



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD MEETING
Communication to the School Board and Administration
District Services Center – 6:45 p.m.

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, December 13, 2016
7:00 P.M.
(Or immediately following the
Communication to the School Board and Administration)

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.
2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):
 - a. _____
 - b. _____

- C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District Website at www.springlakeparkschools.org for a complete list of monthly events)
- Friday, December 23, 2016 - Monday, January 2, 2017, No School; DSC and Child Care hours listed on the District Website
 - Tuesday, January 10, 2017 School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the November 15, 2016 Regular School Board Meeting

D-1

2. Bills Paid for October 2016, in the following amounts:

BILLS PAID	
October 2016	
Fund	Total Payments
General	\$ 2,216,872
Food Service	111,829
Community Education	102,510
Building Construction	106,005
Debt Service	-
Trust and Agency	-
Internal Service Funds	58,562
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 2,595,778

3. Personnel Items

D-3

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

- | | |
|---|--|
| 1. 2016 Budget and Property Tax Presentation
(Truth in Taxation) | Ms. Amy Schultz
Director of Business Services |
|---|--|

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

- | | |
|---|--|
| <ul style="list-style-type: none"> • Monthly Financial Report for October 2016 | Ms. Amy Schultz <u>F-1</u>
Director of Business Services |
| <ul style="list-style-type: none"> • Facilities Project Update: <ul style="list-style-type: none"> ○ Phasing Update ○ Spring Lake Park High School Design | Dr. Ronneberg, Superintendent
Ann Enstad, Teacher, SLPHS |

- | | |
|----------------------------|---|
| 3. Superintendent's Report | Dr. Jeff Ronneberg
Superintendent of Schools |
|----------------------------|---|

Each meeting, the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

G. ACTION ITEMS

1. Certification of Final 2016 Payable 2017 Property Tax Levy

Motion by _____, seconded by _____, to adopt the Final 2016 Payable 2017 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

<u>Fund</u>	<u>Certified 2016 Levy</u>
General	\$10,257,475.16
Community Services	\$ 414,944.83
General Debt Service	\$10,648,596.26
OPEB Debt Service	\$ 942,659.21
TOTAL	\$22,263,675.46

2. Acknowledgment of Gifts

Motion by _____, seconded by _____, to acknowledge gifts as shown in G-2 and to extend the School Board's thanks and appreciation.

H. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

I. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT D-1

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, November 15, 2016

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.
The following School Board members were present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Kelly Delfs, Marilyn Forsberg, and Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representatives Emily Lall and Dorothy Williams.
School Board members absent: None
Student Council School Board Representatives absent: None

B. AGENDA APPROVAL

Motion by Delfs, seconded by Forsberg, to approve the agenda with the following change(s):
a. addition of consent agenda attachments – minutes of October 11 and November 1 school board meeting and work session
b. addition of Action Item – Authorization of Superintendent of Schools or Director of Business Services to Enter into the Purchase of Land
Motion carried unanimously with all members voting yes. (7-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or visit the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Thursday, November 24 & Friday, November 25, 2016 No School, Students and Staff – Holiday
- Thursday, December 1 & Friday, December 2, 2016 No School for students – Staff Professional Learning Days
- Tuesday, December 13, 2016 School Board Regular Meeting, 7:00 p.m., Includes Truth in Taxation Meeting, with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Hennen, seconded by Easter, to approve the following items of the consent agenda:
1. Minutes of the October 11, 2016 School Board Regular Meeting and the November 1, 2016 School Board Work Session
2. Bills Paid for September 2016, in the following amounts:

BILLS PAID	
September 2016	
Fund	Total Payments
General	\$2,510,011
Food Service	199,508
Community Education	139,008
Building Construction	41,652
Debt Service	-
Trust and Agency	10,550

Internal Service Funds	55,564
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$2,956,294

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Ana Aldana	SLPHS	Nutrition Services Associate	10/24/2016	Replace
Edmund Chuinard	SLPHS	Behavior Specialist (0.6 FTE)	11/22/2016	Replace
Omar Kalam	PT	Child Care Aide	10/24/2016	New
Judy Lahner-Awad	Early Ed	Health Care Paraprofessional	10/24/2016	New
Jennifer Larsen	Early Ed	Early Childhood Special Education Teacher	10/17/2016	Replace
Sarah Nicholas	NP	Paraprofessional, Special Education	10/10/2016	Replace
Sarah Sevigny	SLPHS	Paraprofessional, AVID Tutor	10/10/2016	New

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Heidi Carlson	SLPHS	Custodian	Resignation as of November 8, 2016
Travis Costello	PT	Custodians	Resignation as of October 27, 2016
Stacy Lindahl	WWI	Child Care Professionals	Resignation as of October 4, 2016
Lynda Pepin	Early Ed	Teachers	Resignation as of October 14, 2016
Darlene Salinas	WWMS	Paraprofessional	Resignation as of October 11, 2016
Ginny Vizecky-Snell	WWMS	Nutrition Services	Retirement as of October 10, 2016

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Desiree Anderson	SLPHS	Teachers	January 11, 2017 through April 5, 2017
Melissa Kidd	WWMS	Teachers	January 23, 2017 through March 17, 2017
Samantha Waibel	WCSI	Teachers	December 14, 2016 through January 31, 2017

Motion carried unanimously with all members voting yes. (7-0)

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Engaged, Enthusiastic Learners: Align work of adults to continuously improve personalized instruction and responsiveness to meet students' unique and varied needs.

Project Update: Pathways to College and Career Readiness and “12x12” - Dr. Hope Rahn, Director of Learning & Innovation shared recent work by the project team, including use of the 3D Design Process to develop prototype pathways for consideration within the 12x12 project. Pathways were summarized in the presentation and include: Business, Entrepreneurial, Management; Design, Engineering Information Systems; Health Sciences and Human Services (includes OEC – Opportunities in Emergency Care). Next steps were highlighted as well. Board comments followed.

2. Effective Operations: Improve our effective management of human, financial, and physical resources.

Monthly Financial Report - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for September 2016 including treasurer’s report, expenditures, and revenue.

Facilities Project Update: Innovative Spaces Progress – Ms. Schultz shared pictures of completed innovative spaces at Spring Lake Park High School, Westwood Complex, and Park Terrace Elementary. 1st grade pod innovative spaces have also been completed at Northpoint Elementary.

Upcoming innovative spaces projects that will be implemented during the 2016-2017 school year include: Woodcrest media center; Park Terrace classroom, pod, and resource area; additional pods at Northpoint; Westwood Intermediate classrooms and resource area; Westwood Middle School classrooms; Spring Lake Park High School pod areas and cafeteria.

Ms. Jennie Hayle, Kindergarten teacher at Woodcrest Elementary Spanish Immersion, shared the proposed design for the Woodcrest media center updates, including feedback from students on furniture choices.

Students and staff played a key role in the space design and furniture selection completed to date and will continue to be involved for the upcoming projects. Thanks to Spring Lake Park Schools Panther Foundation for their support in development of the innovative spaces.

Several user groups have been meeting since April 2016 to continue the work of the Community Facilities Design Team. A high school team and new elementary school team have been working to design spaces. Smaller user groups begin meeting to design specific spaces within the high school and new elementary school.

Facilities Project Update: Scope and Phasing Update – Ms. Schultz shared information on phasing of upcoming projects to be completed by Fall 2017 and Fall 2018. Projects for Fall 2017 completion include: Spring Lake Park High Schools fitness center and weight room, cafeteria, school store, science wing, and stadium visitor’s entrance. Projects for Fall 2018 completion include: new elementary school, Spring Lake Park High School renovations for capacity, Early Learning space, and STEM spaces at the elementary and intermediate schools.

3. Superintendent’s Report – no superintendent’s report.

F. ACTION ITEMS

1. Acknowledgment of Gifts

Motion by Ruch, seconded by Easter, to acknowledge gifts as shown in F-1 and to extend the School Board’s thanks and appreciation. Motion carried unanimously with all members voting yes. (7-0)

2. Authorization of Superintendent of Schools or Director of Business Services to Enter into the Purchase of Land.

Motion by Amundson, seconded by Delfs, to authorize the Superintendent of Spring Lake Park

Schools or the Director of Business Services to enter into the purchase of land and to sign and execute all documents necessary to do so. *Motion carried unanimously with all members voting yes. (7-0)*

G. BOARD FORUM AND REPORTS

Chairperson Stroebel recognized Emily Lall as the new student representative. Emily introduced herself and is excited to be part of the school board meetings. Dorothy Williams, returning student representative shared an update on high school happenings including expansion of band curriculum, Panther Proud moments, and the upcoming semi-finals game for the varsity football team. Emily added that the blood drive was a success.

Member Hennen attended the first jazz concert and commented that the integration of social studies and history in to the concert gave a greater depth of learning to the program and the students.

Member Forsberg gave an update on NEMetro916, MN Equity Alliance (formerly EMID), the recent Northpoint PTO meeting, and AMSD.

Chairperson Stroebel mentioned that Dr. Ronneberg, Dr. Rahn, and Mr. Callahan presented at the recent AMSD meeting, sharing information on the District's work in making and managing change to student learning and personalized instruction.

H. CLOSED SESSION

Motion by Ruch, seconded by Amundson, to enter in to Closed Session to discuss purchase of property by the school district and student data. Motion carried unanimously with all members voting yes. (7-0) Entered in to Closed Session at 7:49pm.

Motion by Forsberg, seconded by Easter, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting reconvened at 8:32pm.

I. ADJOURNMENT

Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:33pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-3



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: December 7, 2016
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the December 13, 2016 School Board Meeting

I. EMPLOYMENTS

Table with 5 columns: Name, Location, Position, Start Date, New or Replace. Rows include Ryan Albright, Kim Deyo, Jovany Lopez, Monica Pedroviejo Garcia, Brooke Perillo, and Kimberly Wefel.

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Table with 4 columns: Name, Location, Employee Group, Notes. Rows include Ryan Albright, Darcy Blackford, and Timothy Kremer.

III. LEAVES OF ABSENCE

Table with 4 columns: Name, Location, Employee Group, Notes. Rows include Kanaka Baldy, Ann Enstad, Jaclyn Lawson, and Briana Osmanovic.

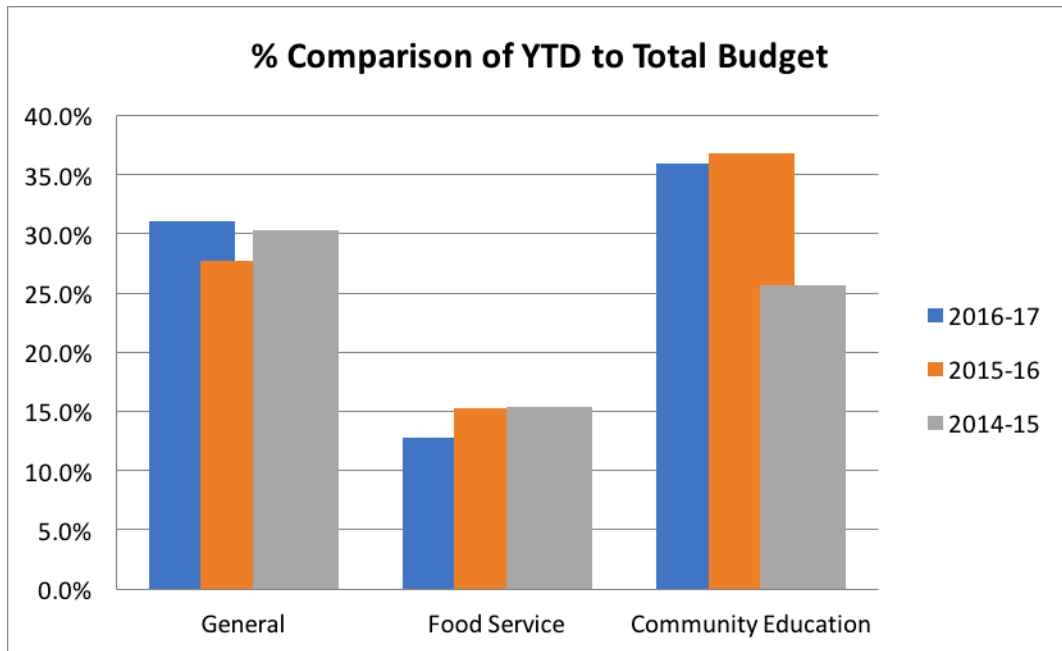
ATTACHMENT F-1

Treasurer's Report

TREASURER'S REPORT				
October 2016				
Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
General	\$ 28,343,107	\$ 6,891,017	\$ 5,278,147	\$ 29,955,977
Food Service	\$ 377,601	\$ 245,416	\$ 305,313	\$ 317,704
Community Education	\$ 151,575	\$ 408,387	\$ 337,114	\$ 222,848
Building Construction	\$ 49,737,531	\$ -	\$ 106,005	\$ 49,631,526
Debt Service	\$ 5,817,914	\$ 1,730,071	\$ -	\$ 7,547,985
Trust and Agency	\$ 78,175	\$ 165	\$ -	\$ 78,340
Internal Service Funds	\$ 903,071	\$ 431,738	\$ 349,774	\$ 985,035
OPEB Trust Account	\$ 6,229,463	\$ -	\$ -	\$ 6,229,463
OPEB Debt Services	\$ 495,001	\$ 186,805	\$ -	\$ 681,806
TOTAL	\$ 92,133,438	\$ 9,893,600	\$ 6,376,353	\$ 95,650,685

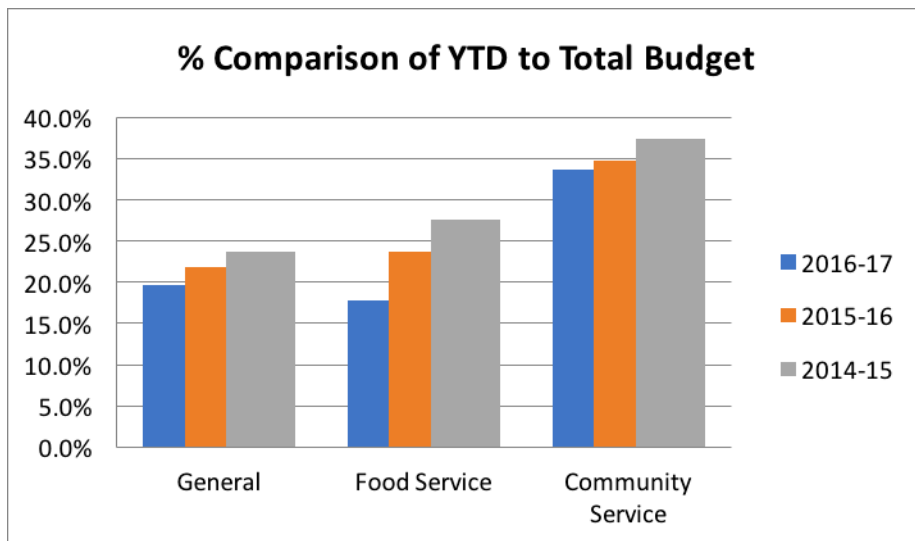
ATTACHMENT F-1, con't

STATEMENT OF REVENUES						
For the month ended October 30, 2016						
Fund	Month	Year	Budget	YTD as % of Budget		
	To-Date	To-Date		2016-17	2015-16	2014-15
General	\$ 5,865,492	\$ 19,033,411	\$ 61,320,501	31.0%	27.7%	30.3%
Food Service	116,827	357,910	2,800,000	12.8%	15.3%	15.4%
Community Education	335,174	1,040,883	2,895,000	36.0%	36.8%	25.7%
Building Construction	-	50,037,605	-	N/A	N/A	N/A
Debt Service	1,730,071	2,824,961	8,964,833	31.5%	26.4%	31.1%
Trust and Agency	165	1,331	50,000	2.7%	59.2%	38.5%
Internal Service Funds	431,738	1,059,961	-	N/A	N/A	N/A
OPEB Debt Service	-	103,134	969,113	10.6%	29.6%	10.0%
Total All Funds	\$ 8,479,467	\$ 74,459,197	\$ 76,999,447	96.7%	27.5%	29.7%



ATTACHMENT F-1, con't

STATEMENT OF EXPENDITURES							
For the month ended October 30, 2016							
Fund	Month	Year	Budget	YTD as % of Budget			
	To-Date	To-Date		2016-17	2015-16	2014-15	
General							
Compensation	\$ 3,473,818	\$ 8,753,746	\$ 45,244,584	19.3%	19.6%	19.7%	
Purchased Services	651,229	1,686,578	9,688,206	17.4%	18.5%	18.1%	
Supplies & Materials	59,230	623,293	1,739,694	35.8%	47.7%	46.7%	
Capital Expenditures	56,113	804,634	3,887,726	20.7%	41.9%	65.2%	
Other Expenses	1,500	57,192	110,900	51.6%	57.8%	68.5%	
Health and Safety	12,240	87,947	600,000	14.7%	61.3%	32.7%	
Total General Fund	4,254,130	12,013,389	61,271,110	19.6%	21.8%	23.8%	
Food Service							
Food Service	158,294	497,590	2,800,000	17.8%	23.7%	27.7%	
Community Service							
Community Service	264,849	976,614	2,900,000	33.7%	34.8%	37.4%	
Building Fund							
Building Fund	106,005	386,710	-	N/A	N/A	N/A	
Debt Service							
Debt Service	-	33,377,438	41,275,866	80.9%	6.7%	24.2%	
Trust and Agency							
Trust and Agency	-	37,950	50,000	75.9%	67.9%	43.5%	
Internal Service Funds							
Internal Service Funds	349,774	1,231,912	-	N/A	N/A	N/A	
OPEB Debt Service							
OPEB Debt Service	-	138,725	922,950	15.0%	22.3%	37.3%	
Total All Funds	\$ 5,133,053	\$ 48,660,326	\$ 109,219,926	44.6%	16.5%	24.6%	



ATTACHMENT G-2

**Spring Lake Park Schools ISD 16
Donation summary for December 13, 2016 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 500.00	Lion's Club	Debate Team Panther Wear
Monetary	\$ 6.90	Wells Fargo Community Support	Northpoint Elementary
Monetary	\$ 534.45	Wells Fargo Matching Gifts Campaign	Northpoint Elementary
Monetary	\$ 790.00	Panther Mom's Group	Panther Pantry
Monetary	\$ 20.00	Cub foods - Central Ave	Park Terrace - Thanksgiving Baskets
Monetary	\$ 25.00	Cub foods - Lexington	Park Terrace - Thanksgiving Baskets
Monetary	\$ 50.00	Cub foods - Northtown	Park Terrace - Thanksgiving Baskets
Monetary	\$ 500.00	SLP Lions Club	Park Terrace - Thanksgiving Baskets
Monetary	\$ 25.00	Target - Northtown	Park Terrace - Thanksgiving Baskets
Monetary	\$ 50.00	Walmart - Fridley	Park Terrace - Thanksgiving Baskets
Monetary	\$ 150.00	Wells Fargo Matching Gifts Campaign	Park Terrace Elementary
Monetary	\$ 12,127.50	Boys Soccer Boosters	Soccer goals and equipment
Monetary	\$ 117.72	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 137.34	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 1,212.75	Park Terrace Elementary PTA	Student take home folders
Monetary	\$ 60.00	Wells Fargo Community Support	Woodcrest Spanish Immersion
Total	\$ 16,306.66		

Non-Monetary Donations

Description	Donor	Purpose/To
Food	Leslie Richard's Bunco Group	Panther Pantry
Food	Atlas Chiropractic	Panther Pantry
Food	Joann Lero	Panther Pantry