



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

**SCHOOL BOARD MEETING**

**Communication to the School Board and Administration**

District Services Center – 6:45 p.m.

**SCHOOL BOARD REGULAR MEETING**

**District Services Center**

**Tuesday, April 11, 2017**

**7:00 P.M.**

*(Or immediately following the  
Communication to the School Board and Administration)*

**AGENDA**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. AGENDA APPROVAL**

1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda as presented.

2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda with the following change(s):

a. \_\_\_\_\_ b. \_\_\_\_\_

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Friday, April 14, 2017 No School for students and staff; DSC closed.
- Thursday, April 27, 2017 School Board Retreat, 11:30am
- Friday, April 28, 2017 No School for students, Staff Professional Work Day
- Tuesday, May 9, 2017 Regular School Board Meeting, 7:00p.m.  
- with Communication to the Board and Administration at 6:45p.m.

**D. CONSENT AGENDA**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items of the consent agenda:

1. Minutes of the:

March 7, 2017 School Board Regular Meeting

March 28, 2017 School Board Work Session

D-1a

D-1b

*High Expectations, high achievement for all. No excuses.*

2. Bills Paid for February 2017, in the following amounts:

<b>BILLS PAID</b>	
<b>February 2017</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,527,006
Food Service	152,215
Community Education	99,882
Debt Service	-
Trust and Agency	1,500
Building Construction	269,069
Internal Service Funds	63,805
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$3,113,477</b>

3. Personnel Items

D-3

**E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Effective Operations:** Improve our effective management of human, financial, and physical resources.

- Advance Refunding Update
  - Ms. Amy Schultz, Director of Business Services
- Monthly Financial Report for February 2017
  - Ms. Amy Schultz, Director of Business Services

E-1

2. **Communications and Connections:** Increase the connection, engagement and support of our families and communities.

- Project Update: #SLPPantherProud
  - Mr. Bob Noyed, Director of Communications and Marketing

3. Superintendent's Report

- Dr. Jeff Ronneberg, Superintendent of Schools

Each meeting, the Superintendent will take a few moments to update the Board on general items of interest such as accounts of visits to schools and classrooms, news about students and staff, community connections, or observations on past or upcoming events.

## F. ACTION ITEMS

1. Award Bids for Construction of New Pre-K - 4 Elementary School  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve and award the bids for construction of the New Pre-K - 4 Elementary School, as presented at this meeting.
2. Approval of Resolution for the Sale of General Obligation School Building Refunding Bonds, Series 2017A; and Covenanting and Obligating the District to be Bound by and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on These Bonds  
Motion by \_\_\_\_\_, second by \_\_\_\_\_ to adopt the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 16 (Spring Lake Park), Minnesota, as follows:

**1. Bond Authorization.** The School Board has determined that it is necessary and expedient to issue \$17,130,000 General Obligation School Building Refunding Bonds, Series 2017A.

**2. Sale.** The District has retained Ehlers & Associates, Inc. (Ehlers) in Roseville, Minnesota, as its independent municipal advisor for the Bonds. Ehlers is authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9). If the issuance of the Bonds is approved, the School Board shall meet at the time and place specified in the Official Statement to receive and consider proposals for the purchase of the Bonds.

**3. Official Statement; Negotiation of Sale.** Ehlers is authorized to prepare and distribute an Official Statement and to open, read and tabulate the proposals for presentation to the Board.

**4. Minnesota School District Credit Enhancement Program.** (a) The District hereby covenants and obligates itself to notify the Commissioner of Education of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee payment of the principal and interest on the Bonds when due. The District further covenants to deposit with the Registrar or any successor paying agent three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Commissioner of Education that it will be unable to make all or a portion of that payment. The Registrar for the Bonds is authorized and directed to notify the Commissioner of Education if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The District understands that as a result of its covenant to be bound by the provision of Minnesota Statutes, Section 126C.55, the provisions of that section shall be binding as long as any Bonds of this issue remain outstanding.

(b) The District further covenants to comply with all procedures now and hereafter established by the Departments of Management and Budget and Education of the State of Minnesota pursuant to Minnesota Statutes, Section 126C.55, subdivision 2(c) and otherwise to take such actions as necessary to comply with that section. The chair, clerk, superintendent or business manager is authorized to execute any applicable Minnesota Department of Education forms.

Roll Call:

3. Staff Appreciation Week, May 1-5, 2017

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the following resolution:

WHEREAS, the education of youth is essential to the future of our community, state, country and world; and

WHEREAS, educators fill many roles, as listeners, explorers, role models, motivators and mentors; and

WHEREAS the outstanding staff of Spring Lake Park Schools with their diverse training, talents and dedication help open students' minds to ideas, knowledge and dreams in preparation for their life beyond high school; and

WHEREAS, educators continue to influence us long after our school days are only memories; and

WHEREAS, the School Board of Spring Lake Park Schools wishes to extend its thanks and appreciation to all staff who make Spring Lake Park School District a world class learning community of choice.

THEREFORE BE IT RESOLVED, the School Board of Spring Lake Park Schools thanks all staff of Spring Lake Park Schools for their daily commitment and dedication and hereby declares May 1-5, 2017 as Staff Appreciation Week in Spring Lake Park Schools.

Roll Call:

4. Approval of Second Reading of Revised School Board Policies

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the second reading of the following revised policies:

- 501 School Weapon Policy
- 514 Bullying Prohibition
- 515 Protection and Privacy of Pupil Records
- 516 Student Medication
- 521 Student Disability Nondiscrimination
- 522 Student Sex Nondiscrimination
- 524 Technology Responsible Use and Safety
- 526 Hazing Prohibition
- 532 Pledge of Allegiance
- 534 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

5. Approval of Second Reading of New School Board Mandatory Policy

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the first reading of the following new Mandatory policy:

- 721 Uniform Grant Guidance

6. Approval of First Reading of Revised School Board Policies

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the first reading of the following revised policies:

- 503 Student Attendance
- 508 Extended School Year for Certain Students with Individualized Education Programs
- 509 Enrollment of Nonresident Students
- 513 Student Promotion, Retention, and Program Design
- 517 Student Recruiting
- 518 Do Not Resuscitate/Do Not Intubate (DNR-DNI)
- 519 Interviews of Students by Outside Agencies
- 527 Student Use and Parking of Motor Vehicles, Patrols, Inspections and Searches
- 529 Notification of Staff Regarding Placement of Students with Violent Behavior
- 530 Immunization Requirements
- 535 Wellness

7. Approval of First Reading to Delete School Board Policy

- 504 Student Dress and Appearance
- 505 Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees
- 507 Corporal Punishment
- 510 School Activities
- 512 School Sponsored Student Publications
- 523 Policies Incorporated by Reference
- 525 Violence Prevention
- 528 Student Parental, Family and Marital Status Nondiscrimination
- 531 Prohibition of the Use or Possession of Alcohol, Tobacco, or Controlled Substances by Students Participating in School District Athletic Activities
- 533 High School Student Honors and Recognition

8. Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:

Rita Pfeiffer Technology Secretary - DSC

9. Acknowledgment of Gifts

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to acknowledge gifts to the district, as shown in attachment F-9, and to extend the School Board's thanks and appreciation.

**G. BOARD FORUM AND REPORTS (IF ANY)**

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

**H. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter in to Closed Session to discuss employee negotiations and sale of property by the district.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to reconvene the meeting.

**I. ADJOURNMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting.

## ATTACHMENT D-1a

### MINUTES OF THE SCHOOL BOARD REGULAR MEETING

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, March 7, 2017

Community member Tony Wicken addressed the board and administration regarding the bid award for Spring Lake Park High School addition and renovation action item on the agenda, highlighting past work of Hollenbeck & Nelson, Inc. Chairperson Stroebel thanked Mr. Wicken for his input.

#### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:02pm.

School Board members present were: John Stroebel, Jim Amundson, Amy Hennen, Kelly Delfs, Marilyn Forsberg, Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representatives Emily Lall and Dorothy Williams.

School Board Member Jodi Ruch arrived at 7:05pm.

#### **B. AGENDA APPROVAL**

*Motion by Delfs, seconded by Easter, to approve the agenda with the following change(s):*

- a. addition of February board minutes as an addendum
- b. addition of Policy 613 Graduation Requirements to action item 5
- c. removal of Policy 520 Student Surveys from action item 7
- d. removal of Closed Session, section H

*Motion carried unanimously with all members present voting yes. (6-0)*

#### **C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Friday, March 10, 2017, No School for students, Staff Professional Work Day
- Monday, March 13 - Friday, March 17, 2017 No School, Spring Break
- Monday, March 20, 2017, No School for students, Staff Professional Work Day
- Tuesday, March 28, 2017, School Board Work Session, 6:00 p.m.
- Tuesday, April 11, 2017, School Board Regular Meeting, 7:00 p.m. - with Communication to the Board and Administration at 6:45 p.m.
- Friday, April 14, 2017, No School for students and staff; District Services Center Closed

#### **D. CONSENT AGENDA**

*Motion by Hennen, seconded by Easter, to approve the following items of the consent agenda:*

1. Minutes of the February 14, 2017 School Board Regular Meeting and February 28, 2017 School Board Work Session
2. Bills Paid for January 2017, in the following amounts:

<b>BILLS PAID</b>	
<b>January 2017</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,615,458
Food Service	112,586
Community Education	98,549
Building Construction	292,377
Debt Service	8,182,741
Trust and Agency	4,800
Internal Service Funds	-
OPEB Debt Services	783,725
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$12,090,236</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Marie Kopp	SLPHS	Health Care Specialist	2/21/2017	Replace
Rachelle Wahlberg	WMS	Nutrition Services Assoc	2/13/2017	Replace

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
David Hanold	DSC	Paraprofessional	Resignation as of February 24, 2017

#### III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Ashlee Sluzewicz	NP	Teachers	May 4, 2017 through June 9, 2017

### **E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Engaged and Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs District Operational Plan (DOP) - Achievement and Integration Plan Overview – Dr. Ronneberg reviewed with the board that the work done in the district starts with the DOP, aligning with the district values and strategic plan. Dr. Hope Rahn, Director of Learning and Innovation, reminded the board that a review of current milestones of each project within the DOP took place at the Feb. 28 school board work session. Tonight's presentation highlighted a few of the key projects, including current milestones for: Pathways to College and Career Readiness and "12x12"; Increased Support for Families; Facilities for Future Programming; Competency-based Learning; Learner Profiles and Maps; and Systemic Innovation by Design.

Dr. Ronneberg highlighted parent, student, staff, and community engagement in the DOP refinement process in alignment with the strategic plan. In addition, many of the MDE annual reports require goal-setting and improvement planning. All goals are aligned with our district long-term planning, our World's Best Workforce goals, our standard work, and our DOP projects.

Dr. Rahn provided an update on the Achievement and Integration 3-year plan, including the top priorities, activities, and budget, all of which are in alignment with Spring Lake Park Schools district goals and goals of the World's Best Workforce.

**2. Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for January 2017 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for January 2017, including treasure's report, revenue, and expenditures.

FY17 Update and Proposed Budget Revisions and FY18 Budget Process Update – Ms. Amy Schultz, Director of Business Services

FY17 Update and Proposed Budget Revisions – Ms. Schultz reviewed with the board that the district's budget planning and development process aligns resources with the district purpose, vision, and strategic plan, to have the greatest impact in meeting the needs and improving the learning of each student. The Board has received numerous updates throughout the year regarding the budget, and that will continue. The presentation provided a general summary and review of the budget and recommended adjustments, for board approval. Recommended revisions are due to changes in revenue and expenditures due to changes in breakfast and lunch participation, voter approved bond sale, enrollment changes, as well as other areas.

FY18 Budget Process Update - Ms. Schultz shared that the district continues to be well positioned for the future. Work on the 2017-18 budget started last fall and has been shared previously with the board. A preliminary FY18 budget will be shared with the board at the May work session and will meet the parameters of the Guiding Change. The FY18 budget will be brought to the board at the June regular meeting for board approval.

3. Superintendent's Report – Dr. Ronneberg shared that Relmagine MN meetings are being held around the area. Spring Lake Park Schools is one of 40 participating districts. We have 60 community members participating along with others from Anoka-Hennepin, Columbia Heights, and Fridley school districts. Ms. Colleen Pederson, Director of Community Education and Outreach, gave a quick recap of the recent Panther Foundation Gala. Over \$1million has been donated to Spring Lake Park Schools since the inception of the Panther Foundation. Thanks were given to Gala chairs Jonelle Meyer and Wendy Koschak, area businesses, and individuals. Dr. Ronneberg thanked members of the Panther Foundation as well as Colleen and her team for all their work in supporting Spring Lake Park Schools.

## **F. ACTION ITEMS**

### **1. FY17 Budget Revisions**

*Motion by Amundson, seconded by Hennen, to approved the revised FY17 budget as presented. Motion carried unanimously with all members voting yes. (7-0)*

### **2. Submission of the FY18 Achievement and Integration Budget**

*Motion by Ruch, seconded by Forsberg, to approve submission of the FY18 Achievement and Integration budget.*

*Motion carried unanimously with all members voting yes. (7-0)*

### **3. Award Bid for Construction of Spring Lake Park High School Science Space Addition and Renovation**

Ms. Amy Schultz addressed the Board briefly regarding the addition and renovation work, reminding the Board that this includes the addition of four new classrooms and remodeling of four classrooms as future areas for STEM, as well as projected enrollment increases. All bidders shown on the recommendations submitted all required paperwork, are the lowest bidders, and are recommended by Krause Anderson. Member Amundson asked for clarification on recourse if work isn't up to our standards. Ms. Schultz



confirmed with the Board that per the contracts all work will be to performed to our standards, and corrected at the contractor's expense as necessary.

*Motion by Delfs, seconded by Forsberg, to approve and award the bid for constructions of the new science addition and renovation at Spring Lake Park High School, as presented at this meeting.  
Motion carried unanimously with all members voting yes. (7-0)*

#### 4. Proposed 2017-2018 School Calendar

*Motion by Forsberg, seconded by Easter, to approve the proposed 2017-18 School Year calendar, as presented.*

*Motion carried unanimously with all members voting yes. (7-0)*

#### 5. Approval of Second Reading of Revised School Board Policies

*Motion by Easter, seconded by Ruch to approve the second reading of the following revised policies:*

- 102 Equal Educational Opportunity
- 214 Out-Of-State Travel by School Board Members
- 401 Equal Employment Opportunity
- 402 Disability Nondiscrimination
- 404 Employment and Other Background Checks
- 405 Veteran's Preference Hiring
- 406 Public and Private Personnel Data
- 407 Employee Right to Know – Exposure to Hazardous Substances
- 408 Subpoena of a School District Employee
- 410 Family and Medical Leave Act
- 412 Expense Reimbursement
- 413 Harassment and Violence
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- 417 Chemical Use and Abuse
- 418 Drug-Free Workplace/Drug-Free School
- 419 Tobacco-Free Environment
- 420 Students and Employees with Sexually Transmitted Infections and Disease and Certain Other Communicable Diseases and Infectious Conditions
- 421 Gifts to Employees
- 423 Employee-Student Relationships
- 424 License Status
- 427 Workload Limits for Special Education Teachers
- 502 Search of Student Lockers, Desks, Personal Possessions and Student's Person
- 506 Student Discipline
- 613 Graduation Requirements

*Motion carried unanimously with all members voting yes. (7-0)*

#### 6. Approval of Second Reading to Delete School Board Policy

*Motion by Delfs, seconded by Hennen, to delete the following policies:*

- 403 Discipline, Suspension and Dismissal of School District Employees
- 404.1 Student Teachers and Interns
- 409 Employee, Publications, Instructional Materials, Inventions and Creations
- 416 Drug and Alcohol Testing
- 422 Policies Incorporated by Reference
- 425 Staff Ethics
- 426 School Weapon Policy

*Motion carried unanimously with all members voting yes. (7-0)*

**7. Approval of First Reading of Revised School Board Policies**

*Motion by Forsberg, seconded by Easter, to approve the first reading of the following revised policies:*

- 501 School Weapon Policy
- 514 Bullying Prohibition
- 515 Protection and Privacy of Pupil Records
- 516 Student Medication
- ~~520 Student Surveys - removed~~
- 521 Student Disability Nondiscrimination
- 522 Student Sex Nondiscrimination
- 524 Technology Responsible Use and Safety
- 526 Hazing Prohibition
- 532 Pledge of Allegiance
- 534 Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds

*Motion carried unanimously with all members voting yes. (7-0)*

**8. Approval of First Reading of New School Board Mandatory Policy**

*Motion by Ruch, seconded by Hennen, to approve the first reading of the following new mandatory policy:*

- 721 Uniform Grant Guidance

*Motion carried unanimously with all member voting yes. (7-0)*

**9. Acknowledgment of Gifts**

*Motion by Delfs, seconded by Forsberg, to acknowledge gifts to the district, as shown and to extend the School Board’s thanks and appreciation. Motion carried unanimously with all members voting yes. (7-0)*

**Gifts to Spring Lake Park Schools School District, March 7, 2017 School Board Regular Meeting**

<b>Description</b>	<b>Value</b>	<b>Donor</b>	<b>Purpose/To</b>
Monetary	\$ 23.78	The K Foundation/GiveMN	Athletics & Activities
Monetary	\$ 500.00	Emmanuel Christian Center	Athletics & Activities
Monetary	\$ 773.00	Lighthouse PTO	Lighthouse School – fieldtrip bussing
Monetary	\$ 223.00	Lighthouse PTO	Lighthouse School – fieldtrip bussing
Monetary	\$ 700.00	Scholarship America/Target Corp.	Lighthouse School – student fieldtrip
Monetary	\$ 100.00	Wells Fargo Community Support	Park Terrace Elementary
Monetary	\$ 90.00	Wells Fargo Workplace Campaign - Anonymous	Spring Lake Park Schools
Monetary	\$ 100.00	Wells Fargo Workplace Campaign - Tara Anderson Huberty	Westwood Middle School
Monetary	\$ 140.00	Wells Fargo Community Support	Woodcrest Elementary
Monetary	\$ 200.00	Community Shares of MN	Woodcrest Elementary
<b>Total</b>	<b>\$ 2,849.78</b>		

**G. BOARD FORUM AND REPORTS**

Student Council Rep Emily Lall shared recent and upcoming events at the high school including student council activities and spring sports.

Vice-Chairperson commended Dr. Ronneberg on his recent facilities presentation to the Westwood Intermediate PTO.

Member Forsberg shared updates on MN Equity Alliance, NEMetro 916, a recent AMSD meeting, and the upcoming MSBA Day at the Capitol.

**H. CLOSED SESSION** - removed

**I. ADJOURNMENT**

*Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:05pm.*

## ATTACHMENT D-1b

### MINUTES OF THE SCHOOL BOARD WORK SESSION School Board, Independent School District 16 Spring Lake Park, MN Tuesday, March 28, 2017

#### **A. CALL TO ORDER**

Chairperson Stroebel called the meeting to order at 6:02pm.

The following School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Tony Easter, Marilyn Forsberg, Kelly Delfs, along with Superintendent Jeff Ronneberg. School Board member Jodi Ruch arrived at 6:07pm.

#### **B. AGENDA APPROVAL**

*Motion by Delfs, seconded by Easter, to approve the agenda with the following change(s):*

- a. addition of Refunding Opportunity discussion item
- b. addition of Legislative Update discussion item

*Motion carried unanimously with all members present voting yes. (6-0)*

#### **C. DISCUSSION ITEMS**

Facilities Update – Superintendent Jeff Ronneberg and Ms. Amy Schultz, Director of Business Services, had a brief discussion with board members on various aspects of the current facilities project, including design planning at Spring Lake Park High School, new driveway work at the Westwood Complex, and ongoing work with the City of Blaine on site planning for the new K-4 elementary school.

Refunding Opportunity – Ms. Schultz shared information on a possible refunding opportunity on 2008 building bonds. Amy is working in partnership with Ehlers-Inc, the school district's financial advisor group, and will share further information with the board at the April meeting regarding rates and amount of potential savings to district taxpayers. Board discussion followed and members were in favor of looking closer at this opportunity.

Legislative Update – Member Forsberg shared a brief legislative update regarding the proposed Omnibus Bill. Board discussion followed.

#### **D. CLOSED SESSION**

*Motion by Forsberg, seconded by Hennen, to enter in to Closed Session to discuss employee negotiations. (Sale of property by the district was stricken from the language by Chairperson Stroebel prior to calling the motion). Motion carried unanimously with all members voting yes. (7-0)*  
Entered in to Closed Session at 6:29pm.

*Motion by Ruch, seconded by Amundson, to reconvene the meeting. Motion carried unanimously with all members voting yes. (7-0)* Meeting reconvened at 7:26pm.

#### **E. ADJOURNMENT**

*Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0)* Meeting adjourned at 7:27pm.

ATTACHMENT D-3



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

**DATE:** April 5, 2017  
**TO:** Dr. Jeff Ronneberg, Superintendent  
**FROM:** Ryan Stromberg, Director of Human Resources and Organizational Development  
**RE:** Personnel Agenda Items for the April 11, 2017 School Board Meeting

**I. EMPLOYMENTS**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New or Replace</b>
<b>Angela Albrecht</b>	PT	Paraprofessional, Special Education	3/27/2017	Replace
<b>Catherine Jaeger</b>	NP	Paraprofessional, Special Education	3/27/2017	Replace
<b>Dawn Money</b>	WWIS	Paraprofessional, Special Education	3/27/2017	Replace
<b>Paul Prom</b>	DSC	Technology Support Specialist	4/03/2017	Replace

**II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Robert Bichler</b>	SLPHS	Teachers	Resignation as of June 9, 2017
<b>Edmund Chuinard</b>	SLPHS	Teachers	Resignation as of March 2, 2017
<b>Sara Hansen</b>	Early Ed	Teachers	Resignation as of June 30, 2017
<b>Brianne Henkel</b>	NP	Child Care	Resignation as of March 10, 2017
<b>Katherine Johnson</b>	PT	Teachers	Resignation as of June 9, 2017
<b>Cheryl Peterson</b>	DSC	Teachers	Resignation as of March 9, 2017
<b>Sarah Pfahl</b>	PT/WCSI	Teachers	Resignation as of June 9, 2017
<b>Brenda Sandberg</b>	NP	Teachers	Retirement as of June 9, 2017
<b>Laura Shallbetter</b>	WWI	Paraprofessional	Resignation as of February 28, 2017
<b>Rita Solis</b>	SLPHS	Paraprofessional	Resignation as of March 28, 2017
<b>Catherine Wikstrom</b>	PT	Teachers	Retirement as of June 9, 2017

### III. LEAVES OF ABSENCE

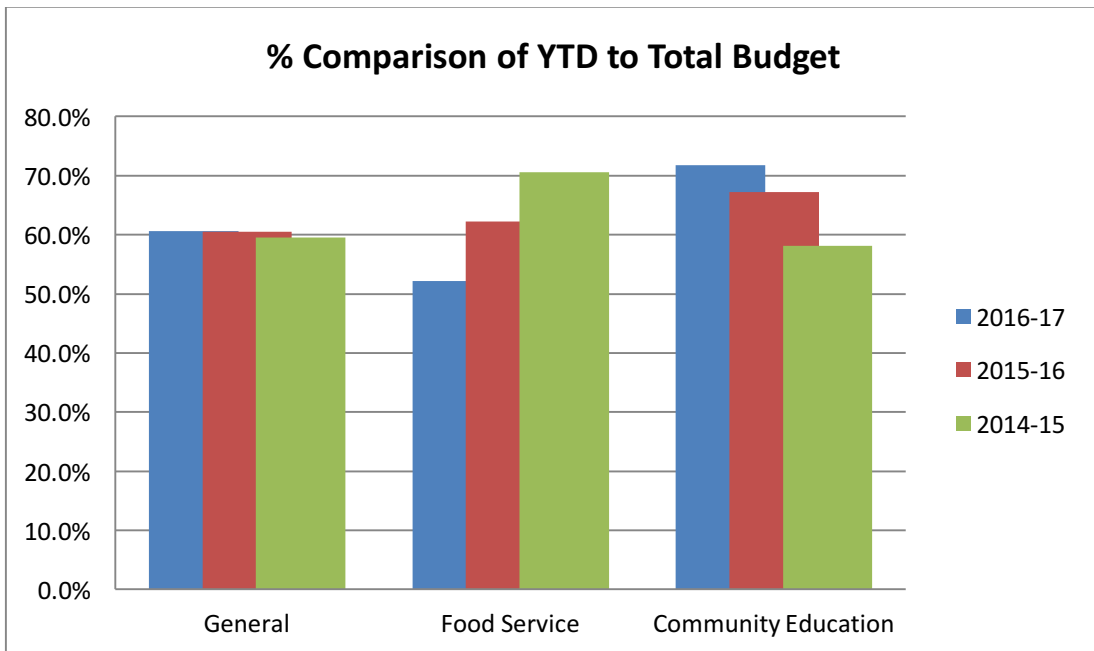
<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Laura Eiden</b>	WCSI	Teachers	February 28, 2017 through June 9, 2017
<b>Shantell Gunderson</b>	DSC	Unaffiliated	April 21, 2017 through October 14, 2018
<b>Victoria Harmann</b>	Early Ed	Teachers	May 17, 2017 through October 6, 2017
<b>Gretchen Hintze</b>	SLPHS	Teachers	August 1, 2017 through July 31, 2018
<b>Lindsay Johnson</b>	DSC	Unaffiliated	June 25, 2017 through October 30, 2017
<b>Marie Tomczak</b>	NP	Teachers	May 4, 2017 through June 9, 2017

**ATTACHMENT E-2**

<b>TREASURER'S REPORT</b>				
<b>February 2017</b>				
<b>Fund</b>	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General	\$29,033,517	\$6,546,475	\$6,356,415	\$29,223,577
Food Service	\$587,454	\$311,202	\$403,704	\$494,952
Community Education	\$230,303	\$515,424	\$516,242	\$229,485
Debt Service	\$1,519,020	\$3,554	\$-	\$1,522,574
Trust and Agency	\$73,875	\$3,500	\$5,000	\$72,375
Building Construction	\$47,049,771	\$12,915	\$311,318	\$46,751,368
Internal Service Funds	\$1,171,644	\$438,278	\$393,380	\$1,216,542
OPEB Trust Account	\$6,055,465	\$45,322	\$-	\$6,100,787
OPEB Debt Services	\$180,117	\$-	\$-	\$180,117
<b>TOTAL</b>	<b>\$85,901,166</b>	<b>\$7,876,670</b>	<b>\$7,986,059</b>	<b>\$85,791,777</b>

**ATTACHMENT E-2, con't**

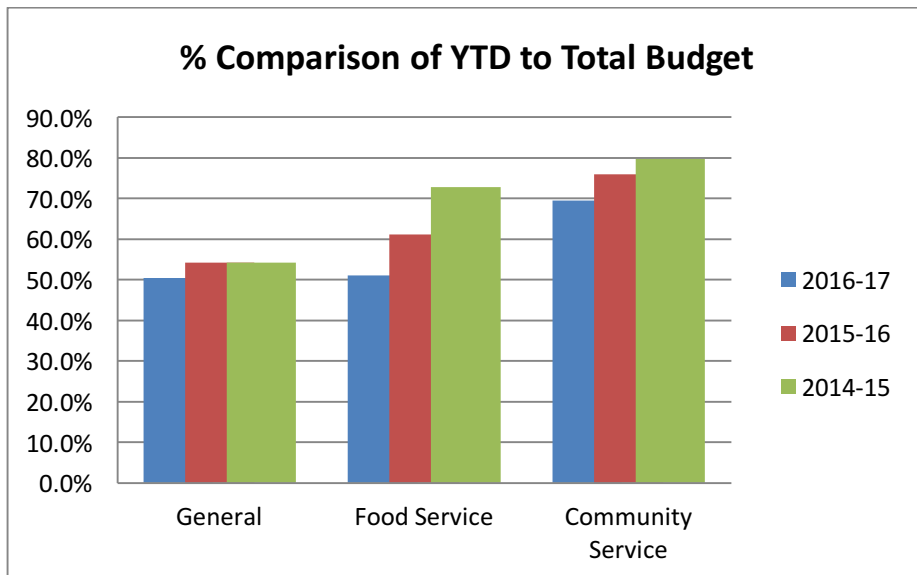
<b>STATEMENT OF REVENUES</b>							
<b>For the month ended February 28, 2017</b>							
<b>Fund</b>		<b>Month</b>	<b>Year</b>	<b>Budget</b>	<b>YTD as % of Budget</b>		
		<b>To-Date</b>	<b>To-Date</b>		<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>
	General	\$4,866,283	\$37,164,956	\$61,320,501	-	-	-
	Food Service	124,479	1,461,313	2,800,000	60.6%	60.6%	59.5%
	Community Education	200,342	2,082,726	2,900,000	52.2%	62.2%	70.6%
		<b>\$5,191,104</b>	<b>\$40,708,995</b>	<b>\$67,020,501</b>	<b>60.7%</b>	<b>60.9%</b>	<b>59.8%</b>
	Debt Service	3,554	5,614,911	8,964,833	71.8%	67.2%	58.1%
	Trust and Agency	-	1,666	50,000			
	Building Construction	12,915	50,091,631	-	62.6%	391.8%	502.0%
	Internal Service Funds	438,278	2,820,877	-	3.3%	59.6%	39.7%
	OPEB Debt Service	-	571,975	969,113	N/A	N/A	N/A
					N/A	N/A	N/A
<b>Total All Funds</b>		<b>\$5,645,851</b>	<b>\$99,810,055</b>	<b>\$77,004,447</b>	<b>129.6%</b>	<b>106.6%</b>	<b>116.3%</b>





**ATTACHMENT E-2, con't**

<b>STATEMENT OF EXPENDITURES</b>						
<b>For the month ended February 28, 2017</b>						
<b>Fund</b>	<b>Month</b>	<b>Year</b>	<b>Budget</b>	<b>YTD as % of Budget</b>		
	<b>To-Date</b>	<b>To-Date</b>		<b>2016-17</b>	<b>2015-16</b>	<b>2014-15</b>
<b>General</b>						
Compensation	\$3,591,342	\$22,681,687	\$45,244,584	50.1%	50.8%	52.0%
Purchased Services	789,799	5,076,436	9,688,206	52.4%	53.4%	48.2%
Supplies & Materials	81,987	1,199,393	1,739,694	68.9%	80.9%	75.1%
Capital Expenditures	231,211	1,754,596	3,887,726	45.1%	80.2%	78.8%
Other Expenses	8,356	77,475	110,900	69.9%	85.1%	71.0%
Health and Safety	9,124	135,038	600,000	22.5%	100.0%	96.0%
<b>Total General Fund</b>	<b>4,711,819</b>	<b>30,924,625</b>	<b>61,271,110</b>	<b>50.5%</b>	<b>54.2%</b>	<b>54.2%</b>
<b>Food Service</b>						
Food Service	203,777	1,430,256	2,800,000	51.1%	61.2%	72.9%
<b>Community Service</b>						
Community Service	201,290	2,017,330	2,900,000	69.6%	76.0%	79.7%
	<b>\$5,116,886</b>	<b>\$34,372,211</b>	<b>\$66,971,110</b>	<b>51.3%</b>	<b>55.9%</b>	<b>55.4%</b>
<b>Debt Service</b>						
Debt Service	-	42,192,798	41,275,866	102.2%	100.3%	102.7%
<b>Trust and Agency</b>						
Trust and Agency	1,500	44,250	50,000	88.5%	84.4%	48.3%
<b>Building Fund</b>						
Building Fund	311,318	3,320,893	-	N/A	N/A	N/A
<b>Internal Service Funds</b>						
Internal Service Funds	393,380	2,761,321	-	N/A	N/A	N/A
<b>OPEB Debt Service</b>						
OPEB Debt Service	-	922,450	922,950	99.9%	99.9%	0.0%
<b>Total All Funds</b>	<b>\$5,823,084</b>	<b>\$83,613,923</b>	<b>\$109,219,926</b>	<b>76.6%</b>	<b>77.9%</b>	<b>61.6%</b>



**ATTACHMENT F-9**

**Gifts to Spring Lake Park Schools  
April 11, 2017 School Board Regular Meeting**

**Monetary Donations**

<b>Description</b>	<b>Value</b>	<b>Donor</b>	<b>Purpose/To</b>
Monetary	\$ 180.00	Ordway	Lighthouse School – fieldtrip bussing
Monetary	\$ 30.00	Oak Crest Senior Living	Panther Pantry
Monetary	\$ 483.84	WWIS Students & Staff	Panther Pantry
Monetary	\$ 195.00	Atlas Chiropractic & Emp	Panther Pantry
Monetary	\$ 122.00	Wells Fargo Matching Gift Program	Park Terrace Elementary
Monetary	\$ 164.50	Wells Fargo Matching Gift Program	Westwood Intermediate School
Monetary	\$ 75.00	Wells Fargo Community Support	Westwood Intermediate School
<b>Total</b>	<b>\$1,250.34</b>		

**Non-Monetary Donations**

<b>Description</b>	<b>Donor</b>	<b>Purpose/To</b>
Books	Hauck Family	Lighthouse School
Food	Joanne Lero, Oak Crest Senior Living, Johnston Family, Westwood Intermediate Students & Staff, Atlas Chiropractic & Employees	Panther Pantry