

BARRE SUPERVISORY UNION DISTRICT #61

**Barre City Elementary
and Middle School**

**Spaulding High School and
Barre Technical Center**

**Barre Town Middle
and Elementary School**

John W. Pandolfo
Superintendent of Schools

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*Doing whatever it takes to ensure
success for every child.*

Richard McCraw
**Director of Curriculum,
Instruction, & Assessment**

Lisa Perreault
Business Manager

Donald McMahon
Special Services Director

Diane Stacy
Technology Director

MEMORANDUM

TO: Barre City School Board Finance Committee
Sonya Spaulding, Chair
James Carrien
Tyler Smith

DATE: November 30, 2015

RE: BC School District Finance Committee Meeting
December 2, 2015 @ 5:30 p.m.
BCEMS Conference Room

AGENDA

1. Call to Order
2. Additions/Deletions to Agenda
3. Approval of November 5, 2015 Finance Meeting Minutes
4. FY '17 Budget
5. Warrants
6. Other Business
7. Adjourn

C: Full Board
John Pandolfo
James Taffel
Richard Meyers
Jacquelyn Ramsay-Tolman
Stacy Anderson
Lisa Perreault

Finance meeting minutes 11/5/15

Meeting was called to order at 5:32 pm.

Sonya Spaulding, Jim Carrien, Tyler Smith, Nathan Reigner, Lucas Herring (arrived 5:34 pm, departed 7:03 pm)(board members), Jackie Tolman, Jim Taffel (BCEMS principals), Stacy Ferland (Director of Special Services), John Pandolfo (Superintendent), and Lisa Perreault, (Business Manager) were all present.

The next meeting was scheduled for 12/2/15 rather than 12/3 due to a conflict with an Act 46 Consolidation Committee meeting.

The current draft of the budget is an increase of \$878,351 over last year's budget. This is a 6.86% increase.

Lisa reviewed the FY17 highlights-see attached.

-Additional teacher is not in the current draft, but is being recommended by Jim due to number of students

-Administrators will continue to discuss Universal Pre-K and bring a recommendation to the next finance meeting, regarding expansion or tuition based model for next year. The amount in the budget includes the expansion of the program in the school, but space is currently an issue (compounded with the proposal of an additional teacher for the Elementary grades). Additional funds for equipment for a new classroom is included, as well as funds for technology (promethean boards and

-EEE is being moved to the BSU, but is included in this budget, along with the other special ed lines and transportation lines. They are included for the board to be able to see how these lines are increasing or decreasing. One shared staff is being moved to just BC budget due to the students she is serving being primarily from Barre City.

-School resource officer line will be for 69% of the officer's salary, as the grant expires this year. Lisa has asked for documentation from the Police Dept. to verify.

-Transportation unlikely to have any major changes for FY17 due to the need to perform an in depth analysis of both transportation methods, sending out an RFP, getting bids for outsourcing the entire district versus purchasing and maintaining a fleet of buses and drivers for the entire district.

-Questions regarding the facilities portion of the budget will be more clearly defined and refined in the next facility meeting. Additional information and numbers regarding the boiler and potential larger projects will also be discussed at the next facility meeting to determine what should be included in the budget and/or the need for special articles for a bond. Jim C would like to see more money for the Capital Improvement fund as \$50,000 is not enough to cover the repair and maintenance of the building. Grant is in the process of prioritizing projects and issues that need to be completed. Site visits and presentations for the boiler are being scheduled for Nov and Dec.

-Due to the lack of sustainability of the current spending level of Medicaid funds, it is recommended that we move 2 Behavior Specialist positions to the local budget for a combined cost of \$134,000. This is not

included in the budget at this point. Due to the probability that the current grant funding that assists with the SAP position, we will also need to add another \$10,000 to the current budget.

-Current budget includes moving a math teacher from the high achiever portion of the budget to the general salaries. Jackie will look into why there are less math high achiever opportunities for students.

-It was also noted that the assessment has only increased minimally, which means that there may be additional increases when this is added into the budget.

A brief discussion was held regarding the cap that the legislature has imposed and the per pupil limit we would hope to stay under. At this point, we would need to cut \$500,000 from the current draft, without any other additions, to keep the budget below the cap of \$11,920 per pupil spending. This calculation is based on revenue from last year, so there is some hope that there will be additional revenue to offset the additional special ed expenses that may provide a more accurate calculation of where we fall with per pupil spending. Jim and Jackie will continue to work to modify the budget, making cuts where possible. It was noted that the Universal PreK, the need for a new boiler and deferred facility repair and maintenance, the improvement of the safety and security of the students and staff, and the moving of several positions to the local budget have created a large increase over last year's budget that is running up against the cap imposed by the state. Some of the increase may be absorbed by the use of tax stabilization funds from the surplus from FY14 that voters approved in March 2015.

Adjourned at 7:50 pm.

Respectfully submitted,

Sonya Spaulding

Barre City Elementary and Middle School FY17 Budget Highlights 11/5/15

The BCEMS/BSU administrators have thoughtfully developed a budget they believe will provide a quality education to all BCEMS students. This version includes special education staff/services and transportation to provide the Board with a fair comparison of actuals and budgets from prior years. On November 12, 2015, the Barre Supervisory Union Board will determine how to assess member districts' special education and transportation expenses. Once the method or methods of assessment have been determined, an updated version will be provided.

Following are areas where you will see significant increases/decreases as well as considerations to be discussed:

- Add additional elementary teacher based on student:teacher ratio (\$75,000 salary/benefits)?
- Line 1 includes a teacher previously charged to the High Achiever account as well as 2 years of salary increases (approx. \$190,000).
- Line 2 removes 3 paraeducators and re-coded them to the behavioral support account.
- We agreed consolidating travel and conference, supplies, equipment, and adding notes and details would help to reduce number of account numbers as well as result in fewer coding errors.
- Preschool increased \$172,541 due to ACT 166-Universal Pre-K.
- Line 181 special education tuition increased due to student needs.
- Line 508 do we need to add for bus riders?
- Line 474 add overtime, to salary or keep separate account to track overtime?
- Line 529 special education transportation due to student need.
- Line 469 School Resource Officer, grant ends in FY16, BC Police Chief, Tim Bombardier reports there is an agreement that the BC Board will pay the total compensation salary/benefits for the 69% of officer (increase of \$31,940).

- Line 259 & 266 James due to Medicaid Funding sustainability, it is suggested that an increase for Behavior Specialist (Line 256 \$65,000) and increase of (Line 266 \$23,350) for Behavior Analyst.
- Transportation-RFP or extend current contract with STA
- Line 488 increased construction services, which has been under-budgeted in years past. The size and age of the facility necessitates this increase.
- Consider special article(s) for boiler replacement, building upgrades/expansion, roof replacement, storage, etc.
- Consider special article to determine the Boards desire to use surplus funds from FY15.