

**HAMDEN BOARD OF EDUCATION  
60 PUTNAM AVENUE  
HAMDEN, CT 06517**

**MINUTES**

**OPERATIONS COMMITTEES MEETING  
Tuesday, February 2, 2016**

Chris Daur, Chairman, called the Operations Committee meeting to order at 6:04 P.M.

**Operations Members:** Chris Daur (Chairman), Vic Mitchell, Chris Vega

**Other Board of Education Members:**

**Staff:** Jody Goeler, Michael Belden, Mark Albanese

**INFORMATION ITEMS:**

**Discussion of facilities issues - NEASC report**

Members of the Hamden High School Governance Committee addressed the Operations Committee to discuss their concerns with the facilities issues brought up during last year's NEASC evaluation visit. Items of concern involved school safety (telephones, PA system and door locks) as well as temperature and climate issues, especially in the A-Wing. Director of Facilities Mark Albanese explained that any building facilities issues that are brought forth to his department are dealt with in a swift manner. Telephone and PA malfunctions are handled through Simplex, our PA and telephone repair vendor. Door lock issues are handles through Amity Lock, our locksmith vendor. Mr. Albanese was unaware of any ongoing telephone or PA problems but said he would ask the high school Office Manager to survey the high school staff for any ongoing issues. There were also concerns about the legibility of announcements in high noise areas, such as the Band Room, Cafeteria and Gymnasium. Mr. Albanese indicated that he would bring these issues up for discussion at the next Safety Committee meeting. There may be practical solutions to these types of issues that could be implemented at the high school. With respect to the fluctuating temperatures, Mr. Albanese told the Committee that the District had recently been awarded a State grant (Alliance Facilities Grant) to upgrade the HVAC controls in the A-wing. He will be meeting with the Town's "on call" mechanical engineering firm to begin design work on the upgrade project. This work is expected to be completed over the Summer 2016 break.

## **Church Street School gymnasium roof replacement**

Mark Albanese, Director of Facilities, updated the Committee on the status of the Church Street School gymnasium roof replacement. This project was approved by the Legislative Council and funded in the FY 2015-16 Capital Resolution. This project will be brought to the School Building Committee for approval so that an ED-049 State Grant Reimbursement can be filed. It is expected that this project will be completed over the Summer 2016 break.

### **ACTION ITEMS:**

Move to add "*Church Street School gymnasium roof replacement*" to the agenda as **Information Item IVb**.

Daur / Vega  
Unanimous

Move to add "Acceptance of *Alliance Facility Grant*" to the agenda as **Action Item Vc**.

Daur / Vega  
Unanimous

- a) Move to recommend to the full Board approval of a building usage request from the Hamden Academy of Dance and Music to use the Hamden Middle School auditorium on Saturday, February 27, 2016 for a dance recital.

Daur / Vega  
Unanimous

- b) Move to recommend to the full Board approval of a building usage request from Cheshire Dance Academy to use the Hamden High School auditorium on Friday, June 17, 2016 and Saturday, June 18, 2016, for a dance recital.

Daur / Vega  
Unanimous

- c) Move to recommend to the full Board acceptance of an Alliance Facility Grant from the State of Connecticut Department of Administrative Services.

Daur / Vega  
Unanimous

Move to adjourn at 7:17 P.M.

Daur / Mitchell  
Unanimous