

HAMDEN BOARD OF EDUCATION
60 PUTNAM AVENUE
HAMDEN, CT 06517

MINUTES

OPERATIONS COMMITTEES MEETING
Tuesday, October 3, 2017

Vic Mitchell, Chairman, called the Operations Committee meeting to order at 5:36 P.M.

Operations Members: Vic Mitchell (Chairman), Chris Daur, Arturo Perez-Cabello

Board of Education Members: Myron Hul

Staff: Jody Goeler, Mark Albanese, Mike Belden

INFORMATION ITEMS:

Ridge Hill School moisture infiltration issues

John Ireland, Senior Architect with Silver Petrucelli & Associates, addressed the Operations Committee about his findings, relative to water infiltration, at Ridge Hill School. Mr. Ireland was asked to take a cursory look at several areas at Ridge Hill, including the skylights, entrance ramp, kindergarten wall, music room and a classroom, where water infiltration was evident. Mr. Ireland put together a report of what he observed, along with a proposal for further investigation and architectural and engineering services for possible solutions. The Committee recommended that the administration move forward with this investigation, utilizing existing Capital dollars that were set aside for this purpose. Mark Albanese, Director of Facilities, said he would pursue this with the Town Purchasing Agent.

Hamden High School electronic sign status

Several members of the Operations Committee and District Administration had previously met with representatives of the sign vendor to look at a mock-up of the proposed sign. The sign was discussed and it was determined that the standard 4' x 8' sign would work fine at the high school. Mr. Albanese was directed to work with the high school sign committee and the vendor to provide any assistance they might need to keep this project moving forward.

On-call architectural and engineering services procedure

Chief Operating Officer, Mike Belden and Director of Facilities, Mark Albanese, reported that they had met with Town Purchasing Agent, Phil Goodwin and Town Finance Director, Sal DeCola, to discuss the new "on call" procedures. The process involved providing the purchasing agent with a scope of required services, after which he would send these out to the pre-qualified vendors for their response. Mr. Hul stated that this was not the process he was told when he met with the Town Finance Director. He asked that Mr. Belden ask for a formal, written procedure and to bring this to the Operations Committee for their review.

FY 2016-17 Capital Projects update

Mr. Albanese updated the Committee members on the status of the various projects. Most of the more involved projects need architectural and/or engineering assistance and will need the "on call" process. Once we have clarification on this procedure, we can move forward. The Ridge Hill gymnasium floor project is ready to begin. The Town Purchasing Department is waiting for the signed contract in order to authorize the vendor to proceed. This is expected late this week or early next week. Work is anticipated to be completed by the Thanksgiving break.

ACTION ITEMS:

Move to remove from the table, the motion to approve a building usage request from Hoysala Kannada Kouta Association to use the Hamden Middle School auditorium and cafeteria on Saturday, October 28, 2017 for a festival, that was tabled at the September 5, 2017 Operations Committee meeting.

Mitchell / Perez-Cabello
Unanimous

- a) Move to recommend to the full Board, approval of a building usage request from Hoysala Kannada Kouta Association to use the Hamden Middle School auditorium and cafeteria on Saturday, October 28, 2017 for a Festival of Lights celebration..

Daur / Perez-Cabello
Unanimous

- b) Move to recommend to the full Board, approval of a building usage request from Joni's Dance Center to use the Hamden High School auditorium on Saturday, June 2, 2018, for a dance recital.

Daur / Perez-Cabello
Unanimous

- c) Move to recommend to the full Board, approval of a building usage request from Cue the Music to use the Hamden High School auditorium on Saturday, May 5, 2018 and Sunday, May 6, 2018 for a dance competition.

Mitchell / Daur
Unanimous

- d) Move to recommend to the full Board, approval of a building usage request from That's Entertainment to use the Hamden Middle School auditorium on Saturday, March 10, 2018 and Sunday, March 11, 2018 for a dance competition.

Daur / Perez-Cabello
Unanimous

Move to recommend to the full Board, approval of a building usage request from Dance Ovations to use the Hamden Middle School auditorium on Saturday, March 24, 2018 and Sunday, March 25, 2018 for a dance competition.

Mitchell / Perez-Cabello
Unanimous

Move to adjourn at 7:05 PM.

Perez-Cabello / Daur
Unanimous