

# FUHSD/DE ANZA MIDDLE COLLEGE PROGRAM

## APPLICATION PROCESS FOR 2019-20 SCHOOL YEAR

### STEP 1: MIDDLE COLLEGE ONLINE APPLICATION

- Please go to <https://www.fuhsd.org/our-schools/middle-college-college-now/middle-college> to submit your Middle College application. At the bottom of the page, under the **Application Forms & Documents** pull down menu, click on **Middle College Application Form**. This link will take you directly to the application form, where you will be asked to provide general information, including the names and email addresses of your evaluators. **After you complete your online application, please speak in person with those who will be completing your evaluations to inform them that they will need to go to the Middle College website to complete your evaluation.** When you have completed this form, please click on “**Submit**” at the bottom of the page.
- Confirmation is immediate and you will see a “thank you” message.

### STEP 2: APPLICANT EVALUATIONS

- You are required to have two adult evaluations in your application packet. **We require that one evaluation be from either your current English or Social Science instructor.**
- The second evaluation must come from a non-relative adult who can share why you need a different learning environment and about your maturity to be on a college campus. You are welcome to list the information for optional additional staff members who can speak to your abilities and needs: past or present teachers, guidance counselors, administrators, non-academic teachers, student advocates, etc.

### STEP 3: MIDDLE COLLEGE INFORMATION NIGHT

- The Middle College Information Night will be held on **Thursday, February 7, 2019** at De Anza College. *This meeting is mandatory.* We will send you an e-mail to remind you; please let us know if you cannot attend (our contact information is on the back of this sheet).
- Students should report to the Campus Center at 6:00 p.m. to write an essay (in Conference Rooms A & B).
- Parents should arrive at 7:00 p.m. for a presentation in the Campus Center, Conference Rooms A & B (a campus map is available here: <http://www.deanza.edu/map/>).
- Middle College interview sign-ups will occur immediately after the presentation.

### STEP 4: INTERVIEW PROCESS

- A parent or guardian must accompany you to the 20-minute interview; we cannot conduct the interview without a parent or guardian present.
- Students who are not currently enrolled in a FUHSD high school must register at the district office before we can conduct the interview.
- Interviews will be held at your home high school **March 22-28, 2019** and, if necessary, **March 19-21, 2019.**
- Please bring a recent photograph (or photocopy of a photograph) for us to keep.

#### **STEP 5: NOTIFICATION**

- Middle College admissions decisions will be e-mailed to students by **Wednesday, April 17, 2019**. An e-mail confirmation of your acceptance is due to the Middle College staff by **Wednesday, April 24, 2019**.
- Students who have yet to fulfill the Geometry requirement will be eligible for a conditional acceptance, pending the successful completion of Geometry by the end of the FUHSD 2018-2019 spring semester.

#### **STEP 6: COUNSELING MEETINGS WITH EMMY**

- All incoming Middle College students will need to meet with Emmy during meetings scheduled at the Homestead High School library after school once a week during the month of May.
- Emmy will go over how to fill out the De Anza College online application and how to prepare your De Anza account for registration (regarding major and DegreeWorks).

#### **STEP 7: PRE-REGISTRATION, REGISTRATION, AND ORIENTATION**

- The pre-registration meeting for **incoming juniors** (students only) will be held on **Friday, June 7, 2019** in **room G9** on the De Anza campus from 2:30 p.m. to 3:30 p.m. Do not be late.
- The pre-registration meeting for **incoming seniors** (students only) will be held on **Friday, June 7, 2019** in **room G1** on the De Anza campus from 2:30 p.m. to 3:30 p.m. Do not be late.
- Individual registration meetings for Fall quarter classes will occur in **late June/early July 2019**. More information on registering for classes will be provided at the pre-registration meetings.
- Middle College follows the De Anza schedule. Students do not attend classes at their home high schools on the first day of high school, but are allowed to go to their home high school to have their pictures taken and/or buy an ASB card and yearbook, if desired.
- The first day of Middle College orientation takes place **during the second week of September**.

If you have any questions or concerns about the application process, please contact a Middle College staff member:

Crystal Dalglish (11<sup>th</sup> Grade Instructor)  
408.864.8617  
crystal\_dalglish@fuhd.org

Sean Morrison (12<sup>th</sup> Grade Instructor)  
408.864.8956  
sean\_morrison@fuhd.org

Mary Hill (12<sup>th</sup> Grade Instructor)  
408.864.8634  
mary\_hill@fuhd.org

Tamara "Emmy" Emmert (Guidance Counselor)  
408.864.8589  
tamara\_emmert@fuhd.org