

Barre Supervisory Union Tri-Board Planning Retreat

**October 13, 2016
6:00pm**

BARRE SUPERVISORY UNION

TRI-BOARD MEETING

**BARRE SUPERVISORY UNION BOARD
BARRE CITY SCHOOL BOARD
BARRE TOWN SCHOOL BOARD
SPAULDING HIGH SCHOOL BOARD**

**To meet concurrently at
Spaulding High School Library
155 Ayers St., Barre, VT**

AGENDA

- 1. Call to Order**
- 2. Additions/Deletions to the Agenda**
- 3. SU Board**
 - 3.1 Approval of September 15, 2016 Barre Supervisory Union Board Minutes**
- 4. New Business**
 - 4.1 Annual Approval of School Food Service Management Contracts**
 - 4.2 Items related to board transition and current boards ceasing to operate in the event of a merger**
 - 4.3 Board Training/Discussion on budgeting under a merged district**
 - A. Small group discussions to understand each district's budget, voice hopes and aspirations, as well as questions and concerns, related to combining separate budgets into a single budget for a (potential) single district and communicating the implications of this to tax-payers**
 - Reference transportation and special education examples
 - B. Large group debrief on small group discussions**
 - C. Training session/discussion on how a single budget should be developed and assessed**
 - D. Discussion about specifics on how this should be communicated to tax-payers:**
 - Before November Act 46 Vote



- Before February Tri-Board Follow-up

5. Old Business

5.1 Propane Tank replacements

6. Other Business

7. Reports to the Board

7.1 Superintendent's Report

7.2 Committee Reports

7.3 Financials

8. Executive Session (if needed)

9. Next Meeting

10. Adjourn

**BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT
REGULAR BOARD MEETING
Barre Supervisory Union – Conference Room
September 15, 2016 - 6:00 p.m.**

MINUTES

BOARD MEMBERS PRESENT:

Chad Allen (BT) - Chair
Joe Blakely (SHS) – arrived at 6:30 p.m.
Brenda Buzzell (BT)
Carlotta Perantoni (SHS)
Tyler Smith (BC)
Sonya Spaulding (BC)

BOARD MEMBERS ABSENT:

Giuliano Cecchinelli, II (BC) – Vice Chair
J. Guy Isabelle (SHS) - Clerk
Kristin McCarthy (BT)

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Diane Stacy, Director of Technology

GUESTS PRESENT:

Video Vision Tech

1. Call to Order

The Chair, Mr. Allen, called the Thursday, September 15, 2016, meeting to order at 6:10 p.m., which was held at the Barre Supervisory Union Central Office in the Conference room.

2. Additions and/or Deletions to the Agenda

Add 8.4 Future Agenda Items and Committee Meeting Dates
Add 9.2 Employment of Employees

3. Public Comment

Board Members advised regarding recent contact with community members. Some community members have expressed support for Act 46, others expressed a belief that Act 46 involved consolidation of students. The misinformation regarding changes to school structure was clarified. Some community members advised that they were not aware of Act 46. These conversations confirm that additional public outreach is necessary. Mr. Pandolfo advised that after recent announcements on Front Porch Forum, additional surveys have been submitted. There are currently approximately 370 responses.

4. Approval of Minutes

4.1 Approval of Minutes – August 18, 2016 Regular Meeting

On a motion by Mr. Smith, seconded by Mrs. Spaulding, the Board unanimously voted to approve the Minutes of the August 18, 2016 Regular Meeting.

5. New Business

5.1 Resign/Retire/New Hire

Resumes and SHS Notification of Employment Status forms for Andrew Aube (Behavioral Specialist – ACT) and Adam Munroe (SPED Teacher – ACT) were distributed. A brief overview of each candidate was provided. The SHS Board approved hiring these individuals at the September 1, 2016 Regular Meeting. Clarification was provided regarding Mr. Aube's position. Mr. Aube is being hired as a Behavioral Specialist, not a Behavioral Interventionist.

On a motion by Mrs. Buzzell, seconded by Mrs. Perantoni, the Board unanimously voted to approve the hiring of Adam Munroe, and Andrew Aube.

Copies of policies referenced in Agenda Items 5.2 through 5.10 were distributed.

5.2 Substitute Teachers Policy (D6)

Discussion was held regarding each of the policies.

On a motion by Mrs. Perantoni, seconded by Mrs. Spaulding, the Board unanimously voted to approve, with discussed changes, the First Reading of the of policies referenced in Agenda Items 5.2 through 5.9 (BUS Policies: D6, D7, F5, F19, F23, F27, C23, and G13).

5.3 First Reading Volunteers and Work Study Students Policy (D7)

See approval under Agenda Item 5.2.

5.4 First Reading Education Records Policy (F5)

See approval under Agenda Item 5.2.

5.5 First Reading Limited English Proficiency Students Policy (F19)

See approval under Agenda Item 5.2.

5.6 First Reading Participation of Home Study Students Policy (F23)

See approval under Agenda Item 5.2.

5.7 First Reading Pupil Privacy Rights Policy (F27)

See approval under Agenda Item 5.2.

5.8 First Reading Use of Restraint and Seclusion Policy (C23)

See approval under Agenda Item 5.2.

5.9 First Reading Animal Dissection Policy (G13)

See approval under Agenda Item 5.2.

5.10 First Reading Proficiency-Based Graduation Requirements (PBGRs) Policy (G20)

After extensive discussion, the Board agreed to send this policy back to Committee for further review.

5.11 Fuel Bid Recommendations

A document titled 'RFP Results for FUEL OIL, PROPANE, and WOOD CHIPS' was distributed. Mr. Pandolfo advised regarding his recommendation for the purchase of fuel.

On a motion by Mrs. Buzzell, seconded by Mrs. Perantoni, the Board unanimously voted to accept the Superintendent's recommendation and agreed to purchase fuel from Conti Oil (fuel oil), Irving (propane), and Catamount (wood chips).

5.12 Report from Technology Director

A document titled 'Barre Supervisory Union "Technology" Status Report' was distributed. Diane Stacy, Director of Technology, provided an overview of the report, including staffing, required VT Statewide Longitudinal Data System (SLDS) Vertical Reporting (VR), documentation supporting a Dedicated Technology Integrationist, use of chrome books and Google Classroom, to enhance learning, and computers as learning tools. Discussion was held regarding the shared technology integrationist position, and the need to stay current with new innovations in technology. It was noted that the Technology Director's report, in the Superintendent's Report, documented a substantial amount of work performed in a very limited timeframe. Ms. Stacy and the technology team were lauded for all of the extra time and effort they expend to benefit the SU.

5.13 Theory of Action

A document titled 'BSU Theory of Action and Strategic Objectives Master Working Copy' dated August 17, 2016 was distributed. Mr. Pandolfo provided an overview of the document, advising that the multiple improvement plans will be incorporated into this one plan. Mr. Pandolfo provided an overview of the three strategic objectives and their respective Logic Models. It was noted that action items will need to be prioritized. A meeting of the Theory of Action Team will be called to discuss management and prioritization of action items.

6. Old Business

6.1 Act 46 Update

Eight documents were distributed; 'Information on school director seats for the November 8, 2016 Barre Act 46 Election', Barre City and Barre Town Warnings, Board Seat Petitions, the Consent of Candidate form, and a document titled 'Barre Supervisory Union Act 46 Update (dated September 14, 2016)'. Mr. Pandolfo proceeded to provide an overview of progress, including community outreach, which includes promotion of the survey, information sent to parents, Table Top kits, and buttons. The district school boards will be performing the required review and comment of the Final Report. The Act 46 Committee will meet on Thursday, September 22, 2016 to formally approve the Final Report. The Final Report will then be sent to the Agency of Education for review and approval.

6.2 Transportation Plan Approval

It was reported that no formal approval has been received from the Agency of Education. Mr. Pandolfo will advise when he has received written approval.

7. Other Business as Needed

None.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's report dated September 15, 2016 was distributed for review and discussion. The report included information pertaining to; the Superintendent's Office, the Business Office, Curriculum, Special Services, Technology, Early Education, Human Resources, and Facilities. Mrs. Perantoni thanked the Superintendent for the clear and concise report. Mr. Pandolfo advised that the Tri-Board Meeting would be held on October 13, 2016. Discussion will focus on budget consolidation (from 4 to 1). Two documents from the Vermont School Board Association (VSBA) were distributed. One document advised of upcoming training (Thursday, October 6, 2016 from 9:30 a.m. – 2:00 p.m., at the VSBA Offices in Berlin, Vermont), the second document provided an overview of the assistance and services that the VSBA provides. Additionally, it was noted that there may be a budgetary impact relating to items previously covered by grant monies, which may no longer be supported by grants. There will most likely be some changes due to the ESSA Act (Every Student Succeeds).

8.2 Committee Reports

Policy Committee – Minutes from the August 23, 2016 meeting were distributed. The next meeting will be held on Tuesday, September 27, 2016 at 5:30 p.m. in the BSU Conference Room. Proficiency Based Learning will be added to the Agenda. Brief discussion was held regarding the new Proficiency Based Grading system.

8.3 Financials

The BSU Expense Budget Status Report was distributed. Brief discussion was held regarding Granite Academy line items, which are included in the report, as they are Special Education related. It was noted that the grant writer has performed a limited amount of work, none of which has resulted in grant approval.

8.4 Future Agenda Items and Committee Meeting Dates

Act 46 Study Committee – Thursday, September 22, 2016 at 5:30 p.m. in the SHS Library
Policy Committee - Tuesday, September 27, 2016 at 5:30 p.m. in the BSU Conference Room.
Tri-Board Meeting – October 13, 2016

9. Executive Session as Needed

9.1 Labor Relations Agreements

9.2 Employment of Employees

Items proposed for discussion in Executive Session include Labor Relations Agreements, and Employment of Employees.

On a motion by Mrs. Buzzell, seconded by Mrs. Perantoni, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the Barre Supervisory Union at a substantial disadvantage should the discussion be public.

On a motion by Mrs. Perantoni, seconded by Mrs. Buzzell, the Board unanimously voted to enter into Executive Session, with the Superintendent in attendance, at 8:04 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

The remaining information was provided by the Superintendent.

On a motion by Mrs. Buzzell, seconded by Mr. Smith, the Board unanimously voted to exit Executive Session at 8:25 p.m.

10. Adjournment

On a motion by Mrs. Perantoni, seconded by Mrs. Spaulding, the Board unanimously voted to adjourn at 8:26 p.m.

Respectfully submitted,
Andrea Poulin