



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, April 11, 2017

Community member and parent of students in the school district, Patricia Williams, addressed the board with concerns, offering to work in partnership with the district regarding diversity, student rights, and race relations in public education.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:01pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Marilyn Forsberg, Tony Easter along with Superintendent Jeff Ronneberg and Student Representatives Dorothy Williams and Emily Lall.

School Board members absent: Kelly Delfs and Jim Amundson for professional reasons.

B. AGENDA APPROVAL

Motion by Ruch, seconded by Hennen, to approve the agenda with the following change(s):

- a. addition of Colleen McMurtry to Action Item 8 for p-card approval.

Motion passed unanimously with all members present voting yes (5-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Friday, April 14, 2017 No School for students and staff; DSC closed.
- Thursday, April 27, 2017 School Board Retreat, 11:30am
- Friday, April 28, 2017 No School for students, Staff Professional Work Day
- Tuesday, May 9, 2017 Regular School Board Meeting, 7:00p.m.
 - with Communication to the Board and Administration at 6:45p.m.

D. CONSENT AGENDA

Motion by Forsberg, seconded by Easter, to approve the following items of the consent agenda:

1. Minutes of the March 7, 2017 School Board Regular Meeting and March 28, 2017 School Board Work Session
2. Bills Paid for February 2017, in the following amounts:

BILLS PAID	
February 2017	
Fund	Total Payments
General	\$2,527,006
Food Service	152,215

High Expectations, high achievement for all. No excuses.

Community Education	99,882
Debt Service	-
Trust and Agency	1,500
Building Construction	269,069
Internal Service Funds	63,805
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$3,113,477

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Angela Albrecht	PT	Paraprofessional, Special Education	3/27/2017	Replace
Catherine Jaeger	NP	Paraprofessional, Special Education	3/27/2017	Replace
Dawn Money	WWIS	Paraprofessional, Special Education	3/27/2017	Replace
Paul Prom	DSC	Technology Support Specialist	4/03/2017	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Robert Bichler	SLPHS	Teachers	Resignation as of June 9, 2017
Edmund Chuinard	SLPHS	Teachers	Resignation as of March 2, 2017
Sara Hansen	Early Ed	Teachers	Resignation as of June 30, 2017
Brianne Henkel	NP	Child Care	Resignation as of March 10, 2017
Katherine Johnson	PT	Teachers	Resignation as of June 9, 2017
Cheryl Peterson	DSC	Teachers	Resignation as of March 9, 2017
Sarah Pfahl	PT/WCSI	Teachers	Resignation as of June 9, 2017
Brenda Sandberg	NP	Teachers	Retirement as of June 9, 2017
Laura Shallbetter	WWI	Paraprofessional	Resignation as of February 28, 2017
Rita Solis	SLPHS	Paraprofessional	Resignation as of March 28, 2017
Catherine Wikstrom	PT	Teachers	Retirement as of June 9, 2017

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Laura Eiden	WCSI	Teachers	February 28, 2017 through June 9, 2017
Shantell Gunderson	DSC	Unaffiliated	April 21, 2017 through October 14, 2018
Victoria Harmann	Early Ed	Teachers	May 17, 2017 through October 6, 2017

Gretchen Hintze	SLPHS	Teachers	August 1, 2017 through July 31, 2018
Lindsay Johnson	DSC	Unaffiliated	June 25, 2017 through October 30, 2017
Marie Tomczak	NP	Teachers	May 4, 2017 through June 9, 2017

Motion carried unanimously with all members present voting yes. (5-0)

E. DISCUSSION, REPORTS, INFORMATION ITEMS

There was a slight shift in the order of presentations due to schedules of presenters.

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for February 2017 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for February 2017 including treasurer’s report, expenditures, and revenue.

2. **Communications and Connections:** Increase the connection, engagement and support of our families and communities.

Project Update: #SLPPantherProud – Enhance pride in SLP Schools among staff, parents and community through strategic communication of student and staff accomplishments, district and school programs, key initiatives, and deepened customer service through Make Your Mark. Mr. Bob Noyed, Director of Communications and Marketing, Ms. Coley Fehringer, Communication Specialist, and Ms. Tara Cegla, Communications Specialist shared an update on this District Operational Plan (DOP) project. Recent accomplishments include: creation of #SLPPantherProud and expanded use of Twitter, launch of district Instagram account, implementation of new notification system increasing speed and efficiency, launch of the new Spring Lake Park Schools mobile app, along with website and branding updates. Next steps include further design and navigation upgrades to the district website, increased communication regarding work being conducted on all DOP projects, research the effectiveness of communication strategies, and extend marketing efforts. Board comments centered on marketing and outreach using the district logo.

1. Continuation of **Effective Operations:** Improve our effective management of human, financial, and physical resources.

Advance Refunding Update – Ms. Amy Schultz, Director of Business Services. Ms. Schultz introduced Jodie Zesbaugh with Ehlers and Associates, Inc., the district’s Financial Advisor Team. The potential of a refunding opportunity was discussed at the March 28 work session. Since that meeting Ehlers continued to review this opportunity and tonight shared highlights of the presale report. Ms. Zesbaugh commented that this refunding is a great chance for the district to save money for its taxpayers. Ehlers will continue to watch interest rates, and bids will be provided at the May Board Meeting for approval.

3. Superintendent’s Report – no report this evening

F. ACTION ITEMS

1. Award Bids for Construction of New Pre-K - 4 Elementary School

Motion by Ruch, seconded by Hennen, to approve and award the bids for construction of the New Pre-K - 4 Elementary School, as presented at this meeting. Motion carried unanimously with all members present voting yes. (5-0)

2. Approval of Resolution for the Sale of General Obligation School Building Refunding Bonds, Series 2017A; and Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on These Bonds

Motion by Forsberg, second by Easter, to adopt the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 16 (Spring Lake Park), Minnesota, as follows:

1. Bond Authorization. The School Board has determined that it is necessary and expedient to issue \$17,130,000 General Obligation School Building Refunding Bonds, Series 2017A.

2. Sale. The District has retained Ehlers & Associates, Inc. (Ehlers) in Roseville, Minnesota, as its independent municipal advisor for the Bonds. Ehlers is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9). If the issuance of the Bonds is approved, the School Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds.

3. Official Statement; Negotiation of Sale. Ehlers is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

4. Minnesota School District Credit Enhancement Program. (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Roll Call: Ayes: Ruch, Forsberg, Easter, Hennen, Stroebel; Nays: None.

Resolution was duly adopted.

3. Staff Appreciation Week, May 1-5, 2017

Motion by Easter, seconded by Hennen, to adopt the following resolution:

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, educators fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS the outstanding staff of Spring Lake Park Schools with their diverse training, talents and dedication help open students' minds to ideas, knowledge and dreams in preparation for their life beyond high school; and

WHEREAS, educators continue to influence us long after our school days are only memories; and

WHEREAS, the School Board of Spring Lake Park Schools wishes to extend its thanks and appreciation to all staff who make Spring Lake Park School District a world class learning community of choice.

THEREFORE BE IT RESOLVED, the School Board of Spring Lake Park Schools thanks all staff of Spring Lake Park Schools for their daily commitment and dedication and hereby declares May 1-5, 2017 as Staff Appreciation Week in Spring Lake Park Schools.

Roll Call: Ayes: Easter, Forsberg, Hennen, Ruch, Stroebel; Nays: None
Resolution was duly adopted.

4. Approval of Second Reading of Revised School Board Policies

Motion by Easter, seconded by Forsberg, to approve the second reading of the following revised policies:

- 501 School Weapon Policy
- 514 Bullying Prohibition
- 515 Protection and Privacy of Pupil Records
- 516 Student Medication
- 521 Student Disability Nondiscrimination
- 522 Student Sex Nondiscrimination
- 524 Technology Responsible Use and Safety
- 526 Hazing Prohibition
- 532 Pledge of Allegiance
- 534 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

Motion carried unanimously with all members present voting yes. (5-0)

5. Approval of Second Reading of New School Board Mandatory Policy

Motion by Hennen, seconded by Forsberg, to approve the second reading of the following new Mandatory policy:

- 721 Uniform Grant Guidance

Motion carried unanimously with all members present voting yes. (5-0)

6. Approval of First Reading of Revised School Board Policies

Motion by Forsberg, seconded by Easter, to approve the first reading of the following revised policies:

- 503 Student Attendance
- 508 Extended School Year for Certain Students with Individualized Education Programs
- 509 Enrollment of Nonresident Students
- 513 Student Promotion, Retention, and Program Design
- 517 Student Recruiting
- 518 Do Not Resuscitate/Do Not Intubate (DNR-DNI)

- 519 Interviews of Students by Outside Agencies
- 527 Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches
- 529 Notification of Staff Regarding Placement of Students with Violent Behavior
- 530 Immunization Requirements
- 535 Wellness

Motion carried unanimously with all members present voting yes. (5-0)

7. Approval of First Reading to Delete School Board Policy

Motion by Forsberg, seconded by Ruch, to approve the first reading of the following policies for deletion:

- 504 Student Dress and Appearance
- 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
- 507 Corporal Punishment
- 510 School Activities
- 512 School Sponsored Student Publications
- 523 Policies Incorporated by Reference
- 525 Violence Prevention
- 528 Student Parental, Family and Marital Status Nondiscrimination
- 531 Prohibition of the Use or Possession of Alcohol, Tobacco, or Controlled Substances by Students Participating in School District Athletic Activities
- 533 High School Student Honors and Recognition

Motion carried unanimously with all members present voting yes. (5-0)

8. Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by Ruch, seconded by Hennen, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:

- Rita Pfeiffer Technology Secretary – DSC
- Colleen McMurtry Management Assistant to Learning and Teaching – DSC

Motion carried unanimously with all members present voting yes. (5-0)

9. Acknowledgment of Gifts

Motion by Easter, seconded by Forsberg, to acknowledge gifts to the district as shown and to extend the School Board’s thanks and appreciation.

**Gifts to Spring Lake Park Schools
April 11, 2017 School Board Regular Meeting**

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 180.00	Ordway	Lighthouse School – fieldtrip bussing
Monetary	\$ 30.00	Oak Crest Senior Living	Panther Pantry
Monetary	\$ 483.84	WWIS Students & Staff	Panther Pantry
Monetary	\$ 195.00	Atlas Chiropractic & Emp	Panther Pantry
Monetary	\$ 122.00	Wells Fargo Matching Gift Program	Park Terrace Elementary
Monetary	\$ 164.50	Wells Fargo Matching Gift Program	Westwood Intermediate School
Monetary	\$ 75.00	Wells Fargo Community Support	Westwood Intermediate School
Total	\$1,250.34		

Non-Monetary Donations

Description	Donor	Purpose/To
Books	Hauck Family	Lighthouse School
Food	Joanne Lero, Oak Crest Senior Living, Johnston Family, Westwood Intermediate Students & Staff, Atlas Chiropractic & Employees	Panther Pantry

Motion carried unanimously with all members present voting yes. (5-0)

G. BOARD FORUM AND REPORTS

Student Council Representatives Dorothy Williams and Emily Lall shared a quick update about spring events taking place at the high school.

Member Easter attended the ReImagine MN gathering, which was a large, enlightening discussion with student input around inequities in education in Minnesota.

Member Hennen attended the recent Westwood Middle School Parent Advisory Meeting.

Member Forsberg attended the recent Northpoint PTO meeting. Updates on MN Equity Alliance, AMSA meeting, NEMetro916, and attended the MSBA Capitol Day conference.

Chairperson Stroebel attended the recent Park Terrace PTA meeting.

H. CLOSED SESSION

Motion by Ruch, seconded by Forsberg, to enter in to Closed Session to discuss employee negotiations and sale of property by the district (85th Ave site). Motion carried unanimously with all members present voting yes. (5-0) Entered in to Closed Session at 8:09pm.

Motion by Easter, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members present voting yes. Meeting reconvened at 8:43pm.

I. ADJOURNMENT

Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (5-0) Meeting adjourned at 8:43pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16