



Montclair Elementary School
Parent Involvement Policy

Montclair Elementary recognizes that a child's education is a responsibility shared by the school and family during the entire period the child spends in school. To support the goal of the school district that all children succeed academically, the school and parents must work together as knowledgeable partners.

Parents will be involved in the planning, review, and improvement of the school's parental involvement policy and in the development of any school-wide program in an organized, ongoing, and timely way.

An annual meeting will be held along with our Title One Parent Meeting, September 6, 2018 to inform parents of the school's participation in Title I, Part A programs and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.

The school may use Title I funds to pay for reasonable and necessary expenses related to parent involvement activities including transportation, childcare, or home visit expenses to enable parents to participate in school-related meetings and training sessions.

Parents of participating children will be provided information in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and to the extent practicable, in a language that parents can understand.

Parents of participating children will be provided information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.

Parent involvement activities to build parent capacity to help their child achieve academically will be outlined in the Campus Improvement Plan.

On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.

Each parent will be provided an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading.

Each parent will receive timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

A School-Parent compact describing the shared responsibility of the school, parent, and student will be developed jointly and approved by parents of children participating in the Title I program.

- I. An annual meeting will be held to inform parents of the school's participation in Title I, to explain the Title I requirements and the right of parents to be involved. The school will invite all parents and will encourage them to attend. The Annual Title I Meeting for the 2018-2019 school year will be held on 9/6/2018 6:00PM
- II. Parents will be involved in the planning, review, and improvement of the school's parental involvement policy and in the development of the school wide program in an organized, ongoing, and timely way.
 - Volunteers will be recruited to serve on the Campus Improvement Team (CIT)
 - The CIT will be responsible for the joint development of the school wide plan and the Parental Involvement Policy.
 - The CIT will meet monthly to address campus needs as they relate to the school wide plan and the Parental Involvement Policy.
 - Parents will be given the opportunity to comment on the school wide plan and Parental Involvement Policy when they are made public to the community
 - An annual review, evaluation, and revision of the Parental Involvement Policy and school wide plan will occur in the spring semester and will include parents through surveys and focus group as well as the CIT

III. Alternative information about Montclair's Title I programs will be provided to parents in a uniform format that is easy to understand. Upon request, parents with disabilities will be provided information in alternative formats whenever reasonably possible. Parents will receive information in a language they can understand whenever reasonably possible. Parents should expect to receive information in the following ways:

- Phone calls
- Memos
- School newsletters
- Campus web page
- Phone calls/emails through Skylert

IV. Information provided to parents about the Title I programs includes a description and explanation of the school's curriculum, assessments, and achievement levels which children are expected to reach. The school will give parents this information in the following ways:

- The annual Title I meeting
- Regular parent teacher conferences
- Title I meetings and Family Nights throughout the year
- Grade level meetings
- Meet the Teacher night
- Progress reports
- Report Cards
- Each parent will be provided a report about their child's performance on the State assessment in Reading, Math, Writing or Science if applicable.

V. Opportunities for regular meetings for parents to give suggestions and to participate, as appropriate, in decisions about the education of their children will be provided at the parent's request. The school will respond to any such suggestions as soon as practicably possible. Parents who make requests will be given the opportunity to meet

- Through meetings with the student's teacher which may include the Title I Parent Involvement Liaison, the principal, and other staff as appropriate

- Through meetings with the Student Support Team

VI. Montclair Elementary School will give the district any written parent comments if the school wide plan is not satisfactory to parents of children attending Montclair Elementary School

- Parents of children attending Montclair Elementary School may submit comments in writing to their child's teacher, the Title I Parent Involvement Liaison, or the principal. Comments will be submitted directly to the Principal and/or Assistant Principal

VII. In order to build and support a strong partnership among the school, parents, and community, and to improve student achievement, Montclair Elementary School will do the following:

Materials and training to help parents work with their child will be provided.

- Math/Science Night
- Literacy Night
- AVID Family Nights

Professional development for teachers, principals, and other school staff, will be provided, with the assistance of parents, in the following areas:

- The value of working with parents and the ways that parents help their children achieve and support the school
- How to reach out to parents
- How to communicate with parents
- How to work with parents as equal partners
- How to implement and coordinate parent programs
- How to build ties between parents and the school

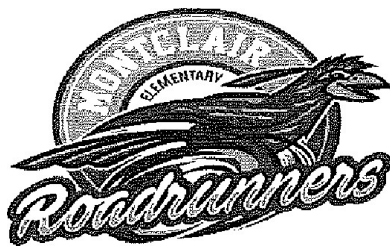
The campus will make sure that information related to school and parent programs, meetings, and other activities is sent in a format that parents can easily understand, and whenever reasonably possible, in a language that parents can understand.

- Copies of flyers, phone messages, and other notices will be kept as documentation by the Title I Parent Involvement Liaison

- Reasonable support for parental involvement activities will be provided.
- Funds set aside for parental involvement will be spent on the agreed upon activities
- Subs will be provided as necessary so that teachers may participate in parental involvement activities
- Materials and refreshments will be provided when possible

Community organizations and business are encouraged to participate in parental involvement activities.

- We will recruit local businesses to volunteer on our Campus Improvement Team
- Partnerships with organizations and businesses are coordinated through the BEST Foundation



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Montclair Elementary School reconoce que la educación de un menor es una responsabilidad que comparten la escuela y la familia durante el período entero que pasa en la escuela. Para apoyar el objetivo del distrito escolar de que todos los alumnos tengan éxito académico, la escuela y los padres deberán trabajar juntos como socios informados.

Montclair Elementary tendrá una reunión anual para informar a los padres sobre la participación de la escuela en el programa Title I, explicar los requisitos de Title I, y el derecho de los padres de participar en el programa. La escuela invitará a esta reunión a todos los padres y los alienta para asistir.

La reunión anual de Title I por el año escolar 2018-2019 será

- 9/5/2018 6:00 PM

Los padres serán involucrados en la planificación, estudio y mejora de la política de participación de padres y en el desarrollo del programa de Title I en la escuela en una manera organizada y continua.

- Reclutamos voluntarios para servir en el Campus Improvement Team
- El CIT tendrán reuniones mensuales para revisar las necesidades del campus y su relación con el plan del campus de Title I plan y la política de participación de padres.
- Cuando el plan del campus de Title I y la política de participación de padres esté públicamente disponible, los padres tendrán la oportunidad para hacer comentarios pertinentes.
- Un repaso anual, evaluación, y una revisión de la política de participación de padres y el plan del campus de Title I tendrá lugar en la primavera e incluirá la participación de los padres por medio de encuestas, grupos de enfoque, y el CIT.

Los padres recibirán información en un formato entendible y uniforme, incluyendo formatos alternativos bajo petición de los padres con discapacidades, y, al grado factible, en un idioma que entienden los padres. Los padres recibirán información en la manera siguiente:

- Llamadas telefónicas
- Memorandums
- Boletines de la escuela
- La pagina del internet del campus
- Reuniones escolares

Los padres recibirán información del programa Title I en una manera oportuna. Esta información incluye una descripción y explicación del currículo de la escuela, las evaluaciones académicas utilizados para medir el progreso de los niños, y niveles de competencia que deben cumplir los alumnos. Los padres recibirán la información en la manera siguiente:

Bajo petición de los padres, se proporcionarán oportunidades para reuniones regulares de padres donde podrán formular recomendaciones y participar, según sea apropiado, en las decisiones tomadas sobre la educación de sus hijos. La escuela responderá a cualquier recomendación de esta clase lo antes que sea practicable y posible. Oportunidades para reuniones serian

- Por juntas con el representante del involucramiento de padres del campus
- Por reuniones con el maestro del niño que también pueden incluir el representante del involucramiento de padres del campus, el director, u otros cuando apropiado.
- A través de reuniones con el Equipo de Apoyo estudiantil

Montclair Elementary School dará al distrito escolar los comentarios escritos por los padres si el plan del campus de Title I no es satisfactorio para los padres de los alumnos que asisten Montclair Elementary School

- Los padres de niños que asisten a Montclair Elementary School pueden entregar sus comentarios escritos al maestro del niño, el representante del involucramiento de padres del campus, o el director.

Para formar y mantener un equipo entre la escuela, los padres, y la comunidad y mejorar el rendimiento académico de los alumnos, Carver Elementary school hará lo siguiente:

Montclair Elementary School ayudará a los padres a entender los estándares del distrito y el estado, las evaluaciones académicas, y como supervisor el progreso académico de su niño en la maneras siguientes:

Las materias y entrenamiento para ayudar a los padres a trabajar con sus niños será proporcionado de la manera siguiente.

El entrenamiento profesional para maestros, directores, y otros empleados auxiliares serian proporcionado, con la ayuda de padres, en las áreas siguientes:

- La utilidad de trabajar con los padres y la manera que los padres ayudan sus niños a tener éxito académico y apoyan a la escuela
- Como alcanzar los padres
- Como comunicarse con los padres de familia
- Como trabajar con los padres como socio
- Como implementar y coordinar los programas para padres
- Como hacer conexiones entre los padres y la escuela

El representante del involucramiento de padres del campus asegurará que la información de la escuela, programas para padres, reuniones y otras actividades serán enviados en un formato entendible y, al grado factible, en un idioma que los padres pueden entender.

- Copias de anuncios, mensajes por la School Messenger, y otros medios informativos serán documentados por el representante del involucramiento de padres del campus

Apoyo razonable para actividades familiares serian proporcionado.

- Los fondos reservados para el involucramiento de padres serán usados para las actividades apropiadas.
- Sustitutos serán proporcionado cuando sean necesario para que los maestros pueden participar en actividades del involucramiento de padres.

- Material educativo and refrigerios serán proveídos cuando posible

El entrenamiento en la lectura será proporcionado por Title I.

- Latino Family Literacy Project

Los voluntarios recibirán entrenamiento para ayudar con las actividades familiares.

- Hallway Heroes
- Campus Volunteer Training

Organizaciones comunitarias y empresas están invitadas a participar en las actividades de involucramiento de padres,

- Reclutamos empresas local para servir en nuestro Campus Improvement Team