

BARRE CITY SCHOOL DISTRICT

REGULAR SCHOOL BOARD MEETING
Barre City Elementary and Middle School –Library
March 14, 2016 - 5:30 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Sonya Spaulding – Chair
Jim Carrien – Vice Chair
Tyler Smith - Clerk
Giuliano Cecchinelli, II
Anita Chadderton
C. Sedillia Jenkins

BOARD MEMBERS ABSENT:

Vacant Position
Vacant Position
Vacant Position

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
James Taffel, Principal
Jackie Tolman, Principal
Stacy Anderson, Director of Special Services

GUESTS PRESENT:

Video Vision Tech Dave Delcore-Times Argus Kacey Abbriano Shawn Stabell Keith Boucher

1. Call to Order: Pledge of Allegiance

The Superintendent, Mr. Pandolfo, called the Monday, March 14, 2016, Regular meeting to order at 5:33 p.m., which was held at the Barre City Elementary and Middle School Library. The flag salute followed.

2. Board Reorganization

2.1 Board Reorganization

VSBA Board Re-organization documentation was distributed. Mr. Pandolfo advised regarding Board re-organization and requested nominations for the position of Board Chair.

Mr. Smith nominated Mrs. Spaulding for the position of Board Chair, seconded by Mr. Cecchinelli. There were no additional nominations. **The Board unanimously voted to elect Mrs. Spaulding as Board Chair.** Mrs. Spaulding chaired the remainder of the meeting.

Mr. Smith nominated Mr. Carrien for the position of Vice-Chair, seconded by Mr. Cecchinelli. There were no additional nominations. **The Board unanimously voted to elect Mr. Carrien as Vice Chair.**

Mr. Carrien nominated Mr. Smith for the position of Clerk, seconded by Mrs. Chadderton. There were no additional nominations. **The Board unanimously voted to elect Mr. Smith as Clerk.**

The Board agreed to appoint Mrs. Spaulding, Mr. Cecchinelli, and Mr. Smith as Representatives to the Barre Supervisory Union Board.

Committee Chair assignments were discussed and the Board agreed to the following:

Finance Committee Chair: Mr. Carrien

Curriculum Committee Chair: Mr. Smith

Facilities Committee Chair: Mr. Cecchinelli

The Policy Committee Chair will be determined at a later date.

On a motion by Mr. Carrien, seconded by Mr. Smith, the Board unanimously voted to authorize the Board Chair to sign Teacher Contracts and other contracts, as approved by the Board.

The Board agreed to hold Board meetings on the second Monday of each month. If a second monthly meeting is necessary, it will be held on the fourth Monday of the month.

The Board agreed that the date of the 2016 Board Retreat will be determined at a later date.

The Board agreed to post Agendas and Minutes at Barre City Elementary and Middle School, the Supervisory Union, and at the City Clerk's Office.

The Board agreed to use Roberts Rules.

The Board reviewed and signed copies of the 'Code of Ethics For Vermont School Board Members' document.

The Board reviewed communication practices. The Board agreed that the Chair, Mrs. Spaulding would serve as spokesperson for the Board. The Board reviewed Board development opportunities, Board advocacy, and Executive Session protocols.

The Board agreed to designate the Times Argus and Washington World as the newspaper publications to be utilized for meeting notices, warnings and employment advertisements.

The Board agreed that Board Member orientation would be appropriate for new members, and that it would be beneficial for orientation to include VSBA.

2.2 New Board Member Interviews

A letter of interest from Michael Deering, and an e-mail resignation from Nathan Reigner were distributed. Mr. Reigner will be moving out of state and will no longer be able to serve on the Board. **On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to accept the resignation of Mr. Reigner, and wish him the best.**

Mr. Deering was not present at the meeting. **Interview of the prospective new Board Member was tabled.**

3. Additions and/or Deletions to the Agenda

Brief discussion of the SHAC Committee will be held under Agenda Item 8.3 – Committee Reports.

4. Visitors and Communications

Shawn Stabell, Keith Boucher, and Kacey Abbriano addressed the Board regarding formation of a BCEMS 7th and 8th grade Baseball Team. A detailed proposal and three letters of support were distributed. Mr. Stabell provided a detailed overview of the program. Administrative staff voiced their support for the formation of the proposed team. Financing will continue to be researched. The Board agreed that they support the proposal.

5. Approval of Minutes

5.1 Approval of Minutes – February 8, 2016 Regular Meeting

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board voted 5 to 0 to approve the Minutes of the February 8, 2016 Regular Meeting. Mr. Carrien abstained.

6. Old Business

6.1 Act 46 Update and Committee Appointment(s)

Mr. Pandolfo advised that an update is contained in the Superintendent's Report, and proceeded to provide an overview. Mr. Pandolfo emphasized that Act 46 information can be accessed through a link on the SU web site, as well as the State's web site. At the present time, one Barre City Representative needs to be appointed to fill the position vacated by Ashlyn Smith. An additional position may also require 'appointment', if a resignation is received from the individual who has been unable to attend the meetings.

On a motion by Mr. Smith seconded by Mr. Carrien, the Board unanimously voted to appoint Ed Rousse as a Barre City Representative on the Act 46 – 706 Study Committee.

6.2 Second Reading BSU Tobacco Prohibition Policy (E8)

Copies of all policies referenced in Agenda Items 6.2 through 6.10 were distributed. Mrs. Spaulding provided an overview, advising that these SU policies are being presented for ratification by the Board.

On a motion by Mrs. Chadderton, seconded by Mr. Cecchinelli, the Board unanimously voted to ratify the following BSU policies:

BSU Tobacco Prohibition Policy (E8)

BSU Health Insurance Portability and Accountability Act Compliance (D13)

BSU Prevention of Employee Harassment Policy (D12)

BSU Drug & Alcohol Testing: Transportation Employees Policy (D11)

BSU Alcohol and Drug-Free Workplace Policy (D8)

BSU Title I, Part A Parental Involvement Policy (H7)

BSU Policy on the Prevention of Harassment, Hazing and Bullying of Students (F20)

BSU Model Procedures on the Prevention of Harassment, Hazing and Bullying of Students Policy (F20-1)

BSU Title I Comparability Policy (G12)

6.3 Second Reading BSU Health Insurance Portability and Accountability Act Compliance (D13)

See Agenda Item 6.2.

6.4 Second Reading BSU Prevention of Employee Harassment Policy (D12)

See Agenda Item 6.2.

6.5 Second Reading BSU Drug & Alcohol Testing: Transportation Employees Policy (D11)

See Agenda Item 6.2.

6.6 Second Reading BSU Alcohol and Drug-Free Workplace Policy (D8)

See Agenda Item 6.2.

6.7 Second Reading BSU Title I, Part A Parental Involvement Policy (H7)

See Agenda Item 6.2.

6.8 Second Reading BSU Policy on the Prevention of Harassment, Hazing and Bullying of Students (F20)

See Agenda Item 6.2.

6.9 Second Reading BSU Model Procedures on the Prevention of Harassment, Hazing and Bullying of Students Policy (F20-1).

See Agenda Item 6.2.

6.10 Second Reading BSU Title I Comparability Policy (G12)

See Agenda Item 6.2.

7. New Business

7.1 Facilities Update following Bond Vote: Heating System and Security Upgrades

Mr. Pandolfo provided an update regarding the security upgrades, including architectural services that will be performed prior to the bidding process. Additionally, Mr. Pandolfo provided an update pertaining to the heating system, including the need for an RFP for the building controls component of the project. As the boiler proposal is now expired, a new version has been submitted for signature. Heating system upgrades are slated to begin this summer. The second phase of the State grant has been conditionally approved though information pertaining to the decision not to include a storage system needs to be submitted. The original amount approved (\$50,000) for the access door has been exceeded by approximately \$9,000. Mr. Pandolfo will consult with the Business Manager regarding changes to the general ledger. A decision will need to be made regarding whether payment should be made out of the Long Term Maintenance Fund or out of the loan.

7.2 First Reading School-Community Relations Policy (E30)

Copies of all policies referenced in Agenda Items 7.2 through 7.6 were distributed. Mr. Taffel provided a brief overview of these 'suggested' policies.

On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to approve the First Reading of the School-Community Relations Policy (E30).

7.3 First Reading Fiscal Management and General Financial Accountability Policy (E1)

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to approve the First Readings of the following policies:

BSU Fiscal Management and General Financial Accountability Policy (E1)

BSU Budgeting Policy (E2)

7.4 First Reading Budgeting Policy (E2)

See Agenda Item 7.3.

7.5 Rescind JRA-R, JHCE, DA, DB, AC, JICFA, JK-R, BBFA, JFCM

Mrs. Spaulding provided a brief overview and advised that policies DA and DB are not ready to be rescinded at this time.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to rescind policies: JRA-R, JHCE, AC, JICFA, JK-R, BBFA, JFCM.

7.6 Code Change IIC to G11, Acceptable Use of Electronic Resources and the Internet

Mrs. Spaulding and Mr. Pandolfo provided a brief overview of the protocol for approval of code changes.

On a motion by Mrs. Chadderton, seconded by Mr. Carrien, the Board unanimously voted to approve code change IIC to G11 for the Acceptable Use of Electronic Resources and the Internet Policy.

7.7 FY '17 Teacher List

A copy of the BCEMS Teacher list, identifying staff members that are proposed for contract offerings, was distributed. Mr. Pandolfo and Mr. Taffel advised of some updates to the list. **On a motion by Mrs. Chadderton, seconded by Mr. Smith, the Board unanimously voted to accept the proposed FY17 Teacher List.**

7.8 Resign/Retire

A letter of resignation from Megan Amell was distributed. Brief discussion was held.

On a motion by Mr. Carrien, seconded by Mr. Smith, the Board unanimously voted to accept the resignation of Megan Amell.

8. Board Reports

8.1 Superintendent

A copy of the Superintendent's report dated March 7, 2016 was distributed. The report included information pertaining to; progress of the Act 46 Study Committee (first meeting held on 02/18/16, the decision not to pursue an Accelerated Merger, review of the work plan, distribution of literature outside the polls, and information on how to access Act 46 information), the proposed BSU 2016 – 2017 Calendar, and information pertaining to a property abutter notification. Mr. Pandolfo will distribute a copy of Draft 2 of the proposed BSU 2016 – 2017 calendar. Mr. Pandolfo reiterated that the calendar was drafted in coordination with other schools districts, to better align student days and allow for coordinated training and in-service days. The calendar as drafted includes 190 teacher days, 185 para-educator days, and 180 student days. The draft calendar has been reviewed and accepted by both the Spaulding and Barre Town Boards. A letter from the Town of Barre, pertaining to a requested boundary line adjustment, was distributed. Mr. Pandolfo provided a brief overview. It was noted that the TFACS room was recently inspected by the Fire Marshall, and was found to be 100% in compliance.

8.2 Principals Report

A copy of the Co-Principals' report dated March 2016 was distributed. The report included information pertaining to; the 'Reading and Writing Month' celebration, "Girls on the Run", Camp Invention, Trauma Informed training, SBAC assessments, the district wide concert (to be held at Spaulding High School on March 16, 2016 at 6:30 p.m.), parent/teacher conferences (March 17, 2016), transition activities for 8th grade students, and the Winooski Valley Music Association Spring Concert (April 8, 2016 at 7:00 p.m.). A copy of a letter to parents, dated March 9, 2016 (pertaining to SBAC Assessments) was distributed. Mr. Taffel thanked the community for their support of the budget. Additionally, Mr. Taffel provided an update regarding the \$60,000 before and after school programs grant, and advised regarding the different programs implemented for middle and elementary school students. There are currently 37 applicants for the position of Assistant Principal. More applications may be received before the submission deadline. Mr. Taffel and Ms. Tolman will review the applications, begin the interview process, and report to the Board in April. Some Board Members may wish to participate in second-round interviews.

8.3 Committee Reports

Policy – Minutes from the February 17, 2016 Policy Committee meeting were distributed.

Curriculum – Minutes from the last meeting can be found on-line. Discussion included high achievers and the athletic program.

Facility/Security – Security and Heating System discussion was held under Agenda Item 7.1. There is nothing additional to report.

Finance – Nothing to report at this time.

Mr. Pandolfo encouraged more involvement/activity by the SHAC Committee.

8.4 Financial Report

A copy of the BCEMS Expense Budget Status Report (dated 03/08/16) was distributed. An updated report will be generated for next month's meeting.

9. Round Table/Future Agenda Items

Ms. Tolman advised that student Miranda Walbridge was recently selected to receive the Prudential Spirit of Community Award.

A 'Whole School Community' assembly will be held on March 23, 2016 from 5:00 p.m. until 6:00 p.m.

Mrs. Anderson reported that the Unified Sports team recently (03/04/16) participated in the snowshoeing competition at Suicide Six.

Mrs. Chadderton requested that a moment of silence be held at the start of each board meeting.

Mr. Cecchinelli requested that the real estate matter be discussed in Executive Session.

Mrs. Spaulding will contact the interested party to discuss his interest in joining the Board and his availability to attend the April meeting.

10. Executive Session

10.1

Items proposed for discussion in Executive Session include a real estate matter and a personnel matter.

On a motion by Mrs. Chadderton, seconded by Mr. Cecchinelli, the Board unanimously agreed to find that premature general public knowledge of the items proposed for discussion would clearly place the City of Barre at a substantial disadvantage should the discussion be public.

On a motion by Mr. Cecchinelli, seconded by Mr. Smith, the Board unanimously voted to enter into Executive Session at 7:42 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.

Mr. Pandolfo and Mr. Taffel were invited to join Executive Session.

The remaining information was provided by the Board Clerk.

On a motion by Mr. Carrien, seconded by Mrs. Chadderton, the Board unanimously voted to exit Executive Session at 7:54 p.m.

No action taken.

11. Adjournment

On a motion by Ms. Jenkins, seconded by Mrs. Chadderton, the Board unanimously voted to adjourn at 7:55 p.m.

Respectfully submitted,
Andrea Poulin