

BARRE SUPERVISORY UNION POLICY COMMITTEE

December 16, 2015 Meeting Minutes

Committee members present:

Dottye Ricks, representing Spaulding High School
Kristin McCarthy, representing Barre Town Middle and Elementary School
Leslie Walz, representing Barre City Elementary and Middle School
John Pandolfo, Committee Chair and Superintendent
Lisa Perreault, BSU Business Manager

1. Call to Order

The meeting was called to order at 7:34p.m. at the BSU upstairs office.

2. Revisions to Agenda

There was one addition to the agenda.

- Discussion of Policy and Model Procedures on the Prevention of Harassment Hazing, and Bullying of Students, codes F20 and F20-1

3. Approval of Meeting Minutes

On a motion by Kristin McCarthy, seconded by Dottye Ricks, the minutes of the November 18, 2015 meeting were accepted unanimously as presented.

4. Role and Adoption of School Board Policies, code A-1

- This policy passed a 1st Reading with the BSU Board on December 10 with two changes. The first change was to replace the definition of *Policies* with a definition based on that which is in the SHS Policy Manual Preface. The second was to duplicate detail from Section 5, District Policy Development, into Section 3, SU Policy Development. The committee reviewed both of these changes and agreed to move the revised policy forward to the BSU Board for a 2nd Reading on January 11, 2016.

In a general discussion related to policy adoption, the committee discussed the following:

- If a member district board ratifies an SU policy it will keep the SU Reading and Adoption dates on the policy, and will add the Reading and Ratification Dates of the member district.
- If a member district board modifies and adopts an SU policy it will remove the SU Reading and Adoption dates from the policy, will list only the Reading and Adoption Dates of the member district, and will change the heading to show the district name, not “Barre Supervisory Union #61”.
- After each board meeting where policies are read, ratified or adopted the chair of that board’s Policy Committee will email Pam Wark informing her of those board actions.

Electronic copies of these policies will be included whenever possible. Pam will then compile and have posted ratifications and adoptions.

- John P. will check the codes of BSU adopted policies against the VSBA model policies and prepare to adjust codes and update the BSU index as necessary.
- After BSU codes are verified/corrected, each member district Policy Committee will begin the process of recommending that their board ratify/adopt all policies shown as “approved” in the BSU index, with the exception of F24, which will become obsolete upon adoption of F20. Member districts will then rescind obsolete policies.
- John P. will ask Pam Wark to send e-copies of all BSU approved policies to each committee chair (with the exception of F24).
- Each member district will make its own decision on the approval process for re-coding, based on the preference of its board.

5. Fiscal Policies

- Lisa Perrault joined the meeting. Lisa explained that VASBO has a committee which is developing a recommendation for VSBA on new model fiscal policies. Some of the differences between Lisa’s recommendations to the committee and the current VSBA model policies reflect the recommendations she anticipates from the VASBO committee.
- The committee agreed to submit Lisa’s recommended Policy E1, Fiscal Management and General Financial Accountability, to the BSU Board for a 1st Reading on January 14, 2016. A footnote will be added for Guideline #5.
- The committee agreed to submit Lisa’s recommended Policy E2, Budgeting, to the BSU Board for a 1st Reading on January 14, 2016. Bullets under **Administrative Responsibilities** will be modified to reflect the committee’s discussion.
- The committee agreed that model policy E3 is not required, based on Lisa’s recommendation of the anticipated VASBO recommendation.

6. Special Education Policy

- This was tabled until the next meeting.

7. Wellness Policies

- This was tabled until the next meeting.

8. Other Business

- F20 and F20-1 were approved as is for a 1st Reading at the BSU Board Meeting on December 10. They will be presented for a 2nd Reading on January 14.

9. Adjourn

On a motion by Kristin McCarthy, seconded by Dotty Ricks, the Committee voted unanimously to adjourn at 8:57p.m.

The next meeting will be held on Wednesday, January 20, 2016; 7:30 – 9:00 am at the BSU office. The agenda will be

1. Call to Order
2. Revisions to Agenda
3. Approval of December 16, 2015 minutes
4. Special Education Policy
5. Wellness Policies
6. Other Business
7. Adjourn

Respectfully submitted,
John Pandolfo