

**Fremont Union High School District
Architectural Services Pool
Addendum 1**

Question 1 Must landscape architecture firms submit their SOQs independently of any architecture firms to be part of potential bond projects?

Response 1 Landscape Architecture firms must submit independently. The District intends on awarding some projects directly to Landscape Architecture firms.

Question 2 If landscape architecture firms must submit independently of an architectural firm's team, will they need to provide the same insurance levels for the landscape-only projects they'd be pursuing?

Response 2 Insurance is standard for the District depending on the project; however, this is something that is negotiable.

Question 3 It appears that this RFQ is directed toward architecture firms and that a landscape architect would be one of the potential sub-consultants listed on their team. As such, ANLA should not submit independently of any architecture firms we collaborate with. Some school districts do request though that landscape architects submit separately for their bond programs in case there are landscape-only bond projects. Since you sent this to ANLA (a landscape architecture firm) I'm thinking that might have been your intent...???

Response 3 Landscape Architecture firms must submit independently. The District intends on awarding some projects directly to Landscape Architecture firms.

Question 4 Will all the previous pool of architect firms be allowed to submit on this RFQ?

Response 4 Yes. Any architectural firm that wishes to be in the new pool, including firms in the current pool, must submit on this RFQ.

Question 5 How many firms do you think you will select for this bond work?

Response 5 The number of firms that the District will select has not been determined. The District is just beginning to plan, schedule and prioritize the projects in Measure CC. All firms that have been qualified and are in the pool will be considered.

- Question 6** What is the District's interest or requirements for energy performance/sustainable designs for upcoming bond projects? Is the intent to design to Cal Green code minimums....or something as high as full CHPs design?
- Response 6** The District is always interested in exploring all options for energy/performance/sustainable designs and this will depend on the project.
- Question 7** How much community outreach will the district expect on the various modernization projects? (meaning local business and neighborhood meetings beyond just end-user parent/teacher input)
- Response 7** The amount of community outreach will depend on the size and scope of the project.
- Question 8** I see that you have both a master plan AE contract, as well as full basic services contract. Is the intent that if a firm is awarded Master Plan work, that they will or will NOT be allowed to propose/win the full design of the same project?
- Response 8** Firms can participate in both master planning and full basic architectural services on a project.
- Question 9** Does the district have a state funds eligibility consultant already?
- Response 9** Yes, the District has a state funding consultant that has been advising us.
- Question 10** Will the District pursue state funds and be the lead, or will you expect the Architect to lead that effort?
- Response 10** The District will be the lead and will work with our state funding consultant to determine any eligibility and will request information from the architect as needed.
- Question 11** Does the RFQ response package need to list sub consultants proposed. If so do you seek just names and titles and hourly rates, or do you wish to see half page resumes?
- Response 11** Yes. Please include the name of the firm of any subconsultants you plan to use. See Item 2.1.1 - Letter of Intent.

Question 12 ITEM 2.1.5.4: This item requests a certification of correctness or other documentation demonstrating the firm's financial resources and stability. A certification of correctness requires an audit and we don't have that. Will a balance sheet or a financial summary compilation prepared by our accountant suffice?

Response 12 If you do not have an audited financial report, you may submit a balance sheet or a financial summary compilation prepared by your accountant.

Question 13 The information requested in ITEM 2.1.4 and ITEM 2.1.5.3 are identical. Our response to ITEM 2.1.5.3 will refer back to ITEM 2.1.4. Please confirm this is acceptable.

Response 13 Our apologies. Item 2.1.4 and 2.1.5.3 are exactly the same. You may provide your answer to Item 2.1.4 and in Item 2.1.5.3 refer to Item 2.1.4.

Question 14 Is 2.1.4. Proposed Personnel/Firm Team. Include resumes of key personnel who would be performing Services for the District. Specifically, define the role of each person and outline his or her individual experience and responsibilities. Indicate personnel who will serve as primary contact(s) for the District. Indicate Firm's and personnel's availability to provide the Services.

and

2.1.5.3. Include resumes of key personnel who would be performing Services for the District.

Specifically, define the role of each person and outline his or her individual experience and responsibilities. Indicate personnel who will serve as primary contact(s) for the District. Indicate Firm's and personnel's availability to provide the Services.
just the same?

If so, do we need to do it separately under 2 different tabs or we can just do one under 2.1.4 Tab?

Response 14 Our apologies. Item 2.1.4 and 2.1.5.3 are exactly the same. You may provide your answer to Item 2.1.4 and in Item 2.1.5.3 refer to Item 2.1.4.

Question 15 For section 2.1.4:

2.1.4. Proposed Personnel/Firm Team. Include resumes of key personnel who would be performing Services for the District. Specifically, define the role of each person and outline his or her individual experience and responsibilities. Indicate personnel who will serve as primary contact(s) for the District. Indicate Firm's and personnel's availability to provide the Services.

Under Section 2.1.5 the question is asked again (see below)

2.1.5.3. Include resumes of key personnel who would be performing Services for the District. Specifically, define the role of each person and outline his or her individual experience and responsibilities. Indicate personnel who will serve as primary contact(s) for the District. Indicate Firm's and personnel's availability to provide the Services.

Is it okay to put the question about the team in its own section (2.1.4) and then under 2.1.5.3 put a statement to refer to the previous section?

Response 15 Our apologies. Item 2.1.4 and 2.1.5.3 are exactly the same. You may provide your answer to Item 2.1.4 and in Item 2.1.5.3 refer to Item 2.1.4.

Question 16 In the Content of SOQ outline, paragraphs 2.1.4 and 2.1.5.3 request the same information for key personnel. Please clarify whether this information should be included in both places or please indicate the preferred location.

Response 16 Our apologies. Item 2.1.4 and 2.1.5.3 are exactly the same. You may provide your answer to Item 2.1.4 and in Item 2.1.5.3 refer to Item 2.1.4.

Question 17 The SOQ does not request information on the consulting engineers (Structural, mechanical, civil, etc.) Is this information desired? If so, where should this information be included?

Response 17 Yes. Please include the name of the firm of any subconsultants you plan to use. See Item 2.1.1 - Letter of Intent.

Question 18 Para. 2.1.6.7.6 and 2.1.6.7.7: Please explain what is meant by the "Dollar Value of each project". The next section asks for the original construction budget and final construction cost. Is it the same as one of these two?

Response 18 The "Dollar Value of each project" is the Total Cost of the Project including soft costs (design, inspection fees, permit fees, testing, managing, furniture and equipment) AND construction costs. The Construction costs (original Budget and Final Cost) are the costs for construction only.

Question 19 I wanted to check and see if you are requiring existing pre-approved firms, like us, and new firms to apply? Or simply new firms, and existing firms like us don't have to resubmit?

Response 19 Yes. Any architectural firm that wishes to be in the new pool, including firms in the current pool, must submit on this RFQ.