

DRAFT MINUTES UNTIL APPROVED AND FINAL

**Norwich Free Academy
Board of Trustees Special Meeting
Monday, January 14, 2019, 5:30 p.m.
Latham Science and Information Center
Board Room #1101**

MINUTES

TRUSTEES PRESENT: Allyn Brown, III; Betsy Conway; Keith Fontaine; Thomas Hammond; DeVol Joyner; David Kalla; Denise Lindell; Todd Postler; Mark Tramontozzi; William Warzecha; and Sarette Williams

ABSENT WITH NOTIFICATION: Diana Boislciar

ALSO PRESENT: Head of School David Klein; Kyle McClain, Esq.

1. **Call to Order**—Chair Sarette Williams called the meeting to order at 5:33 p.m.

2. Executive Session

Motion by W. Warzecha, seconded by M. Tramontozzi, to go into executive session at 5:34 p.m. to discuss attorney-client privileged communications and a personnel matter concerning an administrative staff member. **Motion passed unanimously**

Attorney McClain and Mr. Klein were invited to join this portion of the meeting.

Out of Executive Session at 7:14 p.m. Vote: 11-0.

3. Potential Action Regarding Executive Session Discussion

Motion by D. Joyner, seconded by M. Tramontozzi, that the Norwich Free Academy Board of Trustees adopt the findings and conclusions of the independent investigation concerning the conduct of the Head of School, specifically the conclusion the Head of School did not engage in inappropriate conduct or wrong doing regarding the matters within the scope of the investigation.

Motion passed unanimously

Motion by D. Joyner, seconded by A. Brown, that the Norwich Free Academy Board of Trustees direct that the Head of School receive the findings and conclusions of the Board of Trustees' independent investigation and take any actions deemed appropriate based on the review of such findings and conclusions. **Motion passed unanimously**

3. Adjournment

Motion by M. Tramontozzi, seconded by W. Warzecha, to adjourn the meeting at 7:24 p.m.

Motion passed unanimously

Respectfully submitted,

Mark Tramontozzi
Recorder

Approved: