

LAKE WASHINGTON SCHOOL DISTRICT NO. 414

BOARD OF DIRECTORS' MEETING

January 14, 2019

Individuals with disabilities who may need a modification to participate in a board meeting should contact the superintendent's office as soon as possible in advance of a meeting so that special arrangements may be made.

## CONSENT AGENDA

A consent agenda has been established by the board in order to eliminate the time-consuming task of acting on routine and repetitive business items. These items are now placed in a consent agenda package and will be voted on at one time. If you see an item on the consent agenda that you would like to have publicly discussed, please discuss your concern with a board member prior to action on the consent agenda.

### Lake Washington School District Acronyms

**AMO:** Annual Measurable Objectives  
**AMAO:** Annual Measurable Achievement Objective in English Language Proficiency  
**AP:** Advanced Placement  
**AVID:** Advancement Via Individual Determination  
**B/CR:** Board/CEO Relationship  
**CAA:** Certificate of Academic Achievement  
**CADR:** College Academic Distribution Requirements  
**CBA:** Classroom-Based Assessments  
**CDSA:** Common District Summative Assessments  
**CEDARS:** Comprehensive Education Data and Research System (CEDARS)  
**CIA:** Certificate of Individual Achievement  
**CIP:** Continuous Improvement Process  
**CLT:** Central Leadership Team  
**COE:** Collection of Evidence  
**CTE:** Career & Technical Education  
**DIBELS:** Dynamic Indicators of Basic Early Literacy Skills  
**DLT:** District Leadership Team (manager level and above, includes both certified and classified)  
**EL:** Executive Limitations (See Policy Governance)  
**ELL:** English Language Learners  
**ELPA21:** English Language Proficiency Assessment for the 21st Century  
**eMAS:** Elementary Mobile Access for Students  
**EOC:** End of Course  
**ER:** End Results (formerly known as ENDS). Goals set forth by the board, including the mission of the district.  
**ESEA:** Elementary and Secondary Education Act  
**ESSA:** Every Student Succeeds Act  
**GC/CM:** General Contractor/Construction Management  
**GP:** Governance Process (Board)  
**HCP:** Highly Capable Program  
**HSBP:** High School and Beyond Plan  
**KISN:** Kindergarten Intensive Safety Net  
**KPI:** Key Performance Indicators  
**LC:** Learning Community - The district is divided into four learning communities. Each one is made up of a high school and the elementary and middle schools that feed into it. The four learning communities are: Eastlake, Juanita, Lake Washington, and Redmond.  
**LEAP:** Learning Enhancement & Academic Planning  
**MTSS:** Multi-Tiered Systems of Support  
**MSP:** Measurement of Student Progress  
**NSBA -** National School Board Association  
**OSPI:** Office of Superintendent of Public Instruction  
**PCC:** Professional Community & Collaboration  
**PLC:** Professional Learning Community  
**PLIE:** Planning, Learning, Implementation, and Evaluation  
**Policy Governance:** A governance process used by the school board. This sets forth “End Results (ER)” that the superintendent must reach, while abiding by “Executive Limitations (EL).” ER include the district’s mission. EL provide the boundaries for how the superintendent and staff can get to the goals. See the board policy section on web site for more information.  
**Quest:** Highly Capable program for students in gr. 2-8  
**RCW:** Revised Codes of Washington  
**RTI:** Response to Intervention  
**SALT:** Strategic Advisory Leadership Team  
**SEL:** Social Emotional Learning  
**SIOP:** Sheltered Instruction Observation Protocol  
**SBA:** Smarter Balanced Assessment  
**SBE:** State Board of Education  
**SCAP:** School Construction Assistance Program  
**SGP:** Student Growth Percentile  
**sMAS:** Secondary Mobile Access for Students  
**STEM:** Science, Technology, Engineering, and Mathematics  
**WAC:** Washington Administrative Codes  
**WaKids:** Washington Kindergarten Inventory of Developing Skills  
**WaNIC:** Washington Network for Innovative Careers  
**WCAS:** Washington Comprehensive Assessment of Science  
**WCAP:** Washington Comprehensive Assessment Program  
**WELPA:** Washington English Language Proficiency Assessment  
**WSIF:** Washington School Improvement Framework  
**WSSDA:** Washington State School Directors Association

January 11, 2019

Siri Bliesner  
President, Board of Directors  
Lake Washington School District No. 414  
Redmond, WA 98052

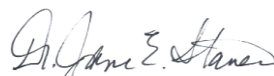
Dear Ms. Bliesner

I am transmitting herewith the agenda for the Board of Directors' regular meeting of January 14, 2019 beginning at 7:00 p.m. in the Board Room of the Resource Center, 16250 NE 74<sup>th</sup> Street, Redmond, WA.

Order of Business

1. Convene, Roll Call
2. Approve Agenda
3. Recognitions
4. Host School
5. Public Comment
6. Board Reorganization
7. Consent Agenda
8. Non-Consent Agenda
9. Program Report
10. Superintendent Report
11. Legislative Update
12. Board Follow-Up
13. Future Agenda Items
14. Debrief
15. Board Member Comments
16. Adjourn

Sincerely,



Dr. Jane Staveland  
Superintendent

# LAKE WASHINGTON SCHOOL DISTRICT

## Board of Directors' Meeting

L.E. Scarr Resource Center Board Room

January 14, 2019

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**5:00 p.m. Study Session**  
*Topic: School Start Times*  
*Location: Sammamish, Resource Center*

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<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
7:00 p.m.	<b>Convene, Roll Call</b>			
	<b>Approve Agenda</b>			
	<b>Recognitions</b>			
	<ul style="list-style-type: none"><li>▪ <i>January – School Board Appreciation</i></li><li>▪ <i>Proclamation – Career and Technical Education Month, February 1-28, 2019</i></li><li>▪ <i>Proclamation – National School Counseling Week, Feb 4-8, 2019</i></li></ul>			
	<b>Host School</b>			
	<ul style="list-style-type: none"><li>▪ <i>Redmond Middle School – Jon Young, Principal</i></li></ul>			
	<b>Public Comment</b>	<b>GP-3</b> <i>(Board Job Description)</i>		
	<b>Board Reorganization – President, Vice President, and Legislative Representative</b>			
	<b>Consent Agenda</b>	<b>GP-8</b> <i>(Annual Agenda Planning)</i>		
	<ul style="list-style-type: none"><li>• Minutes – December 3 study session and board meeting</li><li>• Human Resources Report</li><li>• Instructional Materials Adoption</li><li>• Solicitation of Community Members, Statement for April 2019 King County Elections Voters' Pamphlet</li><li>• Authorized Signatures for School Construction Resolution No. 2260</li><li>• Sale of District Property – Real Estate Fall City Road (Site 99), Resolution No. 2261</li><li>• Donations</li></ul>		1 2 3 4 5 6 7	1 9 11 13 14 15 16
	<b>Non-Consent Agenda</b>			
	<ul style="list-style-type: none"><li>▪ Naming of New School Mascot Timberline Middle School</li></ul>		8	18

<u>Time</u>	<u>Action</u>	<u>Policy</u>	<u>Tab</u>	<u>Page</u>
	<b>Program Report</b>			
	<ul style="list-style-type: none"><li>World Languages &amp; Dual Language Program Implementation Update</li></ul>			
	<b>Superintendent Report</b>	<b>EL-3</b>	(Communication & Council to the Board)	
	<b>Legislative Update</b>	<b>GP-3</b>	(Board Job Description)	
	<b>Board Follow-Up</b>	<b>GP-3</b>	(Board Job Description)	
	<b>Future Agenda Items</b>	<b>EL-3</b>	(Communication & Council to the Board)	
	<b>Debrief</b>	<b>GP-2</b>	(Governing Style)	
	<b>Board Member Comments</b>			
	<b>Adjourn</b>			

**Next Board Meetings: Wednesday, January 30, 2019**

**8:00 a.m. Special Board Meeting**

*Topic: Tour Co-Teaching Model @ Eastlake High School*

*Location: Eastlake High School, 400 228<sup>th</sup> Ave. NE, Sammamish*

**Saturday, February 2, 2019**

**8:30 a.m. Study Session**

*Topic: Policy Governance/Board Processes & Communications*

*Location: Board Room*

**Monday, February 11, 2019**

**5:00 p.m. Study Session**

*Topic: Special Education Preschool*

*Location: Hughes*

**7:00 p.m. Board Meeting**

*Location: Board Room*

**L.E. Scarr Resource Center**

**16250 NE 74<sup>th</sup> Street**

**Redmond, WA 98052**

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Study Session  
December 3, 2018

The December 3, 2018 study session was called to order by  
President Siri Bliesner at 5:15 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Cassandra Sage, Chris  
Carlson, Mark Stuart, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The topics discussed was:

TOPICS

- *Community Engagement and Strategic Planning  
Update and Legislative Planning*

The meeting was adjourned at 6:50 p.m.

ADJOURNMENT

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Siri Bliesner, President

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Jane Stavem, Superintendent

Diane Jenkins

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
December 3, 2018

The board meeting was called to order by President Bliesner at 7:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem.

Chris Carlson moved to approve the agenda with the exception to moved forward, prior public comment, the approval of the name for the new middle school at Redmond Ridge. Seconded by Eric Laliberte.

APPROVAL OF AGENDA

Motion carried.

A video was shown depicting the school culture and interviews with students at Rockwell Elementary.

HOST SCHOOL

Michael Clark, Principal, noted that Rockwell Elementary school is part of the Redmond Learning Community. They have 574 K-5 students; he reviewed the demographics. This is a very diverse school; there are over 50% families of color with 28 different languages spoken. He related that this influences how they serve their students. They are in their second year of culturally responsive teaching and he highlighted some of those activities. They work to foster a caring and collaborative community. They were one the first recipients of the district's innovation grant which was used to create and outdoor classroom which is used all the time.

ROCKWELL  
ELEMENTARY

He then reviewed the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) assessments. Mary Kay Weinmeister, 5<sup>th</sup> grade teacher, explained how the Smarter Balanced Assessment (SBA) data is being used to create strategies to close opportunity gaps. Ryan Scott, Associate Principal, reviewed the data from the Washington Comprehensive Assessment of Science.

Toni Gibson, 1<sup>st</sup> grade teacher, talked about student voice and leadership at the school. Barret, a 5<sup>th</sup> grade student, has helped to raise funds for Pantry Packs, Lake Washington Schools Foundation, a program to provide students with food over the weekends. He raised \$3,000 last year and hopes to raise \$4,500 this year.

Kelly Clapp, Principal, Juanita High School, recognized students who were named National Merit Semifinalists and Commended Scholars.

**National Merit Commended Scholars**

Juanita High School

Bryce Coble, Jenna Everard, Maggie Jiang, Aaron Jones, Jonah Kern, Lillian Leblanc, Kaitlyn Nguyen  
Brandon Sim, Rahul Sista, Ajay Srivastava, David Weatherford, Tyler Yim, and Amir Zur

**National Merit Semi-Finalists**

Juanita High School

Andreea Ghizila, Alyssa Kuraishi, Eric Marnadi, and Nithish Bharadhwaj  
Narasimman

Jon Holmen, Deputy Superintendent, noted that Policy FF, Naming Facilities and Mascots, specifies that names and mascots for new elementary, middle and high school facilities shall be submitted to the Board of Directors for approval. The Board shall name each new secondary school according to the neighborhood or district in which it is located, or by selecting the name of a deceased person or place related to local area or Pacific Northwest history.

The final names on the ballot presented for a student vote were:

1. Timberline Middle School
2. Cedar Middle School
3. Viewridge Middle School
4. Timberwood Middle School

Heidi Paul, Planning Principal, reviewed the process which involved staff and students. She announced the name for the new middle school at Redmond Ridge as Timberline Middle School.

Mark Stuart moved to approve Timberline Middle School as the name for the New Middle School at Redmond Ridge, Site No. 72. Motion was seconded by Cassandra Sage.

Motion carried.

RECOGNITION

NATIONAL MERIT  
SEMIFINALISTS &  
COMMENDED SCHOLARS

JUANITA HIGH SCHOOL

APPROVAL OF NAME  
NEW MIDDLE SCHOOL  
AT REDMOND RIDGE  
(SITE 72)



A 5-minute recess was taken. The meeting was recessed at 7:45 p.m. and reconvened at 7:50 p.m.

RECESS

Zach Benzaoui, a junior at Lake Washington High School, is a Sustainability Ambassador. He provided an update on sustainability activities being held in the district. They would like to work with the district to create a workshop for district teachers.

PUBLIC COMMENT

Arman Narula wanted to use Peachtree to distribute fliers in our schools for businesses which are for-profit. Currently, the district only allows non-profits to use Peachtree.

Corky Trewin hoped that the district would work with the three cities and communities to help find the resources to address the needs of homeless students so that they too can be future-ready.

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

The following November 2018 vouchers were approved:

APPROVAL OF VOUCHERS

General Fund

361339-361608 \$5,350,273.01

Payroll

2866-2878 \$23,548.07

Accounts Payable Direct Deposit \$	10,060,694.38
Acquisition Card	1,103,730.71
Deferred Comp	124,385.00
Department of Revenue	15,523.27
Dept. of Retirement Systems	3,520,463.75
Dept. of Retirement Systems	1,041,629.65
Flex Spending	44,417.95
American Fidelity HAS	9,612.89
Payroll Direct Deposit	14,962,120.02
Payroll Tax Withdrawal	5,270,325.90
Sodexo	68,204.42

LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
 Board of Directors' Meeting  
 December 3, 2018

TSA Envoy	327,971.70
VEBA	5,665.99
Vision/(NBN)	75,623.49
Key Bank Processing Fees	\$ 26,484.48
	<u>\$36,656,853.60</u>

Capital Projects

37635-37687	\$1,245,978.61
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ASB

63263-63348	\$53,607.15
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Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

2989-2996	\$1,261.18
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Approval of the minutes of the November 19 study session and board meeting.

APPROVAL OF MINUTES

Approval of the December 3, 2018 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Clara Barton Elementary PTSA to Clara Barton Elementary School in the amount of \$16,736.00 to provide stipends for math club and choir (\$6,136.00) and support field trips (\$10,600.00).

Acceptance from Christa McAuliffe PTSA to McAuliffe Elementary School in the amount of \$24,889.85 to purchase walkie talkies (\$1,399.85), school supplies and equipment (\$9,490.00), and subscriptions for Accelerated Reader program (\$6,400.00); and support field trips (\$7,600.00).

Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$3,750.00 to support drug and alcohol prevention/intervention.

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$2,557.55 to purchase boys' basketball sports uniforms.

**TOTAL \$47,933.40**

NON-CONSENT AGENDA

Barbara Posthumus, Associate Superintendent, Business and Support Services, provided a recap leading to the development of a 2019 Capital Projects Levy. In 2014, the district formed a Long-Term Facility Task Force to help develop recommendations to reduce overcrowding, accommodate growing enrollment, and continue to provide quality learning environments and experiences for students. Staff and community members provided feedback throughout the process. In November 2015, the Task Force recommended a long-term strategy through 2029-30 that would guide district decisions and plans for building new schools and enlarging aging schools to address anticipated capacity needs. A Bond Advisory Committee was then consulted to develop the funding plan to support the implementation of the long-term facility recommendations. The funding plan included an April 2016 bond that was passed by voters, a February 2018 bond that was not passed, and future bonds positioned for 2022 and 2026.

2019 CAPITAL PROJECTS  
LEVY SECOND  
READING/APPROVAL  
RESOLUTION NO. 2259

The February 2018 bond would have allowed the district to continue adding needed capacity for approximately 2,100 students through facility additions and enhancements but did not receive the required 60% voter approval to pass.

The district continues to have immediate critical capacity needs to be addressed. In order to determine the next course of action, the board received information and considered multiple options for addressing ongoing capacity needs in six study sessions between March and November 2018.

In addition to the work of the board, a Levy Advisory Committee was convened, including community and staff representatives, to provide feedback on the proposed recommendations to the Board. The Advisory Committee met twice in October to review past actions and strategies, enrollment and capacity needs, critical project options and election timelines. The Board received information on preliminary recommendations at two study sessions.

Barbara Posthumus continued and indicated that Resolution No. 2259, Capital Projects Levy, authorizes a six-year levy totaling \$120 million or an average of \$20 million per year for six years. Levy funds would pay for critical projects to address rapid enrollment growth and student safety and security. Proposed projects include: classroom additions at Lake Washington High School, including auxiliary gyms and commons; classroom additions at Carson Elementary, Franklin Elementary, Rose Hill Elementary, and Twain Elementary, including expansion of core facilities where feasible; and district-wide student safety and security upgrades.

The estimated tax rates per \$1,000 of assessed valuation (AV) for 2020, 2021, 2022, 2023, 2024, and 2025 are \$0.29, \$0.28, \$0.27, \$0.26, \$0.25, \$0.25 respectively. The district currently funds construction projects through prior bond measures. With the addition of a 6-year levy, the tax rate for construction will be maintained at the current rate of \$1.16 of \$1,000 assessed valuation (AV) through the combination of prior bonds and the 6-year capital project levy.

The overall tax rate per \$1,000 of assessed valuation, including this measure and previously approved bond and levy measures is estimated to be \$2.60 in 2019 and is estimated to remain at \$2.60 in 2020 and beyond.

King County requires notification of at least 60 days prior to the election date in order to certify the measures for inclusion on the ballot. The deadline for the April 23, 2019 election is February 22, 2019.

Mrs. Posthumus responded to board members questions.

Ms Bliesner related that the board has held several study sessions to identify critical needs in the district and build capacity in multiple places. She appreciated the work that staff has been to address these issues.

Eric Laliberte moved that the Board of Directors adopts Resolution No. 2259, Capital Projects Levy. Motion seconded by Chris Carlson.

Motion carried.

Mike Van Orden, Associate Superintendent, Student Academic Success Services, presented ER- 2, Interdisciplinary Content Knowledge, for science. He responded to board members' questions.

ER-2, INTERDISCIPLINARY  
CONTENT KNOWLEDGE &  
SCIENCE

Dr. Stavem stated that at the November 5, 2018 board meeting, ER-2, Math, was presented. The Board has identified and documented comments with respect to assertions of progress and exceptions.

APPROVAL OF ER-2,  
INTERDISCIPLINARY  
CONTENT  
MONITORING REPORT -  
MATHEMATICS

Sir Bliesner thanked Chris Carlson for drafting the Assertion of Progress and Exception form for Mathematics which the board reviewed and discussed.

Chris Carlson moved to approve the ER-2, Math, monitoring report and Assertion of Progress and Exception form as presented, recognizing that reasonable interpretation is aligned with the Ends Policy and represents appropriate targets for outcomes. Further, this monitoring report demonstrates while there was not full achievement of the Ends Policy Interpretation, the Board believes that the evidence demonstrates reasonable partial achievement toward the Ends Policy interpretation. Seconded by Cassandra Sage.

Motion seconded.

PROGRAM REPORT

Dr. Jon Holmen, Deputy Superintendent, presented information on the district's graduation rates. For the Class of 2018, there were 1,802 students. He noted that of those, 1,671 started with the district in 9<sup>th</sup> grade and 131 transferred into the district. There were 57 students who dropped out, and 58 students continuing beyond their four years; this is the lowest number on record. This means that 1,687 students graduated on time in the Class of 2018. This is 93.6% which is the highest on-time graduation rate for the district. He reviewed the on-time graduation rates for the last five years. With the extended graduation rate for 2017, it would be 95.5% - again, the highest graduation rate for the district.

GRADUATION RATES

Dr. Stavem noted that as we start the new year, we will begin holding Community Engagement Forums to help engage our community in structured conversations. This feedback will begin to update the district's strategic plan and student profile. Also, we will be informing the public about the district's upcoming levy. She thanked the community for their continued support.

SUPERINTENDENT  
REPORT

Eric Laliberte conveyed that meetings will be set-up with area legislators to share with them the 2019 Legislative Priorities.

LEGISLATIVE UPDATE

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:150 p.m.

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Siri Bliesner, President

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Jane Stavem, Superintendent

Diane Jenkins  
Recording Secretary

# Human Resources Board Report

## January 14, 2019



### NEW PERSONNEL

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Salary/Rate</u>	<u>Start Date</u>	<u>Reason</u>
Bennett, Tania NC	Teacher	Lake Washington HS	A-0	12/03/18	Budgeted
Blake, Jr. William	Security & Safety Supervisor	Support Services	\$42.94	09/05/18	Budgeted
Buccino, Andrew	Campus Security Monitor/Para/IA	Evergreen MS	\$27.22/19.40/16.88	09/03/18	Repl. B. Shannon
Cox, Lisa	Bus Driver	Transportation	\$25.57	05/09/18	Budgeted
Currey, Nate P3	Teacher	Juanita HS	C-0	01/07/19	Repl. P. Miller
Dobre, Mihaela	Health Services Specialist I	Special Services	\$42.94	08/27/18	Budgeted
Eulberg, Dean	Bus Driver	Transportation	\$25.57	05/09/18	Budgeted
Gee, Karen	Instructional Assist	Extended Day	\$19.98	06/04/18	Repl. T. Stone
Goetze-Nelson, Victoria	LINKS Program Coordinator	Resource Center	\$32.31	09/10/18	Repl. N. Wehr
Grasst, Iris NC	Teacher	Bell Elem	A-2	11/30/18	Repl. N. Tran
Gretchen, Paulovich	Health Services Specialist I	Special Services	\$42.94	08/27/18	Budgeted
Hewitt, Cheryl NC	Teacher	Rush Elem	D-13	01/07/19	Leave Replacement
Hoek, Rosemary	Bus Driver	Transportation	\$25.57	03/20/18	Budgeted
Irwin, Heather P3	Occupational Therapist	Special Services	A-5	01/07/19	Budgeted
Klockslem, Nichole NC	Teacher	Bell Elem	C-0	01/07/19	Repl. K. Rasor
McEnergy, Thomas	Instructional Assist	Extended Day	\$19.98	05/15/18	Budgeted
McRae, Kathy	Admin Secretary II	Resource Center	\$23.52	08/13/18	Budgeted
Mosholder, Rachelle NC	Teacher	Bell Elem	C-0	01/07/19	Repl. S. Kasiri
Muamba, Yaniv	Campus Security Monitor	Lake Washington HS	\$27.22	09/03/18	Budgeted
Pavlova Tzenova, Iva	Custodian	Finn Hill MS	\$20.64	07/23/18	Repl. R. Hollingshead
Sharp, Steven	Custodian	Support Services	\$20.64	07/02/18	Repl. B. Rogers
Yang, Chang	Custodian	Blackwell Elem	\$21.28	08/01/18	Budgeted

### RETIREMENTS/RESIGNATIONS/TERMINATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Baxter, Helen	Admin Secretary II	Print Center	11/18/94	02/19/19	Retirement
Bjorge, Krista	Teacher	Eastlake HS	08/07/08	12/14/18	Resignation
Bolger, Robert	Teacher	Barton Elem/Einstein Elem	08/27/18	12/21/18	Resignation

# Human Resources Board Report

## January 14, 2019



### RETIREMENTS/RESIGNATIONS/TERMINATIONS - Con't

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start</u>	<u>Effective Date</u>	<u>Reason</u>
Doss, Richard	Custodian	Mann Elem	08/30/10	01/17/19	Retirement
Emde, Anita	Special Ed Para Ed	Lake Washington HS	09/29/16	02/13/19	Resignation
Grohl, Patricia	Admin Secretary III	Resource Center	01/26/94	01/31/19	Retirement
Jones, Nicola	Instructional Assist	Redmond HS	08/29/18	12/21/18	Resignation
Looney, Dennis	Custodian	Lake Washington HS	11/10/00	02/28/19	Retirement
Mehta, Kim	Special Ed Para Ed	Redmond Elem	09/11/17	12/21/18	Resignation
Minehan, Jill	Occupational Therapist	Special Services	08/26/16	01/07/19	.2 Resignation
Mom, Samith	Custodian	Muir Elem	10/13/05	02/01/19	Retirement
Montera, Matthew	Teacher	Lake Washington HS	09/10/18	12/06/18	Resignation
Pease, Forrest	Custodian	Twain Elem	05/01/06	01/31/19	Retirement
Showler, Ethan	Special Ed Para Ed	Twain Elem	09/04/17	01/08/19	Resignation
Williams, Jacalyn	Teacher	Juanita HS	08/21/09	06/30/19	Resignation

### CHANGE OF CONTRACTUAL STATUS

<u>Name</u>	<u>Location</u>	<u>Change</u>	<u>Effective Date</u>
Acheson, Cravixtha	Twain Elem	.5 NC/.5 P2 to 1.0 P2	08/27/18
Berg, Bradley	Smith Elem	1.0 NC to 1.0 P3	08/27/18
Carter, Sarah	Juanita HS	1.0 NC to 1.0 P3	08/27/18
Haule, Lauren	Redmond HS	.2 NC/.8 P2 to 1.0 P2	08/27/18
Love, Samantha	Redmond HS	.6 NC/.4 P3 to 1.0 P3	08/27/18
McNamara, Wendy	Juanita HS	.2 NC/.6 C to .8 C	08/27/18
Robbe, Gordon	Rush Elem	.2 NC/.8 P3 to 1.0 P3	08/27/18

### CHANGE OF POSITION

<u>Name</u>	<u>Old Position</u>	<u>New Position</u>	<u>Effective Date</u>	<u>Reason</u>	<u>New Salary</u>
Fisher, Bradly	Head Custodian I	Head Custodian III	08/13/18	Budgeted	\$25.77
Vandervate, Devon	Custodian	Lead Custodian	09/04/18	Repl. D. Pintilei	\$21.77



# INSTRUCTIONAL MATERIALS ADOPTION

January 14, 2019

## SITUATION

RCW 28A.320.230 and the SPI Bulletin No. 191-67 establish that each school district shall maintain an Instructional Materials Committee to assist in recommending instructional materials to be used in the respective schools of the district and that the final approval of such material is the responsibility of the Board of Directors.

The following books have been recommended by the Instructional Materials Committee for district-wide adoption. The items recommended for adoption are:

**Title:** Just Mercy  
**Author:** Bryan Stevenson  
**Publisher:** Penguin Random House/Spiegel & Grau  
**Copyright:** 2014  
**No. of Copies:** 150/100  
**Price:** \$14.00  
**School Requesting:** Tesla STEM High School/Lake Washington High School  
**Classification:** Grade 10

**Title:** Atomsmith  
**Author:** Betwixt Software Systems LLC  
**Publisher:** Betwixt Software Systems LLC  
**Copyright:** 2016-2018  
**No. of Copies:** 1 Text/80 Licenses per year  
**Price:** \$11.99/\$1.00 per year  
**School Requesting:** International Community School  
**Classification:** Grade 10-12

**Title:** Better World Ed: Social & Emotional Learning Materials  
**Author:** Abhi Nangia  
**Publisher:** Reweave, Inc.  
**Copyright:** 2013-2018  
**No. of Copies:** 2 Texts/1 License  
**Price:** Texts: \$175.00 per teacher/License: \$2,400.00 per school  
**School Requesting:** Rockwell Elementary School  
**Classification:** Grades K-5

**Title:** POGIL Activities for High School Biology  
**Author:** Laura Trout (Editor)  
**Publisher:** Flinn Scientific & HSPI-The POGIL Project  
**Copyright:** 2012  
**No. of Copies:** 3  
**Price:** \$59.95 per book  
**School Requesting:** Lake Washington High School  
**Classification:** Grade 9

**Title:** LEARN Adobe Premiere Pro CC for Visual Communication  
**Author:** Dockery, Chavez, Schwartz  
**Publisher:** Peachpit Press  
**Copyright:** 2016  
**No. of Copies:** 35  
**Price:** \$92.00 per book  
**School Requesting:** Eastlake High School  
**Classification:** Grade 9

**Title:** LEARN Adobe Photoshop CC for Video Communication  
**Author:** Rob Schwartz  
**Publisher:** Peachpit Press

IMC ADOPTION  
January 14, 2019

**Copyright:** 2016  
**No. of Copies:** 35  
**Price:** \$92.00 per book  
**School Requesting:** Eastlake High School  
**Classification:** Grade 9

**Title:** Hundertwasser for Kids  
**Author:** Barbara Stieff  
**Publisher:** Prestel Verlag  
**Copyright:** 2008  
**No. of Copies:** 1 per Elementary School  
**Price:** \$19.95 per book  
**School Requesting:** Teaching & Learning Department, Resource Center  
**Classification:** Grade 3

**Title:** Matisse The King of Color  
**Author:** Laurence Anholt  
**Publisher:** Barron's Educational Series  
**Copyright:** 2007  
**No. of Copies:** 1 per Elementary School  
**Price:** \$15.87 per book  
**School Requesting:** Teaching & Learning Department, Resource Center  
**Classification:** Grades 2, 4&5

**Title:** My Name is Georgia  
**Author:** Jeanette Winter  
**Publisher:** Voyager Books Harcourt  
**Copyright:** 1998  
**No. of Copies:** 1 per Elementary School  
**Price:** \$7.99 per book  
**School Requesting:** Teaching & Learning Department, Resource Center  
**Classification:** Grades 1&2

**Title:** Klimt and His Cat  
**Author:** Berenice Capatti  
**Publisher:** Eerdmans Boks for Young Readers  
**Copyright:** 2004  
**No. of Copies:** 1 per Elementary School  
**Price:** \$19.69 per book  
**School Requesting:** Teaching & Learning Department, Resource Center  
**Classification:** Grade 3

**Title:** The Road  
**Author:** Cormac McCarthy  
**Publisher:** First Vintage International Edition  
**Copyright:** 2006  
**No. of Copies:** 95  
**Price:** \$13.46  
**School Requesting:** Redmond High School  
**Classification:** Grade 12

RECOMMENDATION

The district's Instructional Materials Committee has reviewed a series of instructional materials as to their instructional purpose, readability level, and treatment of minorities and gender. The above instructional materials satisfy the selection criteria as cited in the local administrative policy IIAA-R and it is recommended that the instructional materials be adopted for use in the Lake Washington schools.

SOLICITATION OF COMMUNITY MEMBERS,  
STATEMENT FOR  
APRIL 2019 KING COUNTY ELECTIONS VOTERS' PAMPHLET

January 14, 2019

SITUATION

As part of the process to be included in the voters' pamphlet, the Board must solicit Pro and Con committees (maximum of three members each) to prepare arguments advocating voters' approval or rejection of the ballot measure (pro and con statements). Members are to be appointed from persons known to favor or oppose the measure. If such persons are not immediately known, the district must notify the public that members of the proponent or opponent committee are being sought.

Since the district has an established promotional committee, Lake Washington Citizens Levy Committee, they have been asked to provide names of three members to write the promotional statement. Since no formal opposition committee is known to exist, the district must employ some formal means of notifying the public that it is seeking interested community members to participate in writing an opposition statement.

The district plans to solicit interest from those who may wish to write opposition statements as part of the voter's pamphlet. On January 16, 2019, a notice will be posted on the district's website seeking interested persons and asking them to notify the district of their interest by January 31, 2019. Interested persons should submit their name, address, phone number and e-mail.

Final action on pro and con committee appointments will be made on February 11, 2019. After Board appointment of the committee members, the district must provide them with the rules, procedures and deadlines for submitting statements for the local voters' pamphlet.

SITUATION

The Board of Directors announces its plan and timeline for soliciting nominations for committees to prepare a statement in support (pro) and in opposition (con) of Resolution No. 2259 Capital Projects Levy.

AUTHORIZED SIGNATURES FOR SCHOOL CONSTRUCTION  
RESOLUTION NO. 2260

January 14, 2019

SITUATION:

WAC 392-344-120 requires that the school district provide the Office of the Superintendent of Public Instruction with the certified signatures of district personnel authorized by Board resolution for the purpose of signing documents required under the provision of WAC 392-344, which deals with state assistance for school facility construction.

A resolution has been prepared for Board approval to comply with this requirement. It will update and replace Board Resolution No. 2247 dated November 6, 2017.

RECOMMENDATION:

The Board of Directors adopts Resolution No. 2260 authorizing the designated district employees to sign all necessary documents relating to the state assistance program for the construction of school facilities.

AUTHORIZED SIGNATURES FOR SCHOOL CONSTRUCTION

RESOLUTION NO. 2260

WHEREAS, WAC 392-344-120 requires the school district to provide the Office of Superintendent of Public Instruction with the certified signatures of district personnel authorized by the Board to sign for and on behalf of the Board on all necessary forms and documents for state assistance in school construction.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors that the following persons have been designated and are authorized to sign, on behalf of the Board, all required documents subsequent to January 14, 2019.

- Jane Stavem - Superintendent
- Jon Holmen - Deputy Superintendent
- Barbara Posthumus - Associate Superintendent, Business & Support Services
- Brian Buck - Director, Support Services
- Margo Allen - Accounting Manager

ADOPTED by the Board of Directors of Lake Washington School District No. 414 in a regular meeting thereof held on the 14<sup>th</sup> day of January 2019.

BOARD OF DIRECTORS  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414

\_\_\_\_\_  
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\_\_\_\_\_  
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Attest:

\_\_\_\_\_  
Secretary, Board of Directors

SALE OF DISTRICT PROERTY - REAL ESTATE  
FALL CITY ROAD (SITE 99)  
RESOULUTION NO.2261

January 14, 2019

SITUATION

The Fall City Road (Site 99) property was acquired many years ago to use as an optional bus barn for the eastern portion of the District. Due to King County Growth Management Planning Council and the King County Council adoption of land use regulations, this made the Fall City Road Property no longer viable for a bus satellite. On May 8, 2017, the Board of Directors adopted Resolution No. 2237 and, after holding a public hearing as required by law, concluded the Fall City Road property is no longer required for a satellite bus facility and declared that property "surplus" and authorized the Superintendent to proceed with the process for sale of the property.

Thereafter, the District marketed the sale of the property which continued into 2018. In accordance with the law, the District obtained an appraisal of the property. The amount of the appraisal was \$180,000. The District entered into an agreement to sell the property for a sales price of \$225,000 and a Notice of Intention to Sell Real Property was published on November 27, 2018 in accordance with RCW 28A.335.120(3) of the District's intention to sell the real property after forty-five (45) days from the publication of the Notice. Since that time, there have been no objections or comments to the District's intent to sell the property.

The District has entered into a Purchase and Sale Agreement with TTN Enterprises, LLC and the expiration of the Notice of Intention to Sell is January 11, 2019. The Board must approve the final sale of the property. Once approved, the estimated closing date would be January 26, 2019.

RECOMMENDATION

The Board of Directors adopt Resolution No. 2261 and authorizes the Superintendent or designee to proceed with the sale and closing of the property.

SALE OF DISTRICT PROPERTY – REAL ESTATE  
FALL CITY ROAD (SITE 99)  
Resolution No. 2261

A Resolution of the Board of Directors of Lake Washington School District No. 414 (the "District") to complete the sale and closing of the Fall-City Road, Site 99 to TTN Enterprises, LLC pursuant to the Purchase and Sale Agreement of November 14, 2018.

WHEREAS, the Board of Directors previously adopted Resolution No. 2237 on May 8, 2017 that the Fall-City Road Property is no longer viable for a satellite bus facility, that such property is surplus and authorized the process for sale of the property; and

WHEREAS, pursuant to RCW 28A.335.120, the Board of Directors held a public hearing regarding the sale of the property; and

WHEREAS, the District marketed the property in late 2017 and into 2018; and

WHEREAS, the District and TTN Enterprises, LLC executed a Purchase and Sale Agreement effective November 14, 2018, and the District has published a Notice of Intention to Sell Real Property under RCW 28A.335.120(3) in a legal newspaper of general circulation; and

WHEREAS, no objections or comments have been raised during the forty-five (45) days from the publication of the Notice on November 27, 2018; and

WHEREAS, an escrow has been set up and the District and the purchaser have complied with the terms of the Purchase and Sale Agreement and are set to close the sale of the transaction;

NOW, THEREFORE, be it resolved that the Board of Directors of Lake Washington School District No. 414 does hereby authorize the Superintendent or designee to take any and all actions necessary to consummate and close the transaction set forth in the Purchase and Sale Agreement, and to convey the property to TTN Enterprises, LLC.

ADOPTED by the Board of Directors of Lake Washington School District No. 414 in a regular meeting thereof held on the 14<sup>th</sup> day of January 2019.

BOARD OF DIRECTORS  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary, Board of Directors

DONATIONS  
January 14, 2019

SITUATION

Individuals and/or groups periodically desire to make monetary donations to the school district. Monetary donations which exceed \$1,000 are submitted for board approval. Following is a list of those requests for the time period including the individual or group making the request, the amount of donation and the purpose for which the funds are to be used.

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Elizabeth Blackwell PTSA to Blackwell Elementary School	\$4,558.80	To provide stipends for running club and basketball.
Rachel Carson PTSA to Carson Elementary School	\$37,372.08	To provide stipends for webmaster, student council, outdoor education, choir, intramurals, Watch Dogs (\$18,080.99); purchase Nature Vision supplies, work stations, and library tables and chairs (\$14,691.09); and support field trips (\$4,600.00).
Emily Dickinson PTSA to Dickinson Elementary School	\$14,341.00	To provide stipends for choir, math club, ASB, assemblies support, and outdoor education.
Community Group of Discovery School to Sandburg Elementary School	\$2,000.00	To purchase and install garden.
Albert Einstein PTSA to Einstein Elementary School	\$1,088.51	To purchase Raz Kids (reading enrichment) site licensing.
Ben Franklin PTSA to Franklin Elementary School	\$14,134.68	To provide stipends for basketball and running clubs (\$2,971.68); purchase eMAS (Elementary Mobile Access for Students) devices (\$1,463.00); and support outdoor education (\$4,700.00) and field trips (\$5,000.00).
Symetra to Franklin Elementary School	\$2,000.00	To support music program.
Peter Kirk Elementary PTSA to Kirk Elementary School	\$6,500.00	To purchase ball pit.
Horace Mann Elementary PTSA to Mann Elementary School	\$4,000.00	To support classroom enrichment.
Margaret Mead Elementary PTSA to Mead Elementary School	\$11,675.23	To purchase site licenses for Accelerated Reader, STAR Reader, Raz Kids (reading enrichment), and IXL Math.
Redmond Elementary PTSA to Redmond Elementary School	\$2,500.00	To purchase site licenses for Accelerated Reader.



Donations  
January 14, 2019

<u>From</u>	<u>Amount</u>	<u>Purpose</u>
Norman Rockwell PTSA to Rockwell Elementary School	\$3,926.62	To purchase Scholastic Magazines.
Ben Rush PTSA to Rush Elementary School	\$11,654.00	To purchase Nature Vision programs (\$7,560.00); and support extracurricular activities (\$500.00), choir (\$3,094.00), and field trips (\$500.00).
Carl Sandburg PTSA to Sandburg Elementary School	\$2,000.00	To purchase and install garden.
Samantha Smith PTSA to Smith Elementary School	\$9,200.00	To purchase Nature Vision programs (\$5,400.00) and art supplies (\$3,800.00).
H.D. Thoreau Elementary PTSA to Thoreau Elementary School	\$3,000.00	To purchase ball pit.
Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School	\$2,031.90	To purchase library books.
Anonymous donor to EAS	\$25,000.00	To support outdoor learning enrichment.
Evergreen Middle School PTSA to Evergreen Middle School	\$1,180.00	To support classroom enrichment.
Renaissance PTSA to Renaissance	\$21,000.00	To provide student assistance (\$1,000.00); purchase art supplies (\$1,750.00) and classroom supplies (\$500.00); and support field trips (\$2,500.00), academic enrichment (\$14,000.00), and end of year activities (\$1,250.00).
Stella Schola PTO to Stella Schola	\$3,625.43	To provide stipend for extra-curricular activity programming.
Symetra to Juanita High School	\$2,000.00	To support academic enrichment.
LWHS Choir Boosters to Lake Washington High School	\$2,000.00	To support choir trip to Disneyland.
<b>TOTAL</b>	<b>\$186,788.25</b>	

RECOMMENDATION

The Board of Directors accepts the donations as identified at the January 14, 2019 board meeting.

NAMING OF NEW SCHOOL MASCOT  
TIMBERLINE MIDDLE SCHOOL

January 14, 2019

SITUATION

Policy FF, Naming Facilities and Mascots, specifies that names and mascots for new elementary, middle, and high school facilities shall be submitted to the Board of Directors for approval. The Board shall name a mascot for each new elementary school. Mascots shall be culturally sensitive and appropriate.

Naming New Facilities

The following procedures are to be followed in naming new schools:

1. Principal meets with prospective or current students of the school at assembly to explain criteria and procedure.
2. Students nominate mascots that meet specific guidelines.
3. Committee of parents, staff, and students (if secondary) pare list down to 6-8 mascots that meet approved guidelines.
4. Mascots are presented to the Board of Directors for review.
5. A ballot is developed; each student receives one. Ballots must be submitted by specified due date in order to count.
6. Committee counts ballots and determines winning mascot.
7. Mascot is presented to Board of Directors for approval.

The final names on the ballot presented for a student vote were:

- Hawks
- Owls
- Tigers
- Timberwolves
- Lynx (another name for bobcat)
- Osprey

RECOMMENDATION

The Board of Directors approves the nominated mascot, as presented, as the mascot for the Timberline Middle School.