



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

SCHOOL BOARD REGULAR MEETING
District Services Center
Tuesday, January 10, 2017
(Immediately following the School Board Organizational Meeting)

AGENDA

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. AGENDA APPROVAL

1. Motion by _____, seconded by _____, to approve the agenda as presented.

2. Motion by _____, seconded by _____, to approve the agenda with the following change(s):

a. _____ b. _____

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Monday, January 16, 2017 - No School for Students or Staff; buildings, child care, and District Services Center (DSC) closed
- Tuesday, January 24, 2017 School Board Work Session at DSC, 6:00p.m.
- Tuesday, February 14, 2017 School Board Regular Meeting at DSC, 7:00p.m. with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by _____, seconded by _____, to approve the following items of the consent agenda:

1. Minutes of the December 13, 2016 School Board Regular Meeting

D-1

2. Bills Paid for November 2016, in the following amounts:

BILLS PAID	
November 2016	
Fund	Total Payments
General	\$2,649,289
Food Service	146,302
Community Education	132,797
Building Construction	2,076,152
Debt Service	-
Trust and Agency	-
Internal Service Funds	62,550
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$5,067,091

3. Personnel Items

D-3

E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

- Facilities Project Update:
 - New Elementary School Design
 - Tom Larson, Principal Westwood Complex
 - Sam Howard, Grade 1 Teacher, Northpoint Elementary
 - Kristen Sorenson, Academic Specialist, Park Terrace Elementary
 - Amy Wheaton, Parent/Community Representative

- Monthly Financial Report for November 2016

Ms. Amy Schultz E-1
Director of Business Services

3. Superintendent's Report

Dr. Jeff Ronneberg,
Superintendent of Schools

Each meeting, the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

F. ACTION ITEMS

1. Acknowledgment of Gifts

Motion by _____, seconded by _____ to acknowledge gifts to the district, as shown in attachment F-1 and to extend the School Board's thanks and appreciation.

G. BOARD FORUM AND REPORTS (IF ANY)

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

H. CLOSED SESSION

Motion by _____, seconded by _____, to enter in to Closed Session to discuss employee negotiations.

Motion by _____, seconded by _____, to reconvene the meeting.

I. ADJOURNMENT

Motion by _____, seconded by _____, to adjourn the meeting.

ATTACHMENT D-1

SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, December 13, 2016

Communication to the Board and Administration

A community member came forward to share information regarding a conversation he had with an elementary student in his neighborhood in reference to the national election. Board members listened to the concerns and Mr. Mike Callahan, Director of Student Services, followed up with the community member.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice-Chairperson Ruch called the meeting to order at 7:00pm.

The following School Board members were present: Jodi Ruch, Amy Hennen, Jim Amundson, Kelly Delfs, Marilyn Forsberg and Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Emily Lall.

School Board members absent: John Stroebel for his child's band performance

Student Representative absent: Dorothy Williams

B. AGENDA APPROVAL

Motion by Easter, seconded by Forsberg, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District Website at www.springlakeparkschools.org for a complete list of monthly events)

- Friday, December 23, 2016 - Monday, January 2, 2017, No School; DSC and Child Care hours listed on the District Website

- Tuesday, January 10, 2017 School Board Organizational and Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

Motion by Delfs, seconded by Hennen, to approve the following items of the consent agenda:

1. Minutes of the November 15, 2016 Regular School Board Meeting
2. Bills Paid for October 2016, in the following amounts:

BILLS PAID	
October 2016	
Fund	Total Payments
General	\$ 2,216,872
Food Service	111,829
Community Education	102,510
Building Construction	106,005
Debt Service	-
Trust and Agency	-
Internal Service Funds	58,562
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$ 2,595,778

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Ryan Albright	WCSI	Child Care Assistant Teacher	11/28/2016	Replace
Kim Deyo	WWIS	Grade 5 Teacher	11/28/2016	Replace
Jovany Lopez	WWMS	Positive Behavior Support Paraprofessional	12/5/2016	Replace
Monica Pedroviejo Garcia	WCSI	Grade 2 Teacher	10/3/2016	Replace
Brooke Perillo	WWMS	Office Paraprofessional/Receptionist	12/5/2016	Replace
Kimberly Wefel	NP	Nutrition Service Associate	12/7/2016	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Ryan Albright	WCSI	Child Care	Resignation as of November 25, 2016
Darcy Blackford	WWIS	Teacher	Resignation as of December 2, 2016
Timothy Kremer	WWMS	Teacher	Resignation as of November 2, 2016

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Kanaka Baldy	WWMS	Teachers	January 13, 2017 through March 17, 2017
Ann Enstad	SLPHS	Teachers	January 10, 2017 through March 20, 2017
Jaclyn Lawson	WWMS	Teachers	March 6, 2017 through May 29, 2017
Briana Osmanovic	WWMS	Teachers	February 7, 2017 through June 9, 2017

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

1. 2016 Budget and Property Tax Presentation (Truth in Taxation) – Ms. Amy Schultz, Director of Business Services, reviewed the current year budget for Spring Lake Park Schools and the proposed property tax levy. Ms. Schultz shared revenue and expenditure information and gave explanation of factors that shift/change property taxes. She also covered various funds of the levy, showing change and percentage of change to taxpayer supported funds. The school district will under-levy the maximum by \$957,085 in order to reduce the impact of the tax levy to area taxpayers. In addition, over the past six years, bonds have been refunded three times, reducing future tax levies by nearly \$11,000,000. Time was allowed for public comment following the presentation. No members of the public came forward to comment. Questions and comments by the board followed.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Effective Operations: Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for October 2016 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for October 2016 including treasurer's report, revenue, and expenditures.

Facilities Project Update: Phasing Update - Dr. Ronneberg, Superintendent of Schools, gave a brief review of the Facilities Project from 2010 to present. 2016-2017 and 2017-2020 project phasing timelines were summarized in the presentation. Dr. Ronneberg reminded the board that the work being done to design each project has the district vision of personalizing learning at the center of the planning and decision-making.

Facilities Project Update: Spring Lake Park High School Design – Jane Stevenson, SLPHS Principal, Steve Brady, SLPHS Associate Principal, and Ann Enstad, SLPHS teacher, members of the high school core design team, shared work being done by the team including the high school science classroom addition design, athletic and activity spaces, and portions of the ‘C’ building. Board comments followed. Dr. Ronneberg thanked the group for their work and extended a thank you to the community for their support of the bond referendum and throughout the year. Updates at board meetings will continue, as well as be posted at springlakeparkschools.org.

2. Superintendent’s Report - Dr. Jeff Ronneberg, Superintendent of Schools, highlighted the District Operational Plan(DOP) and shared where information regarding the DOP can be found on the district website, including the mid-year update on district projects. He encouraged the public to visit the website and read up on the progress the district is making. Dr. Ronneberg then invited Ms. Colleen Pederson, Director of Community Education and Outreach, to share information on upcoming enrollment information nights across the district. Enrollment for the 2017-2018 school year begins January 2, 2017. Dr. Ronneberg invited families to attend the information nights to learn more about Spring Lake Park Schools.

G. ACTION ITEMS

1. Certification of Final 2016 Payable 2017 Property Tax Levy

Motion by Delfs, seconded by Forsberg, to adopt the Final 2016 Payable 2017 Property Tax Levy and to certify the amounts to the Anoka County Department of Property Tax Administration.

<u>Fund</u>	<u>Certified 2016 Levy</u>
General	\$10,257,475.16
Community Services	\$ 414,944.83
General Debt Service	\$10,648,596.26
OPEB Debt Service	\$ 942,659.21
TOTAL	\$22,263,675.46

Motion carried unanimously with all members present voting yes. (6-0)

2. Acknowledgment of Gifts

Motion by Hennen, seconded by Amundson, to acknowledge gifts as shown and to extend the School Board’s thanks and appreciation. Motion carried unanimously with all members present voting yes. (6-0)

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 500.00	Lion's Club	Debate Team Panther Wear
Monetary	\$ 6.90	Wells Fargo Community Support	Northpoint Elementary
Monetary	\$ 534.45	Wells Fargo Matching Gifts Campaign	Northpoint Elementary
Monetary	\$ 790.00	Panther Mom's Group	Panther Pantry
Monetary	\$ 20.00	Cub foods - Central Ave	Park Terrace - Thanksgiving Baskets
Monetary	\$ 25.00	Cub foods - Lexington	Park Terrace - Thanksgiving Baskets
Monetary	\$ 50.00	Cub foods - Northtown	Park Terrace - Thanksgiving Baskets
Monetary	\$ 500.00	SLP Lions Club	Park Terrace - Thanksgiving Baskets
Monetary	\$ 25.00	Target - Northtown	Park Terrace - Thanksgiving Baskets
Monetary	\$ 50.00	Walmart - Fridley	Park Terrace - Thanksgiving Baskets
Monetary	\$ 150.00	Wells Fargo Matching Gifts Campaign	Park Terrace Elementary

Monetary	\$ 12,127.50	Boys Soccer Boosters	Soccer goals and equipment
Monetary	\$ 117.72	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 137.34	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 1,212.75	Park Terrace Elementary PTA	Student take home folders
Monetary	\$ 60.00	Wells Fargo Community Support	Woodcrest Spanish Immersion
Total	\$ 16,306.66		

Non-Monetary Donations

Description	Donor	Purpose/To
Food	Leslie Richard's Bunco Group	Panther Pantry
Food	Atlas Chiropractic	Panther Pantry
Food	Joann Lero	Panther Pantry

H. BOARD FORUM AND REPORTS

Student Representative Lall shared information about events and activities at the high school.

Member Forsberg gave an update on MN Equity Alliance advisory committee, as well as her attendance at the recent MSBA delegate assembly meeting.

I. ADJOURNMENT

Motion by Amundson, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 8:07pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16

ATTACHMENT D-3



PERSONNEL AGENDA ITEMS

SPRING LAKE PARK SCHOOLS

High expectations. High achievement for all. No excuses.

DATE: January 4, 2017
TO: Dr. Jeff Ronneberg, Superintendent
FROM: Ryan Stromberg, Director of Human Resources and Organizational Development
RE: Personnel Agenda Items for the January 10, 2017 School Board Meeting

I. EMPLOYMENTS

Table with 5 columns: Name, Location, Position, Start Date, New or Replace. Rows include Logan Cole, Nancee Fick, Cheryl Foley, Ikumi Miura, Lindsey Peterson, Eric Smolensky, and Sandra Sumner.

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Table with 4 columns: Name, Location, Employee Group, Notes. Rows include Logan Cole, Kayla Conradi, Andrea Eckman, Jessica Fabb, Nancee Fick, Debra Kohlbeck, Sarah Nicholas, and Hana Subasic Sullivan.

ATTACHMENT D-3, con't

III. LEAVES OF ABSENCE

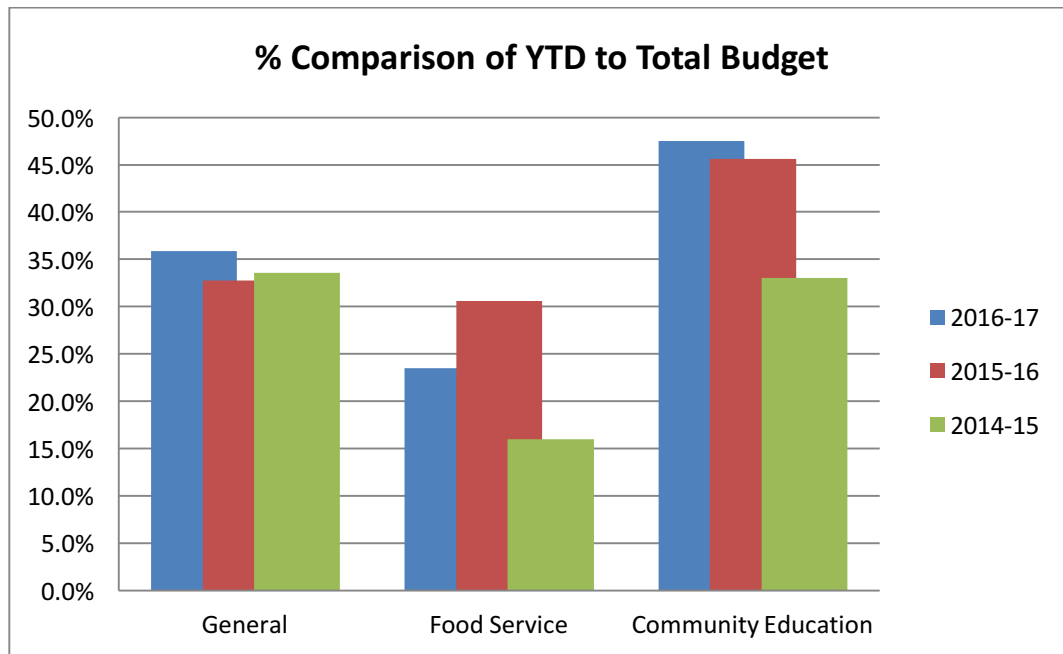
Name	Location	Employee Group	Notes
Sara Hansen	Early Ed	Teachers	January 16, 2017 through June 30, 2017
Sally Holmgren	SLPHS	Teachers	March 12, 2017 through June 4, 2017
Emily Quitney	NP	Teachers	January 6, 2017 through March 9, 2017

ATTACHMENT E-1

TREASURER'S REPORT				
November 2016				
Fund	Beginning Balance	Receipts	Disbursements	Ending Balance
General	\$29,955,977	\$4,403,183	\$6,057,352	\$28,301,809
Food Service	\$317,704	\$456,930	\$361,269	\$413,365
Community Education	\$222,848	\$400,118	\$368,624	\$254,343
Building Construction	\$49,631,526	\$-	\$2,118,052	\$47,513,474
Debt Service	\$7,547,985	\$1,729,677	\$-	\$9,277,662
Trust and Agency	\$78,340	\$-	\$165	\$78,175
Internal Service Funds	\$985,035	\$439,255	\$414,669	\$1,009,621
OPEB Trust Account	\$6,229,463	\$-	\$-	\$6,229,463
OPEB Debt Services	\$681,806	\$186,805	\$-	\$868,611
TOTAL	\$95,650,685	\$7,615,968	\$9,320,131	\$93,946,522

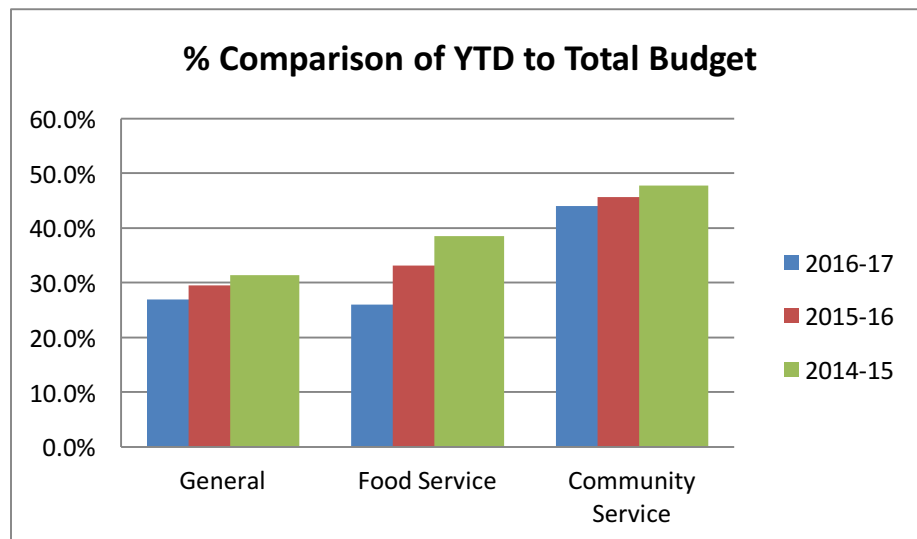
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STATEMENT OF REVENUES							
For the month ended November 30, 2016							
Fund		Month	Year	Budget	YTD as % of Budget		
		To-Date	To-Date		2016-17	2015-16	2014-15
-					-		-
	General	\$2,980,718	\$22,014,128	\$61,320,501	35.9%	32.8%	33.6%
	Food Service	299,005	656,916	2,800,000	23.5%	30.6%	16.0%
	Community Education	335,206	1,376,090	2,895,000	47.5%	45.6%	33.0%
	Building Construction	-	50,037,605	-	N/A	N/A	N/A
	Debt Service	1,729,677	4,554,638	8,964,833	50.8%	45.8%	51.7%
	Trust and Agency	(165)	1,166	50,000	2.3%	59.6%	38.5%
	Internal Service Funds	439,255	1,499,216	-	N/A	N/A	N/A
	OPEB Debt Service	186,805	476,745	969,113	49.2%	49.0%	10.0%
Total All Funds		\$5,970,501	\$80,616,503	\$76,999,447	104.7%	35.0%	35.2%



ATTACHMENT E-1, con't

STATEMENT OF EXPENDITURES						
For the month ended November 30, 2016						
Fund	Month	Year	Budget	YTD as % of Budget		
	To-Date	To-Date		2016-17	2015-16	2014-15
General						
Compensation	\$3,407,881	\$12,161,627	\$45,244,584	26.9%	27.1%	27.4%
Purchased Services	631,739	2,310,725	9,688,206	23.9%	25.6%	25.6%
Supplies & Materials	227,219	850,512	1,739,694	48.9%	64.5%	56.3%
Capital Expenditures	330,372	1,046,323	3,887,726	26.9%	49.3%	70.0%
Other Expenses	10,491	67,683	110,900	61.0%	81.4%	76.6%
Health and Safety	-	87,947	600,000	14.7%	77.4%	60.2%
Total General Fund	4,607,702	16,524,816	61,271,110	27.0%	29.6%	31.4%
Food Service	230,699	728,289	2,800,000	26.0%	33.1%	38.5%
Community Service	301,231	1,277,844	2,900,000	44.1%	45.7%	47.7%
Building Fund	2,118,052	2,504,761	-	N/A	N/A	N/A
Debt Service	-	33,377,438	41,275,866	80.9%	6.7%	24.2%
Trust and Agency	-	37,950	50,000	75.9%	69.9%	44.3%
Internal Service Funds	414,669	1,646,581	-	N/A	N/A	N/A
OPEB Debt Service	-	138,725	922,950	15.0%	22.3%	37.3%
Total All Funds	\$7,672,353	\$56,236,405	\$109,219,926	51.5%	21.2%	31.4%



ATTACHMENT F-1

**Spring Lake Park Schools ISD 16
Donation summary for January 10, 2017 Regular Board Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 1,400.00	Nordic Ski Booster Club	Athletics & Activities – Ski Rental
Monetary	\$ 144.90	Wells Fargo Matching Gifts	Northpoint Elementary
Monetary	\$ 126.00	Wells Fargo Matching Gifts	Park Terrace Elementary
Monetary	\$ 50.00	Blaine Target - gift card	Park Terrace Elementary-Thanksgiving Baskets
Monetary	\$ 282.00	Wells Fargo Matching Gifts	Westwood Intermediate
Monetary	\$ 320.00	Wells Fargo Matching Gifts	Woodcrest Spanish Immersion
Monetary	\$ 200.00	Parent Donation - Bradford	Woodcrest Spanish Immersion
Total	\$ 2,522.90		