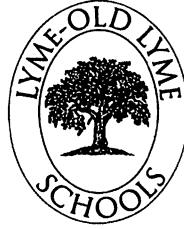


LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Regular Board of Education Meeting

January 2, 2019

Board Present: Michelle Roche, Chairwoman; Diane Linderman, Vice Chair; Jean Wilczynski, Treasurer; Erick Cushman; Rick Goulding; Stacey Leonardo; Mary Powell St. Louis; Stacy Winchell

Absent by Previous Arrangement: Martha Shoemaker

Administration Present: Ian Neviaser, Superintendent of Schools; Mark Ambruso, Principal of Lyme-Old Lyme Middle School; James Cavalieri, Principal of Lyme Consolidated School; Michelle Dean, Director of Curriculum; Melissa Dougherty, Director of Special Services; Patricia Downes, Principal of Mile Creek School; Holly McCalla, Business Manager; Jeanne Manfredi, Assistant Principal of Lyme-Old Lyme High School; John Rhodes, Director of Facilities & Technology; Noah Ventola, Assistant Principal of Lyme-Old Lyme Middle School; James Wygonik, Principal of Lyme-Old Lyme High School

Others Present: Brynn McGlinchey and Emily O'Brien, High School Student Representatives; 4 community members from Lyme-Old Lyme

I. Call to Order

The meeting was called to order at 6:34 p.m. by Chairwoman Roche. The Pledge of Allegiance was recited.

II. Approval of Minutes

MOTION: Dr. Powell St. Louis made a motion, which was seconded by Mrs. Linderman, to approve the minutes of the Regular Meeting of December 5, 2018 as presented.

VOTE: the Board voted unanimously in favor of the motion.

49 Lyme Street, Old Lyme, Connecticut 06371

T: 860-434-7238 F: 860-434-9959 E: neviaseri@region18.org www.region18.org

III. Visitors

1. Public Comment

Four parents of young children asked the Board to reconsider the cutoff date for turning four years old for admission into the extended preschool program that is under consideration for the 2019-2020 school year. They asked that the Board consider changing the cutoff date from September 1 to January 1 so that children with birthdays in September through December could also have the same opportunity as those who will turn four by September 1.

Brynn McGlinchey and Emily O'Brien reported on the following activities taking place at the schools:

At LOLHS: On January 10, the premier of an "Amped Up 2019" show titled *RISE - A Refugee Story* based on the story of Darin Hamou and her journey from Aleppo, Syria to Old Lyme. The event will also have a catered dinner. Proceeds benefit the LOLHS choir and band. The Mock Trial team has won both their trials. They have now advanced to the State quarterfinals which will be held on February 1. At both trials the students were recognized for their excellence and good character. Mid-term exams will be held from January 15 through January 18. LOLHS will hold the annual winter ball at Woodwinds in Branford on January 25.

At LOLMS: The middle school held their annual winter band and choral concerts with over 200 students participating. On December 7, the 6th grade sponsored the second school-wide dance of the year with about 150 students in attendance. The middle school sponsored the Pennies for Penguins challenge, in cooperation with Mystic Aquarium, to raise money for the endangered African penguin; over \$150 was raised. The Jazz Cats spread holiday joy to both Mile Creek and Lyme School students. The annual door decorating contest took place with the assistance of the pre-school students. The middle school hosted the math counts competition with over 50 local area middle school students participating. The middle school has begun their preparation for their winter musical, *Shrek, Jr.*

At Lyme Consolidated School: The 2018 Lyme School Invention Convention was a huge success thanks to Mrs. Kaczor and her support team. Lyme School had 13 magnificent inventors present their inventions to the judges. Andrew Taylor, Scarlett Graybill, Luca Signora and Synthia Diaz were selected to represent Lyme School at Regionals in March. The Environmental Award from the Roger Tory Peterson Estuary Center went to Carson St. Louis. Congratulations to all inventors for their ingenuity and creativity. Thanks were extended to all of the parents that donated to the "Circle of Giving." This allowed Lyme School to assist five families that were in need. Ten student leaders will be attending the CAS Student Leadership workshop at Three Rivers College on January 10. The next Town Meeting will be held on January 18.

At Mile Creek School:

December 13 – Mrs. Wind and the LOLMS Jazz Cats had the students and staff on their feet singing and dancing to fun holiday songs.

December 13 – the Mile Creek PTO hosted its annual winter wonderland...a night of crafts, games and music with a side of pizza and hot cocoa...topped with horse-drawn carriage rides.

December 20 – the LOLHS Show Choir provided the school with a great performance, singing and dancing their way across the gymnasium floor.

December 20 – the Mile Creek PTO hosted Jarret Krosoczka, an author and illustrator in residence. The PTO purchased an autographed book for every student in the school.

Thanks to the generosity of the community, the PTO's Giving Tree Project was a huge success.

Future events:

January 11 – ten elementary students will attend the Student Leadership Conference at Three Rivers Community College.

January 28 and 29 – kindergarten registration will be held at the elementary school offices from 9:00 a.m. to 1:00 p.m.

January 30 – 5th grade level meeting.

January 31 – 4th grade level meeting.

In the Preschool Program: The preschool would like to say thank you to the community for the holiday giving donations. The generosity supported the donation of 71 pairs of pajamas and 71 new books to children in need. The Connecticut Humane Society also appreciated the contributions to help the animals at the shelter. The preschool students would also like to say thank you to the middle and high school for requesting their participation at the annual door decoration contest. The ongoing study of famous painters such as Van Gogh and O'Keefe gives them a discerning eye when judging the art work. During the month of January, the pre-k will be studying the themes of seasons, winter and wild animals. Students will be reading books such as *The Mitten* and *The Snowy Day*. The students will learn about Martin Luther King Jr., this month. They will study the letters J, K and L, the color blue, and the shape of a star. The preschool wishes everyone a happy and healthy 2019.

IV. Administrative Reports

1. Superintendent's Report

Mr. Neviaser reviewed the January personnel report which reflected several resignations which will take place at the end of the current school year. Namely: Patricia Downes, Principal of Mile Creek School and Karen Pasiuk, Mathematics Coach, both of whom are retiring.

Mr. Neviaser reviewed the January enrollment report which reflected a total of 1,265 students in-house, an increase of one student from the previous month. Mr. Neviaser noted that as part of the budget development process and in terms of long range planning, the administration has updated the staffing proposals based on the current and projected enrollments.

Mr. Neviaser reminded the Board about the upcoming budget workshops scheduled for the next three consecutive Wednesdays.

2. Business Manager's Report

Mrs. McCalla reviewed the Executive Budget Summary as of December 31, 2018. Fluctuations of note:

Employee Benefits: timing of invoices.

Special Education: tuition encumbrances for unexpected services above budgeted projections.

Admin Services: Costs associated with admin technology purchases including equipment and purchased services.

Mrs. McCalla reviewed the Contingency Maintenance Report. There was no new contingency spending in December. The remaining contingency balance is \$100,787.

V. Educational Presentation

1. Technology Integration Presentation

Michelle Dean, Director of Curriculum, and John Rhodes, Director of Facilities and Technology, gave a presentation on technology integration throughout the district. A copy of their presentation is attached to these minutes for informational purposes.

Comments and questions followed the presentation and included the following subjects: student use of personal computers vs. use of school-issued laptops; replacement timeline on district servers; success of Canvas (learning management system); access to technology for those students who might not have technology at home; percent of laptops that were damaged/needed repair at the high school level; and trade in and e-waste programs for old laptops.

VI. Chairman & Board Report

Mrs. Roche discussed the importance of coming prepared to the upcoming budget meetings by reviewing the presentations that are uploaded onto CABE Meeting beforehand. Mrs. Roche asked the Board members to review minutes when they are unable to attend a meeting.

VII. New Business

1. Board of Ed Meeting Schedule for 2019-2020

Mr. Neviasser presented the Board with the schedule for the regular Board meetings for the 2019-2020 school year. The schedule must be approved by the Board and filed in the town clerks' office in both towns by January 31.

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Winchell, to approve the Board of Education meeting schedule for the 2019-2020 school year as presented.

VOTE: the Board voted unanimously in favor of the motion.

2. Policy Update

Mr. Neviasser and Diane Linderman reviewed a series of Board of Education policies that were recommended by the Connecticut Association of Board of Education Policy Service to be deleted as they were duplicates of current policies.

MOTION: Mrs. Winchell made a motion, which was seconded by Dr. Goulding, to approve the removal of the following Board of Education policies: 1400, 2180, 2220, 2410, 2500, 3330, 3515, 3630, 4230, 4240, 4520, 4610, 5030, 5140, 5250, 5270, 5275, 5430, 6260, 6520, 8575.

VOTE: the Board voted unanimously in favor of the motion.

3. Approval of RETA Contract

Mr. Neviaser reviewed the recently negotiated contract for the Region Eighteen Teacher's Association (RETA) for the period July 1, 2019 through June 30, 2022. This contract was approved by the Human Resources Committee and requires approval by the Board of Ed.

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Leonardo, to approve the contract between the Region Eighteen Board of Education and the Region Eighteen Teachers' Association (RETA) for the period July 1, 2019 through June 30, 2022.

VOTE: the Board voted in favor of the motion with the exception of Dr. Goulding who abstained. Motion passed 7 - 1.

4. Pond Usage Agreement

Mr. Rhodes reviewed the pond usage contract. This contract is between the district and Christopher Kerr, a resident of Dunns Lane in Old Lyme whose has agreed that the district may use the water from the pond located partially on his property for purposes of irrigating the athletic fields on the district's property. The district must ensure that the water level of the pond be maintained at a depth of at least 6.5 feet so as not to adversely affect Mr. Kerr's well. The pond usage contract is attached to these minutes for informational purposes.

MOTION: Mr. Cushman made a motion, which was seconded by Mrs. Winchell, that Michelle Roche, acting in her capacity as Board of Education Chair of Regional School District 18, has authority to enter into an agreement approved by the Regional School District 18, regarding a pond which is located partially on district property (49 Lyme Street) and partially on Christopher M. Kerr's property (18 Dunns Lane). Michelle Roche, acting in her capacity as Chair of the Regional School District 18 Board of Education, is further authorized to execute all documents necessary to effectuate that agreement.

VOTE: the Board voted unanimously in favor of the motion.

VIII. Old Business

1. 2019-2020 School Calendar

MOTION: Mrs. Linderman made a motion, which was seconded by Mrs. Wilczynski, to approve the 2019-2020 school calendar with the recommended change to list February 17 as President's Day.

VOTE: the Board voted unanimously in favor of the motion.

2. Closing of LOLHS Project

The district is still waiting for the final change order from the State so there is no action required on this agenda item.

3. Report of Committees:

- a. *Facilities*. Dr. Goulding updated the Board on a recent Facilities Committee Meeting in which a representative from Cape & Island Tennis and Track reported on the condition of the tennis courts. The courts are safe for usage but not ideal playing surfaces. The condition of the courts is due to the extreme winter weather in the northeast– not lack of maintenance. There is limited ability to keep patching the courts and the committee is looking at long-term proposals to replace the courts, which comes at significant cost. The committee is also looking at replacing the gym floor at Lyme Consolidated School along with the HVAC system, another big ticket item. Mr. Goulding noted how the usage of the pond is a positive initiative to alleviating the water issue on the main campus athletic fields.
- b. *Finance*. No report.
- c. *Communications*. No report.
- d. *Policy*. The committee will meet on February 27.
- e. *LEARN*. Mrs. Leonardo reported on a presentation on LEARN's recent audit. She also reported that the LEARN teachers' contract was recently negotiated and that the amount charged school districts for LEARN services will remain the same.
- f. *LOL Prevention Coalition*. Mrs. Wilczynski reported on the *Chasing the Dragon* presentation, an opioid awareness event, which she attended.

IX. Correspondence

There was no correspondence to report.

X. Executive Session

Dr. Goulding made a motion, which was seconded by Mrs. Linderman., to move into executive session for the purpose of discussing the superintendent's mid-year evaluation. The Superintendent was invited to attend the executive session. The motion passed unanimously.

XI. Adjournment

The regular meeting adjourned at 8:05 p.m.

Respectfully submitted,

Rick Goulding, Secretary Pro Tem

Technology Integration in Region 18 Schools



January
2019

District Technology Long Term Goals

Continue

Continue to integrate and expand quality digital learning at all levels

Shift

Shift toward 1:1 student to device deployment at all levels

Continue

Continue computer replacement program

Continue

Continue long term plan to update network infrastructure

Tonight's Agenda

1. Tech Integration Specialists and Tech Team changes

2. Tech Integration: Transforming teaching and learning

3. Tech integration expansion/
Proposed 1:1 program expansion

4. Long Term network infrastructure plan – 2019/2020 projects

Technology Integration and Support

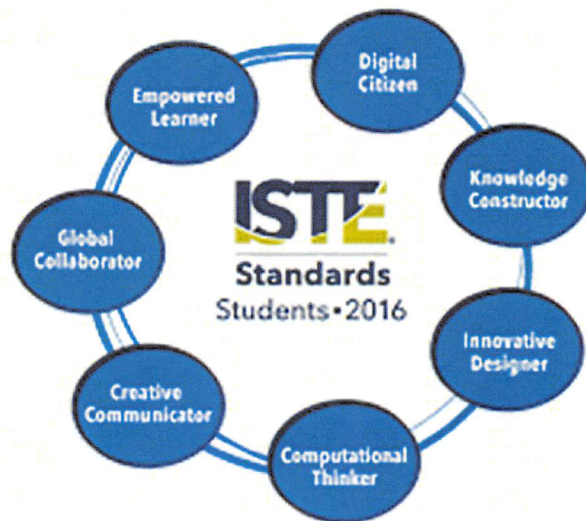
Technology Integration Specialists: Professional development, co-teaching, student training, staff training, support district goals

Network Administration and Maintenance: Research, install and manage all business and educational applications as well as maintain network infrastructure

Technology Facilitators: Manage/help maintain devices, trouble-shoot with staff/students, teach computer skills in lab (K-8), help support state testing, support district goals

Role	Elementary Schools	Middle School	High School
Tech Integration	Jen Whelan	Andy Raucci	Andy Raucci
Tech Facilitator	Tish Kirk	Pat Aldridge	Mary Cikatz
	Kyra Seurattan		
District Network Admin	Tammy Noyes and Andy Liefeld		

Role of ISTE Standards



Why is technology integration so important?

How have the ISTE Standards for Students evolved?

1998

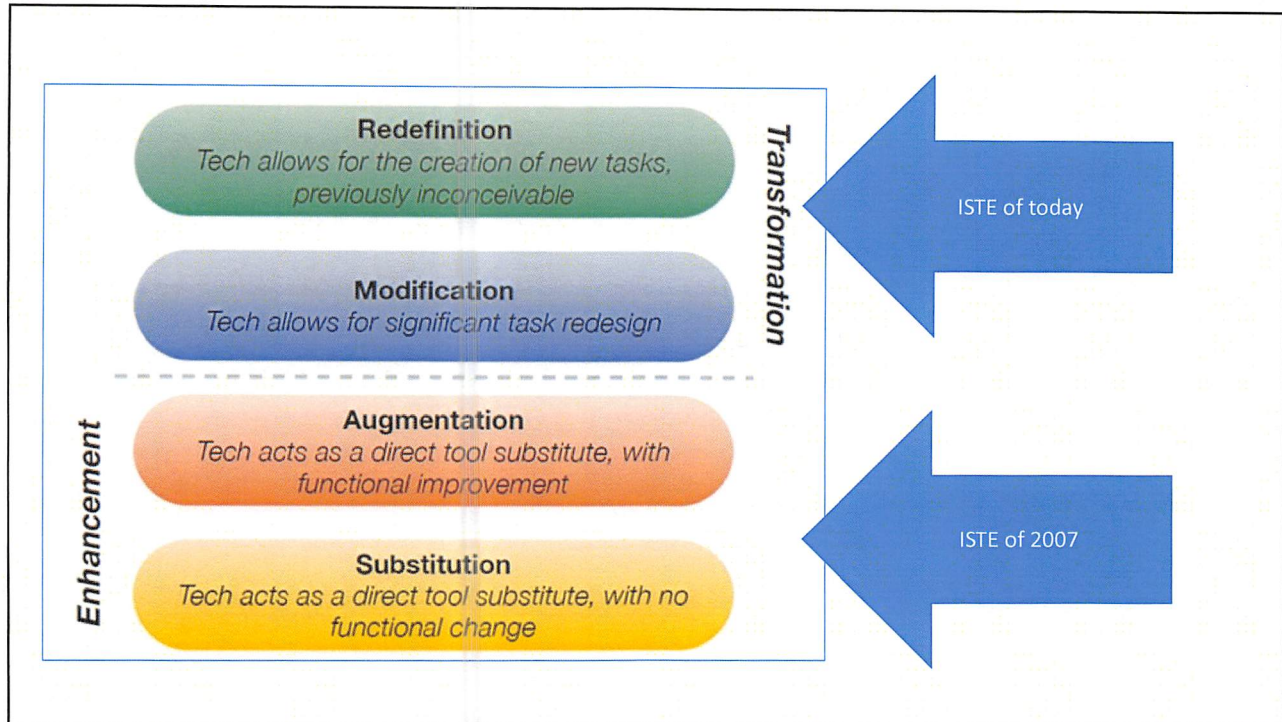
Learning to
use
technology

2007

Using
technology to
learn

2016

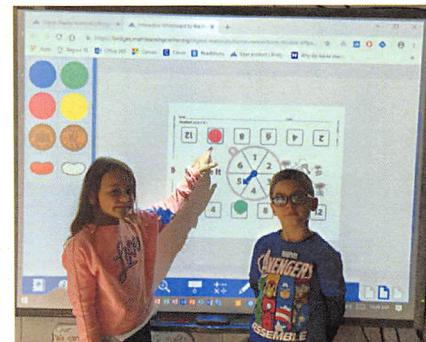
Transformative
learning with
technology



Software: Informing Instruction



Listen Wise: Real time assessment data for focused instruction



Interactive Bridges Lessons

Software: Challenging Thinking



Ceramic Ukulele with wooden handle
programmed and cut by new laser cutter



Senior Project: CAD designed truck
bumper cut on plasma cutter



Laser Cut Award

Relevant Experiences in Technology



Canvas Sister Schools – French students using course in Canvas as a dropbox for communications between sister classrooms (coming soon to Spanish and Chinese classes).



Updated ADOBE products for MS and HS – Updates support more classrooms using ADOBE products and being able to access more advanced features.



Mobile Computer labs – Increasing instructional time, student/teacher

2019-2020 Technology Integration Goals



Evaluate curriculums against new ISTE Standards to guide PD and curriculum development



Continue targeted PD for teachers and training for students using Tech. Integration Specialists and Tech. Team



Introduce Google Classroom grades 2-5 (Student/teacher based only)



Expand 1:1 student computer deployment



Audit and assess applications, tech. tools, resources

2019-2020 Student Device Program



Goal: replace aging laptops and desktops, increase student access to computers in the classroom, deploy devices which are less expensive per unit/simpler for tech staff to manage/match curriculum.



Replace all K-8 window laptops with Chromebooks



Add grades 4,6,7 to the student 1:1 program



Eliminate elementary computer labs



Reduce Middle School computer labs from 4 to 2



Replace K-2 IPADS and deploy centralized management program



Utilize lease program to level the annual technology budget

2019/2020 Student Device Plan

HS	MS	Elementary
3 Specialized Labs (Music, Art, Tech. Ed)	Current: 4 wired labs Proposed: 2 Wired Labs (one tech lab/one lab)	Current: 1 Wired Lab Proposed: No lab
9-12 th grades : 1:1	Current: 8th grade 1:1 Proposed: 6 th -8 th grade 1:1	Current: K-2 6 iPads/3 laptops/classroom, 5 th 1:1 Chromebooks Proposed: K-2 6 IPADS/replace laptops with Chromebooks, 4 th & 5 th Chromebook 1:1
	Current: 6th and 7th - 4 laptop carts grade Proposed: No carts	Current: 1 Chromebook cart, 3 laptop carts and 2.5 IPAD carts. Proposed: 4 Chromebook carts and 2.5 IPAD carts

Long Term Network Infrastructure Replacement Program



2016-18

- Replaced: network firewall, wireless access point and controller OS upgrade, server and data storage replacement, reduced number of servers - migrated accounting application and majority of data storage to the cloud, network core switch replacement, backup server replacement.

2019-20

- High School network switch replacement.

2020-21

- Wireless controller replacement

2021-22

- Middle School and Elementary School network switch replacement

Future Technology Expectations

2019-
2020

- Expand Canvas features into the classroom with expectations of use
- Expand use of cloud based tools
- Evaluate technology use and curricular impacts
- Continue examining student device model (1:1, laptops/Chromebooks/IPADs)

2020-
2021

- Provide PD based on technology expectations/needs
- Continue to explore digital learning best practices (trends, other districts, tools)
- Further develop transferable skills for students and staff to improve work flow, collaboration, access, and independence

Thank You for Your Support, Questions, and Comments





AGREEMENT

This Agreement (the "Agreement") is made as of the 2nd day of January, 2019, by and between Regional School District 18, a Connecticut regional school district with an address of 49 Lyme Street, Old Lyme, Connecticut 06371 (the "District"), and Christopher W. Kerr, an individual with an address of 18 Dunns Lane, Old Lyme, Connecticut 06371 ("Kerr").

WHEREAS, the District owns property on Lyme Street on which is located the Lyme-Old Lyme Middle School, the Old Lyme High School and athletic fields accessory to each of those schools; and

WHEREAS, Kerr owns property on Dunns Lane on which is located a single-family residence and accessory structures; and

WHEREAS, the Duck River forms part of the boundary between the properties of the District and Kerr and as part of that boundary there is a pond which is located partially on each property (the "Pond"); and

WHEREAS, engineers engaged by the District have determined that there is a water level relationship between the Pond and the dug well serving Kerr's residence (the "Well"); and

WHEREAS, the parties have reached an agreement on the shared use of the Pond and desire to set forth the terms of that agreement herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree as follows:

1. Subject to the further provisions of this Agreement, Kerr agrees that the District may use the water from the Pond for purposes of irrigating the athletic fields on the District's property.
2. Subject to the further provisions of this Agreement, the District agrees that Kerr shall continue to use the water from Kerr's Well, which is hydrologically interrelated with the Pond, for domestic water purposes at the existing residence on Kerr's property or any replacement of such existing residence.
3. Water level staffs shall be installed in the Pond at the irrigation pump suction and at a location adjacent to Kerr's property.
4. The water level in the Pond shall be maintained at a depth of at least six and one half (6.5) feet.
5. The District's irrigation pump located in the Pond shall have an automatic shutoff installed at the level of six and one-half (6.5) feet.

6. In the event Kerr's Well temporarily fails and the water level in the Pond is below six and one-half (6.5) feet as a result of irrigation usage by the District, the District shall reimburse Kerr for a temporary water supply until the Well recovers.
7. In the event Kerr's Well permanently fails and the water level in the Pond is below six and one-half (6.5) feet as a result of irrigation usage by the District, the District shall reimburse Kerr for the reasonable expenses actually incurred to install a new permanent water source within thirty (30) days of the presentation to the District of invoices for such work.
8. In the event there is a dispute between the parties with respect to the use of the Pond, they shall first attempt to mediate the dispute prior to commencing civil litigation.
9. This Agreement reflects the complete agreement of the parties with respect to the subject matter hereof and it may only be amended in writing signed by both parties.
10. This Agreement shall be binding on the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

Witnesses:

REGIONAL SCHOOL DISTRICT NUMBER 18

Jeann DeLaura
[Signature]

By Michelle M. Rhee
Its Board Chair

[Signature]
[Signature]

[Signature]

Christopher W. Kerr