

## **USE OF TOBACCO PRODUCTS**

Smoking and the use of tobacco products in any form, as well as the use of simulated tobacco products, is prohibited on technology center property. This prohibition includes technology center buildings, grounds, and technology center-owned vehicles. Possession of tobacco products or simulated tobacco products by students on technology center property is, likewise, prohibited. At or near each entrance of every technology center building, the following sign shall be conspicuously posted: Smoking in this building is prohibited.

“Smoking” means the carrying by a person or having access to a lighted cigar, cigarette, pipe or other lighted smoking article.

“Tobacco Products” includes, but is not limited to: cigarettes, cigars, loose tobacco, rolling papers, chewing tobacco, snuff, matches, lighters, e-cigarettes, digital/personal vaporizers, electronic nicotine delivery systems, and cartridges and products designed for use with electronic nicotine delivery systems, regardless of the nicotine content of the product.

### Enforcement

The success of this policy will depend upon the thoughtfulness, consideration, and cooperation of smokers and non-smokers. All individuals on technology center premises share in the responsibility for adhering to and enforcing this policy. Any individual who observes a violation on technology center property may report it in accordance with the procedures listed below. Conduct which violates this policy may also be a crime under Oklahoma law.

### Students

Any student using, possessing or distributing tobacco products in violation of this policy will be subject to appropriate disciplinary measures, including out-of-school suspension, pursuant to the board’s policies regarding student discipline.

### Staff

Any violation of this policy by staff will be referred to the appropriate supervisor. One (1) written warning will be issued to the staff member with a copy placed in his or her technology center personnel file. Further violations will be considered willful neglect of duty and will be dealt with accordingly based on established policies and procedures for suspension, demotion, dismissal and non-renewal of staff.

## Citizens

Citizens who are observed smoking or using tobacco products on technology center property in violation of this policy will be asked to refrain from smoking on technology center property. If the individual fails to comply with the request, his or her violation of policy may be referred to the deputy superintendent or other technology center supervisory personnel responsible for the area or program during which the violation occurred. The supervisor shall make a decision on further action which may include a directive to leave technology center property. Repeated violations may result in a recommendation to the superintendent or board of education to prohibit the individual from entering technology center property for a specified period of time. If deemed necessary by the technology center administration or the board of education, local law enforcement officials may be called upon to assist with enforcement of this policy.