

WESLEYAN CHRISTIAN ACADEMY
Volunteer Driver Application Form | 2019-2020

We often need help in transporting students on field trips or for sports events. Our school parents have been generous in their assistance. The purpose of this form is to reduce the liability of the school and volunteer drivers by being proactive in our selection of parent drivers. If you are interested in helping with such needs during the school year, please fill out this form and return it (along with copies of your driver's license, front page of insurance policy showing liability insurance amounts, and your current vehicle insurance card) to the school. **A new Volunteer Driver Application Form must be filled out each year.**

Section I - Volunteer Driver Information

Name: _____ Home Phone: _____ Mobile Phone: _____
Driver's License #: _____ Expiration Date: _____ ST: _____
Street Address: _____ City: _____ ST: _____ Zip: _____

Car Model/Year #1: _____ Car Model/Year #2: _____
Car # 1 Number of working seatbelts: _____ Car # 2 Number of working seatbelts: _____
Car # 1 License Plate No.: _____ Car #2 License Plate No.: _____

The school requires volunteer drivers to have a minimum amount of liability insurance. (1) \$100,000 liability per person for bodily injury; (2) \$300,000 per incident for bodily injury for all vehicle occupants; and (3) \$50,000-\$100,000 liability for property damage. Amount of this(these) car(s):

Car #1 Insurance Co.: _____ Policy No.: _____ (1) \$ _____ (2) \$ _____ (3) \$ _____
Uninsured/underinsured motorist coverage? Yes No

Car #2 Insurance Co.: _____ Policy No.: _____ (1) \$ _____ (2) \$ _____ (3) \$ _____
Uninsured/underinsured motorist coverage? Yes No

Are you licensed to drive a commercial vehicle? Yes No

Have you been in an accident in the last three years? If you answered YES, please describe the accident and its cause on another sheet of paper and attach it to this form. Yes No

Have you been ticketed for moving violations within the last three years? If you answered YES, please describe the infraction on another sheet of paper and attach it to the form. Yes No

Have you been convicted for DWI/DUI of alcohol or drugs, or had your license suspended for moving violations, hit and run, or an officer reckless or negligent operation of a vehicle, or driving while under suspension or revocation? (Note: Our school is able to use volunteers with a YES answer.) Yes No

Section II. Requirements for Volunteer Drivers

I certify that for the _____ school year:

- I possess a valid _____ (State) driver's license. Please attach a photocopy of your driver's license and first page of your car insurance policy.
- I will contact my insurance agent to ascertain if there are any liability policy limits or exclusions regarding transporting other students or faculty members on a field trip that might affect my ability to meet the qualifications for a volunteer driver.
- I will maintain the minimum insurance coverage required by the school for volunteer vehicles for the vehicle(s) listed in Section 1 and only volunteer drive when such insurance policies and coverage are in force.
- I understand that in case of any type of accident, injury, or vehicle damage, the school's liability insurance policy does not provide primary or direct coverage on my vehicle. The school's insurance will take effect only after my personal auto insurance limits are exhausted. (Note: This is the coverage that most nonprofit organizations can provide because of the impossibility of their affording or even obtaining primary or direct coverage for the vehicles of volunteer drivers.)
- I will advise the school of any change in information provided on this form including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, non renewal of license, termination of license, change of insurance company, change in amounts of insurance coverage, termination of insurance, or change in vehicles.
- Students riding in my vehicle(s) will be seated and in both the front and back seat will be secured with individual working seatbelts. (No double seating of children is permitted.) As required by state law, I will have a child restraint seat for each child under age four or under 40 pounds.
- To my knowledge, my vehicle is in safe operating condition (brakes, tires, etc.).
- I will read and follow the Driver and Chaperone Instructions sheet for the field trip.
- I will notify school personnel if I no longer wish to drive or if I wish to be removed from the Approved Driver List.

Section III. Declaration and Signature

I affirm that I will carefully transport students under my care, including obeying all traffic laws. The information given on this form is true and correct to the best of my knowledge.

Signed: _____ Date: _____ Teacher: _____

Section IV. School Administration Approval

Approved Disapproved for addition to the school's Approved Driver List.

Administrator's Signature: _____ Date: _____