

**BARRE SUPERVISORY UNION DISTRICT #61**

Barre City Elementary & Middle School / Barre Town Middle & Elementary School / Spaulding High School / Central Vermont Career Center

**Lisa Perreault**  
Business Manager

**John Pandolfo**  
Superintendent of Schools

**Donald E. McMahon, M.Ed.**  
Director of Special Services

**Jacquelyn Ramsay-Tolman M.Ed., CAGS**  
Director of Curriculum, Instruction, and  
Assessment

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**Sandra Cameron, M.Ed., MOT**  
Director of Early Education/Act 166  
Coordinator

**Carol Marold**  
Human Resource Coordinator

*Doing whatever it takes to ensure success for every  
child.*

**Lauren May**  
Interim Early Education Coordinator

**Emmanuel Ajanma**  
Director of Technology

**Jamie Evans**  
Director of Facilities

**MEMORANDUM**

**TO:** Barre City School Board Facility Committee  
Giuliano Cecchinelli

**DATE:** March 28, 2018

**RE:** Barre City Facility Committee Meeting  
April 2, 2018 @ 5:30 p.m.  
BCEMS Conference Room

**AGENDA**

1. Call to Order
2. Additions or Deletions to the Agenda
3. Approval of Minutes
  - 3.1 Meeting Minutes: February 5, 2018; March meeting cancelled.
4. Public Comment
5. Executive Session
  - 5.1 School Security and Emergency Response Measures
6. Facility Directors Report
7. Other Business
8. Next Meeting: May 7, 2018, 5:30 p.m., BCEMS Conference room
9. Adjourn

Cc: Full Board: John Pandolfo, Jamie Evans, Lisa Perreault, James Taffel, Stacy Anderson, John Walker, Jason Fleury.

**BOARD/COMMITTEE MEETING NORMS**

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas

BCEMS School Board  
Facility Committee Minutes  
BCEMS Conference Room  
February 5, 2018

**Members Present-**

Giuliano Cecchinelli (Chair), Jamie Evans, Andrew McMicheal, and Michael Deering

**Meeting called to order at 5:33 p.m.**

**Additions/Deletions to the Agenda-**

New Business- Discussion on bus routes tabled. No administration at meeting.

**Roof Site Visit-**

Jamie Evans, John Pandolfo, and David Laurin (Architect) with several contractors toured the roof sections to be replaced. During the replacement all the roof-top units will stay in place. This will save time and the cost to take down and put back the roof-top units. The new roof will have a twenty year warranty. Bids will be submitted in two weeks.

**Security Upgrades-**

Integrity Communications will install a new DVR. The new DVR will have more storage and be able to work with I.P. and digital cameras. Everything will be located in the server room and cost \$13,067, using a grant from VISBIT.

The new radios are on hold and will be reevaluated net year.

**Results of Air Quality-**

The results of the air quality came back at acceptable levels. There was a minor issue near the boiler room the levels are within acceptable limits and will be adjusted with some ventilation.

**Facility Directors Report-**

During one of the weekend basketball games a truck knocked down one of the light pole in the parking lot. The driver reported it and insurance will cover it. Upon inspection of the pole rusting of the base was noted. When the weather warms up all the poles will be inspected and braced if necessary.

**No Other Business-**

**Next Meeting- April 2, 2018**

**Adjourn- 6:43 p.m.**

Respectfully submitted,  
Giuliano Cecchinelli, Chair