

**December 20, 2018**  
**7:30 P.M.**

**Board of Directors**  
School District of Haverford Township  
Oakmont Administration Building  
50 East Eagle Road  
Havertown, PA 19083

## **REGULAR MEETING MINUTES**

### Board Members Present

Mr. Lawrence Feinberg, President  
Ms. Bridget Wiedeman, Vice President  
Dr. Kimberly Allen-Stuck  
Dr. Alisa Clyne  
Mr. Ari Flaisher  
Ms. Kristin Larsen  
Dr. Joseph Martin  
Ms. Susan Mingey  
Mr. Salvatore Scinto

### Staff Members Present

Ms. Sara Christianson, Director of Learning and Assessment  
Mr. Gregg A. Parker, Director of Human Resources and General Counsel  
Dr. Maureen Reusche, Superintendent  
Mr. Robert L. Riegel, Business Manager/School Board Secretary  
Ms. Jennifer Saksa, Director of Curriculum and Instruction

### Others Present

Ms. Elizabeth Joslin, Student Representative  
Mr. Devon Runk, Student Representative

MEETING OPENED      Mr. Feinberg called the meeting to order at 7:35 P.M. in the Board Conference Room of the Oakmont Administration Building.

PUBLIC SESSION      There were no speakers at the meeting.

CONFERENCE MTG.      1. Review Financial Audit – 2017-18  
   Carl Hogan, BBD, LLP

   2. New Website Overview  
   Ms. Sara Christianson and Mr. Rob Anderson

   3. State Testing Results, AP/SAT  
   Ms. Sara Christianson

SUBMISSIONS      Secretary submitted for insertion into the minutes the Financial Report as of November 2018.

   Secretary submitted for insertion into the minutes the Proof of Publication as it relates to the notice of a public hearing in accordance with Act 34 and Plancon D.

- MINUTES**
- Mr. Flaisher moved, seconded by Ms. Larsen, to approve the official minutes from the December 3, 2018 Annual Reorganization Meeting.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Mr. Flaisher moved, seconded by Ms. Larsen, to approve the official minutes from the December 6, 2018 Regular Public Board Meeting.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- BUDGET TRANSFERS**
- Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve Budget Transfers in the amount of \$86,179.  
*Roll Call vote in favor: 9 aye, 0 nay. Motion carried.*
- DISBURSEMENTS**
- Ms. Larsen moved, seconded by Mr. Flaisher, to ratify disbursements totaling \$3,051,462.31 for general fund expenditures.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to approve ACH payments totaling \$3,662,825.24 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Ms. Larsen moved, seconded by Ms. Mingey, to approve bills presented on Check Register (checks #123060 - #123193) dated December 21, 2018 totaling \$583,567.35 and authorize proper officers of the Board to pay these bills from the General Fund Account.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- SCHOOL CALENDAR**
- Mr. Flaisher moved, seconded by Dr. Allen-Stuck, to approve the 2019-20 School Calendar.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- AUDIT REPORT**
- Ms. Wiedeman moved, seconded by Mr. Flaisher, to approve the local district audit report from BBD, LLP for the fiscal year ending June 30, 2018.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- AGREEMENTS**
- Ms. Larsen moved, seconded by Mr. Flaisher, to approve the renewal of the Facilities Use/Rental Agreement with The Haverford School for use of the McQuillen Swimming Pool for the 2018-2019 school year for an amount not to exceed \$18,000.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Ms. Larsen moved, seconded by Ms. Mingey, to approve a Printing Agreement with Herff Jones, Inc. to print and bind the high school yearbooks at a cost of \$60,002.87 with renewal options through the year 2022.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*
- Ms. Larsen moved, seconded by Dr. Allen-Stuck, to approve Contract Agreement #967377 with Williams Scotsman for a modular structure and walkway at Coopertown Elementary that will add space for two classrooms at a cost of \$160,368.42.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

## FOOD SERVICES

Ms. Larsen moved, seconded by Mr. Flaisher, to:

- a. Ratify disbursements from the Food Service Fund totaling \$71,567.19.
- b. Approve Bill List (checks #2751 - #2771) totaling \$87,788.98 December 2018.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

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 SUPERINTENDENT'S REPORT
 

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1 - Dr. Allen-Stuck moved, seconded by Mr. Flaisher, to accept the following resignations:

Accept a resignation from the following classified employees:

Amanda Butler, full-time instructional assistant, effective January 18, 2019; personal.

Patricia Schmitt, part-time food service helper, effective November 26, 2018; personal.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

2 - Mr. Flaisher moved, seconded by Ms. Mingey, to approve the following appointments:

- a - Approve the following properly certificated person as guaranteed daily substitute teacher to work all remaining school days during the 2018-19 school year as indicated below subject to other interim assignments:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Abigail Lang Middle School	12/21/18	\$142.50/day

- b - Approve employment of the following classified applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Brenna McSorley Instructional assistant (full-time, 6.5 hrs./day, 10 months) (.5 replacement/.5 new position)	1/2/19	\$19.38/hr.
Alexia Schmidt Instructional assistant (full-time, 6.5 hrs./day, 10 months) (new position)	1/2/19	\$19.38/hr.

c - Approve employment of the following part-time hourly applicants:

<u>Name/Position</u>	<u>Effective</u>	<u>Rate</u>
Michael Christiansen Ping-pong sponsor (replacement – High School)	18-19	\$34.39/hr. To a maximum of 15 total hours
Susanne Stein Art club sponsor (replacement - Middle School)	18-19	\$34.39/hr. To a maximum of 21 total hours

d - Approve a change in rate and/or status for the following professional employees:

Julie Cornett, from guaranteed substitute teacher to Blended School/Gifted extended substitute teacher effective September 18, 2018 through on or before January 28, 2019 (revised) at a daily rate of \$273.96 (replacement – High School).

Brooke Hostrander, from guaranteed substitute teacher to Special Education extended substitute teacher effective approximately December 21, 2018 through March 18, 2019 at a daily rate of \$273.96 (replacement – Coopertown School).

e - Approve a change in rate and/or status for the following classified employee:

Jessica Viola, from part-time instructional assistant to full-time (6.5 hrs./day, 10 months) instructional assistant effective January 2, 2019 at an hourly rate of \$19.38 (replacement).

f - Appoint the following employee as department chair for the 2018-19 school year:

Julie Reyes - Music (replacement)

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

3 - Ms. Larsen moved, seconded by Mr. Flaisher, to adopt the Haverford High School Course Selection Guide 2019-20 as reviewed at the Board of School Directors' meeting on December 6, 2018.

4 - Dr. Clyne moved, seconded by Mr. Flaisher, to approve the following student educational excursion:

High School Band, 5 students selected to the PMEA District Band Festival, Owen J. Roberts High School, Pottstown, PA on Thursday, January 24 to Saturday, January 26, 2019.

*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

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END OF SUPERINTENDENT'S REPORT

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MEETING ADJOURNED Dr. Allen-Stuck moved, to adjourn the meeting at 9:25 P.M.  
*Voice vote in favor: 9 aye, 0 nay. Motion carried.*

The next regularly scheduled meeting of the Board of Directors for the School District of Haverford Township will be held Thursday, January 3, 2018 at 7:30 P.M. in the Board Conference Room of the Oakmont Administration Building.

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Robert L. Riegel, Board Secretary

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Date