



BOARD OF EDUCATION POLICY

COURSE TUITION BENEFITS (NON-EMPLOYEES)

Moore Norman Technology Center ("MNTC") promotes the participation in its course offerings, under the parameters set forth below, to the spouse and immediate children of certain employees and members of MNTC's Board of Education, as well as retired employees and former members of MNTC's Board of Education. MNTC also promotes lifelong learning by providing certain benefits to individuals who have attained the age of 60 years. It also promotes continued educational opportunities to employees of the Moore, Oklahoma, Public School District and to employees of the Norman, Oklahoma, Public School District. This policy does not apply to individuals who are currently employed by MNTC or who are current members of MNTC's Board of Education.

Definitions

"Children" is a biological or adopted child of (a) a current full-time employee, (b) a Former Employee, or (c) a current member of MNTC's Board of Education.

"Former Employee" means a former full-time employee who retired from MNTC.

"Former Board Member" is an individual who formerly served on MNTC's Board of Education.

"School District Employees" are individuals who, at the time of enrollment, are full-time employees of either (a) the Moore, Oklahoma Public Schools District, or (b) the Norman, Oklahoma Public Schools District.

"Senior" is an individual who, at the time of enrollment, has (a) attained the age of 60 years, and (b) provided proof of age as requested by MNTC.

"Spouse" is the individual who is married to (a) a current full-time employee, (b) a Former Employee, or (c) a current member of MNTC's Board of Education.

This policy provides varying levels of tuition discounts. In all cases, the enrollee must purchase books, study materials, and supplies required for the class, workshop, or seminar.

Long-term or Short-term open enrollment classes offered by MNTC:

- No tuition will be charged to the Spouse or Children of current full-time employees and current Board Members.

- One-half tuition will be charged to Former Employees, their Spouse, and Children.
- One-half tuition will be charged for School District Employees, Former Board Members, and Seniors.
- All will go through the admittance process, and if selected to attend, they will only be charged for books, study materials, and supplies.
- Eligible enrollees who are to receive a discount in tuition must be verified.

If applicable, MNTC shall issue Department of the Treasury Form 1099 to those individuals who receive a full or partial waiver of tuition pursuant to this policy.

In all cases, MNTC reserves the discretionary right to exclude certain or additional classes from being subject to the parameters of this policy.