

SCHOOL BOARD MEETING BCEMS Library

MISSION STATEMENT

We are committed to providing a challenging educational environment that encourages high performance in a nurturing atmosphere characterized by dignity and respect.

May 9, 2016 5:30 p.m. REGULAR MEETING AGENDA

- 1. Call to Order; Pledge of Allegiance
- 2. Executive Session
 - 2.1 Assistant Principal Interview
- 3. Additions and/or Deletions to Agenda
- 4. Visitors and Communications
- 5. Approval of Minutes
 - 5.1 Approval of Minutes April 11, 2016 Regular Meeting
- 6. New Business
 - 6.1 Student Presentations
 - ~State Spelling Bee
 - ~Trip to Washington DC Presidential Award for Community Service
 - 6.2 New Board Member Interviews
 - ~SHS Board Seat
 - ~BCEMS Board Seat
 - 6.3 Resign/Retire/New Hire
 - 6.4 Transportation Bid Results
 - 6.5 Student Exchange
 - 6.6 Act 46 Committee Appointment
- 7. Old Business
- 8. Board Reports
 - 8.1 Superintendent
 - 8.2 Principals
 - 8.3 Committee Reports
 - 8.4 Financial
- 9 Round Table/Future Agenda Items
- 10. Executive Session
 - 10.1 Personnel
 - 10.2 Student
- 11. Adjournment

Reminders:

Next Barre City School Board Meeting:

Next Spaulding High School Board Meeting:

Next Supervisory Union #61 Board Meeting:

Next Barre Town Elementary School Board Meeting:

June 13, 2016

June 2, 2016

May 10, 2016

May 11, 2016 (Executive Session)

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REGULAR SCHOOL BOARD MEETING

Barre City Elementary and Middle School –Library April 11, 2016 - 5:30 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Sonya Spaulding – Chair Jim Carrien – Vice Chair Tyler Smith - Clerk Giuliano Cecchinelli, II Anita Chadderton C. Sedillia Jenkins

BOARD MEMBERS ABSENT:

Vacant Position Vacant Position Vacant Position

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent James Taffel, Principal – arrived at 5:35 p.m. Jackie Tolman, Principal Stacy Anderson, Director of Special Services

GUESTS PRESENT:

Video Vision Tech

Dave Delcore-Times Argus

Joe Blakely

Michael Deering

1. Call to Order: Pledge of Allegiance

The Chair, Mrs. Spaulding, called the Monday, April 11, 2016, Regular meeting to order at 5:32 p.m., which was held at the Barre City Elementary and Middle School Library. The flag salute followed. The Board held a moment of contemplation and silence to remember those individuals who are no longer with us.

2. New Board Member Interviews

Letters of interest from Joe Blakely and Michael Deering were distributed. The candidates were introduced and each provided an overview of their reasons for wishing to serve on the Board. On a motion by Mr. Cecchinelli, seconded by Mr. Carrien, the Board unanimously voted to appoint Mr. Deering to fill a three year Board position. On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to appoint Mr. Blakely to fill a three year Board position. It was noted that the appointments to the Board were valid until the next election, at which time, the appointees, if they wish to remain on the Board, would need to have their names added to the ballot. The candidates were advised to go to the Barre City Clerk to be sworn in, and to notify Debra Gibson of their contact information.

3. Additions and/or Deletions to the Agenda

There were no additions or deletions to the agenda.

4. Visitors and Communications

None.

5. Approval of Minutes

5.1 Approval of Minutes – March 14, 2016 Regular Meeting

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to approve, as amended, the Minutes of the March 14, 2016 Regular Meeting.

6. Old Business

6.1 Act 46 Update and Committee Membership

A copy of a letter to Mr. Smith, Board Clerk, was distributed. Mr. Pandolfo provided a brief overview regarding the request outlined in the letter and requested that the Board accept the recommendation from the Act 46 Study Committee, to rescind Mr. Tatro's

appointment, and seek to appoint another individual to the position. On a motion by Mr. Smith, seconded by Mr. Cecchinelli, the Board unanimously voted to accept the Act 46 Study Committee's recommendation to remove Mr. Tatro from the Committee, and seek a new candidate for appointment. Mr. Pandolfo will notify the Spaulding Board, and post the available position in the Times Argus and Washington World. Additionally, Mr. Pandolfo will post the open BCEMS and SHS Board positions. Mr. Blakely advised that there is currently a candidate who is very interested in the SHS Board position, and advised that advertisement may not be necessary for that position. Mr. Blakely requested that the open position on the BCEMS Board be conveyed to the PTO, to parents, and be posted on the school bulletin board. Mr. Taffel will announce the open position in the school newsletter. Mr. Pandolfo provided an overview of the Committee's progress and future action items. The next meeting is scheduled for April 28, 2016 at 5:30 p.m. at Spaulding High School. The next Public Forum is slated for May 19, 2016. Mr. Pandolfo reiterated that Act 46 information is available on the SU web site.

6.2 Facilities Update: Heating System, Controls and Security Upgrades Including Financing

A copy of the architect's floor plan was distributed. Mr. Pandolfo advised that once design details are available, the RFP will be sent out. A recommendation for a contractor may be available for the May 9, 2016 meeting. Additionally, Mr. Pandolfo advised that an RFP for the card swipe system will be sent out in the near future. A contract has been signed for the boiler's AFS (Advanced Fabrication System). It was noted that the grant requirements for this system, have been quite cumbersome. As some of the grant requirements will add expense to the project, the Board may wish to reconsider applying for the grant. This issue will be discussed further at the May meeting. An RFP for the controls will be sent out in the near future. Mr. Pandolfo hopes to have a recommendation to present at the June meeting. Mrs. Perreault will be contacting banks regarding loan information. Mr. Pandolfo advised that costs for the current boiler project (installation of overhead doors) are approximately \$15,000 over the approved amount of \$50,000. Mr. Pandolfo advised regarding the options for remedying the overage. On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to approve using an additional \$15,000 from the Capital Improvement Fund, and that any additional costs will be taken from the General Fund.

6.3 Second Reading School-Community Relations Policy (E30)

A copy of the policy was distributed.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to approve the Second Reading of the School-Community Relations Policy (E30).

6.4 Second Reading BSU Fiscal Management and General Financial Accountability Policy (E1)

A copy of the policy was distributed.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to ratify the BSU Fiscal Management and General Financial Accountability Policy (E1) and the BSU Budgeting Policy (E2).

6.5 Second Reading BSU Budgeting Policy (E2)

A copy of the policy was distributed. This policy was ratified under Agenda Item 6.4.

6.6 Rescind DA, DB

Copies of policies DA and DB were distributed.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to rescind policies DA and DB.

7. New Business

7.1 Resign/Retire

A letter of resignation from Barbara Brugger was distributed.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to accept, with regrets, best wishes, and appreciation for years of dedicated service, the resignation of Barbara Brugger.

7.2 SHAC Committee

Mr. Pandolfo requested the Board's support for more active committee membership and suggested the possibility of having a Board Member regularly attend SHAC Committee meetings. Mr. Blakely advised he is interested in attending the meetings. Mr. Taffel will provide SHAC Committee updates in the Principal's Report.

7.3 Student Exchange with Barre Town School District

Mr. Pandolfo advised regarding some of the scenarios that generate these requests. Mr. Taffel advised that student exchanges have been approved in the past. The Board agreed to discuss this matter further. It was noted that Act 46 may have an impact on student exchanges.

7.4 Approval of Baseball Program

Ms. Tolman provided an update on progress to-date, including the donation of a \$200 gift card (from Dick's Sporting Goods) to be used for purchase of baseball hats. It was noted that there are currently no anticipated expenses for umpires, as all scheduled games are 'away' games.

On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to approve the reformation of the BCEMS Middle School Baseball program.

7.5 Cool Schools

Ms. Tolman advised that BCEMS was nominated as a "cool school" and was contacted by the local ABC News affiliate. BCEMS was filmed for 9 broadcast segments. Ms. Tolman played one of the video segments. Ms. Tolman publicly recognized the following individuals for their involvement in this endeavor: Linda Rodriguez, Morgan Matthews, Mike Mislak, Amanda Babcock, Jason Woodard, Brian Burgess, Abbey Smith, Heather Weiler, and Dawn Poitras. Ms. Tolman will send out a link to the video segments.

8. Board Reports

8.1Superintendent

A copy of the Superintendent's report dated April 4, 2016 was distributed. The report included information pertaining to; progress of the Act 46 Study Committee, negotiations with custodial/maintenance staff, the Facilities Director Position, the Tri-Board Retreat (tentatively scheduled for June 21, 2016), Board representation at negotiations, and the proposed BCEMS Board size Charter Amendment. Two additional documents were distributed: '2016 Spring Workshops' and 'Board Meeting Schedule'. Additionally, Mr. Pandolfo advised that 4 additional negotiation meeting dates have been scheduled between the end of April and Memorial Day, progress is being made regarding the hiring process for a new Facilities Director, a Board Member representative will be necessary for next year's negotiations, Board Chairs and the Superintendent are required to participate in 8 hours of joint training, VSBA is offering Board Member training, Policy Committee meetings will be scheduled after Ms. Jenkins meets with Mrs. Walz, and the Tri-Board Retreat has been tentatively scheduled for June 21, 2016. Mrs. Chadderton advised that she has a conflict with June 21st. It was noted that the Barre Town Board recently reviewed invoices from the Times Argus, and feel they are spending a lot of the school budget on advertising. The BTMES Finance Committee will review the issue and make a recommendation. The BCEMS Board may also wish to research this matter.

8.2Principals Report

A copy of the Co-Principals' report dated April 2016 was distributed. The report included information pertaining to; the impact of the recent loss of two students (Abigail Haigh and Drew Bernier) and teacher Kim Douse, SBAC testing, the regional music concert, class placement planning, NECAP Science Assessments, and the afterschool program grant (which regretfully, was not approved). Ms. Tolman expressed gratitude to Tech Support and the Curriculum Department for their efforts assisting with assuring that SBAC testing ran smoothly. Mr. Taffel provided a brief overview of SBAC testing. Mr. Taffel advised that this has been an emotionally difficult time for the community, students and staff, as they mourn the loss of two students (Drew Bernier and Abby Haigh), and one teacher (Kimberly Douse).

8.3 Committee Reports

Policy – The Committee has not met recently.

<u>Curriculum</u> – The Committee met approximately two weeks ago. Discussion included an update from Julia Blatchford (Spanish teacher) regarding a new Spanish program.

Facility/Security - The next meeting will be on May 2, 2016.

<u>Finance</u> – The Committee met on February 4, 2016. The BCEMS Expense Budget Status Report dated 04/07/16, was distributed. It was noted that there is currently a \$14,000 deficit projected. Two meetings have been scheduled: May 3, 2016, and May 26, 2016.

8.4 Financial Report

See Agenda Item 8.3 Committee Reports.

9. Round Table/Future Agenda Items

Mrs. Anderson reported that she has applied for a grant to assist with costs associated with Wilson Reading Training. Additionally, Mrs. Anderson advised that the Unified Sports Bocce team has started practicing. The Bocce competition will be held in May. It was noted that an 8th grade student placed 4th in the State Spelling Bee competition.

Mrs. Chadderton requested that student presentations be reinstated at the beginning of Board Meetings. The 8th grade spelling bee team will present at the May meeting.

10. Executive Session

10.1 Personnel

10.2 Student

Items proposed for discussion in Executive Session include a Personnel Issue and a Student Matter.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Barre City Elementary and Middle School at a substantial disadvantage should the discussion be public.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to enter into Executive Session at 7:20 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo, Mrs. Anderson, and Mr. Taffel were invited to join Executive Session.

The remaining information was provided by the Board Clerk.

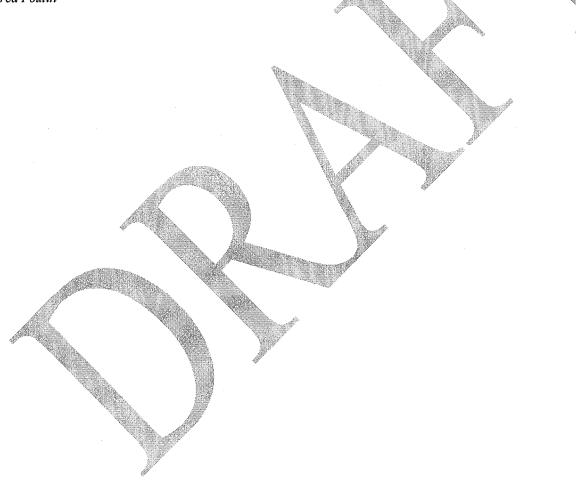
On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to exit Executive Session at 8:04 p.m.

No action taken.

11. Adjournment

On a motion by Mr. Cecchinelli, seconded by Mr. Carrien, the Board unanimously voted to adjourn at 8:05 p.m.

Respectfully submitted, Andrea Poulin



From: Lucas Herring [mailto:lucasjherring@gmail.com]

Sent: Tuesday, April 05, 2016 1:02 PM

To: Carol Dawes

Subject: Spaulding HS Board

Hi Carol,

I was notified that SHS is looking to fill a vacancy on the Board. This email is to notify you, and that board, of my interest to serve.

I had served on the BCEMS board for the past 6 years and several of those years also on the SU Board. No longer being on those boards, I will have time to devote to the Spaulding HS Board instead.

If you or the Board need anything else, please let me know.

Thank you,

Lucas Herring 36 Railroad St 802-505-0564

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Deborah Gibson <dgibsbsu@u61.net>

FW: School Board Interest

1 message

Carol Dawes <cdawes@barrecity.org>
To: Deb Gibson <dgibsbsu@u61.net>

Tue, May 3, 2016 at 9:00 AM

Hey Deb,

Below is a brief memo of interest. Yes, he's a registered voter.

Carol

Carolyn S. Dawes CVC CVT Barre City Clerk/Treasurer 6 N. Main Street, Suite 6 PO Box 418 Barre, VT 05641 cdawes@barrecity.org (802) 476-0242 www.barrecity.org

----Original Message----

From: Paul Flint [mailto:flint@flint.com] Sent: Tuesday, May 03, 2016 6:40 AM

To: Carol Dawes

Subject: School Board Interest

Dear Carol,

If you need someone in either School Board position, I am available at your discretion.

Kindest Regards,

Paul Flint(802) 479-2360 Home(802) 595-9365 Cell

/**********

Based upon email reliability concerns, please send an acknowledgement in response to this note.

Paul Flint 17 Averill Street Barre, VT 05641

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		-	

6.3



Deborah Gibson <dgibsbsu@u61.net>

Contract

1 message

Dana LeBlanc <dana.c.leblanc@gmail.com>

Tue, Apr 26, 2016 at 11:58 AM

To: sferlbce@u61.net

Cc: James Taffel <jtaffbce@u61.net>, "dgibsbsu@u61.net" <dgibsbsu@u61.net>

Hi Stacy

I got a call yesterday from Deb Gibson about not receiving a signed contract back from myself. I just wanted to let you know that I did not receive a contract in the mail, otherwise I would have been more timely with letting you know my plans for next year! I have appreciated the opportunity to work for Barre City, and it was a wonderful place to start my career, however my husband and I also appreciate this time that I have had to raise our children and get to see them grow, and am not planning on signing my contract to work for Barre City for the 2016-17 school year.

Thank you again for the opportunity, and I hope you are all well!

-Dana LeBlanc



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Dear Mr. Pandolfo and Mr. Taffel

It is with mixed feelings that I write this letter to tell you that I have decided to retire this year. I must say, however, I thought this decision was going to be easier than it has been for me.

I remember 18 years ago when I was hired here, you, Mr Taffel met me at the Superintendent's office to be present when I signed my contract. I recall thinking that it was nice to think that even though all I had to do was sign the contract you wanted to be there to welcome me to this district. Now, 18 years later, it is no wonder that I have some mixed feelings about my decision. The positive attitude that exudes here is phenomenal. The **whole** staff here is such a wonderful, caring, humorous group of people that I will cherish and miss.

I feel in my heart that this is what I need to do for several reasons, family being foremost on my mind. I will say that this has been a wonderful chapter in my life and that I will miss this school, this family of educators more than I probably even know.

However, just because I am retiring please know that I will be available for this school if the need arises. Thank you for the years here at Barre City Elementary and I hope, as it has been my goal, I have made some sort of difference for some of the children here.

Sincerely,

Sharon Somers

More

1 of 33,685

Fwd: Contract extension request



John Pandolfo

1:11 PM (0 minutes ago)

to me

-------Forwarded message ---------From: **Gabrielle Farmer** <<u>gfarmbce@u61.net</u>> Date: Wed, May 4, 2016 at 12:53 PM Subject: Re: Contract extension request

To: John Pandolfo < jpandbsu@u61.net >

Cc: Stacy Ferland < sandebce@u61.net >, Sandra Cameron < scamebsu@u61.net >

Hi John,

I do appreciate your explaining Article 3.2 more to me. However, I have talked with my husband and we will be moving away from Vermont before the next school year. I am very grateful to have been able to work here this year and will miss Barre City next year.

Thank you, Gabi

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BARRE SUPERVISORY UNION NOTIFICATION OF EMPLOYMENT STATUS

Complete this form for every <u>new hire, termination</u>, or <u>change in employee's contract</u> and submit it to the Central Office

6.3

immediately. Complete one form for one event per employee no pay.	. Failure to submit this form may result in incorrect pay or
NAME: Sharon Jacobs	SS#:
EFFECTIVE DATE: 20(16-17 School Year	Daytime Phone
POSITION: Grante Academy Middle Sch (Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, To from K. 8 Special Ed.	SUBJECT: GRADE:
NEW	<u>HIRE</u>
TOTAL YEARS OF EXPERIENCE: STEP:	13 SALARY PLACEMENT: B+30
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LONG TERM SUB? YES, NO IF YES, FOR WHOM?	# OF DAYS CONTRACTED FOR:
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EVERY NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport *OR* Valid License *and* Social Security Card or Birth Certificate \$16.50 payable by check or money order *only* (no cash) – if needing to get fingerprints done

Sharon M. Jacobs

3 Eastern Avenue, Apt. 3
Barre VT 05641
(802) 479-9361 ♦ (802) 793-8935
Email sjacobsvt@yahoo.com

April 18, 2016

Dear Stacy and Jackie,

I am writing to express my interest in the position at Granite Academy Middle School as the special educator for the program. I believe I have the background experience and skills needed for this position. In addition, I have a passion for working with students with challenging behaviors.

I have been employed with Barre City Schools for 36 years. I began as a paraeducator, went on to get my teaching license and then became a special educator. My first year teaching was at Spaulding High School as a teacher of students with intensive needs. This was a one year position that I took in order to remain in the Barre City School District. The following year I moved on to work at the Ayers Street Program with high school students. I taught life skills and coordinated a work program for the first couple years. I went on to become the Director of the program until the program was closed down.

I then transferred to Spaulding Graded School and worked as the Behavior Specialist for middle school, and continued in that position when BCEMS opened. While at BCEMS, I have held a variety of positions ranging from running the elementary behavior program and the middle school behavior program along with the being the person in charge of dealing with bus behaviors, to running a few different models of alternative programs and being a special educator. As a special educator I have worked with students in grades 5th, 6th, 7th and 8th. In the last few years, my caseload has included 7th and 8th graders. Many of these students have significant behavior challenges.

I feel my skills working with students with challenging behaviors along with my ability to develop and implement curriculum that give students the skills they need to move on to the high school make me a good candidate for this program.

Thank you for considering me for this position. I look forward to meeting with you to further discuss the details of what this position entails.

Sincerely,

Sharon Jacobs

NOTIFICATION OF EMPLOYMENT STATUS
NOTIFICATION OF EMPLOYMENT STATUS (NO. 2), 65 7
Complete this form for every new hire, termination, or change in employee's contract and submit it to the Central Office
immediately. Complete one form for one event per employee. Failure to submit this form may result in incorrect pay or
no pay.
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Approxing Signature Prescipal/Administrator Date

EVERY NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport *OR* Valid License *and* Social Security Card or Birth Certificate \$16.50 payable by check or money order *only* (no cash) – if needing to get fingerprints done

Courtnie N. Lange

24 N Parkside Terrace Barre, Vermont 05641 802-793-0908 <u>clange217@hotmail.com</u>

Education

Johnson State College

Johnson, Vermont Bachelor of Arts

Major: Elementary Education

GPA: 3.500

Credit Hours: 120

Attended September 1997 to June 2001

Degree conferred June 2001

Johnson State College

Johnson, Vermont Bachelor of Arts **Major:** Psychology

GPA: 3.500

Credit Hours: 120

Attended September 1997 to June 2001

Spaulding High School

Barre, Vermont GPA: 3.500

Attended August 1993 to June 1997

Degree conferred June 1997

Transcript

(626KB)

Transcript

(626KB)

Experience

Barre City Elementary and Middle School

Long Term Substitute Teacher, Second Grade

Barre, VT

Nov 2015 - Present

For the past five months, I have filled in a Second Grade teaching position. I immediately began to plan the curriculum and design lesson plans for all subject areas, including math, literacy, and science programs. I have become familiar with the Engage NY math curriculum, the Lucy Calkins reading and writing programs, and the Promethean Board technology in the classrooms. When needed, I differentiate lessons to meet the diverse need of the students in my classroom. Working closely with a teaching partner, special educator, and the other members of the second grade team, has given me the opportunity to learn important teaching skills and management strategies. Creating relationships with the families, regular communication through daily notebooks, and meeting with them during parent/teacher conferences made it possible to offer a holistic approach in teaching their children. I have attended all staff development trainings and staff meetings during this school year, and have become more familiar with policies and procedures at Barre City Elementary School.

Reason for leaving: This position will end in June 2016, the end of the current school year.

Supervisor: James Taffel (802-476-6541)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

Barre City Elementary and Middle School

Oct 2015 - Nov 2015

Substitute Teacher Barre, Vermont

I worked each day as a Substitute teacher filling in for classrooms in grades Kindergarten through eighth grade. I managed each classroom and implemented plans left by the classroom teachers with little preparation time. I completed forms each day with details of student work, student behavior, concerns and praises. I worked with support staff in each classroom to ensure students' days are consistent.

Reason for leaving: I accepted a long term substitute position in a second grade classroom at Barre

Cith Elementary School.

Supervisor: Carol Marold (802-476-6541) **Experience Type:** Public School, Full-time

It is OK to contact this employer

Barre City Elementry and Middle School

Aug 2015 - Oct 2015

Long Term Substitute, Fourth Grade

Barre, Vermont

For the first five weeks of the 2015-2016 school year, I was a long term sub in the fourth grade. This was the second part of a 3/4 grade looping program. I implemented the math program, and a partner teacher implemented the literacy program. I designed lessons from the Engage NY math curriculum. I also used exit cards to record student progress. There was a portion of every afternoon where our two classes were combined for a science block. I worked collaboratively with my partner to plan fun activities for the students during a water cycle unit. I was able to learn basic Promethean board skills and used it to create engaging flipcharts for the students' lessons. Because this position was for the beginning portion of the school year, I was in regular contact with the classroom teacher to ensure consistency so that her transition back into the classroom would be smooth for her and the students.

Reason for leaving: The long term position ended.

Supervisor: James Taffel (802-476-6541) **Experience Type:** Public School, Full-time

It is **OK** to contact this employer

Barre City Elementry and Middle School

Aug 2014 - Jun 2015

Pre-K Small Group Para Educator

Barre, VT

During the 2014-2015 school year, I offered small group support for children ages three through five who had significant developmental delays and Autism Spectrum Disorder. I attended regular meetings with the Special Educator/Case Manager, teachers, and speech and language pathologists. We worked together to develop and implement goals for Individual Education Plans, design lesson plans, perform assessments, and record data. I formed relationships with the children and also with their families. On my own, I attended trainings and workshops in order to keep current on best practices and develop new strategies.

I also assumed the lead teacher position when she needed to be absent. I implemented the program for the entire group of fifteen preschoolers. This program included morning meeting, table time, free choice time, art, physical education, music and movement, and dramatic play. This program is a licensed preschool program with the state of Vermont, and currently maintains a five-star rating.

Reason for leaving: I left this position to become a Substitute teacher for Barre City Elementary and

Courtnie Lange

Middle School. I hoped to gain more experience in classroom management and lesson plan design and implementation, ultimately to obtain a permanent classroom teaching position.

Supervisor: Holly Haggerty (802-476-6541) **Experience Type:** Public School, Full-time

It is **OK** to contact this employer

Stay at Home Mom/Small Daycare

Jun 2007 - Aug 2014

Child Care Provider Barre, VT 05641

I was a stay at home mom taking care of children from two families. I maintained a routine structure with learning activities while encouraging socialization in a nurturing environment. Some of our daily activities included circle time, learning activities, arts and crafts, outside free play, reading time, etc.

Reason for leaving: I wanted to pursue a career of becoming a classroom teacher.

Supervisor: Self (802-479-5175) Experience Type: Other, Full-time It is **OK** to contact this employer

Emerald City Childcare Center

Apr 2007 - May 2007

Preschool Teacher Barre, VT 05641

As the Preschool teacher, I was responsible for the curriculum and all daily activities of the preschool children ages 3-5. I developed and implemented the daily schedule to include activities such as circle time, learning activities/centers, free play time, meal times, and also supervised an assistant preschool teacher. I was responsible for ensuring she understood the curriculum and daily plan and could execute it in my absence or in a team teaching atmosphere.

Reason for leaving: I left this position for several reasons. Most importantly, I had multiple requests from my former Home Daycare families to reopen my daycare. This led to my final decision to resign.

Supervisor: Allicon Morse (802-479-2550)

Experience Type: Other, Full-time It is **OK** to contact this employer

Self-Employed Registered Home Daycare

May 2004 - Mar 2007

Child Care Provider

Barre, VT 05641

I owned and operated my own child care facility. I was responsible for 6-10 children at any given time. I maintained a structured schedule and nurturing environment to include projects, learning activities, and free play time. I also had school age children before and after school. I assisted with homework and helped them prepare for upcoming course subjects. I developed trusting relationships with the families and children. I also employed assistants, who I mentored and oversaw their duties. I helped them learn about children by providing feedback, offering suggestions and encouragement.

Reason for leaving: I closed my home daycare to accept a position as Preschool Teacher at a Licensed Center.

Supervisor: Self (802-479-5175) Experience Type: Other, Full-time It is **OK** to contact this employer

Greenbriar Academy Preschool and Daycare

Jul 2001 - Apr 2004

Lead Teacher, Fill-In Program Director

East Barre, VT 05649

I developed and implemented a curriculum for children ages eighteen months through three years. This was a themed curriculum consisting of projects, sensory activities, off premises field trips, music, gross and fine motor development, and enhancing cognitive and social skills. Over the course of this time I developed a mutually respectful rapport with the children and families as well as with other staff members. I worked collaboratively with a staff of nine women to ensure smooth transitions and age appropriate programs. I also filled in as Program Director and supervised the whole center of 55 children and staff of eight teachers when the Director was absent.

Reason for leaving: I left this position to open my own Registered Home Daycare.

Supervisor: Jessica Ramirez (No Longer in Busines)

Experience Type: Other, Full-time It is **OK** to contact this employer

Berlin Elementary School

Jan 2001 - May 2001

Student Teacher

Berlin, VT

During this Practicum I was repsonsible for executing the daily schedule in a fifth grade classroom. I designed and taught lessons using the Everyday Math program and assisted with science lessons. I also taught writing in five genres using grading rubrics and benchmakrs for each genre. I designed a thematic unit on oceans and the water cycle which spanned over different subjects and included many hands on activities. During this time I frequently supervised the afterschool homework club. I attended inservice days with other staff members and worked with a fellow fifth grade teacher in developing co-teaching lessons.

Reason for leaving: The Practicum ended when my semester at Johnson State College ended.

Supervisor: Lowell Vanderlip, Cheryl Ollman (802-223-2796)

Experience Type: Student Teaching, Full-time

It is **OK** to contact this employer

Barre City Elementary and Middle School

Oct 2000 - Dec 2000

Student Teacher

Barre VT

During this first Practicum I assisted my supervising teacher with daily lessons and schedules. I supervised reading groups, utilized the Cast-a-Spell program, taught math from the Mathland program, writing, and assisted with Circle time. I also sat in on parent/teacher conferences.

Reason for leaving: This Practicum ended when my semester at Johnson State College ended.

Supervisor: James Taffel/Mary Gelbach (476-6541) **Experience Type:** Student Teaching, Full-time

It is **OK** to contact this employer

Washington County Mental Health

May 2000 - Aug 2004

Personal Care Attendant and Respite Provider

Barre Vermont

I worked in the Family and Child Support Services branch of WCMH taking care of a child with emotional and behavioral disabilities and Attention Deficit Disorder. I assisted with homework, reading, other learning activities, and social integration. As a Respite provider this child was brought into my home for

overnights or full weekends. I also provided respite care for another child with Down's syndrome.

Reason for leaving: I left this position when I became pregnant with my first child.

Supervisor: Felicita Valasquez (802-229-0591)

Experience Type: Other, Part-time It is **OK** to contact this employer

Barre Town Fire Department Auxiliary

Member of the Barre Town Fire Department Auxiliary – 2/2009 I spearheaded the re-establishment of the Auxiliary which had been inactive for many years. I served as President of the Auxiliary from 4/2009 through 1/2010 and still remain an active member. I participate in fundraising activities and assist fire department personnel when necessary.

Challenging Behaviors Workshop

This workshop offered strategies in dealing with challenging behaviors when there are diverse ages and personalities within a group of children.

Positive Discipline Workshop

This workshop demonstrated positive ways to discipline children without negatively affecting emotional, mental, phsyical, and spiritual growth.

Understanding and Responding to Sexual Behaviors of Children

We learned what sexual behaviors are healthy in children and what are not.

Care for Kids

This workshop focused on nurturing children with unhealthy sexual issues and children who have been abused sexually. Resources were offered to help Providers when dealing with these issues.

Early Literacy

I learned the importance of the introduction of literacy at an early age and how this could lead to the mastery of early reading and writing skills.

Early Literacy/Never Too Early

It's never too early to expose children to the world of literacy.

Infant/Toddler Development Course

This wsa a three credit course through CCV that focused on children birth through age three. We discussed physical and cognitive development and milestones occuring during this age span.

Building Blocks for Literacy

This workshop offered ways to introduce literacy into the lives of children. We also focused on the importanct of bonding with children through learning to develop trusting relationships.

Calm Leadership/Stress Management

This workshop focused on calm ways to deal with stressful situations. Being a good role model for the children in high stress situations is the most important. It's important to have a plan and strategies when dealing with stress

Childcare Business Class

This was a class where I learned how to make a business plan for a future child care business. I had to develop a plan which included a management team, marketing strategy, services and products offered, operating and control systems, a financial plan, and financial goals.

Vermont Early Learning Standards

In this class we became familiar with VELS and had to design lesson plans to demonstrate these standards.

School Age Resources

In this workshop we learned ways to integrate and include school age children into our home daycare setting before and after school.

Traumatic Life Events

In this workshop I learned some ways, as a caregiver, how to assist those families who have had to endure traumatic events in their lives.

1,2,3, Magic

I use this discipline strategy in my own child care setting. This outline gives the child the opportunity to make a positive choice. If the choice is not a favorable or positive choice, then the child needs to take time away from the rest of the group.

Supporting Students with Challenging Behaviors

This three credit course was offered through CCV as an online class. This material reviewed many challenging behaviors, learning disabilities, and other environmental issues and how each of these circumstances can greatly effect the role of the classroom teacher and the students within the classroom.

Caring for Your Own Child in Childcare

The content in this workshop focused on the difficulties a Provider faces when raising her own children in the childcare setting.

Differentiated Instruction in the Classroom

This three credit course was offered through CCV as an online course. I learned many non-traditional teaching strategies in order to reach out to those students who do have a different style of learning.

Siblings Without Rivalry

I completed this workshop and learned strategies to foster healthy sibling relationships among our children.

How to Talk So Kids Will Listen and Listen So Kids Will Talk

In this workshop we learned strategies to help strengthen relationships with children, communicate effectively, and keep lines of communication open.

Curriculum Development in Early Childhood Education

This three credit course offered through CCV offered an overview of early childhood education. We examined historical, philosophical, and practical issues related to the

education of children aged three to eight. Topics included early childhood learning, behavior, and motivation; curriculum models and materials; observation techniques; and instructional issues.

Courtnie Lange

NOTIFICATION OF EM	PLOYMENT STATUS (10.2)
Complete this form for every <u>new hire</u> , <u>termination</u> , or <u>change</u> immediately. Complete one form for one event per employee.	e in employee's contract and submit it to the Central Office
no pay.	Tanuic to submit and form may result in meetings pay en
	004.
	SS#:
EFFECTIVE DATE: 1200 + 2016	Daytime Phone (FOX) 522-4012
POSITION: Classean Teacher	SUBJECT: GRADE: 10R
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tuto	or, Other-Specify)
NEW I	MAY 0 3 2016 P/C
TOTAL YEARS OF EXPERIENCE: STEP:	SALARY PLACEMBATE Supervisory Union
HOURLY RATE: HOURS PER DAY: I	DAILY RATE: DAYS PER YEAR
SALARY: 4 40,854 ACCOUNT	CODE:
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LONG TERM SUB? YES, WO IF YES, FOR WHOM?	# OF DAYS CONTRACTED FOR:
CERTIFIED YES OR NO CONTRACT	TIMES SHEETS
STATE REASON:	M 5/4/16
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Daily Hours and FTE	Daily Hours and FTE
# of Days/Week(Specify days if less than 5/week)	# of Days/Week(Specify days if less than 5/week)
Wage	Wage
Conce Daniel	5/3/16
Approxing Signature Principal Administrator	Date

BAKKE CITY ELEMENTAKY AND MIDDLE SCHOOL

EVERY NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport OR Valid License and Social Security Card or Birth Certificate \$16.50 payable by check or money order only (no cash) – if needing to get fingerprints done

Revised 02/03/2015

Amelia C. Abraham

47 Patterson St. Barre, VT 05641 | abraham.amelia@gmail.com | 802.522.4012

VALUE ADDED TO YOUR ORGANIZATION

- · Positive and motivated professional who will work hard and go above and beyond job requirements
- Outstanding communication skills able to work well with many personality types
- Firsthand experience working with at risk youth in a school and home setting

EDUCATION

Norwich University: Northfield, VT

Bachelor of Science in Education - May 2015

Bachelor of Arts in Psychology, Minor Education - May 2011

Johnson & Wales University: Providence, RI

Associates in Travel and Tourism Management - May 2006

EXPERIENCE

Barre City Elementary and Middle School: Barre, Vermont

General Education Teacher: First Grade, August 2015 - June 2016

- Managed a classroom of 15 culturally diverse first graders
- Responsible for planning daily lessons in line with Common Core State Standards
- Led multiple level, small group instruction, of students to develop and advance their reading comprehension
- Provided whole class instruction and differentiated Engage NY math curriculum to meet the needs of every student

Lucas Chiropractic and Acupuncture: Charlotte, North Carolina

Chiropractic Assistant, May 2012- May 2014

- Managed day to day operations of office including answering phones, scheduling patient visits, collecting payments, and organizing office
- Accountable for sending appointments to insurance companies to receive payment
- Helped implement a new software system to create a more efficient office
- Created and sent patients office notes to other doctors to assist in care

Washington County Mental Health Services: Montpelier, Vermont

Behavioral Interventionist, July 2011- April 2012

- Provided 1:1 support to adolescents 13-18 with severe emotional behavioral challenges living in a micro residential setting
- Provided 1:1 support in a public school setting to assist with academic learning
- Facilitated therapeutic interventions to aid in emotional well-being
- Counseled adolescents with daily life skills and every day household responsibilities
- Designed therapeutic activities to aid in positive interactions with others and positive self-image
- Responsible for daily documentation of all interventions performed with adolescents

SPECIAL ACHIEVEMENTS AND ACTIVITIES

Morin Smith Award Recipient (2015), Psi Chi, Psychology National Honors Society, Dean's List (7 of 7 semesters), Graduated Magna Cum Laude

VOLUNTEER ACTIVITIES

Boys and Girls Club of the White River Valley, Fletcher Allen Hospital Pediatrics Child Life Department, Northfield Elementary after school program

References available upon request

Complete this form for every <u>new hire</u> , <u>termination</u> , or <u>chimmediately</u> . Complete one form for one event per employ	nange in employee's c yee. Failure to submi	ontract and submi t this form may res	t it to the Central Office ult in incorrect pay or
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HOURLY RATE: HOURS PER DAY:	DAILY RATE:	DAYS F	PER YEAR
SALARY: \$54,130 ACCOU	INT CODE:	-211-1201	-5110-00
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LONG TERM SUB? YES, NO IF YES, FOR WHOM?	#O	F DAYS CONTRACT	ED FOR:
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CURRENT: Daily Hours and FTE	NEW: Daily Hours and	ifte	District # 61
# of Days/Week(Specify days if less than 5/week)	# of Days/Week	(Specify days if less	than 5/week)
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Approving Signature Principal/Administrator		Date 1	
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BARRE CITY ELEMENTARY AND MIDDLE SCHOOL NOTIFICATION OF EMPLOYMENT STATUS

NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years) Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old) AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport OR Valid License and Social Security Card or Birth Certificate \$16.50 payable by check or money order only (no cash) - if needing to get fingerprints done

Karla Eberlein

37 Lords Rd Orange, Vermont 05641 206-617-0646 <u>kgirl28@gmail.com</u>

Education

University of Washington - Seattle

Seattle, Washington Master of Education

Major: Severe Disabilities

GPA: 3.880

Attended September 2004 to May 2006

Degree conferred May 2006

Keene State College

Keene, New Hampshire Bachelor of Science

Major: Early Childhood Education, Minor: Psychology

Attended September 1995 to June 1999

Degree conferred June 1999

Experience

Waits River Valley School

Aug 2014 - Present

Transcript

(included)

Special Educator East Corinth, VT

- Provide specialized instruction in basic skill areas to students from Kindergarten through grade 3.
- Teach in one-on-one and small group settings
- Conduct initial and three-year evaluations
- Facilitate evaluation plan, eligibility, and IEP meetings
- Ongoing and frequent communication with families
- Regular collaboration with general education teachers
- Oversee paraprofessionals in specialized instruction procedures
- Team player
- Case manage students with intense behavioral needs
- Assist general educators in accommodating and modifying curriculum

Reason for leaving: My job has been eliminated for the 2016-2017 school year, since the expected numbers of students needing specialized instruction has decreased.

Supervisor: Carlotta Perantoni (439-5534) **Experience Type:** Public School, Full-time

It is **OK** to contact this employer

Lamoille County Mental Health Services

Oct 2013 - Present

Positive Behavior Support Specialist

Morrisville, VT

• Initial and ongoing assessment of the behavioral needs of students with developmental disabilities, autism spectrum disorder, and/or mental health illnesses

Karla Eberlein

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- Develop Positive Behavior Support Plans based on individual goals while utilizing Applied Behavior Analysis Techniques and Evidence-Based Practices
- Weekly supervision and training of behavior interventionists reviewing specifics of behavioral plans and data collection
- Revise and analyze behavior plans and data
- · Participate in educational team meetings in school settings
- Regular consultation with special education case managers, classroom teachers, and other professionals involved in educational programming for students
- Ongoing collaboration and communication with mental health counselors in an effort to serve the needs of individuals
- Offer in-home support to families focusing on behavioral intervention strategies

Reason for leaving: My family and I are relocating to Orange, VT this summer and Morrisville will be too far of a commute to continue working in the Lamoille County area.

Supervisor: Christina (Chris) Glowack (802-888-5026)

Experience Type: Other, Full-time It is **OK** to contact this employer

Weston High School

Oct 2012 - Jun 2013

Special Education Teacher and Instructional Assist

Weston, MA

- Transitioned to lead teacher role after only one month in the program
- Lead team of five learning assistants
- Improved essential elements in the classroom, such as, implementing individualized education programs (IEP's), communication with parents, organization of student schedules and materials, management of staff
- Facilitated IEP Team meetings, assistive technology consults, monthly progress reports and meetings with parents, general education collaboration in curriculum modification
- Support staff to students ages 16-22 with autism spectrum disorders, global developmental delays, and vision impairments
- Assist lead teacher in creating curriculum to align with MA state standards
- Develop vocational jobs within school and serve as job coach at job sites in the Weston community and surrounding areas
- Create picture schedules and implement behavioral supports for students

Reason for leaving: I was offered the summer Vocational Specialist position at Weston with the same students; however, three weeks prior to the job starting, my husband accepted a job in Vermont and my family relocated here.

Supervisor: Susan Strong (781-786-5240) **Experience Type:** Public School, Full-time

It is **OK** to contact this employer

Seattle Children's Hospital and Research Institute

Jul 2009 - Aug 2012

Clinical Research Associate II

Seattle, WA

- Coordinated research procedures with physicians, nurses, mid-level providers, patient schedulers, and study participants
- Recruited potential participants through medical record review, eligibility screening checklist, and at clinics in-person
- Certified in Consent, Assent, and Parental Permission (CAPP) Training and regularly consented families

Karla Eberlein

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- Collaborated with international multi-sites and held weekly team meetings with SCH Principal Investigator
- Prepared regulatory documents for SCH's IRB for ongoing protocols
- · Created, maintained, and organized participant data
- Administered and reviewed diagnostic interviews• Applied parent-coaching model for in-home intervention with emphasis on joint en- gagement for children with autism
- Educated parents on behavior management and social communication strategies Achieved fidelity ratings of over eighty percent throughout course of study
- Participated in weekly treatment meetings with UCLA and collaborating sites
- Received direct training from intervention experts at UCLA
- Provided resources to support underserved families
- Involved with recruitment, coordination, training student helpers, and overseeing data entry/video database
- Administered Vineland Adaptive Behavior Scales, Second Edition (Vineland II) to par-ticipants in study
- Conducted behavioral observation of teenagers using the Teen Observation of Peer Interactions (TOPI) in school environment
- Conferred with colleagues regularly on accuracy of data results and opportunities im- prove data collection
- Trained fellow team members to attain eighty percent reliability on TOPI measure

Reason for leaving: Relocated to Massachusetts

Supervisor: Janna Stults (206-884-3691) Experience Type: Other, Part-time It is OK to contact this employer

Highline School District

Oct 2003 - Jan 2007

Special Education Teacher

Burien, WA

- Team taught a community-based transition program of over 30 students with various developmental disabilities ages 18-21
- Developed community job sites where students maintained employment between one and three years
- Prepared families for school to work transition through use of family-centered planning and informational sessions on available resources
- Facilitated students in planning outings, practicing adaptive skills, such as transportation, phone proficiency, time and money management
- Supported colleagues and worked as a team with teachers, paraprofessionals, occupational and speech therapists

Reason for leaving: Relocated to Vermont Supervisor: Gretchen Baar (206-433-2125) Experience Type: Public School, Full-time

It is **OK** to contact this employer

Certifications

Currently trained in Non-Violent Crisis Intervention(CPI)

Karla Eberlein

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Barre Supervisory Union

TRANSPORTATION BID FORM

THREE YEAR CONTRACT with 2 year option to extend

5 YEAR OLD OF NEWER BUSES

BID OPENING: April 13, 2016 at 9:00 am-Central Office

TO: Barre Supervisiory Union

FROM: Student Transportation of VT (Carrier)

DATE: 4/13/2016

The undersigned proposes to provide transportation for the school children to an from the public schools in the towns of Barre Town and Barre City for a three (3)-year periord commencing July 1, 2016 and continuing through June 30, 2019 for the sum of:

(Annual amounts based on estimated routes and 180 operating days)

Both of Alloling

•		Base Contract						Extension			
	# of Routes	201	6-17	201	7-18	20	18-19	20:	19-20	202	20-21
Barre City	· · · · · · · · · · · · · · · · · · ·										
Barre City Regular AM/PM routes (inlcudes 4.5 hours paid							1		ŀ		
driver time per day)	8	41	4,216	42	28,714	4	43,719	4	54,811	4	66,182
Barre City Special Education (includes 8 hours paid driver											
time per day) 60 7 -	1	7	74,835		77,454		80,165		82,169		84,223
Barre City Pre K (2.5 hours)-Per bus per day	3		93.75		97.03		100.43	<u> </u>	102.94		105.51
Barre Town											
Barre Town Regular AM/PM routes (Inlcudes 4.75 hours	100		The state of the s		• • • •			*			
per day)	8	4	34,578	44	49,788		465,530	4	77,169	4	89,098
,					1						
Barre Town Mid-Day/Pre K (2.0 hours)-Per bus per day	3		75.00		77.63		80.34		82.35		84,41
(**********								
Spaulding Special Education		51	355		 						
Special Education Wheelchair Bus (includes 4 hours paid		1	1								
driver time)-Per Day		:	285.31		295.30		305.63	J	313.27		321.10
Special Education Mini-Van (Includes 4 hours paid driver		ŀ			1						
time)-Per Day	<u> </u>	<u> </u>	275.31	. :	284.95		294.92	L	302.29	L	309.85
		4	9555								
Miscellaneous Transportation Bid									<u></u>		
								1			
Cost for hours exceeding those indicated above (per hour)	<u> </u>	<u> </u>	34.50		35.70		36.95	<u> </u>	37.85	<u> </u>	38.80
		\$	24.50	\$	24.75	\$	25.75	\$	26.50	\$	27.25
Field Trip/Extra Curric (Driver walt time cost per hour)	l	1 7									
Field Trip/Extra Curric (Driver walt time cost per hour)		 									
Field Trip/Extra Curric (Driver wait time cost per hour) Field Trip/Extra Curric (cost per mile-terminal to terminal)		\$	2.45	\$	2.50	\$	2.60	\$	2.65	\$	2.70

Mountain Transit 19 Precast Rd. P.O. Box 553 Milton, VT 05468 (802) 893-1334



Bet-Cha Transit 202 Mainelli Rd. Middlebury, VT 05753 (802) 388-7800

STUDENT TRANSPORTATION OF AMERICA®

Lisa Perreault
Business Manager
Barre SU
120 Ayers Street
Barre, VT 05641

April 13, 2016

Dear Lisa,

I would like to thank you, for this opportunity to bid on the school bus transportation services for the Barre Supervisory Union. I am in hopes your invitation will allow us to continue to service the Barre Supervisory Union and provide your children with quality School Bus Transportation services. The attached proposal is made in good faith without collusion or connection of any other bidder or obligation to any undisclosed persons or firms.

The following costs are all inclusive and provide safe, dependable, modern school bus services at an affordable cost. We have adhered closely to all specifications and our proposal meets or exceeds the specifications in several areas. Costs are all inclusive and provide for (8) 2014 77 passenger route buses and (1) 30/3WC bus in Barre City. (8) New 2017 77 passenger route buses in Barre Town. (2) 2016 Spaulding trip buses, (5) New 2017 Spaulding special needs buses in various sizes and configurations, and (2) New 2017 77 passenger spares.. All buses would be equipped with seatbelts (Excluding Barre City), digital cameras, and 2 way radios for communications with our local dispatch and maintenance office which is located at 185 Ferno Road, Williamstown, VT.

We believe we could eliminate as many as two regular route buses from Barre Town transportation system by utilizing existing daily route buses which would provide considerable savings to the Supervisory Union.

Our name "Student Transportation of Vermont Inc." is the combination of two very old Vermont school bus companies with outstanding histories. Our company is the consolidation of two Vermont companies, Bet-Cha Transit, Middlebury, VT, and Mountain Transit, Milton, VT. all of which operate under our parent company Student Transportation of America.

Both have well over 30 years of service to our communities. We currently maintain and operate a fleet of almost 300 buses throughout Vermont and over 500 in New Hampshire. To retain quality drivers, mechanics and staff we provide competitive wages, bonuses and benefits to our employees. Throughout the years we have received many safety, maintenance and community service awards. Recently one of our supervisors was honored in the nation wide School Bus Fleet Magazine. This same magazine has previously recognized us as National Contractor of the year.

We are presently under contract or in service agreements with over 70 school districts and organizations (see attached list). I invite you to contact any or all of these organizations. All past and present contracts are now and have been serviced in full compliance of all agreements.

To support our communities and improve safety we also belong to, and are very active in many professional and safety organizations. We strongly believe in giving back to our communities with support to programs like Vermont Special Olympics, Vermont Children's Hospital, Shriner's Hospital, Local Senior Groups, National Honor Society, Rotary, Make A Wish and Project Graduation. We recently received a recognition award from Camp-Ta-Kum-Ta for almost 20 years of donated transportation services to their children fighting cancer. We truly cherish this award and honor

We care about safety, we care about our communities and we care about our kids.

Our management team has over 200 years of bus transportation experience. Every driver is highly trained and receives ongoing safety training. We maintain a modern day fleet and conduct periodic safety inspections. Over the years our maintenance staff received the highest safety ratings from the Department of Defense, the Department of Transportation and the Vermont Department of Motor Vehicles.

In review of the attached customer listing you will see that we are very experienced in servicing Vermont. I feel the opportunity to continue our growth in Vermont will honestly be a win, win situation for all. If awarded the contract we will extend every possible effort to retain your present drivers and make the transition as seamless as possible. We truly are an equal opportunity employer and provide wages and benefits that are above the average for this area. Student Transportation of Vermont's philosophy is one of providing quality customer service with the professional drivers, operating safe, modern equipment at an affordable cost to the taxpayers.

Our business is School Bus Transportation.

We are very proud of our reputation and would sincerely welcome any opportunity to meet with yourself and or the School Boards to discuss our proposal and discuss any questions or concerns they may have with allowing us to provide your school bus transportation services.

Sincerely

Brian S. Hemenway

General Manager

Barre Supervisory Union District #61

Fuel Adjustment Clause

An adjustment will be implemented only when there is great than a 5% variation from the base price of fuel. It is agreed that if, during the life of the contract, the price of fuel varies by more than 5% from the March 14, 2016, New England "On-Highway Diesel Fuel Price" per gallon of \$2.20 plus \$0.30 (total base price of \$2.50, which can be found at www.eia.gov/petroleum/gasdiesel the school district will be invoiced or credited for the difference.

The fuel adjustment will be based on actual gallons consumed calculated by dividing the average daily route miles by 7.0 miles per gallon. Route miles are defined as miles driven to transport students on AM/PM routes, late buses and mid day transportation; not including field/athletic trips.

EXAMPLE:

582 route miles/day divided by 7.0 MPG = 83.1 Daily Gallons \$2.50/gallon = Base Price

If the monthly price of fuel (per the index above) averages below \$2.375 per gallon, the contractor owes the School Dept:

\$2.375-\$2.20 = \$.175 decrease x 83.1 Gallons = \$14.54 x monthly operating days

If the monthly price of fuel (per the index above) averages above \$2.625 per gallon, the School Dept. owes the Contractor:

\$2.95-\$2.625 = \$.325 increase x 83.1 Gallons = \$27.00 x monthly operating days

The contractor will provide the School District with a monthly invoice detailing the above formula indicating either a charge or a credit to the District.

The price of fuel for March 14, 2016 of \$2.20 (New England "On-Highway Diesel Fuel Price" per gallon) plus \$0.30 = \$2.50 (this is the Base Fuel Price for the duration of the contract). The price of fuel to determine the adjustment will be the average of the weekly fuel prices posted for the month.

Bus Equipment In Bid Submittal

Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	77	Diesel	Route
Barre City	2014	30+3	Diesel	Route
Spaulding Trip	2016	77	Diesel	Activity
Spaulding Trip	2016	77	Diesel	Activity
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	. 2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Barre Town-new	2017	77	Diesel	Route
Spaulding Sped	2017	12+2	Gas	Route
Spaulding Sped	2017	12+2	Gas	Spare
Spaulding Sped	2017	7	Gas	Route
Spaulding Sped	2017	7	Gas	Route
Spaulding Sped	2017	7	Gas	Route
Barre Town-Spare	2017	77	Diesel	Spare
Barre City-Spare	2017	77	Diesel	Spare

Reference List

Milton Town School District: Don Johnson, BM 802-893-3210 x1109

Orange North SU: Chris Locarno, BM 802-422-5818

Windsor Southeast SU: Ed Connors, BM 802-674-2144 x 104

Montpelier School District: Ciny Rossi, BM 802-223-9796

SCHOOL	ANSPORTATION Private Contractor/Type of Vehicles	Number of Vehicles	Miles Traveled this School Year	Cost/Contract Price
Barre Town	Type I Vehicles	10	93,600	See Attached
	Type II Vehicles			Pricing Sheet
Barre City	Type I Vehicles	9	82,800	
	Type II Vehicles			
TOTALS		19 .	176,400	\$0.00

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Barre Supervisory Union

TRANSPORTATION BID

THREE-YEAR CONTRACT with 2 year option to extend 5 YEAR OLD or NEWER BUSES

BID OPENING: April 1, 2016 at 9:00 am-Central Office

TO: Barre Supervisory Union

FROM: Student Transportation of VT (Carrier)

DATE: 4/13/2016

The undersigned proposes to provide transportation for the school children to and from the public schools in the towns of Barre Town and Barre City for a three (3)-year period commencing July 1, 2016 and continuing through June 30, 2019 for the sum of:

TRANSPORTATION TO/FROM SCHOOL (Including Preschool Program) for shared buses:

ANNUAL BID PRICE

NUMBER OF STUDENT DAYS			180	180	180		
SCHOOL	# OF ROUTES	# OF MILES	2016-2017	2017-2018	2018-2019		
Barre Town	17	104,749	Sec Attack	red pricino	Sherts		
Barre City .	11	82,800			7		
TOTALS	28	187,549		·			

Two Year

Extension:

ANNUAL BID PRICE

NUMBER OF STUDENT DAYS			180	180
SCHOOL	# OF ROUTES	# OF MILES	2019-2020	2020-2021
Barre Town	17	104,749	Sec Attac	her)
Barre City ·	11	82,800		
TOTALS	28	187,549		

TRANSPORTATION BID FORM THREE-YEAR CONTRACT with 2 year option to extend

5 YEAR OLD or NEWER BUSES

MISCELLANEOUS TRANSPORTATION BID FORM

Field trip- extra curric	Туре І	× 5	ec AHO Shee	iched Pi	いいかり	
Field trip- extra curric		,				
Field trip- extra	Driver costs per hour					
Special Services	SHS ~ BT BC					

TRANSPORTATION BID

THREE-YEAR CONTRACT with 2 year option to extend

5 YEAR OLD OF NEWER BUSES

Other Bid Items

a.		n a current wholesale price of fuel of a	>
	<u> دامنځو</u>	wholesaler.	•
	Identify the number of buses field trips, co-curricular, and	on a daily basis available at terminal emergencies $\underline{\mathcal{A}}$.	for

- c. Identify the number of drivers on substitute payroll list for transportation purposes
- d. Costs associated with video camera installation and monitoring would be
 - $\frac{1,000}{1,000}$ per bus as a one time startup cost.
- e. Please complete list of equipment used in submitting the bid.
- f. Attach a list of references, contact names and telephone numbers for 3 school districts of like size.
- g. Please include an insurance binder from your bonding company.

NOTES:

- 1. The Bidder ensures that costs submitted reflect all information provided on Request for Proposal. To the extent this RFP does not provide all relevant information, it is the Bidder's responsibility to inquire with BSU to obtain any additional information it deems necessary.
- 2. Bidder agrees that this bid shall be valid and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids. Bidders shall be legally bound by its bid if accepted without modification by BSU.
- 3. This proposal must bear the written signature of the bidder. If the bidder is a partnership, the proposal must be signed by a partner. If the bidder is a corporation, the proposal must be signed by a duly-authorized officer or agent of such corporation.

TRANSPORTATION BID FORM THREE-YEAR CONTRACT with 2 year option to extend 5 YEAR OLD or NEWER BUSES

Respectfully submitted,	• ,	Date:	4/13/2016
Student Transpor	tation of Ve	ermont	
By: Signature)			
Title			
185 Ferno Road Business Address		the same of the sa	
Williamstown VT	05679	892 <i>-433-5</i>	744
City and State	Zip Code	Phone #	Fax #

SUBMIT BIDS by March 31st TO: Barre Supervisory Union, 120 Ayers St., Barre, VT 05641

BSU reserves the right to reject any or all bids. BSU reserves the right to renegotiate pricing with selected vendors for alternate transportation needs as part of the final contract.



First Student Inc. Location 11782 1234 US RT 2 Berlin, VT 05602 Tel (802)229-4404 Fax (802)229-1817

April 13, 2016

To: Barre Supervisory Union District #61 Lisa Perrault, Business Manager 120 Ayers St. Barre, VT 05641 Rew 4/13/14

First Student appreciates being given the opportunity to participate in your Bid For School Bus Transportation for the Barre Supervisory Union District #61. We are unable at this time to present a bid, but we do request to remain on your bidders list in order to be notified of any future opportunities as they arise.

We would greatly appreciate receiving the results of this bid, in order to keep our files current. If possible please email copies of the pricing pages submitted by all bidders.

First Student appreciates your request for proposal. Any further requests can be directed to the above location or Jennifer.mitchell@firstgroup.com

Sincerely,

Jennifer Mitchell First Student





John Pandolfo <jpandbsu@u61.net>

Re: Act 46 Committee

1 message

Lucas Herring < lucasjherring@gmail.com>

Wed, May 4, 2016 at 12:55 PM

To: Sonya Spaulding <sspaulding@milessupply.com>, John Pandolfo <jpandbsu@u61.net>

Cc: aaristau1 <aaristau1@aol.com>

Yes, I am interested. I am also still waiting to hear back about the appointment to the HS Board.

Lucas

On Wed, May 4, 2016 at 12:06 PM, Sonya Spaulding <sspaulding@milessupply.com> wrote:

Hi Anita and Lucas.

We are still looking for one more member of our Act 46 committee and I wanted to reach out to you both, since you have some familiarity with the general focus of the committee. Would either of you be interested in submitting your name for consideration to be a community member on this committee? We only meet once a month—and I know I would love to have either one of you join us to help represent Barre City!

Letters of interest need to be sent to John Pandolfo.

Thank you for considering this-

Sonya

Sonya M. Spaulding

Miles Supply, Inc.

802.476.3963 office

802.461.2720 direct line

802.476.3954 fax

802.249.1996 cell

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary and Middle School

John Pandolfo
Superintendent of Schools

Rick McCraw, M. Ed.
Director of Curriculum, Instruction,
& Assessment

Spaulding High School and Barre Technical Center Campus

120 Ayers St. Barre, VT 05641 802-476-5011 FAX: 802-476-4944 Lisa Perreault Business Manager

Barre Town Middle and Elementary School 476-5011 Donald McMahon 802-476-4944 Special Services Director

Diane Stacy
Technology Director

Sandra Cameron M.Ed, MOT Director of Early Education

Doing whatever it takes to ensure success for every child.

May 2, 2016

TO: The Members of the Barre City School Board

RE: Superintendent's Report

Please accept the following report to the Barre City School Board:

(1) Act 46 Study Committee

- The Act 46 Committee next meets on April 28. The May meeting is scheduled for Thursday, May 19, which is currently planned as a Public Forum.
- The committee has prepared a survey on board make-up and representation, which it plans to distribute in the near future. Board make-up and representation will be one of the topics of the Public Forum.
- On April 28, the committee will discuss financial aspects of a merger, including the impact of incentives, an analysis of assets and liabilities, potential efficiencies and savings, and analysis of maintenance, health and safety issues.
- On June 13, a presentation will be made to the full SU staff on our progress to date and upcoming work of the committee.
- The Barre SU website homepage has a link to an Act 46 page with details from each meeting as well as general resources related to Act 46 (http://bsuvt.org/joomla/index.php/act-46)

(2) Custodial/Maintenance negotiations

• Scheduled meeting for April 26 was canceled due to illness of union representative. We meet again on May 3, and have two additional meetings scheduled in May.

(3) Facilities Director Position

• The position is posted on SchoolSpring and we are receiving applications. Current plan is to complete first round interviews and have finalist(s) for the BSU Board for a special meeting on May 17 (with May 31 as a fallback date).

(4) Tri-Board Retreat June 21

• We have scheduled this meeting for June 21, 5:00 – 8:00pm. I am waiting to hear back from VSBA on arrangements for facilitator; possibilities are Val Gardener or Harry Frank. Our agenda will include collaborating on a common SU vision and goals.

(5) <u>VEHI</u>

- Please see the attached VEHI Claims data for the 2015 calendar year, comparing our SU claims to claims for the state of Vermont.
- VEHI will be presenting to our entire SU staff on June 13 on the transition from our current plans to the new ACA compliant plans which will be in place effective January 1, 2018.

(6) Aesop & VeriTime

 We are on track with our plans to implement Frontline Technologies Aesop, for absence and substitute management, and VeriTime, for time and attendance management. We will have our district implementation team trained before the end of this year, and will have training modules available for teachers to explore as well. We plan to do a short presentation on June $13\,$ for all SU staff.

Respectfully Submitted,

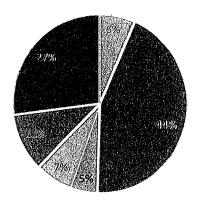
John Pandolfo

Superintendent of Schools

Barre SU

SUPERVISORY UNION	EXPENSE BAND	MEMBERS	PERCENT OF MEMBERS
Barre SU	\$0 CLAIMS	55	6%
Barre SU	\$0.01-\$1499	377	44%
Barre SU	\$1500-\$1799	42	5%
Barre SU	\$1800-\$2499	58	7%
Barre SU	\$2500-\$3999	90	11%
Barre SU	\$4000+	232	27%
		855	

Barre SU



- □ \$0 CLAIMS
- **■** \$0.01-\$1499
- ñ \$1500-\$1799
- ₫\$1800-\$2499
- **\$2500-\$3999**
- **≭\$4000**+

Please note:

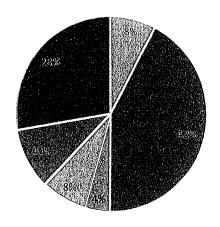
- The data above is based on VEHI membership and claims incurred in <u>calendar year 2015</u>, paid through February 2016.
- This data is based on <u>medical and pharmacy claims</u> paid on behalf of all <u>active</u> employees and their dependents covered by VEHI.
- Claims amounts represent <u>total claim costs</u>, including contributions from both subscribers/dependents and from VEHI/BCBSVT.

reporting produced 4.2.16

VEHI Active Members

EXPENSE BAND	PERCENT OF MEMBERS
NO CLAIMS	8%
\$0.01-\$1499	43%
\$1500-\$1799	4%
\$1800-\$2499	8%
\$2500-\$3999	10%
\$4000+	28%

VEHI Membership



- NO CLAIMS
- **\$0.01-\$1499**
- в \$1500-\$1799
- ≅ \$1800-\$2499
- \$2500-\$3999
- **\$4000**

Please note:

- The data above is based on VEHI membership and claims incurred in <u>calendar year 2015</u>, paid through February 2016.
- This data is based on <u>medical and pharmacy claims</u> paid on behalf of all <u>active</u> employees and their dependents covered by VEHI.
- · Claims amounts represent <u>total claim costs</u>, including contributions from both subscribers/dependents and from VEHI/BCBSVT.

reporting produced 4.2.16

BARRE CITY ELEMENTARY AND MIDDLE SCHOOL PRINCIPALS' REPORT MAY, 2016

Our "Students on the Move" group, supervised by Dawn Poitras, SAP Professional, participated in a very active May Clean Up Day. Among the work they did included the following: cleaning out one of the Barre City Police cruisers, participating in art activities, reading and ground clean-up at Berlin Health and Rowan Nursing homes, making soup and bread in our TE/FAC's program which was delivered to the Good Samaritan Haven, helping the Galley Meals on Wheels program put together meals and delivering them to seniors in the community, clean-up activities both on Charlie's Playground and on our school grounds, making "Tie Blankets" (fleece blankets) for the Circle Program (serves victim of domestic violence), serving as student workers in classrooms and in the library, counting and organizing boxtops for the PTO, crocheting "granny square" blankets for the homeless shelter conducting a compost audit (the report will be shared with the school board), cleaning three of our school buses, putting up five new state signage for our tobacco/substance free campus, and replacing the tops of the garden beds and painted and planting old wheelbarrows for flower pots. All 5th-8th grade teachers participated in some part of these activities with their students.

Our summer school program will be similar to the one we hosted last year. It will continue to run for 4 weeks during the month of July, beginning on Tuesday, July 5 and ending on Friday, July 29. As we did last summer, rather than focusing on maintaining skills in reading and math, we are trying to design a program that will give children the opportunity to improve their performance. We plan to hire primarily licensed teachers, rather than teachers and para-educators as we have done in the past. We are again making arrangements to provide busing to and from the old neighborhood schools. The coordinator of this year's program is Lindy Johnson, our early literacy specialist.

We are in the process of interviewing candidates for a number of open positions that include: Classroom teachers for Kindergarten, grade 1, 2, and 3, Speech and Language Pathologists, An intensive needs special educator, a behavior specialist, and a special educator for our middle school alternative classroom. We will be bringing some candidates to Monday's Board meeting/

We are planning to host a Mentor and Volunteer Appreciation Evening on Thursday, May 19 at 6:00 p.m. in our school dining room. There are close to 200 volunteers who have helped support our students this year. Approximately 20 mentors are invited to attend this event.

On May 10th from 5:30 -7:00 we will be hosting a parent information night with Pete Cudney focused on learning about children's brain development. Pete is a Licensed Clinical Social Worker from the Northeastern Family Institute with twenty years of practice as a family therapist, evaluator, trainer and adjunct professor. Pete has been working with the Barre City School over the past year as a consultant on child development.

On Thursday, May 26, our school will hold a Memorial Day Program at 9:15 a.m. on the south field. A combination of readings and music performed by the children and a performance by the Spaulding High School ROTC Unit form the highlights of this ceremony. Please feel free to attend it.

This year's 8th grade celebration will be held at the Barre Auditorium on Thursday, June 9, <u>at 5:00 p.m</u>. Since this is a significant rite of passage for our 8th graders and very student centered in its design, we extend a special invitation to each of you to be present at this celebration.

Sincerely,

Jackie Ramsay-Tolman

James Taffel

N.	

Report # 21871

Barre City Elementary and Middle School BC EXPENSE BUDGET STATUS REPORT

Statement Code: BOARD BC

	ADOPTED BUDGET	Y-T-D EXPENESES	ENCUMB	REMAINING BALANCE	
Account Number / Description	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	7/1/2015 - 6/30/2016	
5200 Fund Transfers	\$50,000	\$361,785	\$0	\$(311,785)	
1192 SHARED SRVC DUE FROM BTMES	\$0	\$91,813	\$40,762	\$(132,575)	
1193 SHARED SRVC DUE FROM SHS	\$0	\$1,699	\$0	\$(1,699)	
1100 General Instruction	\$333,774	\$233,389	\$98,359	\$2,026	
2150 Speech/Language Services	\$300	\$169	\$0	\$131	
2190 Other Support Services - Students	\$2,280	\$1,413	\$0	\$867	
2410 Office of the Principal	\$42,356	\$26,256	\$6,140	\$9,960	
2600 FACILITIES	\$1,200	\$1,203	\$0	\$(3)	
1100 General Instruction	\$4,574,266	\$3,340,925	\$1,268,118	\$(34,777)	
1410 Extra Curricular	\$44,258	\$34,411	\$0	\$9,847	
2113 Behavorial Support	\$66,497	\$49,485	\$17,146	\$(134)	
2120 Guidance Services	\$300,226	\$203,483	\$75,624	\$21,119	
2130 Health Services / PT	\$133,658	\$84,449	\$35,705	\$13,504	
2140 Psychological Services	\$159,091	\$133,260	\$22,854	\$2,977	
2210 CURRICULUM	\$17,050	\$949	\$100	\$16,001	
2220 Library Services	\$148,555	\$122,555	\$42,538	\$(16,538)	
2225 TECHNOLOGY	\$190,348	\$172,092	\$19,848	\$(1,592)	
2310 SCHOOL BOARD	\$242,548	\$81,621	\$26,429	\$134,498	
2321 Office of the Superintendent	\$491,623	\$450,654	\$40,969	\$0	
2410 Office of the Principal	\$506,477	\$383,695	\$59,792	\$62,990	
2490 School Resource Officer	\$39,570	\$19,785	\$19,785	\$0	
2523 Fiscal Services	\$30,000	\$0	\$0	\$30,000	
2600 FACILITIES	\$1,054,247	\$859,139	\$73,868	\$121,240	
2711 TRANSPORTATION	\$554,749	\$485,808	\$40,006	\$28,935	
1201 Special Education Instruction	\$2,881,475	\$2,642,886	\$610,742	\$(372,153)	

Barre City Elementary and Middle School BC EXPENSE BUDGET STATUS REPORT

AINING LANCE
7/2015 - 30/2016
19,569
43,961)
\$4,418
28,464)
36,618)
77,523
10,765
\$600
33,907)
34,998
\$500
\$500
\$418
\$7,605
03,215)
4 \$ 3 3 3