

**Norwich Free Academy  
Board of Trustees Executive Committee Meeting  
Thursday, December 20, 2018, 5:30 p.m.  
Latham Science and Information Center  
Board Room #1101**

**Meeting Summary**

**MEMBERS PRESENT:** Keith Fontaine; DeVol Joyner; Denise Lindell; and Sarette Williams

**ABSENT WITH NOTIFICATION:** Mark Tramontozzi

**ALSO PRESENT:** Head of School David Klein

1. **Call to Order**—Chair Sarette Williams called the meeting to order at 5:30 p.m.

2. **Executive Session**

**Motion** by D. Lindell, seconded by D. Joyner, to go into executive session at 5:33 p.m. to discuss a personnel issue. **Motion passed unanimously**

**Motion** by D. Joyner, seconded by D. Lindell, to come out of executive session at 6:15 p.m.  
**Motion passed unanimously**

3. **Adjournment**

**Motion** by D. Lindell, seconded by D. Joyner, to adjourn the meeting at 6:20 p.m.  
**Motion passed unanimously**