



SCHOOL BOARD MEETING

BCEMS Library

MISSION STATEMENT

We are committed to providing a challenging educational environment that encourages high performance in a nurturing atmosphere characterized by dignity and respect.

June 13, 2016

5:30 p.m.

REGULAR MEETING

AGENDA

A handwritten signature in black ink, located to the right of the meeting details. The signature is stylized and appears to be a cursive representation of a name.

1. Call to Order; Pledge of Allegiance
2. Additions and/or Deletions to Agenda
3. Visitors and Communications
4. Approval of Minutes
 - 5.1 Approval of Minutes – May 9, 2016 Regular Meeting
5. New Business
 - 6.1 New Board Member Interviews - BCEMS Board Seat
 - 6.3 Resign/Retire/New Hire
 - 6.4 Revenue Anticipation Note
 - 6.5 Barre City Recreation Committee
 - 6.6 Facility Renovations
6. Old Business
 - 7.1 Loan Proposal
 - 7.2 Tri-Board Meeting
8. Board Reports
 - 8.1 Superintendent
 - 8.2 Principals
 - 8.3 Committee Reports
 - 8.4 Financial
9. Round Table/Future Agenda Items
10. Executive Session
 - 10.1 Personnel
 - 10.2 Student
 - 10.3 Contract
 - 10.4 Labor Relation Agreements
11. Adjournment

Reminders:

Next Barre City School Board Meeting:
Next Spaulding High School Board Meeting:
Next Supervisory Union #61 Board Meeting:
Next Barre Town Elementary School Board Meeting:

TBD
July 7, 2016
Tri-Board Meeting - June 21, 2016
Board Retreat – June 21, 2016

AGENDA PARKING LOT

Ground Rules for Meetings

Start and end meetings on time.

Members and administration will submit material in advance of meetings.

Members will be prepared for meetings.

Show mutual respect.

Listen to others and don't interrupt. People will speak when recognized. Share time so that all can participate.

We will honor brainstorming without being attached to our own viewpoint.

Be free to speak minds without fear or reprisal.

Attack the problem-no blame game.

Get consensus from board members for individual requests for information.

Make decisions based on clear information.

Identify pending issues and agreements at the end of each meeting.

Keep the best interest of the school and children in mind, while balancing the needs of the taxpayers.



REGULAR SCHOOL BOARD MEETING
Barre City Elementary and Middle School –Library
May 9, 2016 - 5:30 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Sonya Spaulding – Chair
Jim Carrien – Vice Chair
Tyler Smith - Clerk
Joe Blakely – arrived at 5:36 p.m.
Giuliano Cecchinelli, II
Anita Chadderton
C. Sedillia Jenkins

BOARD MEMBERS ABSENT:

Michael Deering
Vacant Position

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
James Taffel, Principal
Jackie Tolman, Principal
Stacy Anderson, Director of Special Services
Lisa Perreault, Business Manager

GUESTS PRESENT:

Video Vision Tech	Dave Delcore-Times Argus	Lucas Herring	Pierre Laflamme	Kai Morse
Matt Morse	Miranda Walbridge	Sonja Walbridge		

1. Call to Order: Pledge of Allegiance

The Chair, Mrs. Spaulding, called the Monday, May 9, 2016, Regular meeting to order at 5:30 p.m., which was held at the Barre City Elementary and Middle School Library. The flag salute followed.

The Board agreed to have Agenda Item 6.1 (Student Presentations) as the first item of business. Student presentations were given and are documented under Agenda item 6.1.

2. Executive Session

2.1 Assistant Principal Interview

The item proposed for discussion in Executive Session is personnel interviews.

On a motion by Mrs. Chadderton, seconded by Mr. Cecchinelli, the Board unanimously agreed to find that premature general public knowledge of the item proposed for discussion would clearly place Barre City Elementary and Middle School at a substantial disadvantage should the discussion be public.

On a motion by Mr. Smith, seconded by Mr. Carrien, the Board unanimously voted to enter into Executive Session at 5:41 p.m. under the provisions of 1 VSA section 313 to discuss the item proposed for discussion.

Mr. Pandolfo, Mr. Taffel and Ms. Tolman were invited to join Executive Session.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to exit Executive Session at 5:59 p.m.

3. Additions and/or Deletions to the Agenda

None.

4. Visitors and Communications

None.

5. Approval of Minutes

5.1 Approval of Minutes – April 11, 2016 Regular Meeting

On a motion by Mr. Cecchinelli, seconded by Mrs. Chadderton, the Board unanimously voted to approve the Minutes of the April 11, 2016 Regular Meeting.

6. New Business

6.1 Student Presentations

- State Spelling Bee

- Trip to Washing DC – Presidential Award for Community Service

Ms. Tolman introduced Miranda Walbridge, advising that she was a recipient of the Prudential Spirit of Community Award.

Ms. Walbridge addressed the Board and advised regarding her trip to Washington DC to receive the award, and provided an overview of the community service she performed, that resulted in her nomination for the award. The Board congratulated Ms. Walbridge on her accomplishments and thanked her for her presentation.

Ms. Tolman introduced Kai Morse. Ms. Morse participated on the BCEMS Spelling Bee Team. Ms. Morse addressed the Board and advised regarding her transfer to BCEMS, recruitment to participate on the Spelling Bee Team, success at the local competition and participation in the state contest. Ms. Walbridge placed 15th out of 30 in the state level competition. Ms. Walbridge advised that training for the spelling bee events included learning words from 14 different languages and that her experience on the team, has allowed her to greatly expand her vocabulary. The Board congratulated Ms. Walbridge and thanked her for representing BCEMS.

6.2 New Board Member Interviews

Letters of interest from Lucas Herring and Paul Flint were distributed. Mr. Herring addressed the Board and advised regarding his experience and interest in serving on the Board. On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to appoint Mr. Herring to the Spaulding High School Board.

Mr. Pandolfo advised that the applicant for the BCEMS Board has withdrawn his application. At this time, there are no additional applicants for the vacant BCEMS position. The vacant seat remains available. Board Members were encouraged to seek additional candidates.

6.3 Resign/Retire/New Hire

Eight documents were distributed; a letter of resignation (retirement) from Sharon Somers, resignation letters from Gabrielle Farmer and Dana LeBlanc, cover letters/resumes/BSU Notification Status forms from Sharon Jacobs (Special Educator), Courtnie Lange (2nd grade classroom teacher), Amelia Abraham (classroom teacher), Karla Eberlein (Special Educator), and Christopher Putney. Brief discussion was held regarding the individuals who have submitted letters of resignation.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to accept, with thanks and well wishes, the resignations of Sharon Somers, Gabrielle Farmer, and Dana LeBlanc. Ms. Somers was recognized for eighteen years of dedicated service.

Brief discussion was held regarding the proposed hires, including a brief overview of each candidate's qualifications and experience.

On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to approve the hiring of Sharon Jacobs for the new position at the Granite Academy.

On a motion by Mrs. Chadderton, seconded by Mr. Blakely, the Board unanimously voted to approve the hiring of Courtnie Lange for a grade 2 position.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to approve the hiring of Amelia Abraham for an unspecified grade level classroom teacher.

On a motion by Mr. Carrien, seconded by Mr. Blakely, the Board unanimously voted to approve the hiring of Karla Eberlein as a middle school Intensive Needs Special Educator.

On a motion by Mr. Smith, seconded by Mr. Carrien, the Board unanimously voted to approve the hiring of Christopher Putney for the position of middle school Behavioral Specialist.

6.4 Transportation Bids

A proposal from Student Transportation of America was distributed. A letter from First Student was distributed (they will not be bidding on the current available contract). A document titled 'BSU TRANSPORTATION BID COMPARISON 5/9/16' was

distributed. Mr. Pandolfo provided an overview of the documents and advised that the SU sought 3 bids. One of the vendors declined to submit a bid. One vendor did not submit a bid. It is the Superintendent's recommendation that the Board accept the bid for continued services by STA. Mrs. Perreault advised that she is currently performing additional research and advised that she is working to explore options for a more cost effective way to purchase fuel. Lengthy discussion ensued including discussion of Act 153 requirements, expenses relating to installation of security cameras, age limits on buses, transportation of Special Education students, and options/impact if no contract is signed at the SU level. Mr. Blakely would like to survey 8th grade students/parents regarding their busing needs for next year. On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to accept the bid from Student Transportation of America for a 3 year contract for transportation of BCEMS students for the time period 07/01/16 through 06/30/19, with the option to extend for two years.

6.5 Student Exchange

Mr. Pandolfo advised that, after discussion with the Agency of Education, and learning of a number of identified concerns, it is his recommendation not to move forward with setting up a formal Student Exchange program.

6.6 Act 46 Committee Appointment

A letter of interest from Lucas Herring was distributed. Mr. Herring advised regarding his interest in serving on the Act 46 Committee. On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to appoint Mr. Herring as a Barre City Representative to the Act 46 Study Committee.

7. Old Business

None.

8. Board Reports

8.1 Superintendent

A copy of the Superintendent's report dated May 2, 2016 was distributed. The report included information pertaining to; the Act 46 Study Committee, Custodial/Maintenance negotiations, the Facilities Director position, the Tri-Board Retreat (June 21, 2016), VEHI insurance updates, and the Aesop & VeriTime system (absence and substitute management). A medical/pharmacy claims insurance summary report was also distributed. Additionally, Mr. Pandolfo advised that the SU's health insurance claims information indicates that the SU's usage is in line with the state average. A copy of the invitation for the Act 46 Public Forum was distributed. The invitation has been sent to various 'stakeholders' and is also intended for Board Members. It was noted that the Articles of Agreement, if approved, will require City Charter changes. Mr. Pandolfo advised that the Sharon solar project is well underway and that BCEMS should see savings in the near future. Mr. Pandolfo hopes to finalize the board/committee meeting schedule in the near future.

8.2 Principals Report

A copy of the Co-Principals' report dated May 2016 was distributed. The report included information pertaining to; community service projects completed by Students On The Move (under the direction of Dawn Poitras), the summer school program (07/05/16 – 07/29/16), interviews for open positions, a Mentor and Volunteer Appreciation Evening (05/19/16 at 6:00 p.m.), the planned parent information meeting on children's brain development (05/10/16 from 5:30 p.m. – 7:00 p.m.), the Memorial Day Program (05/26/16 at 9:15 a.m.), and the eighth grade graduation (Thursday, June 9, 2016 at 5:00 p.m. at the Barre Auditorium). The Middle School Celebration of Art will be held On Friday, May 20, 2016, from 5:30 p.m. until 8:00 p.m. Fifth grade students are participating in a cross-state (Illinois) book project (Andy's Books for Kids). This event was started by Mr. Taffel's sister, in memory of her son. Mr. Taffel commended students for the numerous contributions they have been making to the community. 4th and 8th grade students will be participating in Science NECAP testing next week (Tuesday through Thursday). Many activities will be taking place as the school year comes to a close.

8.3 Committee Reports

Policy – No activity to report.

Curriculum – The Committee met on April 25, 2016. The next meeting will be on May 23, 2016. The agenda will include discussion on the Middlebury Spanish program and homework and attendance policies.

Facility/Security – The Committee met on April 24, 2016. The next meeting will be on June 6, 2016 and will include discussion on the security wall and the swipe card access system. A document titled 'BCEMS Facility Projects Summer 2016 5/9/16' and a copy of sketches for the main floor renovations were distributed. Mr. Carrien provided a detailed overview of numerous projects, including tile installation, roof replacement, boiler work, installation of hot water taps, stack height extension, and heating system controls. Mrs. Perreault will bring loan information to the June meeting. Discussion included the possibility of outfitting additional doors with swipe card units, measures to assure the safety of students utilizing the gym, expedient access into the building (in the event that a lock down is necessary while students are outside), and capacity of the swipe card system.

Finance – The Committee met on May 3, 2016. The next meeting will be on the June 23, 2016. General education expenses were below budget, while special education costs were over budget by \$452,000. The year-end projection is for a deficit of \$38,685. It was noted that \$1,100 was spent for advertisement of board and committee meetings. The budgeted amount is \$3000 (which includes job postings). Mrs. Spaulding will research posting requirements for meetings. RAN (Revenue Anticipation Notes) bid information will be available in the near future.

8.4 Financial Report

The 'Barre City Elementary and Middle School BC EXPENSE BUDGET STATUS REPORT' dated 05/03/16 was distributed. No discussion was held. There were no questions from the Board.

9. Round Table/Future Agenda Items

Mr. Taffel advised that the literacy team is encouraging summer reading by setting up a 'bingo' type system that will hopefully engage students in literacy.

Mrs. Chadderton advised that students who read a specified number of books are rewarded with signing their name to a racecar.

Mr. Cecchinelli queried regarding construction on the baseball field. Details are not known at this time.

Mr. Pandolfo commended the Administrative team on their expedient hiring process.

Mrs. Chadderton queried regarding playground updates and the new buildings located near the playground.

Mr. Taffel advised that the new buildings are for storage of playground equipment. The new Facilities Director will provide an update regarding upgrades to playground structures.

Ms. Tolman advised regarding May Day activities coordinated by Students on the Move.

Future Agenda Items include: Playground upgrades/maintenance and Students on the Move activities.

10. Executive Session

10.1 Personnel

10.2 Student

Items proposed for discussion in Executive Session include Personnel and Student Issues, Negotiations and Contract Issues.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place Barre City Elementary and Middle School at a substantial disadvantage should the discussion be public.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to enter into Executive Session at 7:23p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Administrative staff were invited to join Executive Session.

The remaining information was provided by the Board Clerk.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to exit Executive Session at 8:43 p.m.

On a motion by Mr. Blakely, seconded by Mr. Smith, the Board voted 5 to 1 to accept the recommendation of the Superintendent regarding wage increases on non-contract staff. Ms. Jenkins voted against the motion.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to accept the recommendation of the Superintendent to hire Mr. Pierre Laflamme for the Assistant Principal position for a one year contract.

11. Adjournment

On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to adjourn at 8:46 p.m.

Respectfully submitted,
Andrea Poulin

6.2



Beth Hulbert

199 Beckley Hill Rd • Barre, Vermont 05641 • Phone: 802-249-2737
E-Mail: ehulbbce@u61.net

May 31, 2016

John Pandolfo, Superintendent
Barre Supervisory School District
50 Ayers Street
Barre, VT 05641

Dear John:

This letter is written as an official request to be released from my contract for the 2016-17 school year. While this is not a decision I make lightly and is made with much consternation, I believe it is time for me to leave the district and retire from teaching. I realize my request is late but I hope you understand that I delayed my decision until I was sure about the need for me to focus on expanding OGAP Math and writing my book. I'm certain you appreciate the importance of this work in furthering math education nationally.

Much of how I see myself professionally and personally is intimately linked to the district and because of that it is almost unimaginable to leave BSU. The Barre School District has been generous and supportive of my many professional endeavors and I feel both lucky and appreciative of all the opportunities I have had over the years. I have loved every day of the many years I have taught in the district and still feel as passionately today about teaching as I did my first day of work in 1978. I am indescribably proud of the district. We have made many gains over the years in mathematics and if I have accomplished my job, then others will take over where I have left off.

Please know I will help in any way I can to ensure a seamless transition.

Sincerely,

Elizabeth T. Hulbert

BSU K-8 Mathematics Coordinator

Kim Tewksbury

288 Richardson Road Barre, Vermont 05641
802-476-9960 ktewkbte@u61.net

Education

Southern New Hampshire University

Manchester, New Hampshire

Master of Education

Major: Education

GPA: 4.000

Credit Hours: 36

Attended September 2009 to July 2013

Degree conferred September 2013

Saint Michael's College

Colchester, Vermont

College Coursework - no degree

Major: Special Education

GPA: 3.940

Credit Hours: 15

Attended August 1997 to August 1998

University of Vermont

Burlington, Vermont

Bachelor of Education

Major: Elementary Education

GPA: 3.100

Credit Hours: 129

Attended August 1988 to May 1992

Degree conferred May 1992

Experience

Barre Town Middle & Elementary School

Aug 2014 - Present

Special Education Paraprofessional

Barre Town, VT

- Communicating and collaborating with teachers and special educators to plan interventions based on students' needs
- Providing reading instruction to individuals and/or small groups of readers using a guided reading format
- Reinforcing LLI learning by providing a double dose with a small group
- Teaching students to use meaning, syntax and visual cues while reading
- Building students' awareness of mistakes, and how to self correct these mistakes
- Implementing Wilson Foundation letter and sound cards to teach struggling readers and writers how to tap out sounds of words
- Demonstrating what a fluent reader should sound like, and teaching students how to read punctuation and in phrases to be more fluent while reading
- Asking thick and thin comprehension questions, and discussing how to answer these types of questions

- Introducing phonological awareness skills, such as recognizing and producing rhyming words, to a small group of kindergarteners
- Using formative assessments such as running records, grade level assessments, and data from teachers to support my instruction
- Assessing students using such tools as Fountas and Pinnell, and Phonological Awareness Screenings
- Supporting a kindergarten IEP math student, and adapting the Engage NY Math curriculum to fit this student's needs

Reason for leaving: I am currently working in this position.

Supervisor: Julia Pritchard (802-476-6702)

Experience Type: Public School, Part-time

It is OK to contact this employer

Barre Town Middle & Elementary School

Aug 2014 - Present

Early Book Center Coordinator

Barre Town, VT

- Providing K-2nd grade students weekly opportunities to choose books to bring home to read
- Assisting students in choosing independent leveled books, and listening to them read each book to make sure they are appropriate levels
- Prompting students with teaching points and strategies to use when reading
- Introducing and using QAR type questions to check for comprehension
- Keeping track of books coming in and out of the Early Book Center, and touching base with teachers and parents when books are not being returned
- Communicating with parents about what the Early Book Center is, and sharing different strategies and questions that they might use with their children when reading at home
- Updating and ordering new books for the Early Book Center
- Collaborating and coordinating with K-2nd grade teachers to schedule times of services, and to determine the level of books students are reading
- Meeting with Early Book Center Committee to discuss the successes and the needs of the book center

Reason for leaving: I am currently working in this position.

Supervisor: Jennifer Nye (802-476-6617)

Experience Type: Public School, Part-time

It is OK to contact this employer

Barre Town Middle & Elementary School

Aug 2015 - Dec 2015

Kindergarten Teacher

Barre Town, VT

- Observed and co-taught with classroom kindergarten teacher the first few weeks of school, until her maternity leave
- Collaborated and coordinated with classroom kindergarten teacher throughout her maternity leave
- Met with kindergarten team weekly and attended faculty meetings that pertained to my position
- Taught beginning math skills using the Engage NY Math curriculum
- Implemented beginning literacy skills using shared reading and writing, as well as Fountas and Pinnell's Phonics program
- Modeled reading through daily read alouds, and checked for understanding using QAR type questions
- Organized Daily Five centers that reinforced learned literacy skills
- Lead individual and small groups of guided reading
- Introduced narrative writing using Lucy Calkins Units of Study

- Provided a safe and caring environment by applying the Responsive Classroom curriculum
- Worked closely with the behavioral specialist, special educator and paraprofessional to implement a behavior plan for a student with emotional needs
- Assessed students using Fountas and Pinnell, the PNOA and formative assessments
- Used assessments and data to focus my instruction
- Wrote thorough notes of progress, celebrations and concerns on each student to share with the classroom teacher upon her return
- Communicated with parents using a weekly newsletter, and touched base with them by phone and/or email when needed
- Held conferences with parents during our school's conference day

Reason for leaving: The kindergarten teacher returned from her maternity leave, and I returned to my present job.

Supervisor: Jennifer Nye (802-476-6617)

Experience Type: Public School, Full-time

It is OK to contact this employer

Barre Town Middle & Elementary School

Aug 2011 - Jun 2014

3rd Grade Teacher

Barre Town

- Implemented the Responsive Classroom curriculum that helped create a classroom environment where my students felt safe, respected and cared for
- Prioritized classroom management, so that all students were familiar with choices, problem solving, and classroom expectations and consequences
- Collaborated with teachers and specialists to discuss needs of students and best practices
- Specialized in teaching literacy with two classes of 3rd graders, while my team teacher taught math
- Co-taught and planned science and social studies with my 3rd grade teaching partner
- Conducted my grad school action research on improving my writing instruction, as well as increasing my students' awareness of what their own needs were as writers
- Taught literacy using Lucy Calkins Units of Study for Writing, reading workshop, guided reading for struggling readers, and Wilson Foundations for students that needed a different spelling approach other than Words Their Way
- Introduced the Young Writer's Project into my writing curriculum, as well as the Learn to Type program to ensure better typing skills for research, YWP and the SBACs
- Worked closely with the behavioral specialist to create plans for students who needed timely check-ins and positive reinforcements throughout the day
- Integrated formative assessments, grade level assessments and data to guide my instruction
- Took part in peer observations to share feedback with my colleagues, and to gather ideas and practices to implement into my own classroom
- Mentored and planned with a student teacher
- Participated with the Literacy Steering Committee to analyze and determine literacy needs within our school
- Attended faculty meetings and professional development that concentrated on PLCs, curriculum, best practices and the Common Core
- Communicated with parents to share successes and/or concerns, and sent a weekly newsletter home to share classroom updates
- Invited parents to attend an "Author's Tea" where students shared their favorite writing piece

Reason for leaving: I wanted to try a different role in the same school setting.

Supervisor: Jennifer Nye (802-476-617)

Experience Type: Public School, Full-time

It is OK to contact this employer

Union Elementary School

Aug 2009 - Jun 2010

Literacy Teacher

Montpelier, VT

- Taught literacy to individuals and small groups of struggling readers in grades K-5th through a Tier II intervention program
- Created formative assessments with K-5th grade teachers, special educators, instructional assistants and the literacy coach
- Assessed K-5th grade students using the Fountas and Pinnell Benchmark Assessment, as well as formative and summative assessments
- Analyzed ongoing assessments to generate smart goals and interventions for students during Focus Instruction Time (FIT)
- Coordinated plans with classroom teachers in the areas of phonological awareness, guided reading, fluency, reading comprehension and response to text
- Oversaw the job duties of two instructional assistants, and lead small group literacy meetings with teachers and instructional assistants

Reason for leaving: I did not come back to this job, because my child's daycare was closing down, and I chose to take the year off to be with her.

Supervisor: Ginny Zahner (802-223-6343)

Experience Type: Public School, Full-time

It is OK to contact this employer

Union Elementary School

Aug 1998 - Jun 2009

Multi-Age 1st-2nd Grade Teacher, 2nd Grade Teacher

Montpelier, VT

- Implemented all aspects of the Responsive Classroom curriculum
- Worked collaboratively with the Summit Program to support and integrate emotionally disturbed students into my classroom
- Taught Everyday Math, Wilson Foundations, Lucy Calkins Units of Study for Primary Writing, and guided reading groups
- Differentiated instruction based on students needs and best practices
- Created lessons using backwards design
- Utilized flexible grouping and guided cooperative learning groups
- Assessed and analyzed the Primary Observation Assessment (POA) and the Developmental Reading Assessment (DRA)
- Provided hands-on experiences and opportunities for students to show their different learning styles and intelligences
- Collaborated with teachers, school staff and parents so that all students were able to succeed in a variety of ways

Reason for leaving: I chose to work as a Literacy Teacher for the following school year in the same school system.

Supervisor: Duncan Tingle, Jen Miller-Arsenault, Tim Franke (802-223-6343)

Experience Type: Public School, Full-time

It is OK to contact this employer

Main Street Middle School-Union Elementary School

Aug 1992 - Jun 1998

Instructional Assistant

Montpelier, VT

Main Street Middle School

- Assisted junior high students with their academic and organizational skills
- Taught parts of the Wilson Reading Program to 7th and 8th grade struggling readers
- Adapted work and tests to meet the needs of junior high students

Union Elementary School

- Worked 1:1 with a first grade student with Cerebral Palsy, and created manipulatives and materials specific to his needs
- Taught reading to this student with a positive approach, high expectations and challenges, yet with flexibility and sensitivity to his circumstances
- Provided services in early literacy skills to individuals and or small groups of students

Reason for leaving: I discontinued being an instructional assistant, because I was hired to teach Multi-age 1-2 in the same school district.

Supervisor: Cathy Lerner, Ginny Zahner (802-223-3404, 802-223-6343)

Experience Type: Public School, Full-time

It is OK to contact this employer

Professional Preparation

- National Writing Project
- Responsive Classroom 1 & 2
- RTI (Marge Lipson)
- DuFour's PLC Conference
- Fountas & Pinnell Benchmark Assessment
- Vermont Reads Institute (Reading First Reading Academy)
- Wilson Foundations Level 2
- Guided Reading
- Four Blocks in the Classroom (Patricia Cunningham)
- Lucy Calkins Units of Study for Primary Writing
- DRA Scoring, DRA Training for Trainers
- Improving Mathematics Instruction (Mahesh Sharma)

Coaching Experience

- Head Junior High Girls Field Hockey Coach
- Head Junior High Girls Softball Coach
- Head Junior High Girls Basketball Coach

Ed-Venture Coordinator

- Co-directed and taught an after school program at Union School, that offered tutoring in math and reading
- Identified students that were close to meeting the standard, and doing "What Ever it Takes" to get these students to meet the standard through our PLC approach

BARRE CITY ELEMENTARY AND MIDDLE SCHOOL
NOTIFICATION OF EMPLOYMENT STATUS

Interview 5/26/15

RECEIVED

Complete this form for every new hire, termination, or change in employee's contract and submit it to the Central Office immediately. Complete one form for one event per employee. Failure to submit this form may result in incorrect pay or no pay.

Barre Supervisory Union
District # 61

NAME: Traci Clark SS#: _____

EFFECTIVE DATE: 8/2016 Daytime Phone: (802) 439-6046

POSITION: Teacher SUBJECT: all GRADE: 1
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

NEW HIRE

TOTAL YEARS OF EXPERIENCE: _____ STEP: _____ SALARY PLACEMENT: M/8

HOURLY RATE: _____ HOURS PER DAY: _____ DAILY RATE: _____ DAYS PER YEAR _____

SALARY: 54,130 ACCOUNT CODE: _____

REPLACEMENT? YES ☒ NO ☐ IF YES, FOR WHOM? Megan Anell (Amelia Abraham #38,270)

LONG TERM SUB? YES ☒ NO ☐ IF YES, FOR WHOM? B/S #43,753 # OF DAYS CONTRACTED FOR: _____

CERTIFIED: YES ☒ OR NO ☐ CONTRACT _____ TIMES SHEETS _____

TERMINATION

STATE REASON: _____

CHANGE IN HOURS OR WAGE

Fill in both columns

CURRENT:

Daily Hours and FTE _____

of Days/Week _____
(Specify days if less than 5/week)

Wage _____

NEW:

Daily Hours and FTE _____

of Days/Week _____
(Specify days if less than 5/week)

Wage _____

[Signature]
Approving Signature Principal/Administrator

5/24/16
Date

EVERY NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport OR Valid License and Social Security Card or Birth Certificate
\$16.50 payable by check or money order only (no cash) – if needing to get fingerprints done

Traci A Clark

P.O. Box 691 Washington, Vermont 05675
802-439-6016 tclarbce@u61.net

Education

Lyndon State College

Lyndonville, Vermont

Master of Education

Major: Master of Education

GPA: 4.000

Graduated December 2015

Degree conferred December 2015

Experience

Barre City Elementary and Middle School

Preschool Teacher

Barre, Vermont

Aug 2012 - Present

Supervisor: Stacey Anderson/ James Taffel (802-439-6016)

Experience Type: Public School, Full-time

It is **OK** to contact this employer

BARRE CITY ELEMENTARY AND MIDDLE SCHOOL
NOTIFICATION OF EMPLOYMENT STATUS

May 26 2016
3:30

Complete this form for every new hire, termination, or change in employee's contract and submit it to the Central Office immediately. Complete one form for one event per employee. Failure to submit this form may result in incorrect pay or no pay.

NAME: Sara Thompson SS#: _____
EFFECTIVE DATE: July 1, 2016 Daytime Phone 802 249-0143
POSITION: Speech/Language Pathologist GRADE: K/1
(Teacher, Para-Educator, Administrator, Clerical, Cust/Maint, Substitute, Tutor, Other-Specify)

NEW HIRE

TOTAL YEARS OF EXPERIENCE: 4 STEP: 5 SALARY PLACEMENT: MA

HOURLY RATE: _____ HOURS PER DAY: _____ DAILY RATE: _____ DAYS PER YEAR _____

SALARY: \$49,362 ACCOUNT CODE: 100-211-2150-5110

REPLACEMENT? YES NO IF YES, FOR WHOM? DANA LEBLANC (\$47,772)

LONG TERM SUB? YES NO IF YES, FOR WHOM? _____ # OF DAYS CONTRACTED FOR: _____

CERTIFIED YES OR NO CONTRACT _____ TIMES SHEETS _____

TERMINATION

STATE REASON: _____

CHANGE IN HOURS OR WAGE

Fill in both columns

CURRENT:

Daily Hours and FTE _____

of Days/Week _____
(Specify days if less than 5/week)

Wage _____

NEW:

Daily Hours and FTE _____

of Days/Week _____
(Specify days if less than 5/week)

Wage _____

Stacy Anderson
Approving Signature Principal/Administrator

May 11, 2016
Date

EVERY NEW HIRE MUST SEE AARON AT THE CENTRAL OFFICE TO COMPLETE:

- Criminal Record Check/Fingerprints (if not worked in VT school in past year or haven't been printed in more than 3 years)
- Criminal Record Check/Secondary Release (if worked at VT school in past year and prints are less than 3 years old)
- AHS Release, I-9, W4, Declaration of Health Care, Acceptable Use Policy

Documents needed from New Hires

Valid Passport OR Valid License and Social Security Card or Birth Certificate
\$16.50 payable by check or money order only (no cash) – if needing to get fingerprints done

Sara Thompson

111 Berlin St Barre, Vermont 05641
802-249-0143 s17t22@aol.com

Education

University of New Hampshire

Durham, New Hampshire

Master of Science

Major: Communication Disorders

GPA: 3.400

Credit Hours: 63

Attended August 2010 to September 2012

College of Saint Rose

Albany, New York

Bachelor of Science

Major: Communication Sciences and Disorders

GPA: 3.400

Attended August 2006 to May 2010

Degree conferred May 2010

Spaulding High School

Barre, Vermont

GPA: 3.800

Attended August 2002 to June 2006

Degree conferred June 2006

Experience

Barre City Elementary and Middle School

Speech Pathologist

Barre, Vermont

Aug 2015 - Present

Supervisor: Stacy Anderson (802-476-6541)

Experience Type: Public School, Full-time

It is OK to contact this employer

Children's Center

Speech Pathologist

Augusta Maine

Aug 2012 - Jun 2015

Supervisor: Linda Riley (207-626-3497)

Experience Type: Other, Full-time

It is OK to contact this employer

BCEMS Entry-way Office Renovation Project, Summer 2016

Contractors Invited to Bid	Bid Price
E.F. Wall	*\$117,961
Groleau Construct.	\$137,890
Lajeunesse Construct.	Declined Invite
Connor Construct.	Declined Invite
Malone Properties	Declined Invite

***Superintendent Recommendation**

Revenue Anticipation Note/BCEMS Loan Proposals-\$600,000

	Terms	Rates
*Merchants Bank Loan	**5-Year	1.75%
	10-Year	2.08%
	15-Year	2.45%
RAN		2.75%
Northfield Savings Loan	10-Year	2.30%
	15-Year	2.70%
RAN		Decline
Community National Loan	10-Year	2.49%
	15-Year	3.25%
RAN		2.8%
Bond Bank	10-Year	2.235%
	15-Year	2.636%

*Superintendent Recommendation-Merchants Bank

****Update from Merchants Bank loan officer** -while doing leg work for the legal opinion, it was noted that for capital improvement debt having a term in excess of five years, VT statute has additional requirements, including:

- “Warning has to be published once a week, for three successive weeks, on the same day of the week, the last publication to be no more than ten days, nor less than five days from the date of the vote.”

We did not publish in accordance with statute therefore will need to secure the 5-year term loan. The Board may wish to re-fund the loan to a 10-year term requiring a new vote, March 2017 (rates are subject to change).

8.1

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary
and Middle School

John Pandolfo
Superintendent of Schools

Rick McCraw, M. Ed.
Director of Curriculum, Instruction,
& Assessment

Spaulding High School and
Barre Technical Center Campus

120 Ayers St.
Barre, VT 05641
802-476-5011
FAX: 802-476-4944

Lisa Poirereault
Business Manager

Donald McMahon
Special Services Director

Barre Town Middle
and Elementary School

Doing whatever it takes to ensure success for every child.

Diane Stacy
Technology Director

Sandra Cameron M.Ed., MCF
Director of Early Education

June 7, 2016

TO: The Members of the Barre City School Board
RE: Superintendent's Report

Please accept the following report to the Barre City School Board:

(1) Act 46 Study Committee

- The Act 46 Committee held a public forum on Thursday, May 19. The full committee, some additional board members, a few administrators, one legislator, and a few community members were in attendance. The committee presented an overview of Act 46, an explanation of the options for new board representation and make-up, and information on financial aspects of the tax incentives.
- The committee has prepared one survey on board make-up and representation, and a second more general survey. These surveys have now been distributed and have a closing date for input of June 10.
- On June 13, a presentation will be made to the full SU staff on our progress to date and upcoming work of the committee.
- The committee next meets on June 16. At this meeting survey results will be reviewed.
- The Barre SU website homepage has a link to an Act 46 page with details from each meeting as well as general resources related to Act 46 (<http://bsuvt.org/joomla/index.php/act-46>)

(2) Custodial/Maintenance negotiations

- Three negotiation sessions have been held to date. We are scheduled to meet again on June 14.

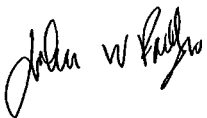
(3) Facilities Director Position

- On May 17, the BSU Board agreed to offer the position of BSU Facilities Director to Jamie Evans, and he accepted. Jamie is working with Grant Fleming to transition into the role of Facilities Director for all buildings in the SU.

(4) Tri-Board Retreat June 21

- The Tri-Board Retreat is scheduled for June 21, 5-8pm, in the SHS Library. Harry Frank from VSBA will facilitate. We are working to refine the draft agenda presented to the BSU Board on May 10.

Respectfully Submitted,



John Pandolfo
Superintendent of Schools

BARRE SUPERVISORY UNION DISTRICT #61

Barre City Elementary and
Middle School

Barre Town Middle and
Elementary School

Central Vermont Career Center

Spaulding High School

John Pandolfo
Superintendent of Schools

120 Ayers Street
Barre, VT 05641
phone: 802-476-5011
fax: 802-476-4944 / 802-477-1132
www.bsuvt.org

*Doing whatever it takes to ensure
success for every child.*

Richard McCraw, M.Ed.
Director of Curriculum,
Instruction, and Assessment

Lisa Perreault
Business Manager

Donald McMahon
Director of Special Services

Diane Stacy
Director of Technology

May 20, 2016

Ms. Rebecca Holcombe, Secretary
Vermont Agency of Education
219 No. Main St., Suite 402
Barre, VT 05641

Dear Secretary Holcombe:

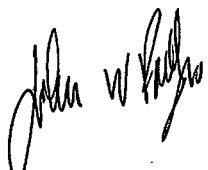
On June 24, 2015 the Barre Supervisory Union formally requested a waiver to the requirements of Act 153 of 2010 that transportation and special education services be consolidated at the Supervisory Union. Your response of July 13, 2015 indicated that this request was denied in part, and granted in part. I followed up with progress reports dated August 12, 2015 and November 6, 2015. In a letter dated January 6, 2016 you responded to our progress with the following:

- You acknowledged that we have built FY2017 budgets reflecting the cost shift for all transportation expense from the district budgets to the SU budget.
- You granted the SU additional time to finalize the cost study during the FY2017 year.
- You directed that we provide a final cost study, and the SU's plan for compliance, by June 1, 2016.

We have been working on the cost study, and have all information necessary to complete the analysis. We have obtained bids for contracted transportation services for each of our three transportation areas; Barre City School, Barre Town School, and BSU-wide special education transportation. Preliminary analysis indicates that the difference between disparate schemes and a unified scheme will be minimal, and likely disparate schemes will not add cost to the whole, but we have not yet completed the detailed analysis that shows a true "apples to apples" comparison. Once this analysis is complete, our board will need time to review the analysis in order to make an informed decision about the best way to move forward for FY2018.

For this reason I am requesting an extension on the June 1 date for the final cost study, and SU's plan for compliance, from June 1, 2016 to August 1, 2016.

Respectfully,



John Pandolfo
Superintendent

C: Chad Allen, Barre Supervisory Union Board Chair
Brenda Buzzell, Barre Town Board Chair
Sonya Spaulding, Barre City Board Chair
Carlotta Simonds-Perantoni, Spaulding High Board Chair
Lisa Perreault, Business Manager

BARRE CITY ELEMENTARY AND MIDDLE SCHOOL**PRINCIPALS' REPORT****JUNE 2016**

On May 26, our school held our annual Memorial Day Program. In addition to student readings, singing by our Middle School Chorus, the band playing "The Star Spangled Banner" and "Taps," and a medley of patriotic songs performed by our chorus, the Spaulding High School Junior ROTC group performed a flag demonstration.

We hosted a Mentor/Volunteer Celebration Dinner on Wednesday, May 18. There are close to 150 volunteers who have helped support our students this year. We use this evening to recognize all of our mentors and volunteers. A very special thank you goes to all of these volunteers for their many, many contributions to the lives of our students!

The SBAC and Science NECAP tests were completed according to the required time line. We will look forward to reviewing the results of these assessments when we receive them and sharing them with you.

The state standard and our school's expectation is that all children in grades 4-12 will read at least 25 books, or their equivalent, every year. In order to help our children accomplish this goal, our literacy specialists have created a reading incentive program for all our students in grades K-8. We also will be sending home a list of recommended books available in our school library. In addition, two teenage race car drivers presented a program called "Race To Read" to our K-4 children. Every child who meets the criteria outlined in the reading incentive program will get to sign his or her name on one of their race cars when the two girls return to our school in the fall. The children were clearly very excited about this program!! Hopefully it will result in many many books being read!

Our summer school program will begin on July 6 and end on July 29. The director of the program is Mrs. Lindy Johnson, one of our literacy specialists. Again, the focus of instruction will be on math and reading for those children who are struggling to meet the grade level Standards.. Children from Barre City, and Barre Town will be attending the program.

The Food Shelf will continue to deliver bins of free, fresh vegetables (potatoes, carrots, apples, onions, squashes, etc.) to our school on the first and third Tuesday of each month throughout the summer. The food will arrive at 11:45 when the summer school sessions end, making it convenient for parents to pick up their children and select food they would like to take home all in one trip. To date, we typically have

approximately 150 families participating in this effort.

We held a wonderful kindergarten graduation ceremony in our school gym on Tuesday afternoon, June 7. We were so impressed both with the exemplary behavior of our students and the size of the audience. The gym was literally packed with parents and families who came to celebrate their children's education and transition to first grade!

Including the candidates you will be reviewing for your approval on Monday evening, we have filled most of the staff vacancies. We do need to fill a long term substitute position for one of our behavior specialists on maternity leave, a preschool teacher, and a special educator. We also have some para-educator positions remaining to fill.

This year's 8th grade step-up ceremony will be held in the Barre Auditorium on Thursday, June 9, at 5:30 p.m. This is a significant rite of passage for our 8th graders. We extend a special invitation to each of you to be present at this celebration.

Respectfully submitted,

Jackie Ramsay-Tolman

James Taffel

8.4

Barre City Elementary and Middle School

BC EXPENSE BUDGET STATUS REPORT

Report # 22141

Statement Code: BOARD BC

Account Number / Description	ADOPTED BUDGET 7/1/2015 - 6/30/2016	Y-T-D EXPENSES 7/1/2015 - 6/30/2016	ENCUMB 7/1/2015 - 6/30/2016	REMAINING BALANCE 7/1/2015 - 6/30/2016
5001 OTHER - ON BEHALF	\$0	\$0	\$0	\$0
5200 Fund Transfers	\$50,000	\$361,785	\$0	\$(311,785)
5210 Prior Year Expense	\$0	\$0	\$0	\$0
5400 Adjustment of Prior Year	\$0	\$0	\$0	\$0
5501 Capital Lease Revenue	\$0	\$0	\$0	\$0
1190 SHARED SRVC DUE FROM BSU	\$0	\$0	\$0	\$0
1192 SHARED SRVC DUE FROM BTMES	\$0	\$102,016	\$30,573	\$(132,589)
1193 SHARED SRVC DUE FROM SHS	\$0	\$1,851	\$0	\$(1,851)
1195 SUM SCHL SHARED SRVC DUE FROM BTMES	\$0	\$0	\$0	\$0
1100 General Instruction	\$333,774	\$256,636	\$74,888	\$2,250
1201 Special Education Instruction	\$0	\$0	\$0	\$0
1214 EEE DIR INSTR	\$0	\$0	\$0	\$0
2130 Health Services / PT	\$0	\$0	\$0	\$0
2150 Speech/Language Services	\$300	\$169	\$0	\$131
2190 Other Support Services - Students	\$2,280	\$1,413	\$0	\$867
2410 Office of the Principal	\$42,356	\$26,256	\$6,140	\$9,960
2600 FACILITIES	\$1,200	\$1,203	\$0	\$(3)
2711 TRANSPORTATION	\$0	\$0	\$0	\$0
1100 General Instruction	\$4,574,266	\$3,709,148	\$958,239	\$(93,121)
1101 Lunch/Recess Supervision	\$0	\$0	\$0	\$0
1410 Extra Curricular	\$44,258	\$39,080	\$0	\$5,178
2100 STUDENT SUPPORT SRVC	\$0	\$0	\$0	\$0
2113 Behaviorial Support	\$66,497	\$53,728	\$12,861	\$(92)
2120 Guidance Services	\$300,226	\$224,778	\$54,478	\$20,970
2130 Health Services / PT	\$133,658	\$93,337	\$27,299	\$13,022

Barre City Elementary and Middle School

BC EXPENSE BUDGET STATUS REPORT

Report # 22141

Account Number / Description	ADOPTED BUDGET 7/1/2015 - 6/30/2016	Y-T-D EXPENSES 7/1/2015 - 6/30/2016	ENCUMB 7/1/2015 - 6/30/2016	REMAINING BALANCE 7/1/2015 - 6/30/2016
2132 Medical Services	\$0	\$0	\$0	\$0
2140 Psychological Services	\$159,091	\$133,971	\$22,146	\$2,974
2150 Speech/Language Services	\$0	\$0	\$0	\$0
2210 CURRICULUM	\$17,050	\$1,356	\$0	\$15,694
2220 Library Services	\$148,555	\$134,341	\$30,265	\$(16,051)
2225 TECHNOLOGY	\$190,348	\$178,183	\$14,799	\$(2,634)
2310 SCHOOL BOARD	\$242,548	\$82,049	\$36,689	\$123,810
2319 ACT 46	\$0	\$0	\$0	\$0
2320 SUPT OFFICE	\$0	\$0	\$0	\$0
2321 Office of the Superintendent	\$491,623	\$450,654	\$40,969	\$0
2410 Office of the Principal	\$506,477	\$412,936	\$30,934	\$62,607
2490 School Resource Officer	\$39,570	\$19,785	\$19,785	\$0
2520 BUSINESS OFFICE	\$0	\$0	\$0	\$0
2523 Fiscal Services	\$30,000	\$0	\$0	\$30,000
2574 Duplicating Services	\$0	\$0	\$0	\$0
2600 FACILITIES	\$1,054,247	\$914,460	\$38,484	\$101,303
2711 TRANSPORTATION	\$554,749	\$548,481	\$5,667	\$601
2720 Co-Curricular Transportation	\$0	\$0	\$0	\$0
5100 Proceeds from Bond	\$0	\$0	\$0	\$0
5210 Prior Year Expense	\$0	\$0	\$0	\$0
5400 Adjustment of Prior Year	\$0	\$0	\$0	\$0
1201 Special Education Instruction	\$2,881,475	\$2,829,726	\$465,586	\$(413,837)
1202 ESY / Extended School Year - Sum Schl	\$53,985	\$34,409	\$0	\$19,576
2100 STUDENT SUPPORT SRVC	\$0	\$0	\$0	\$0
2130 Health Services / PT	\$13,000	\$56,961	\$0	\$(43,961)

Barre City Elementary and Middle School

BC EXPENSE BUDGET STATUS REPORT

Report # 22141

Account Number / Description	ADOPTED BUDGET 7/1/2015 - 6/30/2016	Y-T-D EXPENSES 7/1/2015 - 6/30/2016	ENCUMB 7/1/2015 - 6/30/2016	REMAINING BALANCE 7/1/2015 - 6/30/2016
2140 Psychological Services	\$89,659	\$68,343	\$19,022	\$2,294
2149 OTHER PSYCHOLOGICAL SERVICES	\$0	\$28,888	\$0	\$(28,888)
2150 Speech/Language Services	\$305,329	\$264,337	\$77,556	\$(36,564)
2160 Occupational Therapist	\$117,668	\$30,285	\$9,885	\$77,498
2210 CURRICULUM	\$0	\$0	\$0	\$0
2225 TECHNOLOGY	\$0	\$0	\$0	\$0
2420 Special Education Administration	\$183,137	\$158,110	\$14,922	\$10,105
2600 FACILITIES	\$600	\$0	\$0	\$600
2711 TRANSPORTATION	\$51,646	\$89,657	\$0	\$(38,011)
5400 Adjustment of Prior Year	\$0	\$0	\$0	\$0
1201 Special Education Instruction	\$0	\$0	\$0	\$0
1214 EEE DIR INSTR	\$154,446	\$112,370	\$7,310	\$34,766
2130 Health Services / PT	\$500	\$0	\$0	\$500
2140 Psychological Services	\$0	\$0	\$0	\$0
2149 OTHER PSYCHOLOGICAL SERVICES	\$0	\$0	\$0	\$0
2150 Speech/Language Services	\$500	\$0	\$0	\$500
2190 Other Support Services - Students	\$0	\$0	\$0	\$0
2420 Special Education Administration	\$5,457	\$4,653	\$385	\$419
2421 EEE ADMIN	\$0	\$0	\$0	\$0
2600 FACILITIES	\$10,500	\$3,056	\$0	\$7,444
2711 TRANSPORTATION	\$0	\$0	\$0	\$0
5400 Adjustment of Prior Year	\$0	\$0	\$0	\$0
1100 General Instruction	\$0	\$0	\$0	\$0
GRAND TOTAL	\$12,850,975	\$11,428,411	\$1,998,882	\$(576,318)

