

**BARRE SUPERVISORY UNION  
CURRICULUM COMMITTEE MEETING**  
Spaulding High School Library  
April 24, 2017 - 6:00 p.m.

**MINUTES**

**COMMITTEE MEMBERS PRESENT:**

Tyler Smith (BC) - Chair  
Ed Rousse (SHS) – Vice Chair  
Kristin McCarthy (BT),  
Sarah Pregent (BC)

**COMMITTEE MEMBERS ABSENT:**

Joe Blakely (SHS)

**ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
Rick McCraw, Director of Curriculum, Instruction, and Assessment  
Jennifer W. Nye, Principal (BTMES)  
Jackie Tolman, Principal (BCEMS)  
Brenda Waterhouse, Principal (SHS)

**GUESTS PRESENT:**

Karen Heath                      Paul Malone                      Sonya Spaulding

**1. Call to Order**

**Mr. Pandolfo called the Monday, April 24, 2017, meeting to order at 6:01 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

None.

**3. Visitors and Communications**

None.

**4. Organization of the Committee**

**Introductions:** Committee Members and other participants introduced themselves and advised regarding their role. Discussion was held regarding Committee ‘make-up’. It was agreed that the formal Committee (voting members) would consist of Joseph Blakely, Kristin McCarthy, Ed Rousse, Sarah Pregent, and Tyler Smith. After lengthy discussion, it was agreed that the Committee would present recommendations, for approval, to the Barre Supervisory Union Board. It was noted that the Agenda and back-up for BSU Board Meetings is e-mailed to all district board members.

**Election of Chair (and other officers if agreed upon):**

**Mrs. McCarthy nominated Tyler Smith for the position of Committee Chair. Mr. Rousse seconded the nomination. There were no other nominations.**

**On a motion by Mrs. McCarthy, seconded by Mr. Rousse, the Committee unanimously voted to appoint Mr. Smith as Chair of the Curriculum Committee.**

**Mrs. Pregent nominated Ed Rousse for the position of Committee Vice-Chair. Mrs. McCarthy seconded the nomination. There were no other nominations.**

**On a motion by Mrs. Pregent, seconded by Mrs. McCarthy, the Committee unanimously voted to appoint Mr. Rousse as Vice-Chair of the Curriculum Committee.**

Mr. Smith Chaired the remainder of the meeting.

**Establish Regular Meeting Date, Time, and Locations**

The Committee agreed to meet on the 4th Monday of each month at 5:30 p.m. in the SHS Library.

The next meeting is tentatively scheduled for Monday, May 22, 2017 at 5:30 p.m. in the SHS Library. It was noted that Lindy Johnson, Venus Dean, and Sandra Cameron will attend when applicable. Ms. Chamberlin and Mr. Durner will be advised of meetings and attend when they feel it is applicable to CVCC.

#### **5. Identify Agenda Items for Future Meetings, Including Standing Agendas for Certain Times of Year**

Two documents were distributed; 'Key BSU Annual Events and Activities' and 'Topics of Interest that are Not Specific to Time of Year'. Mr. McCraw provided an overview of the documents and advised regarding various topics for discussion. An extensive list of items was proposed for discussion at future meetings, including; Truancy, SBAC Assessments, Homework Policy, Proficiency Based Learning and Grading, Professional Development, the Status of Math Instructional Programs (including the Engaged New York Program), Literacy Programs (including the Caulkins Program - for grades K – 6), Science, Social Studies, Incorporation of Multiple Disciplines/Practices (e.g. science/math), Specials (Physical Education, Art, Music...), MTSS (Multi-tiered Systems of Support), Spanish, Technology, Teacher/Student Presentations (perhaps via videos that could be viewed in advance), Technical/Vocational Education, Responsive Classroom, Community Service, Personalized Learning Plans, Math Interventionists, and Theory of Action Items. It was noted that specific items are generally discussed at predefined times during the year. A sample agenda might include 1 content issue, 1 data issue, and an item from the proposed list (e.g. Truancy). It was noted that there are many items to be discussed, and that agendas will need to be manageable and well thought out to allow meetings to conclude within a reasonable timeframe, while allowing for adequate time for discussion of listed items. Mr. Smith advised he would draft a possible month by month calendar that includes a core subject for each month.

#### **6. Adjournment**

**On a motion by Mr. Rouse, seconded by Mrs. Pregent, the Committee unanimously voted to adjourn at 7:29 p.m.**

Respectfully submitted,  
*Andrea Poulin*