

**BARRE SUPERVISORY UNION DISTRICT #61**

**Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center**

**Lisa Perreault**  
Business Manager

**John Pandolfo**  
Superintendent of Schools

**Donald E. McMahon, M.Ed.**  
Director of Special Services

**Jacquelyn Ramsay-Tolman M.Ed., CAGS**  
Director of Curriculum, Instruction, and  
Assessment

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**Sandra Cameron, M.Ed., MOT**  
Director of Early Education/Act 166  
Coordinator

**Carol Marold**  
Human Resource Coordinator

—  
*Doing whatever it takes to ensure success for every  
child.*

**Lauren May**  
Interim Early Education Coordinator

**Emmanuel Ajanma**  
Director of Technology

**Jamie Evans**  
Director of Facilities

**MEMORANDUM**

**TO:** Barre City School Board Facility Committee  
Giuliano Cecchinelli

**DATE:** May 4, 2018

**RE:** **Barre City Facility Committee Meeting**  
May 7, 2018 @ 5:30 p.m.  
BCEMS Conference Room

**AGENDA**

1. Call to Order
2. Additions or Deletions to the Agenda
3. Approval of Minutes
  - 3.1 Meeting Minutes: April 2, 2018
4. Public Comment
5. Old Business
  - 5.1 Update on Security Cameras
  - 5.2 List of Security Enhancements from Committee Members
6. New Business
  - 6.1 Discussion on Transportation and Bus Loop
7. Facility Directors Report
8. Other Business
9. Next Meeting: TBD
10. Adjourn

Cc: Full Board: John Pandolfo, Jamie Evans, Lisa Perreault, James Taffel, Stacy Anderson, John Walker, Jason Fleury, Hayden Coon.

## **BOARD/COMMITTEE MEETING NORMS**

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

BCEMS School Board  
Facility Committee Minutes  
BCEMS Conference Room

April 2, 2018

**Members Present-**

Giuliano Cecchinelli (Chair), Andrew McMichael, Jamie Evans, James Taffel, Michael Deering, Jason Fleury, and Hayden Coon.

1. Meeting called to order at 5:36 p. m.
2. Additions/Deletion to the agenda.  
The Directors report was moved ahead of executive session.
3. Minutes approved. Motion/McMichael, second/Deering
4. No public comment.
6. Facility Directors report
  1. Three additional cameras will be installed in the main hallway on the first floor for additional coverage.
  2. It was discussed that a reminder should go out to all faculty and staff to keep swipe cards and classroom keys on their person at all times. This will prevent doors from being left ajar and not being able to lock doors quickly in an emergency. An email reminder will be sent out by Mr. Evans and Mr. Taffel.
5. Entered into executive session for the discussion of school security and emergency response measures at 5:57, Motion/McMichael, second/Deering.  
  
Exited executive session at 7:25 p. m. Motion/McMichael, second/Deering.  
  
Committee members will create a list of prioritized security enhancements for next meeting.
7. No other business.
8. Adjourn at 7:26 p. m.

Respectfully submitted,  
Giuliano Cecchinelli, Chair