



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, September 13, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:04pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Tony Easter, and Marilyn Forsberg, along with Superintendent Jeff Ronneberg and Student Council School Board representative Dorothy Williams.

School Board members absent: Kelly Delfs – personal illness.

B. AGENDA APPROVAL

Motion by Amundson, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Tuesday, September 27, 2016 - School Board Work Session, 6:00 p.m.

- Tuesday, October 11, 2016 - School Board Regular Meeting, 7:00 p.m., with 6:45 p.m. Communication to the School Board and Administration

D. CONSENT AGENDA

Motion by Hennen, seconded by Easter, to approve the following items of the consent agenda:

1. Minutes of August 16, 2016 School Board Regular Meeting August 30, 2016 School Board Work Session
2. Bills Paid for July 2016

BILLS PAID	
July 2016	
Fund	Total Payments
General	\$2,056,366.30
Food Service	20,883.72
Community Education	91,488.37
Building Construction	7,408.06
Trust & Agency	21,850.00
Debt Service	1,938,787.51
Internal Service Funds	55,904.09
OPEB Debt Services	138,725.00
OPEB Trust Account	-
TOTAL	\$4,331,413.05

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
David Anderson	SLPHS	Mathematics Teacher	8/29/2016	Replace
Katrina Balzer	SLPHS	Spanish Teacher (0.8 FTE)	8/29/2016	Replace
Heidi Carlson	SLPHS	Custodian - Nights	8/29/2016	Replace
Katrina Daby	WWMS	Language Arts Teacher	8/29/2016	Replace
James DePoint	WWMS	Physical Education/Health Teacher	8/29/2016	Replace
Kristina Ericson	EC	Part-Time ECFE Classroom Assistant	8/29/2016	New
Molly Finn	SLPHS	Special Education Teacher – EBD	8/29/2016	Replace
Emily Hautala	NP	Music Teacher (0.5 FTE)	8/29/2016	Replace
Michael Humphrey	WWIS	Grade 5 Teacher	8/29/2016	Replace
Melissa Kidd	WWMS	Social Studies/STEM Teacher	8/29/2016	Replace
Peter Lee	SLPHS	Social Studies Teacher (0.533 FTE)	8/29/2016	Replace
Angela Nelson	SLPHS	Office Assistant	8/22/2016	Replace
Debra Nielsen	PT	Nutrition Services Worker: Part-Time	9/6/2016	Replace
LeAnne Pampusch	EC	Part-Time ECFE Teacher	8/29/2016	New
Ashley Pearl	PT	Academic Specialist – ELL	8/29/2016	Replace
Ryan Quitney	NP	Behavioral Specialist	8/29/2016	Replace
Erin Raymond	SLPHS	Nutrition Services Floater	9/6/2016	New
Lisa Roling	PT	Academic Specialist – ELL	8/29/2016	Replace
Cara Roloff	SLPHS	English Language Arts Teacher (0.733 FTE)	8/29/2016	New
Katrina Sayler	SLPHS	Office Paraprofessional/Testing Coordinator	9/6/2016	Replace
Kristen Schreiner	WMS	Office Paraprofessional/Receptionist	8/29/2016	Replace
Karen Sjerven	WCSI	Nutrition Services Worker: Part-Time	9/6/2016	New
Amy Slattsveen	SLPHS	Nutrition Services Worker: Part-Time	9/6/2016	Replace
Sanjuana Valadez Cano	WCSI	Nutrition Services Worker: Part-Time	9/6/2016	Replace
Zachary Waldon	WWMS	Spanish Teacher	8/29/2016	Replace
Jody Wenum	PT	Grade 3 Teacher	8/29/2016	Replace
Ellen Western	PT	Kindergarten Specialist	8/29/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Malissa Adkins	WWMS	Nutrition Services	Resignation as of August 18, 2016

Nina Amoh	PT	Teacher	Resignation as of August 18, 2016
Brooke Borgrud	NP	Child Care Professional	Resignation as of August 24, 2016
Erik Bryz-Gornia	SLPHS	Paraprofessional	Resignation as of June 10, 2016
Michael Jacobsen	SLPHS	Community Education	Resignation as of August 26, 2016
Tracey Johnson	PT	Teacher	Resignation as of August 15, 2016
Angela Nelson	WWMS	Paraprofessional	Resignation as of August 19, 2016
Emily Noyed	SLPHS	Paraprofessional	Resignation as of August 15, 2016
Ryan Quitney	SLPHS	Child Care Professional	Resignation as of August 26, 2016
Brett Repasky	WWMS	Teacher	Resignation as of August 12, 2016
John Vogel	NP	Teacher	Resignation as of August 22, 2016
Christy West	WWI	Teacher	Resignation as of August 17, 2016
Claire Willett	WWMS	Teacher	Resignation as of August 26, 2016
Ashley Young	WWMS	Paraprofessional	Resignation as of August 26, 2016

4. Office of Management and Budget new Uniform Guidance Change

Agenda Item: Consent Agenda – Uniform Guidance Change
Meeting Date: September 13, 2016
Contact Person: Amy Schultz, Director of Business Services

Background:

The Office of Management and Budget, a federal regulatory agency, issued new Uniform Guidance which includes a number of changes to the federal Single Audit process which school districts must follow. Among these changes were new procurement standards which included, at times, more restrictive compliance requirements than Minnesota Statutes.

The new guidance states that school districts must get multiple quotes when making purchases of \$3,500 or more with federal funding. Minnesota legal compliance guidelines use \$25,000 as the point in which multiple quotes are required.

The District has elected to exercise an optional “grace period” (retroactive to July 1, 2015) for federal procurements and delay implementation of the procurement standards under Uniform Guidance for all federal grants through June 30, 2017. While the District uses federal funds mostly towards staffing costs, there are a small number of purchases that could be made before June 30, 2017. The district will continue to use existing procurement policies and procedures under the old standards for any federally funded procurements through June 30, 2017.

During the transition period, procedures will be developed and staff trained to ensure full compliance beginning July 2017.

Motion carried unanimously with all members present voting yes. (6-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITION

1. 2016-17 Spring Lake Park High School International Students – Ms. Sue Davis, American Field Service East Metro Area Team member and Janelle Todd, Spring Lake Park High School teacher, introduced Luisa Friedrich from Germany and Henniina Aaltonen from Finland. Luisa and Henniina shared information regarding their families, host families, activities they are participating in at the high school, and how Spring Lake Park High School is different from their home school. Board members welcomed the students to Spring Lake Park Schools.

2. Certificate of Excellence in Financial Reporting from the Association of School Business Officials-International: Spring Lake Park Schools District 16 is a multiple-winner of this award, most recently for its Comprehensive Annual Financial Report for Fiscal year ended June 30, 2015. Ms. Amy Schultz, Director of Business Services, presented the certificate.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.

2016-17 District Operational Plan (DOP) - The DOP and update meets World's Best Workforce plan and reporting requirements. Dr. Jeff Ronneberg, Superintendent of Schools and Dr. Hope Rahn, Director of Learning and Innovation. At the August board meetings, a broad overview was given of the DOP and the two Board priorities – Competency-Based Learning and Facilities. At this evening's meeting a brief overview was given of the 2015-2016 student achievement results, district desired results, and district leverage goal, and school leverage goals. In addition, an overview of the milestones and deliverables was given for four key projects within the DOP: Accelerating Student Learning, Pathways to College and Career Readiness and 12x12, Enhanced Student Engagement by Design, and Systemic Innovation by Design. The District Operational Plan meets the Minnesota Department of Education's World's Best Workforce plan requirements. The DOP can be found on the district website by choosing the Discover Spring Lake Park Schools tab, followed by Our Strategic Plan.

2. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Facilities Update - Ms. Amy Schultz, Director of Business Services, gave a quick recap of the August 16 board meeting presentation, including a review of the facilities projects to be completed with funding from the bond referendum. Two core design groups, New K-4 Core Design Group and Spring Lake Park High School Core Design Group, will begin meeting Sept 21, for a series of five meetings through November 2016, and will be made up of teachers, parents, staff, and administrators. These groups will develop initial designs for the high school and new elementary school construction projects. Active negotiations continue at the three sites being considered – site at the National Sports Center, site near 85th Ave NE and Hwy 10, and site at the northwest corner of 109th and Lexington Ave. After the core design groups complete their work, three new design groups will begin this winter. This next phase of design groups will be: Westwood Core Design Group, Early Learning Core Design Group, and Athletics and Activities Core Design Group. Participants will include teachers, staff, administrators, and parents. Career and Technical Education and STEM user groups will begin work in Fall of 2017. Facilities updates to the board will continue on at least a monthly basis and facilities information will be shared through print, electronic newsletters, video and school newsletters, as well as on the district website at springlakeparkschools.org. Work regarding boundary changes will begin Fall of 2017.

3. Superintendent's Report

Dr. Ronneberg shared that there a lot of great things are going on at Spring Lake Park Schools. He shared a collection of first week of school photos.

G. ACTION ITEMS

1. Application for Consolidated Elementary and Secondary Education (ESEA) Funding

Motion by Ruch, seconded by Forsberg to approve the following resolution:

WHEREAS, the Congress of the United States has declared it to be the policy of the United States to combine the federal financial ESEA assistance programs it provides to local educational agencies; and,

WHEREAS, the purpose of these programs is to expand and improve the education of local educational agencies; and

WHEREAS, District16, Spring Lake Park, MN, desires to carry out the policy of the Congress of the United States by developing projects in concert with current guidelines which will expand and improve the educational programs and contribute to meeting the needs of the children who attend school in District 16.

NOW, THEREFORE BE IT RESOLVED that District 16 apply for financial assistance available under ESEA and that Dr. Hope Rahn be named as the Local Educational Agency representative and be directed to execute and file application(s) for and on behalf of the School District in all activities related to these ESEA programs.

Roll Call: Ayes: Amundson, Easter, Forsberg, Hennen, Ruch, Stroebel; Nays: None.

Resolution was duly adopted.

2. Approval of the Agreement Office and Professional Employees International Union Local No. 12, AFL-CIO, CLC Representing Paraprofessional Employees of School District 16 Collective Bargaining 2016-2018

Motion by Amundson, seconded by Easter, to approve the agreement between Independent School District 16 and Professional Employees International Union Local No. 12, AFL-CIO, CLC representing Paraprofessional Employees of School District 16 Collective Bargaining 2016-2018, as recommended by the School Board Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)

3. Approval of the Agreement School Clerical Employee's Terms and Conditions of Employment for the Years 2016-2018

Motion by Hennen, seconded by Amundson, to approve the Agreement between Independent School District 16 and School Clerical Employees Local 12, effective July 1 2016 through June 30, 2018, as recommended by the School Board Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)

4. Approval of Spring Lake Park Administrators Agreement for 2015-2016

Motion by Ruch, seconded by Forsberg, to approve the proposed 2015-2016 agreement between Spring Lake Park School District 16 and the Spring Lake Park Administrators as negotiated and recommended by the School Board Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)

5. Acknowledgement of Gifts

Motion by Easter, seconded by Hennen, to acknowledge gifts to the district as shown in attachment G-5 and to extend the School Board’s thanks and appreciation. Motion carried unanimously with all members present voting yes. (6-0)

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 1,400.00	Joe Hartwick/Medtronic Volunteer Grant Program	Support for Operations in Emergency Care trip to Dominican Republic
Total	\$1,400.00		

Non-Monetary Donations

Description	Donor	Purpose/To
Supplemental School Supplies	Cub Foods	Park Terrace Elementary/SLP schools

6. Approval of purchase agreement between Metropolitan Airports Commission and Independent School District 16

Motion by Amundson, seconded by Easter to approve the purchase agreement between Metropolitan Airports Commission and Independent School District 16. Motion carried unanimously with all members present voting yes. (6-0)

H. BOARD FORUM AND REPORTS

Student Council Representative Dorothy Williams gave updates on high school happenings including grand opening pep fest, recent win by the varsity football team, and Homecoming.

Member Forsberg gave an update on EMID (East Metro Integration District) which is now known as Equity Alliance MN. She also shared that the recent high school football game was part of the WCCO highlights.

Vice-chairperson Ruch shared that she attended the recent All Staff Kick-Off and the keynote speaker, Manny Scott, was very inspirational.

I. CLOSED SESSION

Motion by Amundson, seconded by Forsberg, to enter in to Closed Session to discuss employee negotiations and purchase of property. Motion carried unanimously with all members present voting yes. (6-0) Entered in to Closed Session at 8:30pm.

Motion by Ruch, seconded by Easter, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting reconvened at 9:10pm.

J. ADJOURNMENT

Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 9:12pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16