

**USE OF BUSES
OTHER THAN REGULAR TRANSPORTATION OF STUDENTS**

School buses may be used for activity trips, extra-curricular activities and any field trips. Requests for transportation vehicles for those purposes should be made one (1) week in advance.

Requests for a bus will be presented to, and approved by, the Director of Facility Operations.

Activity sponsors and instructors are responsible for picking up litter or trash at the conclusion of each activity trip.

Any person using technology center equipment or vehicles for personal use may be subject to disciplinary action, which could include termination or dismissal.