



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING

Communication to the School Board and Administration

District Services Center – 6:45p.m.

SCHOOL BOARD REGULAR MEETING

District Services Center

Tuesday, September 13, 2016

7:00 p.m.

(or immediately following the

Communication to the School Board and Administration)

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.
2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):
 - a. _____
 - b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Tuesday, September 27, 2016 - School Board Work Session, 6:00 p.m.
- Tuesday, October 11, 2016 - School Board Regular Meeting, 7:00 p.m.
(with 6:45 p.m. Communication to the School Board and Administration)

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of:

- August 16, 2016 School Board Regular Meeting
- August 30, 2016 School Board Work Session

D-1a

D-1b

2. Bills Paid for July 2016

BILLS PAID	
July 2016	
Fund	Total Payments
General	\$2,056,366.30
Food Service	20,883.72
Community Education	91,488.37
Building Construction	7,408.06
Trust & Agency	21,850.00
Debt Service	1,938,787.51
Internal Service Funds	55,904.09
OPEB Debt Services	138,725.00
OPEB Trust Account	-
TOTAL	\$4,331,413.05

3. Personnel Items

D-3

4. Office of Management and Budget new Uniform Guidance Change

D-4

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITION

1. 2016-17 Spring Lake Park High School International Students
 - Ms. Sue Davis, American Field Service (AFS) East Metro Area Team
 - Henniina Aaltonen, Finland
 - Luisa Friedrich, Germany
2. Certificate of Excellence in Financial Reporting from the Association of School Business Officials-International: Spring Lake Park District 16 is a multiple-winner of this award, most recently for its Comprehensive Annual Financial Report for Fiscal year ended June 30, 2015.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.
 - 2016-17 District Operational Plan (DOP)
 - The DOP and update meets World's Best Workforce plan and reporting requirements*
 - Dr. Jeff Ronneberg, Superintendent of Schools
 - Dr. Hope Rahn, Director of Learning and Innovation
2. **Effective Operations:** Improve our effective management of human, financial, and physical resources

- Facilities Update
 - Ms. Amy Schultz, Director of Business Services

3. Superintendent's Report

Each meeting Superintendent Ronneberg will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

G. ACTION ITEMS

1. Application for Consolidated Elementary and Secondary Education (ESEA) Funding

Motion by _____, seconded by _____ to approve the following resolution:

WHEREAS, the Congress of the United States has declared it to be the policy of the United States to combine the federal financial ESEA assistance programs it provides to local educational agencies; and,

WHEREAS, the purpose of these programs is to expand and improve the education of local educational agencies; and

WHEREAS, District 16, Spring Lake Park, MN, desires to carry out the policy of the Congress of the United States by developing projects in concert with current guidelines which will expand and improve the educational programs and contribute to meeting the needs of the children who attend school in District 16.

NOW, THEREFORE BE IT RESOLVED that District 16 apply for financial assistance available under ESEA and that Dr. Hope Rahn be named as the Local Educational Agency representative and be directed to execute and file application(s) for and on behalf of the School District in all activities related to these ESEA programs.

Roll Call:

2. Approval of the Agreement Office and Professional Employees International Union Local No. 12, AFL-CIO, CLC representing Paraprofessional employees of School District 16 Collective Bargaining 2016-2018

Motion by _____, seconded by _____, to approve the agreement between Independent School District 16 and Professional Employees International Union Local No. 12, AFL-CIO, CLC representing Paraprofessional Employees of School District 16 Collective Bargaining 2016-2018, as recommended by the School Board Committee and the Administration.

3. Approval of the Agreement School Clerical Employee's Terms and Conditions of Employment for the Years 2016-2018

Motion by _____, seconded by _____, to approve the Agreement between Independent School District 16 and School Clerical Employees Local 12, effective July 1 2016 through June 30, 2018, as recommended by the School Board Committee and the Administration.

4. Approval of Spring Lake Park Administrators Agreement for 2015-2016

Motion by _____, seconded by _____, to approve the proposed 2015-2016 agreement between Spring Lake Park School District 16 and the Spring Lake Park Administrators as negotiated and recommended by the School Board Committee and the Administration

5. Acknowledgement of Gifts

Motion by _____, seconded by _____, to acknowledge gifts to the district as shown in attachment G-5 and to extend the School Board's thanks and appreciation.

H. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

I. CLOSED SESSION

Motion by _____, seconded by _____, to enter in to Closed Session to discuss employee negotiations and purchase of property.

Motion by _____, seconded by _____, to reconvene the meeting.

J. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT D-1a

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, August 16, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Marilyn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg. School Board members absent: none.

B. AGENDA APPROVAL

Motion by Forsberg, seconded by Amundson, to approve the agenda as presented. Motion carried unanimously with all members voting yes. (7-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Tuesday, August 30, 2016: Welcome Back Staff Breakfast (7:30am) & All Staff Meeting (8:30am) Spring Lake Park High School
- Tuesday, August 30, 2016 School Board Work Session, 6:00p.m
- Monday, September 5, 2016: Labor Day, all offices closed
- Tuesday, September 13, 2016 School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Delfs, seconded by Easter, to approve the following items of the consent agenda:

1. Minutes of the June 14, 2016 Regular School Board Meeting and June 28, 2016 School Board Work Session
2. Bills Paid for May 2016 and June 2016

BILLS PAID - May 2016		BILLS PAID - June 2016	
Fund	Total Payments	Fund	Total Payments
General	\$2,319,897	General	\$4,719,451
Food Service	176,112	Food Service	165,213
Community Education	112,549	Community Education	137,889
Building Construction	-	Building Construction	7,500
Debt Service	-	Debt Service	450
Trust and Agency	-	Trust and Agency	300
Internal Service Funds	61,298	Internal Service Funds	57,225
OPEB Debt Services	-	OPEB Debt Services	-
OPEB Trust Account	-	OPEB Trust Account	-
TOTAL	\$2,669,856	TOTAL	\$5,088,028

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Brittany Altendorf	WWMS	English Language Arts Teacher	8/29/2016	Replace
Shannah Anderson	SLPHS	English Language Arts Teacher	8/29/2016	Replace
Katie Ayu	WCSI	English Language Arts Teacher	8/29/2016	Replace
Melissa Backman	WWMS	Math Teacher	8/29/2016	Replace
Kanaka Baldy	WWMS	Reading Teacher	8/29/2016	Replace
Leah Becklund	WWIS	Grade 4 Teacher	8/29/2016	Replace
Alissa Benzie	WWIS	Special Education Teacher – ASD	8/29/2016	Replace
Laura Blasena	WCSI	Grade 5 Teacher	8/29/2016	Replace
Hanna Bornetun	Early Ed	Early Childhood Special Education Teacher	8/29/2016	Replace
Kristin Bury	WWMS	English Language Arts Teacher	8/29/2016	Replace
Kelly Convery	SLPHS	English Language Arts Teacher	8/29/2016	Replace
Christine Dietz	WWIS	Academic Specialist – ELL	8/29/2016	Replace
Thomas Fields	WWIS	Grade 4 Teacher	8/29/2016	Replace
Alyssa Foty	WCSI	Special Education Teacher – EBD	8/29/2016	Replace
Jessica Frank	PT	Grade 1 Teacher	8/29/2016	Replace
Yesica Garay-Munoz	WCSI	Office Paraprofessional/Receptionist	8/24/2016	Replace
Ben Geisler	SLPHS	Chemistry Teacher	8/29/2016	Replace
Desirae Gillis	PT	Grade 3 Teacher	8/29/2016	Replace
Whitney Graden	NP	Art Teacher (0.66 FTE)	8/29/2016	Replace
Kyriacos Hadjiyiannis	NP/WCSI	Physical Education Teacher (0.4 FTE)	8/29/2016	Replace
Jennifer Haviland	SLPHS	English Language Arts Teacher	8/29/2016	Replace
Jenna Johnshoy-Aarestad	DSC	Learning and Teaching Coordinator	7/1/2016	Replace
Alex Johnson	WWMS	Social Studies Teacher	8/29/2016	Replace
Johanna Johnson	NP	Grade 1 Teacher	8/29/2016	Replace
Julie Knutson	WWIS	Grade 4 Teacher	8/29/2016	Replace
Megan Lee	PT	Grade 1 Teacher	8/29/2016	Replace
Danielle McGill	WCSI	Student Support Building Coordinator	8/29/2016	Replace
Trisha Nguyen	WWIS	Grade 4 Teacher	8/29/2016	Replace
Leah Obrycki	NP	Special Education Teacher – EBD	8/29/2016	Replace
Mayra Ortiz	WCSI	Grade 2 Teacher	8/29/2016	Replace

Gregory Pinnell	SLPHS	Social Studies Teacher	8/29/2016	Replace
Rachel Rosales	WWIS	Grade 4 Teacher	8/29/2016	Replace
Rachel Roth	NP	Kindergarten Teacher	8/29/2016	Replace
Amanda Scott	PT	Kindergarten Teacher	8/29/2016	Replace
Kelly Semlak	NP	Student Support Building Coordinator	8/29/2016	Replace
Patricia Stock	PT	Academic Specialist – SPED	8/29/2016	Replace
Amy Thompson	EC	Preschool Teacher	8/29/2016	New
Janna Todd	SLPHS	English Language Arts Teacher	8/29/2016	Replace
Sara Vincent	SLPHS/LH	Phy Ed/Health Teacher (0.967 FTE)	8/29/2016	Replace
Samantha Waibel	WCSI	Academic Specialist – ELL	8/29/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Taylor Bothun	WWMS	Teacher	Resignation as of July 29, 2016
Cory Bowers	DSC	Unaffiliated II	Resignation as of July 21, 2016
Monica Capo Sintes	WCSI	Teacher	Resignation as of June 13, 2016
Sarah Colberg	DW	Casual	Resignation as of July 26, 2016
Brenna Duffy	WWIS	Teacher	Resignation as of June 13, 2016
Matthew Edmonds	SLPHS	Teacher	Resignation as of June 13, 2016
Ann Holmlund	WMS	Paraprofessional	Retirement as of June 10, 2016
Courtney Kohn	WWIS	Teacher	Resignation as of June 13, 2016
Mary Larson	WWIS	Teacher	Retirement as of June 13, 2016
Melanie Parkin	SLPHS	Teacher	Resignation as of June 13, 2016
Jacob Roberts	WWMS	Teacher	Resignation as of June 13, 2016
Wesley Skogman	SLPHS	Custodian	Resignation as of July 29, 2016
Julie Soderlund	SLPHS	Teacher	Resignation as of June 13, 2016
John Sundgren	SLPHS	Coach	Resignation as of August 2, 2016
Moua Yang	SLPHS	Paraprofessional	Resignation as of August 18, 2016

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Diane Clements	PT	Teachers	August 29, 2016 through November 23, 2016
Kathleen Kingsbury	NP	Teachers	October 31, 2016 through January 20, 2017

Stacy Lindahl	WWI	Child Care Professionals	August 4, 2016 through October 4, 2016
Leonard Parkin	WWI	Custodians	June 13, 2016 through August 30, 2016

Motion carried unanimously with all members voting yes. (7-0)

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Engaged, Enthusiastic Learners: Align work of adults to continuously improve personalized instruction and responsiveness to meet our students’ unique and varied needs.

2016-17 District Operational Plan Overview - Dr. Jeff Ronneberg, Superintendent, and Dr. Hope Rahn, Director of Learning and Innovation reviewed the various aspects of the District Operational Plan (DOP). This plan guides the work of the district and is focused on continuous improvement and innovation while raising student engagement and helping students see there are no limits to their futures. Highlights of the review included: the three strategic anchors – Engaged, Enthusiastic Learners; Effective Operations; and Communications and Connections; and the projects associated with each anchor; district vision; the strategic plan; and a review of Competency-Based Learning – a School Board priority. The second School Board priority – Facilities – was reviewed later in the meeting.

The District Operational Plan (DOP) meets MDE’s World’s Best Workforce requirements. The DOP is currently available on the district website at springlakeparkschools.org on the Our Strategic Plan page. Board members commented on the large amount of work taking place over the summer, with a couple of clarifying questions around World Language course offerings and Competency-Based Learning.

Teacher Hiring and Retention Update - Ryan Stromberg, Human Resources and Organizational Development Director. The district vision demands that the best candidates be hired to meet district needs, that the most talented teachers and staff be retained, and that an environment be created that attracts individuals who want to be part of Spring Lake Park Schools. Over the last 5 years, due to increased enrollment, approximately 80 new teaching positions have been added in order to keep class sizes within target values. In addition, 93% of the teaching staff who were invited to return have chosen to be part of the district for the 2016-17 school year. For those choosing not to return, relocation, retirement, and staying home due to family responsibilities are the main reasons. Mr. Stromberg included quotes from several new teachers, sharing why they choose Spring Lake Park Schools.

2. Effective Operations: Improve our effective management of human, financial, and physical Resources

Monthly Financial Report - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for May 2016 including treasurer’s report, expenditures, and revenue.

Facilities Update - Facilities for Future Programming Design Team - Dr. Jeff Ronneberg, Superintendent of Schools, Dr. Hope Rahn, Director of Learning and Innovation, Amy Schultz, Director of Business Services, Jennie Hayle, Woodcrest Spanish Immersion Kindergarten Teacher, Lindsay Johnson, Learning and Teaching Coordinator, Rich Oney, Parent of students in the district. Ms. Amy Schultz thanked the voters for approving the April 26, 2016, \$49.925 million bond referendum and reviewed the bond priorities: avoid current and projected overcrowding by building a new preK-4 elementary school and adding classroom space at the high school; meet growing interest and demand for preschool and early childhood programming by building early learning classrooms; enhance personalized learning through the expansion of K-12 STEM programming and Career and Technical Education at the secondary level. The projects to be completed with funding from the bond include:

- Construction of a new preK-4 elementary school (land cost included)
- Remodel existing spaces at SLPHS to create more classrooms, remodel media center and construct additional science classrooms
- Remodel early learning office space at Woodcrest into K-5 classrooms
- Construct early learning classrooms to meet growing interest and demand
- Renovate existing spaces at all schools for STEM programming
- Renovate existing spaces at SLPHS and Westwood for Career and Technical Education programming

The administrative oversight team, which includes district administrators, architects and construction consultants, has been meeting since early May 2016. Accomplishments to this point: organized a Facilities for Future Programming Design Team; developed the design process and structure to guide the facilities planning process; developed the implementation timeline to guide the phasing of construction projects.

The Facilities for Future Programming Design Team started meeting in June 2016, for a total of 5 meetings over the summer. The team was composed of teachers and staff from all district schools, as well as parent representatives. Accomplishments include: learned and studied about emerging influences in education, focusing on facilities and learning environments; spent two days touring school facilities in other districts; developed desired results aligned with the design principals that were previously developed by the Community Facilities Design Team during their work in Spring 2015. The desired results will be used throughout the upcoming facilities processes.

Jennie Hayle, Lindsay Johnson, and Rich Oney shared their experiences as members of the Facilities for Future Programming Design Team. They reviewed the work accomplished around the five design principals, which are: Spring Lake Park Schools is committed to: 1. encouraging collaboration and innovation in learning and teaching; 2. being flexible to meet varying needs and learning styles; 3. creating an inviting and welcoming atmosphere for all; 4. fostering community partnerships; 5. establishing fiscal responsibility and environmental sustainability.

Ms. Schultz shared next steps in the design process, including work of core groups, continuation of consideration of possible elementary school sites, innovation work at each school site to better engage students and facilitate learning, establish parent/staff team to review athletic/activities facility needs. Construction of the new elementary school will begin spring of 2017 and is scheduled to open for the 2018-2019 school year.

3. Superintendent's Report

Dr. Ronneberg thanked staff for all of their work over the summer, whether the time was volunteered or paid. Staff of all positions were within the district over the summer getting ready for the new school year.

F. ACTION ITEMS

1. Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by Ruch, seconded by Easter, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:

Bill Neiss Opportunities in Emergency Care Teacher

Motion carried unanimously with all members voting yes. (7-0)

2. Acknowledgment of Gifts

Motion by Delfs, seconded by Hennen, to acknowledge gifts to the district, as shown in attachment F-2, and to extend the School Board’s thanks and appreciation.

**Spring Lake Park Schools
Donation summary for August 16, 2016 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 2,000.00	Panther Foundation	Community Education Backpack Project
Monetary	\$ 146.05	Wells Fargo Community Support	Northpoint Elementary
Monetary	\$ 2,500.00	YUM! Brands Foundation	Panther Pantry
Monetary	\$ 147.00	Wells Fargo Community Support	Park Terrace Elementary
Monetary	\$ 255.06	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 2,239.84	Target Take Charge of Education	Westwood Intermediate
Monetary	\$ 141.00	Wells Fargo Community Support	Westwood Intermediate
Monetary	\$ 117.12	Miscellaneous donors unknown	Westwood Intermediate Band Program
Monetary	\$ 70.00	Wells Fargo Community Support	Woodcrest Spanish Immersion
Total	\$ 7,616.07		

Non-Monetary Donations

Description	Donor	Purpose/To
Food	Joanne Lero	Panther Pantry
School Supplies	Mark & Cleo Swenson	Backpack Project
School Supplies	Oak Crest Senior Housing	Backpack Project
School Supplies	Substance Church	Backpack Project

Motion carried unanimously with all members voting yes. (7-0)

3. Approval of Resolution Authorizing Entry into Joint Powers Agreement in the Form of a Declaration of Trust Establishing the “MN Trust” and Authorizing Participation Therein

Motion by Easter, seconded by Ruch, to approve the following resolution:

(Amy Schultz gave a brief review of the reasons behind the resolution in reference to investment of money from the bond funds. Bonds were sold in July 2016, three investment companies were interviewed, and the decision was made to go with PMA Financial Network, Inc)

WHEREAS, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

WHEREAS, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, MN Trust (the Fund) was established for the purpose of joint investment of governmental units’ moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of

Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

WHEREAS, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

WHEREAS, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

WHEREAS, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

WHEREAS, the Board deems it advisable for Independent School District No. 16, Spring Lake Park Schools, Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund's fixed income investment program and other Fund programs available to Participants; and

WHEREAS, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors, Inc., and Associated Bank, National Association and Associated Trust Company, National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of Trust and to utilize Fund programs and services through PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors Inc., and Associated Bank.

Section 2. The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc, and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants: Dr. Jeff Ronneberg, Superintendent, and Amy Schultz, Director of Business Services; The District's Superintendent shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

Section 3. The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

Section 4. Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

Section 5. Authorization is hereby given, until further notice, for the Superintendent to act as a representative and take action on behalf of the District as a Participant in the Fund.

Section 6. The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

Section 7. Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Roll Call: Ayes: Forsberg, Delfs, Amundson, Easter, Hennen, Ruch, Stroebel; Nays: None

Resolution was duly adopted. (7-0)

G. BOARD FORUM AND REPORTS

Member Forsberg gave a brief update on the recent MSBA Summer Seminar that she attended as well as an update on NEMetro 916 and Equity Alliance MN (formerly EMID). Chairperson Stroebel attended the recent AMSD meeting.

H. CLOSED SESSION

Motion by Delfs, seconded by Forsberg, to enter in to Closed Session to discuss employee negotiations and purchase of property. Properties being discussed: site currently owned by the National Sports Center, site owned by the Metropolitan Airports Commission near 85th Ave NE and Hwy 10, and site at the northwest corner of 109th and Lexington Ave. Motion carried unanimously with all members voting yes. (7-0) Entered in to Closed Session at 8:40pm.

Motion by Easter, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 9:38pm.

I. ADJOURNMENT

Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 9:39pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-1b

MINUTES OF THE SCHOOL BOARD WORK SESSION

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, August 30, 2016

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 6:04pm.

The following School Board members were present: John Stroebel, Jim Amundson, Amy Hennen, Marilynn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg.

School Board members absent: Jodi Ruch

B. AGENDA APPROVAL

Motion by Hennen, seconded by Easter, to approve the agenda with the following change(s):

- a. addition of action item #1 Approval of Westwood Intermediate New Driveway and Parking Lot Bid for Spring Lake Park Schools

Motion carried unanimously with all members present voting yes. (6-0)

C. DISCUSSION ITEMS

1. 2016-17 District Operational Plan (DOP): Review desired results, goals, improvement projects
(This evening's review meets World's Best Workforce requirements)

Jodi Ruch arrived at 6:08pm.

Dr. Hope Rahn, Director of Learning and Innovation, and Dr. Jeff Ronneberg, Superintendent of Schools, reviewed the District Operational Plan (DOP) for the 2016-17 school year, highlighting a summary of student results, review of results of the MN Student Survey, review of desired results and next steps to achieve those results, and a review of the Competency Based Learning, Accelerating Student Learning, Pathways to College and Career Readiness, Systemic Innovation by Design, and Enhanced Student Engagement by Design projects within the DOP, including discussions around implementation of AVID (Advancement Via Individual Determination).

2. Facilities Update – Superintendent Ronneberg reviewed land options currently being investigated, challenges with the lack of a Special Session, and recent work with the MN Commissioner of Finance regarding land purchase for a new elementary school.

3. Other – Ms. Amy Schultz, Director of Business Services, shared information on a new requirement by the Office of Management and Budget, a federal regulatory organization, of requesting/receiving multiple quotes for any purchase using federal funds of \$3,500 or more. With board approval, the district can delay implementation of this requirement until July 1, 2017 allowing the district to develop/refine standard procedure and complete staff training to ensure alignment to the new requirement. Action on this item will take place at the September 13, 2016 School Board Regular Meeting.

D. ACTION ITEMS – added agenda item

1. Approval of Westwood Intermediate New Driveway and Parking Lot Bid for Spring Lake Park Schools
Motion by Easter, seconded by Ruch, to approve the bid for construction of new driveway and parking lot at Westwood Intermediate School as shown in the bid tabulation and recommendation letter, which were presented at this meeting.

Motion carried unanimously with all members voting yes. (7-0)

(Prior to calling for a motion to go in to Closed Session, based on discussion and information shared during the Facilities Update, 'purchase of property' was removed from the Closed Session.)

E. CLOSED SESSION

*Motion by Delfs, seconded by Forsberg, to enter in to Closed Session to discuss employee negotiations.
Motion carried unanimously with all members voting yes. (7-0) Entered in to Closed Session at 7:31pm.*

Motion by Forsberg, seconded by Delfs, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 7:49pm.

F. ADJOURNMENT

Motion by Ruch, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 7:50pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-3



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: September 6, 2016
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the September 13, 2016 School Board Meeting

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
David Anderson	SLPHS	Mathematics Teacher	8/29/2016	Replace
Katrina Balzer	SLPHS	Spanish Teacher (0.8 FTE)	8/29/2016	Replace
Heidi Carlson	SLPHS	Custodian - Nights	8/29/2016	Replace
Katrina Daby	WWMS	Language Arts Teacher	8/29/2016	Replace
James DePoint	WWMS	Physical Education/Health Teacher	8/29/2016	Replace
Kristina Ericson	EC	Part-Time ECFE Classroom Assistant	8/29/2016	New
Molly Finn	SLPHS	Special Education Teacher – EBD	8/29/2016	Replace
Emily Hautala	NP	Music Teacher (0.5 FTE)	8/29/2016	Replace
Michael Humphrey	WWIS	Grade 5 Teacher	8/29/2016	Replace
Melissa Kidd	WWMS	Social Studies/STEM Teacher	8/29/2016	Replace
Peter Lee	SLPHS	Social Studies Teacher (0.533 FTE)	8/29/2016	Replace
Angela Nelson	SLPHS	Office Assistant	8/22/2016	Replace
Debra Nielsen	PT	Nutrition Services Worker: Part-Time	9/6/2016	Replace
LeAnne Pampusch	EC	Part-Time ECFE Teacher	8/29/2016	New
Ashley Pearl	PT	Academic Specialist – ELL	8/29/2016	Replace
Ryan Quitney	NP	Behavioral Specialist	8/29/2016	Replace
Erin Raymond	SLPHS	Nutrition Services Floater	9/6/2016	New

Lisa Roling	PT	Academic Specialist – ELL	8/29/2016	Replace
Cara Roloff	SLPHS	English Language Arts Teacher (0.733 FTE)	8/29/2016	New
Katrina Saylor	SLPHS	Office Paraprofessional/Testing Coordinator	9/6/2016	Replace
Kristen Schreiner	WMS	Office Paraprofessional/Receptionist	8/29/2016	Replace
Karen Sjerven	WCSI	Nutrition Services Worker: Part-Time	9/6/2016	New
Amy Slattsveen	SLPHS	Nutrition Services Worker: Part-Time	9/6/2016	Replace
Sanjuana Valadez Cano	WCSI	Nutrition Services Worker: Part-Time	9/6/2016	Replace
Zachary Waldon	WWMS	Spanish Teacher	8/29/2016	Replace
Jody Wenum	PT	Grade 3 Teacher	8/29/2016	Replace
Ellen Western	PT	Kindergarten Specialist	8/29/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Malissa Adkins	WWMS	Nutrition Services	Resignation as of August 18, 2016
Nina Amoh	PT	Teacher	Resignation as of August 18, 2016
Brooke Borgrud	NP	Child Care Professional	Resignation as of August 24, 2016
Erik Bryz-Gornia	SLPHS	Paraprofessional	Resignation as of June 10, 2016
Michael Jacobsen	SLPHS	Community Education	Resignation as of August 26, 2016
Tracey Johnson	PT	Teacher	Resignation as of August 15, 2016
Angela Nelson	WWMS	Paraprofessional	Resignation as of August 19, 2016
Emily Noyed	SLPHS	Paraprofessional	Resignation as of August 15, 2016
Ryan Quitney	SLPHS	Child Care Professional	Resignation as of August 26, 2016
Brett Repasky	WWMS	Teacher	Resignation as of August 12, 2016
John Vogel	NP	Teacher	Resignation as of August 22, 2016
Christy West	WWI	Teacher	Resignation as of August 17, 2016
Claire Willett	WWMS	Teacher	Resignation as of August 26, 2016
Ashley Young	WWMS	Paraprofessional	Resignation as of August 26, 2016

ATTACHMENT D-4



BUSINESS SERVICES

High expectations. High achievement for all. No excuses.

Agenda Item: Consent Agenda – Uniform Guidance Change
Meeting Date: September 13, 2016
Contact Person: Amy Schultz, Director of Business Services

Background:

The Office of Management and Budget, a federal regulatory agency, issued new Uniform Guidance which includes a number of changes to the federal Single Audit process which school districts must follow. Among these changes were new procurement standards which included, at times, more restrictive compliance requirements than Minnesota Statutes.

The new guidance states that school districts must get multiple quotes when making purchases of \$3,500 or more with federal funding. Minnesota legal compliance guidelines use \$25,000 as the point in which multiple quotes are required.

The District has elected to exercise an optional “grace period” (retroactive to July 1, 2015) for federal procurements and delay implementation of the procurement standards under Uniform Guidance for all federal grants through June 30, 2017. While the District uses federal funds mostly towards staffing costs, there are a small number of purchases that could be made before June 30, 2017. The district will continue to use existing procurement policies and procedures under the old standards for any federally funded procurements through June 30, 2017.

During the transition period, procedures will be developed and staff trained to ensure full compliance beginning July 2017.

ATTACHMENT G-5

**Spring Lake Park Schools ISD 16
Donation summary for September 13, 2016 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 1,400.00	Joe Hartwick/Medtronic Volunteer Grant Program	Support for Operations in Emergency Care trip to Dominican Republic
Total	\$1,400.00		

Non-Monetary Donations

Description	Donor	Purpose/To
Supplemental School Supplies	Cub Foods	Park Terrace Elementary/SLP schools