

Barre City School District

SCHOOL BOARD MEETING

BCEMS Library

MISSION STATEMENT

We are committed to providing a challenging educational environment that encourages high performance in a nurturing atmosphere characterized by dignity and respect.

May 8, 2017

5:30 p.m.

REGULAR MEETING

AGENDA

1. **Call to Order; Pledge of Allegiance**
2. **Additions and/or Deletions to Agenda**
3. **Visitors and Communications**
4. **Approval of Minutes**
 - 4.1 Approval of Minutes – April 10, 2017 Regular Meeting
5. **New Business**
 - 5.1 Presentation/visit with 6th grade VTC Bridge Building students
 - 5.2 Resign/Retire/New Hire
 - 5.3 Rescind BCEMS Policies: IIC, IG
 - 5.4 Co-Principal Search Process
6. **Old Business**
 - 6.1 FY 18 Budget Revote
 - 6.2 Board Retreat Planning
 - 6.3 Labor Relation Agreements
7. **Board Reports**
 - 7.1 Superintendent
 - 7.2 Principals
 - 7.3 Committee Reports
 - 7.3.1 Facility/Security (Meeting Minutes 4/24/17)
Next Meeting: May 1, 2017, 5:30 p.m., BCEMS Conference room
 - 7.3.2 Finance (Meeting Minutes April 25, 2017)
Next Meeting: May 23, 2017, 6:30 p.m.
 - 7.4 Financial
8. **Round Table/Future Agenda Items**
9. **Executive Session**
 - 10.1 Personnel
10. **Adjournment**

Reminders:

Next Barre City School Board Meeting:	June 12, 2017
Next Spaulding High School Board Meeting:	June 1, 2017
Next Supervisory Union #61 Board Meeting:	May 18, 2017
Next Barre Town Elementary School Board Meeting:	June 7, 2017

BOARD MEETING NORMS

- Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers
- Make decisions based on clear information
- Honor the board's decisions
- Keep meetings short and on time
- Stick to the agenda
- Keep remarks short and to the point
- Everyone gets a chance to talk before people take a second turn
- Respect others and their ideas



REGULAR SCHOOL BOARD MEETING
Barre City Elementary and Middle School –Library
April 10, 2017 - 5:30 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Sonya Spaulding – Chair
Giuliano Cecchinelli, II – Vice Chair
Tyler Smith - Clerk
Jennifer Chioldi
Michael Deering
Andrew McMichael
Sarah Pregent

BOARD MEMBERS ABSENT:

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
James Taffel, Principal
Jackie Tolman, Principal
Stacy Anderson, Director of Special Services

GUESTS PRESENT:

Video Vision Tech Dave Delcore-Times Argus Jacob Aldrich Jennifer Aldrich Shane Aldrich
Zach Aldrich

1. Call to Order: Pledge of Allegiance

The Chair, Mrs. Spaulding, called the Monday, April 10, 2017, Regular meeting to order at 5:32 p.m., which was held at the Barre City Elementary and Middle School Library. The flag salute followed.

2. Additions and/or Deletions to the Agenda

Delete 9.1 – No Executive Session is needed.

3. Visitors and Communications

There were no visitors for non-agenda items.

4. Approval of Minutes

4.1 Approval of Minutes – March 13, 2017 Regular Meeting

On a motion by Mr. Smith, seconded by Mr. McMichael, the Board unanimously voted to approve, as amended, the Minutes of the March 13, 2017 Regular Meeting.

4.2 Approval of Minutes – March 23, 2017 Tri-Board Meeting

On a motion by Mr. Deering, seconded by Mr. Smith, the Board unanimously voted to approve, as amended, the Minutes of the March 23, 2017 Tri-Board Meeting.

5. New Business

5.1 Student Presentation – “The History of the Barre Granite Industry with an Emphasis on Trains”

A document titled “The History of the Barre Granite Industry with an Emphasis on Trains” was distributed. Mr. Aldrich addressed the Board advising of the ‘to scale’, working model of the History of the Barre Granite Industry. Mr. Aldrich advised that the model was built by students in the Explore Block. This project involved 15 students working 40 minutes per day for 6 weeks. The Board moved to the Explore Block classroom at 5:42 p.m. to view the model and watch a presentation by students. It was noted that there were various ‘outside’ individuals that contributed to the success of this project. Contributors are listed in the informational pamphlet. Students presented the model to the Board and advised regarding the steps involved in creating the intricate model, including the various challenges as well as their feelings of accomplishment. Students answered questions from the Board and were lauded for their efforts in creating this model. The Board returned to the library at 6:08 p.m. to resume the Board Meeting.

5.2 Resignation

A letter of resignation from Judith Watt was distributed. Mrs. Anderson advised that Ms. Watt has worked at BCEMS for 1 year, serving in the 7th/8th grade.

On a motion by Mrs. Pregent, seconded by Mr. McMichael, the Board unanimously voted to accept the resignation of Judith Watt.

5.3 FY18 Budget Revote

A draft version of a document titled 'THE BUDGET IS A FINANCIAL STATEMENT OF OUR VALUES AND BELIEFS' was distributed. Mrs. Spaulding provided an overview of the document and requested Board approval of the document so that it could be distributed. It was noted that the revote is scheduled for May 9, 2017. **On a motion by Mrs. Pregent, seconded by Mrs. Chioldi, the Board unanimously voted to approve the flier for distribution.** Mrs. Spaulding advised that she would be e-mailing a sign-up sheet for Board Members to sign up to work shifts at the polls. Mrs. Spaulding provided a brief overview of rules pertaining to distribution of materials at the polls.

5.4 Workers' Compensation Data

A document titled 'VSBIT Multi-Line Intermunicipal School Program Loss Ratios by Member 07/01/2004 to 06/30/216' was distributed. Mr. Pandolfo provided an overview of the report and advised that the report includes one large claim relating to a football incident. It was noted that the report contains trend data covering many years (2004 – 2016). Mrs. Spaulding expressed concern regarding the number of student related claims and the number of slip/trip/fall incidents. It was noted that the number of students requiring adult support has increased, which may account for the higher number of student related claims. Mrs. Spaulding would like to identify ways to reduce the number of student related and slip/trip/fall claims and queried regarding any VSBIT recommendations. Mr. Deering queried regarding Workers' Compensation coverage for Washington County Mental Health Employees. Mr. Pandolfo will provide follow-up information, including data on the number of claims filed and more detailed information relating to claims.

5.5 Rescind Policies GCE, JFABDE, JFCF, JFCH-JFCI, JK, JO, JP, IFA, IGBFB, IAD, IJOC, and EF

Copies of the policies were distributed. Mr. Pandolfo provided a brief overview regarding why these policies are no longer necessary and advised regarding the replacement BSU Policies.

On a motion by Mr. Smith, seconded by Mr. McMichael, the Board unanimously voted to rescind policies GCE, JFABDE, JFCF, JFCH-JFCI, JK, JO, JP, IFA, IGBFB, IAD, IJOC, and EF.

5.6 Swipe Cards

It was noted that swipe cards are now in use by staff. Mr. Cecchinelli would like Board Members to have swipe cards to allow for entry into the building when they are locked out (doors not unlocked at meeting times). Mr. Cecchinelli advised that he believes the regular building entry procedures should be followed during school hours. Mr. Pandolfo advised that in the past, he has not been involved in the acquisition of swipe cards for Board Members. Mr. Pandolfo will obtain information regarding what the other BSU schools are doing, as well as procedures at other schools.

6. Old Business

6.1 Second and Final Reading Acceptable Use of Electronic Resources & the Internet (G11)

Copies of the policies referenced in Agenda Items 6.1 through 6.3 were distributed. Mrs. Spaulding provided a brief overview of the policies slated for approval and ratification.

On a motion by Mr. Deering, seconded by Mr. McMichael, the Board unanimously voted to approve the Second and Final Readings of the policies referenced in Agenda Items 6.1 through 6.3, (G11, G15, and G20), and agreed to ratify said policies.

6.2 Second and Final Reading Special Education (G15)

Approved under Agenda Item 6.1

6.3 Second and Final Reading Proficiency-Based Learning (G20)

Approved under Agenda Item 6.1

6.4 Labor Relations Agreements

Mr. Pandolfo advised that information relating to negotiations is provided in the Superintendent's Report. Mr. Pandolfo provided a brief overview of the status of negotiations. It was announced that 'letters of intent', rather than contracts, have been distributed to staff. Letters of intent should be returned to the SU no later than 04/15/17, though there is an automatic 15 day extension that is granted.

7. Board Reports

7.1 Superintendent

A copy of the Superintendent's report dated April 3, 2017 was distributed. The report included information pertaining to; Negotiations, Health Care Insurance, SU Central Office Positions, and the Legislative Breakfast (held on April 3, 2017) at Spaulding High School. Mr. Pandolfo advised regarding (education related) legislative action, board meeting 'norms', the recent Barre City water main break, upcoming negotiations with custodial/maintenance staff, and informational meetings relating to changes in health insurance.

7.2 Principals Report

A copy of the Co-Principals' report dated April 2017 was distributed. The report included information pertaining to; SBAC Assessments, Developmental Design 1 training, a presentation by No Strings Marionette, Girls on the Run, ongoing Trauma Informed Training, student placement for the 2017/2018 year, and the Middle School Chorus performance at Senator Bernie Sander's Town Hall Meeting for the Arts (on 03/25/17). The Co-Principals provided additional information pertaining to the writing contest (sponsored by a local family), SBAC testing, a link to the Bernie Sander's Town Hall Meeting video, and notification from Lyman Amsden that a civic group he belongs to wishes to make a donation to BCEMS to assist with funding cultural events.

7.3 Committee Reports

Policy – The first meeting of the BSU Policy Committee will be on Monday, May 15, 2017 from 6:00 p.m. – 8:00 p.m. in the BSU Second Floor Conference Room.

Regular BSU Policy Committee Meetings will be held on the 3rd Monday of each month from 6:00 p.m. – 8:00 p.m. in the BSU Second Floor Conference Room.

Curriculum – The first meeting of the BSU Curriculum Committee will be on Monday, April 24, 2017 from 6:00 p.m. – 8:00 p.m. in the SHS Library. Truancy will be one of the topics presented for discussion.

Regular BSU Curriculum Committee Meetings will be held on the 4th Monday of each month from 6:00 p.m. – 8:00 p.m. in the SHS Library.

Facility/Security – The Committee normally meets on the 1st Tuesday of each month. The next meeting, which will be announced, will be held on either Monday, 04/24/17, or Tuesday, 04/25/17.

Finance – Minutes of the March 20, 2017 meeting were distributed. This committee normally meets on the 4th Tuesday of each month. The next meeting is scheduled for Tuesday, April 25, 2017 at 6:30 p.m.

7.4 Financial Report

The BCEMS and BSU Expense Budget Status Reports were distributed. Mrs. Perreault will be coming up with year-end projections and looking into what data should be included in reports to the various Boards. The Finance Committee will be reviewing year-end projections and holding discussion regarding year-round reporting requirements.

8. Round Table/Future Agenda Items

Mr. Pandolfo advised of upcoming agenda items, including; policy rescinds, resignations, truancy, coordination of pre-school centers, follow-up on discussed items, student presentations, and reporting from the BSU Curriculum and Policies Committees.

Mr. Taffel announced receipt of grant money that will be used to hire a social worker to assist with truancy issues. This grant money is available for this year only.

Mr. Smith is very pleased that students are exposed to technology at an early age.

Mrs. Anderson announced that Unified Sports is starting their bocce season. The competition will be held on May 25, 2017 in St. Albans.

Ms. Tolman announced that due to weather related issues, students were not able to attend the Boston Red Sox STEM event. Students were given a historical tour of Boston and visited a museum. Students will be able to attend the STEM event next year. The trip was funded by Maureen Burford.

On May 2, 2017 Pete Cudney will facilitate a Parent Night

The May Day event will be held on May 2, 2017. Scheduling of events is being finalized.

Explore Block students will be competing in the Bridge Building competition being held at Vermont Technical Center on Thursday, April 13, 2017.

Meetings:

Facilities Committee – To be announced.

Policy Committee – Monday, May 15, 2017 from 6:00 p.m. – 8:00 p.m. in the BSU Second Floor Conference Room.

Curriculum Committee – Monday, April 24, 2017 from 6:00 p.m. – 8:00 p.m. in the SHS Library.

Finance Committee – Tuesday, April 25, 2017 at 6:30 p.m. in the BCEMS Conference Room.

9. Executive Session

No items were proposed for discussion in Executive Session.

10. Adjournment

On a motion by Mr. Smith, seconded by Mrs. Pregent, the Board unanimously voted to adjourn at 7:27 p.m.

Respectfully submitted,
Andrea Poulin

BSU: G11 was Ratified on 4/10/2017
 RESCIND: (BG IIC - 9/13/12) on 5/8/2017
 1st reading: 6/7/12
 Final reading: 9/13/12

ACCEPTABLE USE OF ELECTRONIC RESOURCES

Statement of Purpose

This policy outlines the proper and acceptable use of all aspects of electronic resources in the Barre Supervisory Union (BSU). Electronic resources enhance school curriculum and improve teaching and learning. It is important to remember that use of those resources is a privilege and carries with it responsibilities for all involved.

Responsibilities

All users will assume full liability – legal, financial or otherwise- for their use of electronic resources on school grounds or while engaged in school-approved activities.

Privacy

Authorized BSU staff may inspect any materials created on, transmitted by, or stored on BSU electronic resources for any reason at any time without prior notice. BSU staff has the right to remove inappropriate materials and make referrals to school administration for disciplinary action. There should be no expectation of privacy.

Acceptable Uses

The BSU provides information technology for educational purposes only. Information technology extends the classroom, and all school rules and policies apply.

- a) All users must abide by rules of network etiquette. They should be polite and considerate and use appropriate behavior, language and graphics at all times.
- b) Teachers may allow individuals to use email and web tools for strictly educational purposes. The use of blogs, podcasts, other web tools and social networking sites is considered an extension of the classroom. Any speech or graphics that are considered inappropriate in the classroom are also inappropriate in all online uses. If the teacher wants to use resources normally blocked by the BSU, that teacher may apply to the BSU Director of Technology for temporary or extended access.
- c) Personal electronic devices will not be connected directly or via BSU wireless access point to the BSU network, without the permission of the BSU Director of Technology. Such requests will be granted only under special circumstances.
- d) No personal addresses, phone numbers, or last names of students will be given out. No identifiable photographs of students may be published electronically without prior written parental consent.

Copyright and Fair Use

All users will respect copyright laws for print, media, and software licensing agreements and will adhere to accepted standards for academic integrity.

Acceptable Use Policy Violations

Involvement in the following or similar activities will result in disciplinary action.

- a) Intentional circumvention of the firewall or other protection measures. This includes internet access by students through any means other than the BSU firewall while on BSU grounds.
- b) Hacking, including accessing, storing, transferring, altering, deleting, installing or downloading files without authorization.
- c) Use that causes harm to others or damage to property.
- d) Use that does not respect the rights of others, including threatening, obscene, harassing, bullying, hate-speech, or abusive language or images.
- e) Use for commercial ventures.
- f) Use that invades or violates the privacy of another user.
- g) Misrepresenting oneself as another user.
- h) Involvement in any activity prohibited by law. Such activity is considered a crime under state and/or federal law and may be referred to the appropriate legal authorities.

Disciplinary Action May Include

- a) Cancellation or restriction of access privileges.
- b) Additional disciplinary action, as determined by school administration.
- c) Legal action.
- d) In the case of staff, termination of employment.

Internet Safety

As required by statute, the BSU filters Internet content. The BSU monitors users' online activities through direct observation and technological means. The BSU or its member schools are not liable for online content.

Implementation

The BSU Director of Technology will issue rules and procedures for the implementation of the above Policy.

BARRE CITY SCHOOL DISTRICT

POLICY MANUAL

First Reading: 8/13/12

Second Reading: 9/10/12

BSU: G15 was Ratified on 4/10/2017

RESCIND: IG on 5/8/2017

SPECIAL EDUCATION

Policy

It is the policy of the Barre School District to meet the needs of students with disabilities as defined in federal and state law and regulations and to provide a free and appropriate public education (FAPE) to these students in the least restrictive environment that will allow all students to benefit educationally.

Implementation

The Superintendent and other appropriate administrators will develop specific procedures regarding the identification and education of students under the Individuals with Disabilities Education Act (IDEA) and applicable state law and state and federal regulations.

The Superintendent or designee will assure that the individual education program team assembled to develop the individualized education plan for each disabled student is appropriately staffed and that all members are well educated about state and federal law. As directed under 16 V.S.A. §2959b, team members will be instructed to examine the range of options that will fulfill the requirements of the student's IEP under state and federal law and to select options that are most cost effective for the District.

In designing the educational plans for disabled students, the LEA representative will communicate to the IEP team the ability of the classroom staff to provide for the needs of the disabled student without negatively affecting the quality of education for all classroom students.

The Superintendent shall encourage the special education coordinator to consult with legal counsel when questions about compliance with the law arise in the performance of duties relative to serving special education students. Ongoing training in the law and best practices will be made available to special educators and other appropriate personnel.

The Superintendent or designee will also assure that all personnel who help in the education of children with disabilities are appropriately trained to meet individual student needs.

The Superintendent or designee shall ensure there is a system in place that promotes positive, constructive communication between the parents/guardians of students with disabilities and the other members of the child's IEP team. The superintendent or designee shall support the parents in their work with their children at home to complement the efforts of the school.

The Superintendent shall report annually to the Board and to the Commissioner of Education on special education program outcomes, changes in child count, the rates of increase or decrease of special education costs, the availability of special education staff and other pertinent information. This report will be based on a systemic analysis of the District's special education program that will lead to ongoing improvements in outcomes.

Link to the State Special Education Guide:

education.vermont.gov/new/pdfdoc/pgm.../educ_sped_guide.pdf



BARRE CITY ELEMENTARY & MIDDLE SCHOOL FY18 BUDGET – REVOTE MAY 9, 2017

Revised BCEMS Expense Budget: \$14,596,184

Results in overall increase from last year 4.0%

FY18 Cost per pupil: \$12,447 (State average \$15,380)

TAX RATES:	<u>2017</u>	<u>2018</u>
Barre City	\$0.8181	\$0.8402 Increase of .0221

FY2017 Comparison of Education Spending/Equalized Pupils in
Neighboring/Comparable Schools

School District		Equalized Pupils	Ed. Sp/EPs
East Montpelier	PK-6	183.93	\$19,856
Berlin	PK-6	176.01	\$15,890
Rutland Town	PK-8	527.56	\$13,688
Orange	PK-8	164.60	\$13,564
St. Johnsbury	PK-8	1119.29	\$12,541
BCEMS	PK-8	875.31	\$11,862
BTMES	PK-8	795.94	\$11,860

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary
and Middle School

John Pandolfo
Superintendent of Schools

Spaulding High School and
Barre Technical Center Campus

120 Ayers St.
Barre, VT 05641
802-476-5011
FAX: 802-476-4944

Barre Town Middle
and Elementary School

Doing whatever it takes to ensure success for every child.

Rick McCraw, M. Ed.
Director of Curriculum, Instruction,
& Assessment
Lisa Perreault
Business Manager
Donald McMahon
Special Services Director
Diane Stacy
Technology Director
Sandra Cameron M.Ed., MGS
Director of Early Education
Jamie Evans
Director of Facilities

May 1, 2017

TO: The Members of the Barre City School Board
RE: Superintendent's Report

Please accept the following report to the Barre City School Board:

(1) Negotiations

- Para-educator negotiations next meet on May 2. An update will be provided at the May 8 Board meeting.
- Teacher negotiations remain at impasse after an unsuccessful mediation session on April 27. The next step will be to schedule Fact-Finding.
- Our April 25 Custodial Negotiation session was cancelled. We are attempting to schedule more sessions for June.
- I will provide a presentation on negotiations at our May 8 meeting.
- Minutes, agendas, and documents from meetings are posted on the BSU website at:
<http://bsuvt.org/joomla/index.php/about-the-bsu/meetmins/2-uncategorised/42-bsunegotiations>

(2) PreK Collaboration

- Sandra Cameron has been working on a VCPC Grant on behalf of our SU and nine other SUs/SDs in our region to facilitate Act 166 implementation through regional collaboration between school systems and private providers. With uncertainty as to whether the Legislature will make any substantial changes to statute to improve Act 166 implementation, we are moving ahead to do everything possible to help our own staff operate as efficiently as possible and focus on teaching and learning. This may include a grant funded position (full time or less) to coordinate regional efforts, support services and administrative fees with our SU acting as the fiscal agent. The timeline for this to happen is uncertain at this point.

(3) Truancy Collaboration

- In a similar fashion to the PreK collaboration, we are having regional discussions about collaborating on the issue of truancy. Lamoille County has a model which has been in place and successful for many years, supported by the Attorney General's office and other state and regional agencies. This is only in the discussion phase at this point, funding is uncertain, and there are no plans for Barre to act as a fiscal agent for this effort.

(4) Building Access (Swipe) Cards

- At the April 20 BSU Board meeting, after discussion and in response to questions that had come up, the BSU Board voted that Board members across the SU should not have swipe card access to buildings. Part of the discussion and motion was that all buildings would be accessible to board members and public when board and committee meetings are scheduled, and that all board members will receive ID cards.

(5) Curriculum Director Search

- First round interviews were completed by the Search Committee on April 24 and 25, and Jackie Tolman, current BCEMS Co-Principal (Grades 5-8) will go to the BSU Board as the recommended finalist candidate for an interview on May 1, 6:15pm, in the SHS Library.

(6) FY18 Consolidated Federal Programs Grant

- The CFP Grant application now includes Title III (supporting Limited English Proficiency children and immigrant youth), as well as Title I, Part A (supporting schools with high percentages of children from low-income families), and Title IIA (supporting preparing, training, and recruiting high quality teachers). The grant application is now open. Typically at this point we have a very clear picture of our allocations, but because of the transition in Washington there is a lot of uncertainty around this. It is quite possible allocations can go down (or up) significantly from prior years. It is also possible that we will receive an allocation for Title IV (student support and academic enrichment through: (1) providing students with a well-rounded education; (2) supporting safe and healthy students; and/or (3) supporting the effective use of technology), although we have only received a very small amount of information about this possibility.

Respectfully Submitted,



John Pandolfo
Superintendent of Schools

Principals' Report to the Board
May 2017

Earlier this year the Central Vermont Solid Waste Management District invited schools and community members to use their creative ingenuity to repurpose unusable compost totes from their business organics program. We asked student and community artist participants to paint the totes with an Earth Day theme or upcycle them into something that goes beyond the tote, like a chair or sculpture. Both our elementary and middle school art teachers coordinated entries and we are pleased to announce that we have won both categories! Thank you CVSWMD will be here on May 11th presenting the teachers and students with their award!

For the second year in a row, Barre City is pleased to have nominated two students for the Vermont Association for Middle Level Education scholar leader award. This program is intended to give public recognition to two students from each middle level school in the State who have distinguished themselves in terms of outstanding scholarship and leadership. We are pleased to announce that 8th graders Jasmine Sayah and Alyssa Winkler are the two Barre City students who will be acknowledged at a ceremony at Norwich University on June 7th. We are very proud of both of them!

On April 11th, Dawn Poitras and students involved in Fuel Up to Play and Students on the Move hosted a community event. The Norwich University football team was in attendance and "breakfast for dinner" was served by our outstanding food service staff. After dinner, families and students were able to play a variety of games in the gym as well as walk through a number of community partner wellness displays. The football players interacted with the students and a great time was had by all.

We continue to move through the SBAC (Smarter Balanced Assessment Consortium) testing and will also be starting NECAP testing soon for 4th and 8th grade students.

On Friday, April 28, representatives from the Barre Elks Lodge, presented individual copies of the Thesaurus to all of our 4th grade children. Earlier in the year, the rotary club donated dictionaries to all of our third grade children and atlases to our 5th grade students. We greatly appreciate these generous donations from the local service organizations!

A performance group, sponsored by Hannafords, that focuses on healthy nutrition called "FoodPlay" entertained all of our kindergarten through grade 4 students on Tuesday, May 2 with an engaging, high energy show - all with a focus on healthy eating!

In June, two young, 16 year old race car drivers will be coming to our school to introduce a summer reading incentive program called "Race to Read." All children in our elementary grades who achieve their summer reading goals will be able to sign their autograph on the body of the girls' race cars when they return in the early fall. We participated in this program last year and it generated tremendous excitement and inspired lots of summer reading!

Summer school is scheduled to take place from July 5 until July 28. Lindy Johnson, one of our literacy specialists will again be coordinating this program. Children from both Barre City and

Barre town, currently in grades K-7, who could benefit from extra reading or math support will be offered the opportunity to participate in this program.

Thanks to the hard work of Kris Pavek, our garden is coming alive again this year. Students from the elementary and middle school have been in the garden helping to clear out debris and prep for the spring planting. We appreciate Kris and all of her efforts. This is a fantastic extension of learning opportunities for all children in our school.

Respectfully submitted,

Jackie Ramsay-Tolman

James Taffel

BCEMS School Board

Finance Committee

Meeting Minutes

April 25, 2017

Committee Members Present: Sarah Pregent (Chair), Andy McMichael, Jennifer Chioldi

Committee Members Absent: None

Administrators and Staff Present: John Pandolfo, James Taffel, Jacquelyn Ramsay-Tolman, Stacy Anderson, Lisa Perreault,

Visitors and Guests Present: Sonya Spaulding

The meeting was called to order by Mrs. Pregent at 6:33 pm.

No additions or deletions were made to the agenda.

Upon motion (McMichael/Chioldi) duly adopted, the committee voted unanimously to approve the minutes from the March 20, 2017 meeting.

Mrs. Perreault presented information detailing FY17 actual revenue and expenses versus the budget, with year-end projections. Line items with larger variances were discussed, including substitute teacher salaries, tuition reimbursement, behavioral support salaries and early education admin assistant position. Current projections show a deficit of \$121,508, however it was noted that there will be additional adjustments made based upon long term absences, teachers that did not return for the school year and other encumbrances accounted for that may not be required.

Mrs. Pregent posed the question about which reports would be available throughout the year, so that the committee could review revenue and expenses routinely. After discussion, Mrs. Perreault advised that expenses are easily reported monthly and an over/under report could be provided quarterly. Mr. Pandolfo questioned if the committee had a percentage variance threshold that would prompt action based upon these reports at intervals throughout the year. It was discussed that a threshold and action plan would be difficult to set, but that monitoring the numbers earlier in the year would allow time for spending freezes, if required.

Mrs. Perreault provided a Summary of RFPs and Summer Projects that were in various stages of completion and explained the items that would be put out for bid.

In Old Business, the committee discussed the budget revote scheduled for May 9th. It was decided to add the budget flyer to Front Porch Forum, Facebook, the school website, as well as flyers throughout town. Mrs. Spaulding had circulated a sign-up sheet for members to volunteer to distribute the flyers on the day of the vote. Information about registering to vote at the school and that absentee ballots could be requested were asked to be disseminated, as well.

No other business.

Upon motion duly adopted, the committee voted unanimously to adjourn at 7:55 pm.

Respectfully submitted,

Sarah Pregent, Finance Committee Chair

7.4

Barre City Elementary & Middle School
FY17 Expenditures/Year-end Projection
April 18, 2017

Account Description	FY16 BUDGET	YTD Expenses	Encumbrance	Total Projected Expenses	OVER / UNDER BUDGET	
	7/1/16-6/30/17	7/1/16-4/17/17	7/1/16-6/30/17	7/1/16-6/30/17	Projected	
1 Fund Transfers	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00	\$0.00	
2 Shared Staff Services	\$0.00	\$1,215.00	\$0.00	\$0.00	\$0.00	
3 Preschool	\$425,485.00	\$254,438.00	\$130,191.00	\$392,500.00	\$32,985.00	Tuition SUBS/Health
General Instruction	\$3,887,961.00	\$2,804,261.00	\$1,192,450.00	\$3,999,500.00	(\$111,539.00)	Ins./ Course Reimb./Gen. Ed.Tuition
4						
5 Extra Curricular	\$9,500.00	\$4,490.00	\$0.00	\$9,500.00	\$0.00	
6 Behavioral Support	\$256,995.00	\$143,039.00	\$61,155.00	\$235,650.00	\$21,345.00	
7 Guidance Services	\$298,533.00	\$203,823.00	\$92,615.00	\$298,000.00	\$533.00	
8 Health Services	\$125,739.00	\$83,036.00	\$42,017.00	\$125,060.00	\$679.00	
9 Psychological Services	\$149,543.00	\$128,034.00	\$24,711.00	\$153,000.00	(\$3,457.00)	
10 Curriculum	\$16,100.00	\$6,913.00	\$0.00	\$16,000.00	\$100.00	
11 Library Services	\$168,060.00	\$107,460.00	\$43,199.00	\$159,000.00	\$9,060.00	
12 Technology	\$142,876.00	\$107,496.00	\$27,014.00	\$140,000.00	\$2,876.00	
13 School Board	\$92,220.00	\$80,325.00	\$3,337.00	\$90,000.00	\$2,220.00	
14 Office of Superintendent	\$491,623.00	\$409,686.00	\$81,937.00	\$491,623.00	\$0.00	
15 Office of the Principal	\$499,428.00	\$433,290.00	\$90,972.00	\$525,000.00	(\$25,572.00)	
16 School Resource Officer	\$68,320.00	\$32,687.00	\$0.00	\$67,000.00	\$1,320.00	
17 RAN Interest	\$36,000.00	\$0.00	\$0.00	\$34,000.00	\$2,000.00	
18 Facilities	\$951,926.00	\$837,189.00	\$133,108.00	\$958,500.00	(\$6,574.00)	
19 ***BSU Transportation	\$578,374.00	\$436,286.00	\$171,060.00	\$578,374.00	\$0.00	
20 Art Instruction	\$122,998.00	\$84,303.00	\$41,083.00	\$125,386.00	(\$2,388.00)	
21 ESL Instruction	\$32,570.00	\$21,338.00	\$11,379.00	\$32,800.00	(\$230.00)	
22 Foreign Language Instruction	\$44,894.00	\$30,618.00	\$15,720.00	\$46,340.00	(\$1,446.00)	
23 FCS Instruction	\$48,717.00	\$33,730.00	\$21,844.00	\$55,575.00	(\$6,858.00)	
24 PE Instruction	\$149,467.00	\$103,634.00	\$53,819.00	\$157,543.00	(\$8,076.00)	
25 Music Instruction	\$101,172.00	\$68,135.00	\$35,129.00	\$103,500.00	(\$2,328.00)	
26 Enrichment Instruction	\$3,250.00	\$2,153.00	\$0.00	\$3,250.00	\$0.00	
27 Reading Recovery Instruction	\$1,000.00	\$45,211.00	\$23,561.00	\$68,772.00	(\$67,772.00)	Prev. Grant Funded
28 High Achiever Instruction	\$124,287.00	\$81,791.00	\$42,759.00	\$125,000.00	(\$713.00)	
29 Reading Intervention Instruction	\$550.00	\$278.00	\$2.00	\$550.00	\$0.00	
30 Math Intervention Instruction	\$500.00	\$311.00	\$80.00	\$500.00	\$0.00	
31 1100 Tech. Ed. Instruction	\$71,380.00	\$47,495.00	\$25,028.00	\$72,000.00	(\$620.00)	
32 Extra Curricular	\$31,420.00	\$27,916.00	\$0.00	\$31,000.00	\$420.00	
33 TOTAL 101 Elementary Grades	\$8,980,888.00	\$6,670,581.00	\$2,364,170.00	\$9,144,923.00	(\$164,035.00)	

BSU-Spec. Education Assessments		FY16 BUDGET	YTD Expenses	Encumbrance	Total Projected Expenses	OVER / UNDER BUDGET
Account Description		7/1/16-6/30/17	7/1/16-4/17/17	7/1/16-6/30/17	7/1/16-6/30/17	Projected
Special Education Reimbursable						
34	*** BSU Direct Instruction	\$3,276,235.00	\$2,108,856.00	\$955,408.00	\$3,221,500.00	\$54,735.00 Tuition-Contr. Serv.
35	*** BSU Support Svcs.	\$587,153.00	\$411,391.00	\$225,514.00	\$605,250.00	(\$18,097.00)
36	*** BSU Administration	\$190,302.00	\$149,683.00	\$35,402.00	\$190,000.00	\$302.00
37	*** BSU Transportation	\$80,910.00	\$43,815.00	\$11,487.00	\$65,800.00	\$15,110.00
38	Special Ed - Reimbursable	\$4,134,600.00	\$2,713,745.00	\$1,227,811.00	\$4,082,550.00	\$52,050.00
Early Education Non-Reimb.						
39	*** BSU EEE DIR INSTR	\$155,177.00	\$72,691.00	\$12,000.00	\$140,000.00	\$15,177.00
40	*** BSU Early Education Admin.	\$44,000.00	\$55,733.00	\$13,237.00	\$68,700.00	(\$24,700.00) Admin. Support
41	Special Ed - Non-Reimb.	\$199,177.00	\$128,424.00	\$25,237.00	\$208,700.00	(\$9,523.00)
42	GRAND TOTAL	\$13,314,665.00	\$9,512,750.00	\$3,617,218.00	\$13,436,173.00	(\$121,508.00)

FY17 Revenue/Year-end Projection

Account Description		FY16 BUDGET	YTD Revenue	Total Projected Revenue	
		7/1/16-6/30/17	7/1/16-4/18/17	7/1/16-6/30/17	
42	General Fund Interest	\$30,000.00	\$20,477.00	\$24,500.00	
43	Facility Maint. Dir. Assoc. Rebate		\$1,116.00	\$1,116.00	
44	Facility Rental				
45	Miscellaneous		\$384.00	\$384.00	
46	COBRA		\$6,829.00	\$6,829.00	
47	Vt State Ed. Support	\$10,383,168.00	\$7,199,960.00	\$10,383,168.00	
48	Vt State Ed. Support-BT Taxes				
49	Vt State Transportation Aid	\$259,845.00	\$165,862.00	\$259,845.00	
50	Spec. Education Mainstream Bl	\$292,414.00	\$292,414.00	\$292,414.00	
51	Spec. Education Intensive Reim	\$1,741,000.00	\$1,602,136.00	\$1,785,000.00	
52	Spec. Education Intensive - Prior Yr.				
53	Spec. Education Extraordinary	\$233,000.00	\$219,000.00	\$195,000.00	
54	Essential Early Education	\$93,238.00	\$93,238.00	\$93,238.00	
55	Spec. Education State Placed		\$16,123.00	\$23,000.00	
56	Prior Yr Fund Balance	\$282,000.00		\$282,000.00	
57	Tax Stabilization				
58	Bond Interest		\$10,646.00	\$10,646.00	
59	Shared Services BSU				
60	Shared Services BCEMS				
61	Shared Services SHS				
62	TOTAL REVENUE	\$13,314,665.00	\$9,628,185.00	\$13,357,140.00	\$42,475.00
63	BCEMS PROJECTED SURPLUS (DEFICIT)				(\$79,033.00)