

REGULAR SCHOOL BOARD MEETING
Barre Town Middle and Elementary School – Library
October 5, 2016 – 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Brenda Buzzell - Chair
Brent Tewksbury – Vice Chair
Chad Allen - Clerk
Kristin McCarthy
Jay Paterson

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Scott Griggs, Principal
Jennifer W. Nye, Principal
Erica Pearson, Assistant Principal
Julia Pritchard, Director of Special Services

GUESTS PRESENT:

Video Vision Tech Tim Crowley Carl Rogers Tom White

1. Call to Order: Pledge of Allegiance

The Chair, Mrs. Buzzell, called the Wednesday, October 5, 2016, Regular meeting to order at 6:07 p.m. The meeting was called to order in the lobby of BTMES. Numerous guest were present to witness the dedication of the gymnasium to Mr. Tim Crowley.

2. Additions and/or Deletions to the Agenda

Add 5.1 New Hire

3. Visitors and Communications

3.1Gym Dedication

Mrs. Buzzell welcomed Mr. Crowley to the dedication celebration and introduced Mrs. Nye. Mrs. Nye read the announcement that was previously presented at a special celebration held for Mr. Crowley at an all-school assembly event held in June 2016. The announcement expressed deep appreciation for Mr. Crowley’s 23 years of dedication and leadership at BTMES. Mr. Crowley addressed the attendees, advising of historical events that occurred during his tenure and advised that he cherishes his time spent at BTMES and is honored to accept the gymnasium dedication.

The Board proceeded to the Barre Town Middle and Elementary School Library to conduct the remaining business. Upon arriving at the library, the Board proceeded to perform the flag salute.

4. Approval of Minutes

4.1. Approval of Minutes – September 21, 2016 Regular Meeting

On a motion by Mr. Tewksbury, seconded by Mrs. McCarthy, the Board unanimously voted to approve the Minutes of the September 21, 2016 Regular Meeting.

5. New Business

5.1 New Hire

The resume, letters of recommendation, and BSU Notification of Employment Status Form for Regina Ritscher were distributed. Ms. Ritscher is a candidate for a one year position as Math Interventionist. Mr. Pandolfo and Mrs. Nye provided an overview of the candidate’s education and experience. **On a motion by Mr. Tewksbury, seconded by Mr. Allen, the Board unanimously voted to approve the hiring of Ms. Ritscher for a one year position as Math Integrationist.**

6. Old Business

6.1Budget Development

The Board agreed to change the order of the meeting and complete business under Agenda Item 6.2, and then returned to this Agenda Item. Mr. Allen advised that the Finance Committee met on October 5, 2016 and held discussion regarding the impact of Act 46 on budgets, including the responsibility of the Unified Board to create a budget in collaboration with the district Boards. Administrators

are currently discussing budgetary needs. The Finance Committee feels that the budget is on track compared to work performed in previous years.

6.2 Report on Transfer of Fields to Town

Mrs. Buzzell provided a brief historical overview of the transfer of recreational property to the Town of Barre. Mr. Rogers and Mr. White addressed the Board regarding the work completed to-date (in collaboration with Mr. Belisle). A document titled 'Proposed subdivision Town of Barre & BTMES (option 3) was distributed. It was noted that option 3 appears to be the best option, as this option allows for future expansion within current zoning regulations. Additional discussion included the inclusion of easements and adding wording to the sales agreement to allow for retention of rights for educational purposes and overflow parking. Additional changes, relating to insurance will be necessary. Mr. Rogers and Mr. White advised that the sales agreement will be drafted for presentation at the November 2, 2016 Board Meeting. **On a motion by Mr. Tewksbury, seconded by Mr. Paterson, the Board unanimously voted to approve Option 3 as presented at this evening's meeting.**

6.3 Act 46 Update

Six documents were distributed; results from Survey #2, 'Barre Act 46 Frequently Asked Questions (dated September 2016), the Act 46 Communication Plan (revised – September 2016), a draft version of the post card, the Agenda for the October 6, 2016 Act 46 Committee Meeting, and the Minutes from the September 22, 2016 Act 46 Committee Meeting. Mr. Pandolfo provided an overview of the documents that were distributed. It was noted that the last Public Forum will be held on October 20, 2016 at 6:00 p.m. in the Spaulding High School Chorus Room. Discussion was held including confirmation that, if consolidation is approved, Capital Improvement and Tax Stabilization fund accounts from all districts will be combined, creating two district wide fund accounts (one Capital Improvement fund and one Tax Stabilization fund). Oversight and prioritization of funds would be performed by the Unified Board, and in the case of the Capital Improvement fund, the Unified Board will collaborate with the Facilities Director. Mr. Paterson advised that the Articles of Agreement define financial data (including debts and assets) and clarified that designated funds cannot be merged. Brief discussion was held regarding the unequal unaudited reserve funds of each district, tax stabilization funds, and priority use of merged capital improvement funds for each of the three buildings.

Brief discussion was held regarding the upcoming BTMES 50th Anniversary Celebration (October 6, 2016, beginning at 4:00 p.m.). The Board thanked Administrators for the Anniversary tee-shirts that were presented at the beginning of this evening's meeting.

7. Board Reports

7.1. Superintendent

A copy of the Superintendent's report dated September 26, 2016 was distributed. The report included information pertaining to; activity of the Act 46 Committee, the upcoming VSBA/VSA Conferences (10/20/16 – 10/21/16 and 10/19/16), the VSA Draft Work Plan (document was distributed), and the Food Service program. Mr. Pandolfo reminded the Board of the upcoming Joint Training for School Board Chairs and Superintendents (October 19, 2016), and the VSBA/VSA Conference (October 20th and 21st). Mr. Pandolfo advised regarding the requirement that multi-year food service contracts be approved annually by the SU Board (this will take place at the Tri-Board Meeting on 10/13/16), and advised that if the Act 46 Consolidation is approved by voters, the food service contract will need to go back out to bid, though a change to a single food service provider is not required.

7.2 Principals Report

The BTMES Administration Report for October 5, 2016 was distributed. The report contained information relating to the Early Education Program, Special Services, the PreK – Open House, Farmer's Market, and Harvest Dinner, Transportation, Clubs (typing and homework), Enrichment programs for grades 5 – 8, the BTMES 50th Anniversary Celebration, the YMCA Before School Program, and new forms that will be used as part of the PBIS (Positive Behavior Intervention and Support) system. A document titled 'BARRE TOWN MIDDLE/ELEMENTARY SCHOOL MONTHLY ENROLLMENT OCTOBER 1, 2016' was also distributed. Administrators provided an overview of the highlights of the report. The Barre Town Police Department was thanked for their interaction with students at the recent Open House. It was noted that CVCC will be videotaping the formal portion of the 50th Anniversary Celebration. Brief discussion was held regarding coordination of early release (from homework club) for students participating in sports. Additionally, Heather Slayton and Rock of Ages were thanked for their contributions/donations for the time capsule.

7.3 Committee Reports

Finance – There is a \$369,000 unaudited projected surplus for 2016.

Facility and Transportation – Nothing new to report at this time.

Curriculum – There is nothing to report at this time. The next meeting will be held on October 19, 2016 at 4:00 p.m.

Policy – Mr. Paterson advised that many policies (including Proficiency Based Learning) are currently being reviewed at the SU level. Review of existing BTMES policies may be performed in the near future.

Supervisory Union Report – There is nothing to report at this time.

Barre Town Recreation – There is nothing to report at this time.

SHAC – The Committee met on October 3, 2016. The next meeting is scheduled for Monday, November 2, 2016. The Abbey Group reported a profit of \$450 from the Harvest Dinner. The Committee is reviewing Youth Risk Behavior Survey results. The Committee is focusing on ways to increase family involvement, and in developing sustainable physical activity programs for students in grades Kindergarten through 8th.

7.4 Financials

No discussion was held.

8. Future Agenda Items and Upcoming Committee Meetings

Future Agenda Items include:

- Purchase and Sales Agreement
- Act 46 Update
- SBAC Data (date to be determined)

Board Members were advised to contact Mrs. Buzzell or Mr. Pandolfo with additional items.

Curriculum – October 19, 2016

SHAC – November 2, 2016

9. Approval of Warrants

On a motion by Mr. Paterson, seconded by Mr. Allen, the Board unanimously voted to approve the Warrants.

10. Executive Session

10.1 Labor Relations Agreements

Items proposed for discussion in Executive Session include Labor Relations Agreements.

On a motion by Mr. Tewksbury, seconded by Mrs. McCarthy, the Board unanimously agreed to find that premature general public knowledge of the item proposed for discussion would clearly place Barre Town Middle and Elementary School at a substantial disadvantage should the discussion be public.

On a motion by Mrs. McCarthy, seconded by Mr. Allen, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 7:42 p.m. under the provisions of 1 VSA section 313 to discuss the item proposed for discussion.

The remaining information was provided by the Board Clerk.

On a motion by Mrs. McCarthy, seconded by Mr. Tewksbury, the Board unanimously voted to exit Executive Session at 7:57 p.m.

11. Next Meeting Date

Tri-Board Meeting - October 13, 2016 in the SHS Library.

The next Regular Meeting of the BTMES Board will be held on November 2, 2016. Unless an urgent matter needs to be brought before the Board, the 10/19/16 meeting is cancelled.

12. Adjournment

On a motion by Mr. Paterson, seconded by Mrs. McCarthy, the Board unanimously voted to adjourn at 7:58 p.m.

Respectfully submitted,

Andrea Poulin