

Hamden High School

School Governance Council
Meeting Date: May 4, 2016

Members:

Shannon Romagnolo Anusewicz , Robin Lamott Sparks, Kevin Keating, Paul Giansanti, Paul Darcy, Kimberlee Forselius-Bielen, Christy Palumbo), Sherlet Kurian (absent) , David Coss , Mary Hall , Elisa James, Steven DelGrego, Joanne Courtmanche , Alicia Norris, Clydette Messiah, Anthony Kaplan

Purpose

Results for Council (goals)

Next steps to address traffic safety issues, to continue to have police direction in front of school
Next steps on Facilities issues in NEASC report
Develop clear communications process with the School Board regarding a ticket system for maintenance repairs

Agenda

6:00	Continue discussions and plan regarding applying a formal ticket system between HHS and the Board of Education, Operating Committee (Joe Vermiglio lead custodian, Dr. Messiah and Mark Albanese’s office) regarding an IT system that could manage incidents and problems by implementing and automating help desk ticketing processes so that these processes comply with the safest most efficient practice. This discussion was presented to Mark Albanese at a previous meeting. It was agreed a system is needed to be established but when the system will be implemented has not been established at this time. Communication regarding requested repairs or problems from HHS to Operations Committee has continued to be monitored and operated by a HHS Room Information Data Spread Sheet that is completed by teachers and sent to Dr. Messiah who then reviews with the lead custodian and then sent to Operations Office. Dr. Messiah continues to review the list of things that need attention in the building with custodians.		
6:20	Discussion about concern if repairs are not addressed in a sufficient and timely manner. Concerns about A Wing brought up and inadequate window usage. Some windows reported to be sealed shut unable to be opened and others have ability to open but no leverage to prevent them from closing spontaneously which could be dangerous. Concerns about room temperatures brought up causing uncomfortable		

	teaching and learning environments reported and broken blinds not being replaced in rooms allowing unnecessary brightness and vulnerability. Robyn announced she had emailed the superintendent about the follow up on a movement implementing an IT ticketing system regarding these issues to provide better efficiency and asked for a 2 week follow up on matter. Elisa brought up information about purchasing an IT program.		
6:40	-Discussion regarding the intermittent police officer in front of HHS the last few weeks. A police officer is either not seen in front of HHS in the morning hours or else sitting in the car. Police Officer no longer seen directing traffic in front of school in morning hours as originally indicated. Dr. Messiah contacted the Chief of Hamden Police regarding issue but has not had a response as of yet.		
6:50	Discussion regarding interview process and involvement of Governance Committee in Principal interviewing process for HHS. Robyn reminded committee of state statue of Governance Committee being recognized and included in interviewing process for new Principal position. Discussion about Mr. Highsmith assistance in ensuring this occurs.		
7:00-7:15	NEASC report discussed briefly regarding summer projects at HHS scheduled to occur regarding NEASC recommended repairs and changes to HHS. Operation Committee setting dates for repairs for the summer. Status of repair schedule unknown.		
7:15-7:20	Also brief discussion on Power School being implemented and all HHS teachers scheduled for in-service on new systems training. Also discussion on days of the weeks that work better to hold meetings for Governance Committee. Wednesdays do not seem to work well for most.		