

Hamden High School

School Governance Council

Meeting Date: September 12, 2016

Members: Tony Kaplan community leader, Robin Lamott Sparks parent, Kevin Keating teacher, Paul Giansanti vice principal, Paul Darcy parent, Kim Forselius Bielen parent, Christy Palumbo parent, Sherlet Kurian parent, Elisa James teacher, Steven DelGrego teacher, Alicia Norris parent (absent), Clydette Messiah vice principal (absent), Cate Marshall teacher, Nadine Gannon Principal, Jody Goeler Superintendent (guest), Anna Lisa Aurora teacher, Chris Vega BOE, John Hanna, social worker(guest)

Agenda

Review accomplishments of the previous year and make goals for new year
 Confirm and Establish Subcommittees
 Review Safety/ Traffic in AM/Building Condition

	9/12 Meeting Agenda Notes	Agenda item led by:	Next Steps
6:00-6:10	HHS Traffic Update/Issues		
	<p>Traffic Flow in front of school has improved due to:</p> <ol style="list-style-type: none"> 1. Police Officers are now stationed in front of school for morning drop off. 2. Consistency of Police Officers presence has made drop off safer and smoother. 3. Parents satisfied (phone call/comments to Principal Gannon regarding contentment with new system) 	<p>Principal Gannon Sherlet Kurian</p>	<p>Follow up on timeline for Phase II restructuring of front entrance way</p>
6:10-6:30	Facilities Update		
	<ol style="list-style-type: none"> 1. Ventilation work continues to be done in the school. Concentration on A and D wings. Issues with persistent inconsistency with temperature in various rooms and hallways. Staff and students have reported uncomfortable working environments due to high temperatures. 2. Fire hydrants are they accessible on school grounds? Is school only dependent on off campus hydrants? 3. Windows in the school in particular on A wing (old building) need repair. The windows inability to open and structural distress are a question of safety concern. Windows need to be professionally addressed and evaluated. 4. PA System needs to be modified to alert hearing impaired individuals and rooms where difficult to hear (cafeteria, band, gym,). A system needs to be implemented with flashing light notification not just current alarm system. 	<p>Kevin Keating</p>	<ol style="list-style-type: none"> 1. Are the temperature issues/concerns in the building on the Operation Committee's radar? 2. Confer with Town Fire Marshall on school fire hydrant regulations. Chris Vega offered to follow up at BOE meeting. 3. To suggest a line in the budget be created to repair window structures. Superintendent will address concern to Operations Committee 4. What are the ADA expectations and qualifications on this matter? Chris Vega and Superintendent Goeler are speaking about at 9/16/16 District safety Committee.

6:30-6:40	NEASC Update		
	<ol style="list-style-type: none"> Deadline for NEASC recommendations are 10/1/16 for school. Principal Gannon is meeting weekly with committees that have been established to address the following areas: <ol style="list-style-type: none"> Air/Ventilation of building 504 School rubrics School's status with Operations Committee and NEASC recommendations/requirements. 	Principal Gannon	Follow up on status of completion of recommendations and steps taken. Has Operations Committee been in communication with Michael Migliore regarding the NEASC expectations of school.
6:40-6:50	IT Tracking System Update		
	<ol style="list-style-type: none"> Superintendent confirmed an IT tracking system has been chosen for school communication. The system however will not be implemented until Power School has been successful completed and up and running in schools. The system chosen is the same system that the school IT department uses currently. 	Robyn Sparks Christy Palumbo	Follow up on timeline of implementing IT tracking system to ensure better communication between staff and facilities.
6:50-7:10	Governance Council Subcommittees Formation		
	<ol style="list-style-type: none"> Confirming 2 subcommittees that were created at last year's council meeting are continuing; <ol style="list-style-type: none"> Marketing Committee, headed by Christy Palumbo, including Principal Gannon, Kim Bielen, and others to join. Agenda: How to promote HHS and keep Hamden students in Hamden public schools? Addressing public's questions and concerns about HHS. Governance Council Bylaws Committee, headed by Robyn Sparks, including Christy Palumbo, Kevin Keating and others to join. Agenda: Are we representing as a council the whole school? Are we representing all of Hamden? Creation of new Subcommittees and what are some suggestions for these new committees? Safety and Facilities Committee Headed by Sherlet Kurian 	Sherlet Kurian Robyn Sparks Christy Palumbo	Need dates for when these subcommittees will be adjourning and goals.
7:10-7:20	Possible Agendas for this Year		
	Attendance/Tardiness issues/concerns/suggestions Safety/Facilities concerns/Issues/suggestions School Literacy and Educational Improvement concerns/issues/suggestions (Examine NEASC report recommendations) Communication issues/concerns. Suggestions School Grading System/testing standards	Sherlet Kurian Robyn Sparks Christy Palumbo Paul Darcy Principal Gannon Elisa James Anna Lisa Aurora Kate Marshall John Hanna	Council needs to choose agenda for this coming year to address
7:20	Next Meeting October 17, 2016, 6:00pm HHS Library		