01/19). Mr. Pandolfo also cautioned regarding a deadline for supervisory unions to receive the implementation grant. It was noted that monies used for the 706 Committee would be subtracted from the \$150,000 Implementation grant.

## 7. Other Business as Needed

None.

## 8. Reports to the Board

### 8.1 Superintendent

A copy of the Superintendent's report dated June 15, 2017 was distributed for review and discussion. The report included information pertaining to the Superintendent's Office, the Business Office, Curriculum, Special Services, Technology, Early Education, Human Resources, and Facilities. A copy of a letter to Stacy Emerson (Student Transportation of Vermont), dated 06/06/17, was distributed. The Superintendent distributed a revised Superintendent's Report, advising of the hire of Michael Dreiblatt for the position of Co-Principal. In response to a comment regarding the cumbersomeness of Act 166, Mr. Pandolfo advised that Early Education Director Sandra Cameron has been given a 1 year leave of absence to head the regional pre-school collaborative. VCPC has awarded a \$90,000 grant, which combined with a \$10,000 State grant, will be used to fund administration of the collaboration (which will encompass up to 12 supervisory unions and private preschools). The BSU will serve as the fiscal agent for the regional grant. In response to a query regarding the possibility of using a different Special Education model (the BTMES Special Services Director position has not been filled), Mr. Pandolfo advised that utilizing two Special Education Directors for the 3 district SU, would not provide adequate staffing. Mr. Pandolfo distributed a copy of a letter from Geo Honigford, VSBA Board President (dated 06/15/17).

### 8.2 Committee Reports

#### 8.2.1 BSU Policy Committee

Minutes of the May 15, 2017 meeting were distributed.

The next meeting of the BSU Policy Committee is Monday, June 19, 2017 at 6:00 p.m.

#### 8.2.2 BSU Curriculum Committee

Minutes of the May 22, 2017 meeting were distributed.

The next meeting of the BSU Curriculum Committee is Monday, August 28, 2017 at 5:30 p.m., in the SHS Library (no July meeting)

#### 8.2.3 Negotiations Committee

Minutes of the April 27, 2017 meeting were distributed. Meeting dates for negotiations with teachers, para-educators, and AFSCME representatives have not been set.

It was noted that the BSU will be forming a BSU Finance Committee, with the plan to meet quarterly. The Committee will be comprised of (at a minimum), the Finance Chairs from the three district Finance Committees. Mr. Malone and Mrs. Pregent have agreed to represent their districts. Mr. Paterson will be consulted at the BTMES meeting, regarding his willingness to serve on this committee.

### 8.3 Financials

Mr. Pandolfo will forward copies of the financial reports to Board Members.

There is no BSU Board Meeting planned for July. If a meeting is necessary, it will be held on July 13<sup>th</sup> or July 27<sup>th</sup>, 2017. The next regularly scheduled BSU Board Meeting is Thursday, August 17, 2017 at 6:00 p.m. in the SHS Library.

**On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to authorize the SU Board Chair to sign hiring contracts as needed, over the summer months.**

## 9. Executive Session as Needed

### 9.1 Personnel

A Personnel item was proposed for discussion in Executive Session.

**On a motion by Mr. Allen, seconded by Mr. Malone, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 7:49 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Superintendent.

**On a motion by Mrs. Spaulding, seconded by Mr. Malone, the Board unanimously voted to exit Executive Session at 8:07 p.m.**

## 10. Adjournment

**On a motion by Mrs. Spaulding, seconded by Mr. Allen, the Board unanimously voted to adjourn at 8:08 p.m.**

Respectfully submitted,  
*Andrea Poulin*

42

**BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT  
REGULAR TRI-BOARD MEETING**

**BARRE SUPERVISORY UNION BOARD  
BARRE CITY SCHOOL BOARD  
BARRE TOWN SCHOOL BOARD  
SPAULDING HIGH SCHOOL BOARD**

Spaulding High School - Library  
June 8, 2017 - 6:00 p.m.

**MINUTES**

**BCEMS BOARD MEMBERS PRESENT:**

Sonya Spaulding – Chair  
Tyler Smith - Clerk  
Jennifer Chioldi  
Michael Deering  
Sarah Pregent

**BCEMS BOARD MEMBERS ABSENT:**

Giuliano Cecchinelli, II – Vice Chair  
Andrew McMichael

**BTMES BOARD MEMBERS PRESENT:**

Chad Allen - Chair  
Alice Farrell - Clerk  
Jennifer Hutchinson  
Kristin McCarthy

**BTMES BOARD MEMBERS ABSENT:**

Jay Paterson – Vice Chair

**SHS BOARD MEMBERS PRESENT:**

Paul Malone - Chair  
Joe Blakely - Clerk  
Anthony Folland  
J. Guy Isabelle

**SHS BOARD MEMBERS ABSENT:**

David LaCroix – Vice Chair  
Tim Boltin  
Ed Rousse

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent

**GUESTS PRESENT:**

Video Vision Tech      Dave DeLoore-Times Argus

**1. Call to Order**

The BCEMS Chair, Mrs. Spaulding, called the Thursday, June 8, 2017, meeting to order at 6:04 p.m., which was held at the Spaulding High School Library.

The BTMES Chair, Mr. Allen, called the Thursday, June 8, 2017, meeting to order at 6:04 p.m., which was held at the Spaulding High School Library.

The SHS Chair, Mr. Malone, called the Thursday, June 8, 2017, meeting to order at 6:04 p.m., which was held at the Spaulding High School Library.

## **2. Additions and/or Deletions to the Agenda**

The BTMES Board added Approval of Warrants under Other Business

## **3. Public Comment**

Mr. Isabelle announced that a recent article in the Times Argus, reported that Ed Rousse (SHS Board Member) received a prestigious award from National Life.

## **4. Approval of Minutes**

No Minutes were presented for approval.

## **5. New Business**

### **5.1 Act 46 Update – Donna Russo-Savage (VT-AoE)**

Two documents were distributed; a map of Vermont produced by the Vermont Agency of Education, showing merger activity across the state, and a letter from Rebecca Holcombe, Ed.D, Secretary of Education (dated May 30, 2017), advising that certification of the final vote for Act 46 has been received and the 706 Study Committee ceases to exist.

Mr. Isabelle advised that the Act 46 portion of the meeting was for informational purposes and that no action would be taken at this meeting. Mr. Isabelle introduced Donna Russo-Savage, from the Agency of Education. Mrs. Russo-Savage provided an overview of the merger activity map and advised that the areas showing no activity are, for the most part, very rural areas. Mrs. Russo-Savage advised regarding recent legislation related to Act 46, advising that side-by-side structure criteria was relaxed, and that there were two new structures introduced; 3 by 1 and 2 by 2 by 1. Mrs. Russo-Savage advised that the new options do not apply to Barre Supervisory Union district schools.

Mrs. Russo-Savage advised regarding options and deadlines. The BCEMS and BTMES Boards could form a new 706 study committee, review and make changes to the previous report, receive approval from the State, and have a revote. This option, if approved by the voters, and operational by July 1, 2019 would allow for the realization of tax incentives. Donna Russo-Savage thought that perhaps some of the Barre Town community members' concerns could be addressed by changes to the Articles of Agreement previously voted on.

The second option is for either Board to form a new 706 Study Committee with another community.

The third option is for the BCEMS and BTMES Boards, to, together or independently, present their case to use the previously submitted plan or submit persuasive arguments to remain 'as is', (proving why a merger would not work and that remaining separate is the best structure) to the Secretary of Education, who would then forward on to the State Board of Education for approval. As the Board of Education has already approved the plan submitted earlier, it will be difficult to prove at this point, that remaining separate is the best structure.

The fourth option is to do nothing, notify the Secretary of Education that the Boards have decided not to pursue additional options, and let the Board of Education decide in their Final Plan, how the schools will be structured.

The 'standing' of the SHS Board, in this process, is unknown. It was previously thought that the unified high school was not involved in the decision making process, but that is now in question.

It was noted that that some of the options have shorter deadlines and that the realization of tax savings can only be achieved if a positive vote from the public is received within the given timeframe, with implementation by the specified timeframe (07/01/19).

Mr. Isabelle advised that each board will need to review the options and make a decision on how they wish to proceed.

### **5.2 BSU Finance Committee**

At Mr. Isabelle's request each meeting participant introduced them self and announced one fact about themselves that was unknown to the other participants. Mr. Isabelle provided an overview of the growth of the SU budget, including the addition of Transportation and Special Education. Given the size of the budget, which Mr. Malone advised, is larger than any of the district budgets, Mr. Isabelle suggested the formation of an SU Finance Committee. Mr. Isabelle suggested that the proposed committee be comprised of the district Finance Committee Chairs, and that it meet quarterly. It was the consensus of the Tri-Board, that formation of an SU Finance Committee was a good idea. Each district board will discuss this matter at their district board meeting and advise of their decision by the start of the school year.

### **5.3 Discussion on Goals for Boards and Supervisory Union**

Four documents were distributed; 'Prioritization of Work Theory of Action and Performance Expectations Follow-Up from March 23', Performance Expectations from Superintendent Evaluation – February 22, 2017 (copies from Work-Groups A, B, C and D were included), 'BSU Theory of Action and Strategic Objectives – Master Working Copy – Updated January 9<sup>th</sup>, 2017', and a document

titled 'BSU Theory of Action and Strategic Objectives – June 8, 2017', which included a list of the 'Strategic Initiative Tally from Meeting of June 6, 2017'. Mr. Isabelle suggested that the Board narrow the areas of action and move forward, taking action on the top priorities. Mr. Pandolfo provided an overview of the BSU Theory of Action document, including the prioritization listed on the back. Mr. Pandolfo advised that Act 46 and Negotiations have been very time consuming. It was noted that the Theory of Action is comprised mainly of work that is the responsibility of district schools and administration. Mr. Pandolfo has examples of Action Plans and Summaries of Work. Mrs. Spaulding feels it is necessary to ask for feedback regarding how the community feels things are going. Mrs. Spaulding would like the Boards to find a way to gather feedback from community members regarding their opinion, and try to get them involved in solutions..

**6. Old Business**

None.

**7. Other Business as Needed**

**7.1 Approval of Barre Town Middle and Elementary School Warrants**

On a motion by Mrs. McCarthy, seconded by Mrs. Farrell, the Barre Town Board unanimously voted to approve the Warrants.

**8. Reports to the Board**

**• Superintendent**

The Superintendent's Report will be distributed at the SU Board Meeting.

**9. Executive Session as Needed**

No items were proposed for discussion in Executive Session.

**10. Adjournment**

On a motion by Mr. Smith, seconded by Mrs. Chioldi, the BCEMS Board unanimously voted to adjourn at 7:50 p.m.

On a motion by Mrs. Hutchinson, seconded by Mrs. McCarthy, the BTMES Board unanimously voted to adjourn at 7:50 p.m.

On a motion by Mr. Boltin, seconded by Mr. Folland, the SHS Board unanimously voted to adjourn at 7:50 p.m.

Respectfully submitted,  
*Andrea Poulin*