



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

## **MINUTES OF THE SCHOOL BOARD REGULAR MEETING**

**School Board, Independent School District 16**

**Spring Lake Park, MN**

**Tuesday, October 11, 2016**

### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:01pm.

The following School board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Marilynn Forsberg, and Tony Easter, along with Superintendent Jeff Ronneberg.

Board members absent: Kelly Delfs – personal illness; Jim Amundson – out of town for professional reasons.

Student Representatives absent: Dorothy Williams and Emily Lall

### **B. AGENDA APPROVAL**

*Motion by Hennen, seconded by Easter, to approve the agenda with the following changes:*

a. addition of Closed Session to discuss purchase of property by the district.

*Motion carried unanimously with all members present voting yes. (5-0)*

**C. SOME FUTURE EVENTS**(Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Monday, October 17 – Wednesday, October 19, 2016 - No School; Staff Professional Learning Days
- Thursday, October 20, 2016 – No School
- Friday, October 21, 2016 - No School; District Services Center closed
- Tuesday, November 1, 2016 - School Board Work Session, 6:00 p.m.
- Tuesday, November 15, 2016 Regular School Board Meeting, 7:00 p.m., with Communication to the Board and Administration at 6:45 p.m.

### **D. CONSENT AGENDA**

*Motion by Forsberg, seconded by Ruch, to approve the following items of the consent agenda:*

1. Minutes of the September 13, 2016 Regular School Board Meeting and September 27, 2016 School Board Work Session
2. Bills Paid for August 2016, in the following amounts:

<b>BILLS PAID</b>	
<b>August 2016</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$875,409.51
Food Service	30,229.11
Community Education	77,838.88
Building Construction	85,011.12
Trust & Agency	94,252.44
Debt Service	5,550.00
Internal Service Funds	16,722.09
OPEB Debt Services	58,672.10
OPEB Trust Account	2,474.75
<b>TOTAL</b>	<b>\$1,246,160.00</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New or Replace</b>
<b>Derek Bennett</b>	WCSI	Child Care Teacher	10/3/2016	Replace
<b>Ryan Caneva</b>	SLPHS	Paraprofessional, OEC – Medical and Allied Health	9/16/2016	Replace
<b>Fernando Cubillo Manzanero</b>	WCSI	Grade 1 Teacher	8/29/2016	Replace
<b>Philip Day</b>	SLPHS	Special Education Teacher – ASD	8/29/2016	Replace
<b>Fidias Fabian-Fors</b>	WCSI	Grade 3 Long-Term Substitute Teacher	9/27/2016	Replace
<b>Matthew Halvorson</b>	WWIS	Custodian, Nights	9/8/2016	Replace
<b>Kathleen Johnson</b>	PT	Nutrition Services Associate: Part-Time	9/8/2016	Replace
<b>Timothy Kremer</b>	WWMS	Long-Term Substitute Math Teacher	9/15/2016	Replace
<b>Chie Morioka</b>	WWMS	Nutrition Services Associate	10/04/2016	Replace
<b>Kristen Olson-Wicklund</b>	SLPHS	Paraprofessional, AVID Tutor	9/27/2016	New
<b>Juan Rodriguez Rabadan</b>	WCSI	Grade 5 Teacher	8/29/2016	Replace
<b>Darlene Salinas</b>	WWMS	Office Paraprofessional/Receptionist	9/6/2016	Replace
<b>Wendy Saumer</b>	NP	Child Care Aide	8/29/2016	Replace
<b>Sandra Tocora</b>	WCSI	Grade 2 Teacher	8/29/2016	Replace
<b>Pamela Trujillo Trujillo</b>	WCSI	Kindergarten Teacher	8/29/2016	Replace

**II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Mindy Awaijane</b>	SLPHS	Nutrition Services	Resignation as of September 9, 2016
<b>Derek Bennett</b>	WCSI	Child Care Professionals	Resignation as of September 30, 2016
<b>Matthew Harris</b>	WWMS	Paraprofessionals	Resignation as of October 7, 2016
<b>Sairah Johansson</b>	SLPHS	Paraprofessionals	Resignation as of October 4, 2016
<b>Jennifer Repp</b>	NP	Paraprofessionals	Resignation as of September 20, 2016
<b>Debra Williams</b>	NP	Paraprofessionals	Resignation as of September 2, 2016

**III. LEAVES OF ABSENCE**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Jenny Rodriguez</b>	WCSI	Teachers	September 18, 2016 through December 2, 2016

**E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. Effective Operations: Improve our effective management of human, financial, and physical resources.

Enrollment Update - Ms. Amy Schultz, Director of Business Services, provided an update on enrollment since the last meeting including information by grade, school, cohort, and demographics. As of October 1, 2016 current enrollment was 5, 666 students, based on ADM (average daily membership). At this time enrollment has increased 89 students for the 2016-2017 school year. Monitoring of enrollment numbers continues on a weekly basis and staffing is addressed as necessary.

Facilities Update - Dr. Jeff Ronneberg, Superintendent of Schools and Ms. Amy Schultz, Director of Business Services gave a brief progress update on updates to the Park Terrace Gym, Westwood driveway work, and innovative furniture for the high school fine arts area. In addition, they reviewed the ongoing work of the New K-4 Elementary and Spring Lake Park High School Core Design Groups, which will wrap up their initial design work in November. In addition, phasing of upcoming projects was reviewed.

2. Superintendent’s Report - Dr. Jeff Ronneberg, Superintendent of Schools shared that it has been a lot of fun getting around to all the schools and seeing the great work going on with teachers and students. He also mentioned #slppantherproud as a way to see some of the cool things going on.

**F. ACTION ITEMS**

1. American Education Week, November 14-18, 2016

*Motion by Forsberg, seconded by Easter, to adopt the following resolution:*

WHEREAS, American Education Week was first observed in December 1921 as an opportunity to focus public support on our nation’s schools; and

WHEREAS, the strength of our nation depends on a citizenry that values our public schools and supports our children’s education; and

WHEREAS, all staff in the district provide a safe, healthy and nourishing learning environment for our children and communities; and  
 WHEREAS, schools bring together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE BE IT RESOLVED the School Board of Spring Lake Park Schools hereby designates November 14-18, 2016 as American Education Week in Spring Lake Park Schools.

Roll Call: Ayes: Easter, Ruch, Forsberg, Hennen, Stroebel; Nays: None.

*Resolution adopted unanimously. (5-0)*

2. Approval of Nutrition Services Employees' Contract for the 2016-2018 School Years  
*Motion by Ruch, seconded by Hennen, to approve the 2016-2018 Nutrition Service Employees' contract as recommended by the School Board's Negotiating Committee and the Administration. Motion carried unanimously with all members present voting yes. (5-0)*

3. Approval of Unaffiliated I & II Employees' Terms and Conditions of Employment for the years 2016-2018  
*Motion by Easter, seconded by Forsberg, to approve the Unaffiliated I & II Employees' Terms and Conditions of Employment for the years 2016-2018 as recommend by the School Board's Negotiating Committee and the Administration. Motion carried unanimously with all members present voting yes. (5-0)*

4. Acknowledgment of Gifts  
*Motion by Ruch, seconded by Hennen, to acknowledge the gifts as shown in F-3 and to extend the School Board's thanks and appreciation. Motion carried unanimously with all members present voting yes. (5-0)*

**Monetary Donations**

Description	Value	Donor	Purpose/To
Monetary	\$ 808.28	Dance Boosters	Summer bus activity expenses
Monetary	\$ 821.06	Lighthouse PTO	Camp St. Croix fieldtrip bus expense
Monetary	\$ 100.00	Nancy Martin	Spring Lake Park High School Choir
Monetary	\$ 120.00	Wells Fargo - Matching Gifts Program	Woodcrest Spanish Immersion
Monetary	\$ 140.00	Wells Fargo - Community Support	Woodcrest Spanish Immersion
Monetary	\$ 100.00	Wells Fargo - Matching Gifts Program	Woodcrest Spanish Immersion
Monetary	\$ 750.00	SLP Lions Club	Transition Program Coffee Café
Monetary	\$ 100.00	ECMC Group	Northpoint Elementary
<b>Total</b>	<b>\$2,939.34</b>		

**Non-Monetary Donations**

Description	Donor	Purpose/To
Food	Tom Scharber	Panther Pantry
Food	Joanne Lero	Panther Pantry

**G. BOARD FORUM AND REPORTS**

Member Hennen shared that she attended the Westwood Middle School parent advisory committee meeting. Member Easter attended the high school parent advisory committee meeting, which included a tour of the building areas that will be updated by bond funds. Member Forsberg attended the Northpoint PTO meeting and mentioned that there are many activities being planned for the school year. She also attended the MN Equity Alliance meeting (previously EMID) and will be attending the upcoming NeMetro 916 meeting. She gave recognition to the varsity football team and their winning record.

**H. CLOSED SESSION**

*Motion by Forsberg, seconded by Easter* to enter in to Closed Session to discussion purchase of property. Three properties being discussed: NSC(National Sports Center), 85<sup>th</sup> Ave, 109<sup>th</sup> Ave locations. *Motion carried unanimously with all members present voting yes.* (5-0) Entered in to Closed Session at 7:29pm.

*Motion by Forsberg, seconded by Easter* to reconvene the meeting. *Motion carried unanimously with all members voting yes.* (5-0) Meeting reconvened at 8:35pm.

Superintendent Ronneberg shared information regarding a Metro Wide Equity Study.

**I. ADJOURNMENT**

*Motion by Ruch, seconded by Forsberg,* to adjourn the meeting. Motion carried unanimously with all members present voting yes. (5-0) Meeting adjourned at 8:42pm.

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Date

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Amy Hennen, Clerk  
Spring Lake Park Schools  
Independent School District 16