



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, June 13, 2017

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.
 The following School Board members were present: John Stroebel, Jodi Ruch, Amy Hennen, Kelly Delfs, Marilynn Forsberg, Tony Easter, along with Superintendent Jeff Ronneberg and Student Council School Board Representatives Dorothy Williams and Emily Lall.

B. AGENDA APPROVAL

Motion by Ruch, seconded by Delfs, to approve the agenda with the following change(s):
 a. change Nov. 14 work session to regular meeting - in designation of school board meetings
 b. remove policy 611 from action of first reading to delete school board policy
 c. addition of p-card approval action item
Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)
 - Tuesday, June 27, 2017 School Board Work Session/Meeting 6:00 p.m.

D. CONSENT AGENDA

Motion by Easter, seconded by Forsberg, to approve the following items of the consent agenda:
 1. Minutes of the May 9, 2017 School Board Regular Meeting and May 23, 2017 School Board Work Session
 2. Bills Paid for April 2017, in the following amounts:

BILLS PAID	
April 2017	
Fund	Total Payments
General	\$2,290,665
Food Service	208,643
Community Education	110,348
Debt Service	-
Trust and Agency	3,000
Building Construction	618,321
Internal Service Funds	59,429
OPEB Debt Services	-
OPEB Trust Account	-
TOTAL	\$3,290,406

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Sarah Byrdziak	DSC	Administrative Assistant	6/19/2017	Replace
Jeanette Delgado Nazario	WWMS	Science Teacher – Spanish Immersion	8/28/2017	Replace
Brenna Edman	PT	Academic Specialist – ELL	8/28/2017	Replace
Elizabeth Geroy	Early Ed	ECSE Teacher (0.8 FTE)	7/3/2017	Replace
Kathryn Hellen	WCSI	Academic Specialist	8/28/2017	New
Kimberly Horst	WWMS	Language Arts Teacher	8/28/2017	New
Nathaniel Johnson	DSC	Accounting Technician	6/9/2017	Replace
Allison Midura	WCSI	Grade 2 Teacher	8/28/2017	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Fernando Cubillo Manzanero	WCSI	Teachers	Resignation as of June 9, 2017
Tiffany Fearing	SLPHS	Teachers	Resignation as of June 9, 2017
Amy Gaides	WWMS	Teachers	Resignation as of June 9, 2017
Jennifer Graber	Early Ed	Teachers	Resignation as of June 30, 2017
Whitney Graden	NP	Teachers	Resignation as of June 9, 2017
Emily Hautala	NP	Teachers	Resignation as of June 9, 2017
Lesli Huettl	WWI	Teachers	Resignation as of June 9, 2017
Nathaniel Johnson	NP	Child Care	Resignation as of June 8, 2017
Daniel Kretchmar	WWMS	Teachers	Resignation as of June 9, 2017
Daniel Mueller	Early Ed	Community Ed	Resignation as of June 6, 2017
Sara Nielsen	WWI	Teachers	Resignation as of June 9, 2017
Veronica Nihart-Arango	WCSI	Teachers	Resignation as of June 9, 2017
Kelly Romano	SLPHS	Clerical	Resignation as of June 8, 2017
Kacie Schugel	PT	Teachers	Resignation as of June 9, 2017
Pamela Trujillo Trujillo	WCSI	Teachers	Resignation as of June 9, 2017

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Julie Fahey	WWMS	Teachers	July 1, 2017 through June 30, 2018

April Kirkland	PT	Teachers	August 28, 2017 through October 13, 2017
Stephanie Olmedo	NP	Teachers	August 28, 2017 through October 20, 2017
Thomas Young	SLPHS	Teachers	August 28, 2017 through June 8, 2018 (0.4 leave)

Motion carried unanimously with all members present voting yes. (6-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

Panther Foundation – Presentation of Donation - Ms. Colleen Pederson, Director of Community Education and Outreach, introduced Panther Foundation member and SLPHS alumni Andrew Tortora. On behalf of the Panther Foundation, Andrew presented a donation check to Spring Lake Park Schools in the amount of \$101, 653.00. Over \$50,000 was raised during the recent Fund A Dream at the 2017 Gala, and \$15,000 from the annual golf tournament. Dr. Ronneberg and Board Members shared their thanks for the generosity of time, energy, and resources donated.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Student Learning and Development: Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.

Athletics and Activities 2016-17 Update - Mr. Matt St. Martin, Athletics & Activities Director, shared 2016-17 athletics and activities highlights including Fall, Winter, Spring Athletic Season accomplishments and highlights and co-curricular activities and accomplishments'. Mr. St. Martin shared that 84% of Spring Lake Park High School students are involved in at least one high school athletic or co-curricular activity. Board members thanked Mr. St. Martin for his work. Dr. Ronneberg thanked Mr. St. Martin for his leadership and thanked staff that put in the extra time supporting kids in athletics and co-curricular activities.

Elementary Recess Update - Kim Fehringer, Principal Park Terrace Elementary and Tyler Nelson, Associate Principal Westwood Intermediate updated the board on increasing recess and movement opportunities for elementary students in the 2017-18 school year. Research, emerging influences, and current reality were highlighted. The plan includes a 30-minute lunch period for each student and two opportunities for movement each day instead of one recess time. Recess will be teacher led and designed and organized by grade level teams.

2. Effective Operations: Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for April 2017 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for April 2017 including treasurer’s report, expenditures, and revenue.

Budget Planning: FY17 Budget Revisions and FY18 Proposed Budget - Ms. Amy Schultz, Director of Business Services updated the board on 2016-17 budget adjustments to the debt service fund due to the recent bond refunding which resulted a direct savings to the taxpayer.

Ms. Schultz reviewed the 2017-18 proposed budget, calendar of events for budget planning and development, overview of influences and assumptions, enrollment trends and levy resources. The proposed 2017-18 budget reflects desired results identified in the guiding change document created in partnership with the Board, aligning resources with strategic and district operations plans, focused on improving student learning. Dr. Ronneberg reminded the board that working together effectively and proactively positions the district for the future, and because of this work the district has not had to make any cuts in the last seven years. Board members commented on their

appreciation of the amount of time and effort Ms. Schultz and her team put in to the work that supports such a comprehensive presentation and their high level of trust in the team.

3. Superintendent’s Report, Dr. Jeff Ronneberg, Superintendent of Schools, shared a facilities update which included a summary of the major projects currently under construction or design, including: construction of a new PreK-4 elementary school, new science classroom construction, “C” building renovation, and career and Technical Ed classroom renovation at the high school; design of early learning spaces, grade 5-8 programming at Westwood, and athletics and activities spaces. Additional projects underway include Westwood driveway and parking project, and updates to the high school weight/fitness room, stadium/rotunda entrance, and cafeteria/commons space.

Groundbreaking for the new elementary schools was held May 26 and the school will open September 2018. Dr. Ronneberg summarized the many benefits of having the new school located at the National Sports Center, which included: cost savings of an estimated \$3 million compared to other sites; the site is approximately 25 acres, providing extensive green space; multiple entrance and exit points for buses and parents; central location in the Spring Lake Park Schools boundary; partnership and collaboration opportunities with the MN Amateur Sports Commission and the community.

Dr. Ronneberg shared information on the Personalized Learning initiative, Parent input on hopes for future learning by their children overwhelmingly focused on wanting students to learn in an environment that cultivates curiosity so students experience joy in learning while preparing for success beyond school. Numerous other school districts have requested the opportunity to visit Spring Lake Park Schools to see the work happening in our district. The commitment to innovation and continuous improvement of Spring Lake Park Schools teachers and staff is so appreciated.

Ms. Colleen Pederson gave a brief overview of summer activities in the district, including: Tower Days Parade, Summer Meal Program, Learning Ventures summer activities, online summer programming, summer preschool, early childhood programming, extended school year programming, and K-8 Power Up.

G. ACTION ITEMS

1. Approval of 2016-2017 Budget Revisions

Motion by Hennen, seconded by Forsberg, to approve the revised FY17 budget as presented.

Motion carried unanimously with all members present voting yes. (6-0)

2016-17 Budget Revisions

June 13, 2017

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	61,303,446	60,456,670
Food Service	2,979,000	3,106,000
Community Service	3,202,000	3,202,000
Debt Service	27,050,182	42,302,389
Debt Service - OPEB	969,113	922,950
Construction	50,337,605	5,000,000
Trust & Agency	50,000	50,000
Total	145,891,346	115,040,009

2. Approval of 2017-2018 Proposed Budget

Motion by Ruch, seconded by Delfs, to approve the proposed 2017-2018 budget as presented. Motion carried unanimously with all members present voting yes. (6-0)

2017-18 Original Budget

Approved June 13, 2017

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
General	62,904,572	62,846,731
Food Service	2,900,000	2,900,000
Community Service	3,200,000	3,200,000
Debt Service	10,876,920	27,864,041
Debt Service - OPEB	943,659	922,473
Construction	350,000	35,000,000
Trust & Agency	50,000	50,000
Total	81,225,151	132,783,245

3. Approval of Lease Agreement for the Purchase of Technology Equipment

Motion by Delfs, seconded by Forsberg, to approve the lease agreement for the purchase of technology equipment as presented. Motion carried unanimously with all members present voting yes. (6-0)

4. Approval of the FY 2019 Application for Long-term Facilities Maintenance Revenue (LTFMR) to be submitted to the Minnesota Department of Education. LTFMR has replaced Health and Safety and deferred maintenance revenue and programming per 2015 Legislative Action.

Motion by Easter, seconded by Hennen, to approve the FY 2019 Application for Long-term Facilities Maintenance Revenue be submitted to the Minnesota Department of Education. Motion carried unanimously with all members present voting yes. (6-0)

5. Resolution Approving Northeast Metropolitan Intermediate School District No. 916's Long Term Facility Maintenance Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Long Term Facility Maintenance Revenue

Motion by Forsberg, seconded by Easter, to approve the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. 16, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a long term facility maintenance budget for its facilities for the 2017-2018 and 2018-2019 school year in the amount of \$326,860. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 163B.53, Subdivision 1, as amended, provides that if an intermediate school district's o budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share

of the costs of the intermediate school district program in its long term facility maintenance revenue application.

3. The proportionate share of the costs of the intermediate school district's long term facility maintenance program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district long term facility maintenance times the ratio of ADM utilization by district to the total ADM utilization.

The inclusion of this proportionate share in the district's long term facility maintenance revenue application for fiscal year 2018 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of long term facility maintenance revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

Roll Call: Ayes: Delfs, Forsberg, Ruch, Hennen, Easter, Stroebel; Nays: None.

The resolution was duly adopted.

6. Resolution Relating to Termination and Non-renewal of Probationary Teaching Contracts

Motion by Forsberg, seconded by Ruch, to approve the following resolution:

NOW THEREFORE BE IT RESOLVED, by the School Board of Independent School District 16, that pursuant to M.S. 122A40, the teaching contracts of the following probationary teachers in Independent School District 16, are hereby terminated at the close of the 2016-2017 school year.

BE IT FURTHER RESOLVED, that written notice shall be sent to the following teachers regarding termination of pay and fringe benefits as provided by law:

<u>Name</u>	<u>Location</u>	<u>FTE</u>	<u>Position</u>
Steven Veenstra	District Wide	0.4	School Counselor

Roll Call: Ayes: Easter, Forsberg, Delfs, Hennen, Ruch, Stroebel; Nays: None.

Resolution was duly adopted.

7. Approval of 2017-18 Annual QComp Memorandum of Understanding (MOU)

Motion by Easter, seconded by Hennen, to approve the QComp Memorandum of Understanding.

Dr. Hope Rahn briefly reviewed the core components of QComp and the 2016-17 QComp aspects, including: walkthroughs, extended PLCs, continuum of support, vertical dialogue, vertical learning walks, and professional learning, prior to the vote being taken. Next steps were shared.

Motion carried unanimously with all members present voting yes. (6-0)

8. Approval of Spring Lake Park Teacher’s Master Agreement for 2017-2019

Motion by Ruch, seconded by Hennen, to approve the 2017-2019 Master Agreement between Spring Lake Park School District 16 and Spring Lake Park Teachers United as negotiated and recommended by the School Board Negotiation Committee and the Administration.

Dr. Ronneberg stated his thanks to Julie Seiler, Ryan Stromberg, and SLP Teachers United for working in partnership to create the conditions to enhance student learning and attract and retain top teachers, which positions the district for effectiveness now and in years to come.

Motion carried unanimously with all members present voting yes. (6-0)

9. Approval of Bid for Re-roofing of Area E at Westwood Middle School

Motion by Forsberg, seconded by Easter, to approve the bid for re-roofing of Area E at Westwood Middle as presented. Motion carried unanimously with all members present voting yes. (6-0) Bid was awarded to Jackson & Associates.

10. Designation of School Board Meetings for the 2017-2018 School Year

Motion by Delfs, seconded by Ruch, to designate the second Tuesday of the month for the Regular School Board Meeting (7:00pm, with communication to the Board and Administration starting at 6:45pm) and the fourth Tuesday of the month for School Board Work Sessions (6:00pm) for the 2017-2018 school year (unless otherwise noted) at the District Services Center, 1415 81st Ave NE, Spring Lake Park, MN:

August 15	Regular Meeting
August 29	Work Session
September 12	Regular Meeting
September 26	Work Session
October 10	Regular Meeting
October 30	Work Session
November 14	Regular Meeting
November 30	Board Retreat
December 12	Regular Meeting
January 9	Regular Meeting
January 23	Work Session
February 13	Regular Meeting
February 27	Work Session
March 6	Regular Meeting
March 27	Work Session
April 10	Regular Meeting
April 26	Board Retreat
May 8	Regular Meeting
May 22	Work Session
June 12	Regular Meeting
June 26	Work Session

Motion carried unanimously with all members present voting yes. (6-0)

11. Approval of Second Reading of Revised School Board Policies

Motion by Forsberg, seconded by Hennen, to approve the second reading of the following revised policies:

511 Fundraising

- 520 Student Surveys
- 801 Equal Access to School Facilities
- 806 Emergency Preparedness/Response

Motion carried unanimously with all members present voting yes. (6-0)

12. Approval of Second Reading to Delete School Board Policy

Motion by Delfs, seconded by Ruch, to approve the second reading to delete the following policies:

- 802 Disposition of Obsolete Equipment and Material
- 803 Warning Systems and Emergency Plans
- 804 Bomb Threats
- 805 Waste Reduction and Recycling
- 807 Health and Safety

Motion carried unanimously with all members present voting yes. (6-0)

13. Approval of First Reading of Revised School Board Policies

Motion by Easter, seconded by Forsberg, to approve the first reading of the following revised policies:

- 601 School District Curriculum and Instruction Goals
- 602 Organization of School Calendar and School Day
- 603 Curriculum Development
- 606 Textbooks and Instructional Materials
- 610 Field Trips
- 611 Home Schooling
- 612.1 Development of Parental Involvement Policies for Title 1 Programs
- 616 School District System Accountability
- 620 Credit for Learning

Motion carried unanimously with all members present voting yes. (6-0)

14. Approval of First Reading to Delete School Board Policy

Motion by Forsberg, seconded by Hennen, to approve the first reading to delete the following policies:

- 604 Instructional Curriculum
- 605 Alternative Programs
- 607 Organization of Grade Levels
- 608 Instructional Services - Special Education
- 609 Religion
- 614 School District Testing Plan and Procedure
- 615 Basic Standards Testing, Accommodations, Modifications and Exemptions for IEP, Section 504, Accommodation and LEP Students
- 623 Early Graduation
- 624 Distance Learning Enrollments

Motion carried unanimously with all members present voting yes. (6-0)

15. Acknowledgment of Gifts

Motion by Delfs, seconded by Ruch, to acknowledge gifts to the district, as shown and to extend the School Board's thanks and appreciation.

Spring Lake Park Schools ISD 16
Donation summary for June 13, 2017 Regular Board Meeting

Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 100.00	Comm Shares of MN	Park Terrace Elementary
Monetary	\$ 90.00	Wells Fargo Community Support	Park Terrace Elementary
Monetary	\$ 90.00	Wells Fargo Community Support	Park Terrace Elementary
Monetary	\$ 8,500.00	SLP Panther Basketball Club	Park Terrace Elementary Gym Floor
Monetary	\$ 87.72	Wells Fargo Community Support	Spring Lake Park High School
Monetary	\$ 389.80	Wells Fargo Community Support	Woodcrest Spanish Immersion
Total	\$ 9,257.52		

Non-Monetary Donations

Description	Donor	Purpose/To
Craft Supplies	Debbie Waytashek	Community Education - Learning Ventures
Food	Joanne Lero	Community Education - Panther Pantry
Books/Games	Joe and Amanda Hauck	Lighthouse School

Motion carried unanimously with all members present voting yes. (6-0)

16. Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by Ruch, seconded by Easter, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:

Sarah Brydziak Administrative Assistant to Student Services - DSC
Nate Johnson Accounts Payable Clerk/Accounting Technician - DSC

Motion by carried unanimously with all members present voting yes. (6-0)

H. BOARD FORUM AND REPORTS

The School Board thanked Dorothy Williams and Emily Lall for their dedication and participation as student council representatives to the School Board. Emily noted that graduation took place with great weather, new officer positions have been inducted in to Student Council, Panther Mentors are gearing up for next school year, students were inducted in to the National Honor Society, and Scholarship Night took place. Dorothy has graduated and will be off to college soon; she shared her thanks for the opportunity to be part of the board and had an awesome experience at the high school.

Member Forsberg gave brief updates on NeMetro 916 and mentioned she attended her final meeting at EMID (MN Equity Alliance).

I. ADJOURNMENT

Motion by Ruch, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 9:10pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16