

REGULAR SCHOOL BOARD MEETING
Barre Town Middle and Elementary School – Library
March 2, 2016 – 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Brenda Buzzell - Chair
Brent Tewksbury – Vice Chair
Chad Allen - Clerk
Kristin McCarthy
Jay Paterson

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Timothy P. Crowley, Principal

GUESTS PRESENT:

Video Vision Tech Molly Ciecierski Tamara Cooley Pat MacAskill John Mudgett

1. Call to Order: Pledge of Allegiance

The Superintendent, Mr. Pandolfo, called the Wednesday, March 2, 2016, Regular meeting to order at 6:00 p.m., which was held at the Barre Town Middle and Elementary School Library. The flag salute followed.

1.1 Board Reorganization

VSBA Board Re-organization documentation was distributed. Mr. Pandolfo advised regarding Board re-organization and requested nominations for the position of Board Chair.

Mr. Tewksbury nominated Mrs. Buzzell for the position of Board Chair, seconded by Mrs. McCarthy. There were no additional nominations. **The Board unanimously voted to elect Mrs. Buzzell as Board Chair.** Mrs. Buzzell chaired the remainder of the meeting.

Mrs. McCarthy nominated Mr. Tewksbury for the position of Vice-Chair, seconded by Mr. Allen. There were no additional nominations. **The Board unanimously voted to elect Mr. Tewksbury as Vice Chair.**

Mrs. McCarthy nominated Mr. Allen for the position of Clerk, seconded by Mr. Tewksbury. There were no additional nominations. **The Board unanimously voted to elect Mr. Allen as Clerk.**

The Board agreed to appoint Mrs. Buzzell, Mr. Allen and Mrs. McCarthy as Representatives to the Barre Supervisory Union Board.

The Board agreed to postpone discussion of Committee assignments until a later date.

On a motion by Mr. Tewksbury, seconded by Mrs. McCarthy the Board unanimously voted to authorize the Board Chair to sign Teacher Contracts and other contracts, as approved by the Board.

The Board agreed to hold Board meetings on the first and third Wednesday of each month.

The Board agreed that the date of the 2016 Board Retreat will be determined at a later date.

The Board agreed to post Agendas and Minutes at Barre Town School, the Supervisory Union, and at the Town Clerk's Office.

The Board agreed to use Roberts Rules.

The Board reviewed and signed copies of the 'Code of Ethics For Vermont School Board Members' document.

The Board reviewed communication practices, Board development opportunities, and Board advocacy.

The Board agreed to designate the Times Argus and Washington World as the newspaper publications to be utilized for meeting notices, warnings and employment advertisements.

2. Additions and/or Deletions to the Agenda

None.

3. Visitors and Communications

None.

4. Approval of Minutes

4.1. Approval of Minutes – February 17, 2016 Regular Meeting

On a motion by Mrs. McCarthy, seconded by Mr. Tewksbury, the Board unanimously voted to approve the Minutes of the February 17, 2016 Regular Meeting, and the Minutes of the Tuesday, February 29, 2016 Special Meeting

5. New Business

5.1 Town Meeting Results

Mr. Jay Paterson was welcomed to the Board. It was noted that Mr. Allen was re-elected to the BTMES Board. The community was thanked for their support of the budget, which will result in a two cent decrease in taxes. The community was encouraged to contact Board Members with any questions. It was noted that J. Guy Isabelle was elected as the Barre Town Representative to the SHS Union High School Board. Donna Kelty was elected to serve as the SHS Union High School Treasurer. It was noted that all of the presented Articles were passed. Election results can be found on the Barre Town Clerk's web site.

5.2 Auditor's Report

A copy of the draft audit was distributed. John Mudgett addressed the Board advising that the audit went very smoothly and that there were no compliance issues, findings of material weaknesses, or internal controls. Mr. Mudgett proceeded to provide an overview of the audit and answered questions from the Board. Mr. Mudgett advised that the 'Contributions as a percentage of covered-employee payroll' amount listed on page 23 was incorrect. This number will be finalized and re-calculated.

6. Old Business

6.1 Act 46 Update

A copy of the February 18, 2016 Draft 706 Study Team Work Plan was distributed. Mr. Pandolfo advised that a detailed update is in the Superintendent's Report included with the Board Meeting packet. Mr. Pandolfo reiterated that the Act 46 link on the SU website, contains links to all information and documentation relating to the Study Committee's work.

6.2 Principal Search

Mr. Pandolfo advised that some interviews have been scheduled, the first being held on March 3, 2016.

7. Board Reports

7.1. Superintendent

A copy of the Superintendent's report dated February 24, 2016 was distributed. The report included information pertaining to; progress of the Act 46 Study Committee (first meeting held on 02/18/16, the decision not to pursue an Accelerated Merger, review of the work plan, distribution of literature outside the polls, and the site to visit to obtain additional information), and the proposed BSU 2016 – 2017 Calendar. A copy of Draft 2 of the proposed BSU 2016 – 2017 calendar was distributed. Mr. Pandolfo advised that the proposed calendar was drafted with much cooperation from other schools in the region. The goal when drafting the calendar was to align the BSU calendar with calendars from other schools in the region. **The Board agreed to approve the calendar as presented.**

7.2 Principals Report

Mr. Crowley advised that parent/teacher conferences will be held on March 17, 2016. Students will be dismissed at 11:30 on that day. Students in grades 3 through 8 are encouraged to attend the conferences with their parents. There will be no school for students on March 11, 2016, as this will be a Staff Development Day.

7.3 Committee Reports

Finance – A copy of the BTMES Expense Budget Report dated 02/22/16 was distributed. No discussion was held.

8. Future Agenda Items

March:

Interviews with candidates for the Principal position.

Committee Appointments

April:

First Reading E1 – Physical Management and General Accountability

First Reading E2 - Budgeting

Review of Wellness Policy

9. Approval of Warrants

On a motion by Mr. Allen, seconded by Mrs. McCarthy, the Board unanimously voted to approve the Warrants.

10. Executive Session

No items were proposed for discussion in Executive Session.

11. Next Meeting Date

The next meeting will be held on March 16, 2016. Most of this meeting will be in Executive Session for discussion of hiring of a Principal. Committee appointments and meeting days/times will also be discussed. Video Vision will not need to be present.

Due to April vacation, only one meeting will be held in April. (April 6, 2016)

12. Adjournment

On a motion by Mr. Tewksbury, seconded by Mr. Paterson, the Board unanimously voted to adjourn at 7:38 p.m.

Respectfully submitted,

Andrea Poulin