

HAMDEN BOARD OF EDUCATION
60 PUTNAM AVENUE
HAMDEN, CT 06517

MINUTES

OPERATIONS COMMITTEES MEETING
Tuesday, October 4, 2016

Vic Mitchell, Chairman, called the Operations Committee meeting to order at 6:10 P.M.

Operations Members: Vic Mitchell (Chairman), Chris Daur, Cathy Corso-White (Alt.)

Staff: Jody Goeler, Michael Belden, Mark Albanese

INFORMATION ITEMS:

Electronic sign at Hamden High School

Mark Albanese, Director of Facilities, informed the Operations Committee about the high school administration's desire to install an electronic sign in front of Hamden High School. This sign, which is endorsed by the school PTSO, would have a digital display that would advertise the various high school events to passing motorists. It could also be used to advertise certain Town events. Funding for the sign would be through various fund-raising events as well as solicitation of local businesses. The Operations Committee thought this was an excellent idea and directed Mr. Albanese to assist high school administration with this project. They would like to see detailed information, along with a sketch, brought to a future Operations Committee meeting for discussion and approval.

Summer 2016 Capital Projects matrix - update

Mark Albanese, updated the Committee on the status of the Summer 2016 Capital Projects. Some highlights are as follows: Alice Peck project – anticipating clarification from the Office of School Construction on the reimbursement rate. Once this is obtained, the resolution from the Town can be approved by the Legislative Council. West Woods and Shepherd Glen projects – Silver Petrucelli and Associates are waiting for the authorization to proceed with design development. The original contract directed them to stop once the ED-049 was completed. Expected to receive approval at the next School Building Committee meeting. Hamden High School – Mr. Daur expressed an interest to have the new controls system commissioned once completed. This would insure that the new system was operating as designed. Mr. Albanese said he would pursue this through the Town “on call” engineering bid.

Hamden High School HVAC project update

Mr. Albanese, Director of Facilities, updated the Committee on the status of the new HVAC control system in the A-wing. The system is currently operating but is still being calibrated by the installation contractor. A new Building Management Server has been ordered and will hold the operating system for the new control system. This will help ensure the reliability of the new system. Mr. Albanese is looking into commissioning of the new system, as requested by Mr. Daur.

Alice Peck project update

This project is currently "on hold" pending clarification of the reimbursement rate from the Connecticut Department of Administrative Services, Office of School Construction Grants. There is a question as to the reimbursement rate which is holding up the necessary Town Resolution to fund the project. Once clarification has been obtained, the Council can move forward.

Food Services update

Michael Belden, Chief Operating Officer, updated the Operations Committee on the recent Administrative Review conducted on our National School Lunch and Breakfast programs, conducted by the Connecticut Department of Education. The review has been completed and closed to the satisfaction of the State. Mr. Belden thanked Business Supervisor, Dawn Albizu, for her work on the food service program and attributed the good review to her diligence.

ACTION ITEMS:

- a) Move to recommend to the full Board approval of a building usage request from The Power of Dance to use the auditorium and gymnasium at Hamden High School on Friday, April 28th through Sunday, April 30, 2017 for a dance competition.

Mitchell / Daur
Unanimous

- b) Move to recommend to the full Board approval of a building usage request from from CT Spirit All-Stars to use the gymnasium at Hamden High School on Friday, December 2, 2016 for a dance showcase

Mitchell / Daur
Unanimous

- c) Move to recommend to the full Board approval of a building usage request from The Cheshire Performing Arts Academy to use the auditorium at Hamden Middle School on Saturday, June 10, 2017 for a dance recital.

Mitchell / Daur
Unanimous

- d) Move to recommend to the full Board approval of a building usage request from The Cecchetti Ballet Theater to use the auditorium, C107 and black box at Hamden High School on Friday, December 9, 2016 through Sunday, December 11, 2016 for a dance recital.

Mitchell / Daur
Unanimous

- e) Move to recommend to the full Board approval of a building usage request from Simply Dance to use the auditorium at Hamden Middle School on Friday, December 16 and Saturday, December 17, 2016 for a winter showcase.

Mitchell / Corso-White
Unanimous

- f) Move to recommend to the full Board approval of a building usage request from Newhallville Congregation of Jehovah's Witnesses to use the auditorium at Hamden Middle School on Tuesday, April 11, 2017 for a religious meeting

Mitchell / Corso-White
Unanimous

- g) Move to recommend to the full Board approval to dispose of obsolete, non-instructional material

Mitchell / Daur
Unanimous

Move to adjourn at 7:20 PM.

Corso-White / Daur
Unanimous