

BARRE SUPERVISORY UNION #61 SCHOOL DISTRICT
REGULAR BOARD MEETING
Barre Supervisory Union – Conference Room
February 11, 2016 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Anita Ristau - Chair (BC)
Joe Blakely (SHS)
Brenda Buzzell (BT)
Carlotta Perantoni (SHS)
Sonya Spaulding (BC)

BOARD MEMBERS ABSENT:

Lucas Herring – Vice Chair (BC)
Chad Allen – Clerk (BT)
Veronica Foiadelli (SHS)
Krista Metivier (BT)

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Lisa Perreault, Business Manager

GUESTS PRESENT:

Video Vision Tech John Mudgett

1. Call to Order

The Chair, Mrs. Ristau, called the Thursday, February 11, 2016, meeting to order at 6:09 p.m., which was held at the Barre Supervisory Union Central Office in the Conference room.

2. Additions and/or Deletions to the Agenda

None.

3. Public Comment

None.

4. Approval of Minutes

4.1 Approval of Minutes – January 14, 2016 Regular Meeting

On a motion by Mrs. Perantoni, seconded by Mrs. Spaulding, the Board unanimously voted to approve the Minutes of the January 14, 2016 Regular Meeting.

5. New Business

5.1 Audit Report

A copy of the draft audit was distributed. John Mudgett addressed the Board advising that the audit went very smoothly and that there were no findings of material weakness or deficiencies in internal controls. Mr. Mudgett proceeded to provide an overview of the audit, including two proposed adjustments to the original trial balance, portions of the audit pertaining to the pension plan, and auditing of government funds. Mr. Mudgett answered questions from the Board, and advised the Board regarding a procedural change to be implemented to assure that monies allocated to specific funds are documented. Brief discussion was held regarding creation of an SU Policy relating to depository accounts being fully insured or collateralized. **On a motion by Mrs. Buzzell, seconded by Mr. Blakely, the Board unanimously voted to accept the Audit as presented.**

5.2 First Reading Special Education Policy (G15)

A copy of the policy was distributed. Mr. Ristau provided an overview of the policy.

On a motion by Mrs. Perantoni, seconded by Mrs. Buzzell, the Board unanimously voted to approve the First Reading of the Special Education Policy (G15).

5.3 Facility Director

Mr. Pandolfo advised that the shared Facility Director (BCEMS & BTMES) is retiring at the end of the current school year.

Mr. Pandolfo advised that this agenda item is presented to open discussion of custodial/maintenance models the Boards may wish to consider when hiring Mr. Fleming's replacement. Mr. Pandolfo will also seek input from Administrators and custodial staff.

Mr. Pandolfo provided an overview of the current models in place at SHS, BCEMS, and BTMES. Mrs. Perantoni advised that she believes a shared position that oversees all three schools, and off-site program sites would be a great start to consolidation within the district.

6. Old Business

6.1 Second Reading of BSU Fiscal Management and General Financial Accountability Policy (E1)

A copy of the policy was distributed.

On a motion by Mrs. Perantoni, seconded by Mrs. Spaulding, the Board unanimously voted to approve the Second and Final Reading of the BSU Fiscal Management and General Financial Accountability Policy (E1).

6.2 Second Reading BSU Budgeting Policy (E2)

A copy of the policy was distributed.

On a motion by Mrs. Buzzell, seconded by Mr. Blakely, the Board unanimously voted to approve the Second and Final Reading of the BSU Budgeting Policy (E2).

6.3 Act 46 Update

Mr. Pandolfo advised that the district is officially in the 706 (Merger) Study phase. There is a contract in place with a consultant and Mr. Pandolfo has received verbal approval on the \$20,000 3718 grant. The Act 46 Study Report has been reviewed with Administration. Other staff will be advised via an e-mail from Mr. Pandolfo. The e-mail will contain an introduction and a copy of the report. The first 706 Meeting is scheduled for next Thursday (01/18). Discussion will include Committee Membership, the 706 timeline and process, as well as the election of a Committee Chair(s). A Committee Chair is required. Brief discussion was held regarding public outreach at Town Meetings. It was noted that there are strict rules/regulations regarding what can be distributed at Town Meetings. Donna Kelty and Carol Dawes must review and approve any proposed literature. The public was reminded that extensive Act 46 information is available via links on the SU website.

7. Other Business as Needed

Mrs. Buzzell thanked Mrs. Ristau for her many years of service and all that she has accomplished as the SU Chair.

8. Reports to the Board

8.1 Superintendent

A copy of the Superintendent's report dated February 11, 2016 was distributed for review. The extensive report included information pertaining to the Superintendent's Office, the Business office, Curriculum, Special Services, Technology, Early Education, and Human Resources. Mr. Pandolfo thanked Mrs. Ristau and Mr. Herring for their service and support. Mrs. Perantoni advised that the comprehensive report submitted by the Superintendent was excellent. Mrs. Ristau advised she would like to see the same type of comprehensive summary reports submitted by BCEMS and BTMES. Additionally, Mrs. Ristau would like the SU Board to receive a general report with handouts from the Director of Special Education. Mr. Pandolfo highlighted the HR section and the upcoming visit by the AOE Fiscal Monitoring Team on February 16th and 17th. It was noted that the Legislative meeting went very well. A document listing New House Bills affecting education (introduced on January 31, 2016) was distributed.

8.2 Committee Reports

Minutes from the January 20, 2016 Policy Committee Meeting were distributed. The committee has been working on the Federal Child Nutrition Act Wellness Policy (F28). They hope to institute the new VSBA policy at the SU level, with each school implementing unique procedures. The goal is to implement SU wide 'umbrella' policies, and delete obsolete policies. The Committee will begin its review of policies relating to sexual health education and condom distribution. As these topics are sensitive, the Committee plans to review the policies in a very slow and thorough manner, including discussion at SHAC Committees. In response to a query, it was announced that the Food Service Director position has been filled. Craig Locarno has been hired as Food Service Director for both BCEMS and SHS.

9. Executive Session as Needed

9.1 Contract Matter

9.2 Personnel Matter

Items proposed for discussion in Executive Session include a Contract Matter and a Personnel Matter.

On a motion by Mrs. Perantoni, seconded by Mrs. Spaulding, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mrs. Perantoni, seconded by Mrs. Buzzell, the Board unanimously voted to enter into Executive Session at 7:33 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo was invited to join Executive Session.

The remaining information was provided by the Superintendent.

On a motion by Mrs. Perantoni, seconded by Mrs. Buzzell, the Board unanimously voted to exit Executive Session at 7:42 p.m.

10. Adjournment

On a motion by Mrs. Buzzell, seconded by Mrs. Perantoni, the Board unanimously voted to adjourn at 7:43 p.m.

Respectfully submitted,

Andrea Poulin